



Western Line SCHOOL DISTRICT

Professional Development Calendar

2023-2024



"Committed to Excellence in Education"



Western Line School District Professional Development 2023-2024

| # | Date | Time | Title/ Description of Activity | Person Responsible | Location | Audience | Outcomes |
|---|---------|------------|--|----------------------------------|------------------------------------|-------------------------------|---|
| | 7/31/23 | 8:00-3:00 | New Teacher Orientation | District Office Staff | Riverside High School | New Licensed Teachers | Teachers will gain an understanding of district, state, and federal expectations. |
| | 8/1/23 | 8:00-3:00 | New Teacher Orientation | District Office Staff Principals | Riverside High School Base Schools | New Licensed Teachers | Teachers will gain an understanding of district, state, and federal expectations. |
| | 8/2/23 | 8:00-3:00 | Back to School Opening Meeting/Convocation | Superintendent District Staff | Riverside High School | All District Staff | Teachers will gain an understanding of district, state, and federal expectations. |
| | | | CRASE Training | Safety Director | | | District staff will participate in Civil Response to an Active Shooter Training. |
| | | | Centegix Training | Orgeron | | | District staff will receive training in district's new safety protocols. |
| | 8/3/23 | 8:00-3:00 | Instructional Management (Break Out Sessions by Topic) | Consultants District Staff | O'Bannon High School | All District Staff | Teachers will gain an understanding of the district's instructional goals for the 23-24 school year. |
| | 8/4/23 | 3:15-4:15 | Classroom and Instructional Management - School Opening | Principals | Base Schools | School Staff | Principals will work with staff to ensure effective & efficient school operations |
| | 8/9/23 | 3:15-4:15 | PGS Standards for Instruction + BOY self-assessment regarding Planning, Instruction & Professional Responsibilities | Principals | Base Schools | Instructional Staff | Teachers will have a clear understanding of administrator expectations during walk-through observations |
| | | | School Safety Meeting | Principals | Base Schools | Instructional & Support Staff | Staff will review the safety plan & revise as needed |
| | 8/16/23 | 3:15 -4:15 | Dyslexia Screener (1st grade) | Curriculum Interventionists | Elementary Schools | 1st grade teachers | Teachers will effectively administer Dyslexia Screener |

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|--|---------|------------|--|------------------------------|--------------------|---------------------|---|
| | | | Homeless, Migrant & ELL Student Policies Review (1 of 3) | Principals | Base Schools | Instructional Staff | Principals will review the school plan for implementation of state and federal mandates regarding students who are homeless & ELL |
| | 8/23/23 | 3:15 -4:15 | Tiered Interventions & TST Work Groups | Principals/ TST | Base Schools | Instructional Staff | Review students listed for TST & determine intervention needs |
| | | | IDEA Regulations & Requirements; Re-evaluations & new students | SPED Director/ Psychometrist | Base Schools | SpEd Staff | Teachers will meet timelines for re-evaluations |
| | 8/30/23 | 3:15 -4:15 | Instructional Management | Principals | Base Schools | Instructional Staff | Teachers will remain abreast of current issues |
| | | | Effective Implementation of MS GIFTED Program - Identify & recommend | SPED Director Ables | Elementary Schools | Instructional Staff | Teachers will successfully implement Gifted program |

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|---|---------|------------|--|---------------------------------|--------------|-------------------------------|--|
| | | | Effective Partnerships w/SpEd Teachers | Base School SpEd teachers | Base Schools | Instructional Staff | SpEd teachers will provide protocol & strategies for maximum instructional effectiveness |
| | 9/6/23 | 3:15 -4:15 | TST meetings - Review of Interventions | Principals/ TST Committee | Base Schools | Instructional Staff | Committee members will review interventions & document progress of students |
| | | | School Health Council Meeting (1 of 3) | Principals & Wellness Committee | Base Schools | Instructional & Support Staff | Committee members will review & revise the School Wellness Plan to ensure effective implementation of procedures |
| | 9/13/23 | 3:15 -4:15 | PGS - PLANNING (Review of PGS standards for lesson plans, protocol for submission & review) | Principals | Base Schools | Instructional Staff | Teachers will have a clear understanding of administrators when evaluating teacher lesson plans and classroom assessments |
| | 9/20/23 | 3:15 -4:15 | PGS - PROFESSIONAL RESPONSIBILITIES (Process for teacher-led professional development) | Principals | Base Schools | Instructional Staff | Teachers will have a clear understanding of administrator expectations when evaluating how teachers are meeting professional responsibilities |
| | 9/27/23 | 3:15 -4:15 | ASCD Activate #1 (Intro) Assign ASCO Activate Topic #2 & 3 | Principals | Base Schools | Instructional Staff | Designated teachers will lead a review of video training, supplement with research-based strategies, and facilitate plans for implementation of new strategies |

