



Dear Parents,

We're excited to share that Cottage Hill Christian Academy will be moving to use [HiMama](#) starting **August 1, 2022**. This will be your method of communicating with your child's teachers and with administration, and for us to communicate with you.

Please be aware that, although your information has been logged in to the HiMama app and you can access basic information and help, you **will not** begin to receive notifications from Cottage Hill Christian Academy via the HiMama app until we activate all new accounts. We plan to activate new student accounts beginning the week of June 13, 2022.

Once CHCA has created your student's profile, you should receive an email from HiMama titled "**Welcome to the HiMama App: Create your login**". If you do not see this in your Inbox, please check your spam/junk folder. If you still do not see the email in early June, please send an email to us at: whitea@chbss.org or contact HiMama at support@himama.com.

Beginning August 1, 2022, we are moving all of our billing and payments to the HiMama app for Infant - Bridge. This is a change but we believe it will ultimately be more effective and efficient for everyone. As with any new system, there will be "bumps in the road" so please bear with us as we all work through this together! We will do our best to help you and answer questions you may have if you are unable to find them on HiMama.

If you are familiar with HiMama, you can skip to Part Two of this email for details regarding paying your tuition fees.

PART ONE: General Information About HiMama

- [Parent FAQ's](#)
- [Downloading the HiMama App](#)
- [Internet Safety Policy](#)
- [Privacy Policy](#)
- Note: Once you are logged in to HiMama, you can go to [the Help Center](#) for a [wide variety of helpful articles!](#)

PART TWO: Reviewing Invoices and Paying VIA HiMama

- Your first HiMama bill will be ready on **DATE**. The due date will be **DATE**.
- [Viewing Your Invoice](#)
- [Setting Up Payment](#)
- [AutoPay](#)
- [Parent FAQ's](#)
- [Payment Processing Handbook for Parents](#)

Two Campuses, One School
CHURCH CAMPUS: 251-660-2427 | WEST CAMPUS: 251-634-2513
4255 COTTAGE HILL ROAD | 7355 CREEKWOOD DRIVE
WWW.CHCACADEMY.COM

I hope you are as excited as we are to take our center's communication to the next level, and we look forward to hearing what you think!

Chris Brazell

A handwritten signature in black ink, appearing to read "C Brazell". The signature is written in a cursive style with a horizontal line underneath the name.

Head of School