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|---|----------|------------|---|--------------------|--------------|---------------------|--|----------|
| | | | | Person Responsible | Location | Audience | | |
| | 10/4/23 | 3:15 -4:15 | Instructional Management <i>Teachers submit documentation of meeting PGS standards for Planning, Instruction & Professional Resp during 1st quarter</i> | Principals | Base Schools | Instructional Staff | Teachers will remain abreast of current issues | |
| | 10/11/23 | 3:15 -4:15 | BMA 1 data analysis & intervention design | Principals | Base Schools | Instructional Staff | Teachers will analyze assessment data to determine areas of student success/ need | |
| | 10/18/23 | 3:15 -4:15 | ASCD Activate Topic #2 | Principals | Base Schools | Instructional Staff | Designated teachers will lead a review of video training, supplement with research-based strategies, and facilitate plans for implementation of new strategies | |
| | 10/25/23 | 3:15 -4:15 | ASCD Activate Topic #3 Assign ASCD Activate Topic #4 | Principals | Base Schools | Instructional Staff | Designated teachers will lead a review of video training, supplement with research-based strategies, and facilitate plans for implementation of new strategies | |

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|---|----------|------------|--|---------------------------------|-------------------------|-------------------------------|--|
| | | | Instructional Management | Principals | Base Schools | Instructional staff | Teachers will remain abreast of current issues. |
| | 11/1/23 | 3:15-4:15 | Test Administrator Training (HS only) for Re-Testers | STCs | Base Schools | Select Staff | Effective implementation of MS Assessment Program |
| | 11/8/23 | 3:15 -4:15 | School Health Council Meeting (2 of 3) | Principals & Wellness Committee | Base Schools | Instructional & Support Staff | Teachers will review the School Wellness Plan to ensure effective implementation of procedures. |
| | | | Cumulative Record Review | Elementary Principals | Elementary Base Schools | Instructional Staff | Teachers will effectively use student information for identification of student needs |
| | | | Review Progress of Federal Programs: Nurses, Social Workers, Consultants, Technology, Safe & Drug-Free Schools, Rural & Low-Income Students, Pre-K | Principals | Base Schools | Instructional Staff | Teachers will review the progress of federally funded programs to ensure efficiency & effectiveness |
| | | | ASCD Activate Topic #4 | Principals | Base Schools | Instructional Staff | Designated teachers will lead a review of video training, supplement with research-based strategies, and facilitate plans for implementation of new strategies |
| | 11/15/23 | 3:15-4:15 | Homeless, Migrant & ELL Student Policies Review (2 of 3) | Principals | Base Schools | Instructional Staff | Principals will review the school plan for implementation of state and federal mandates regarding students who are homeless & ELL |

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| # | Date | Time | Title/ Description of Activity | Person Responsible | Location | Audience | Outcomes |
|---|-----------|-------------|---|------------------------|--------------|--------------------------|--|
| | 11/29/23 | 3:15 -4:15 | Instructional Management | Principals | Base Schools | Instructional staff | Teachers will remain abreast of current issues. |
| | 12/6/23 | 3:15 -4:15 | PGS - Review of Standards for Planning, Instruction & Professional Responsibilities | Principals | Base Schools | Instructional Staff | Teachers will have a clear understanding of expectations of administrators when principals review teacher documentation of meeting PGS standards |
| | | | ESY & Transition Requirements | SPED Director/ M Ables | Base Schools | SpEd Instructional Staff | Teachers will document ESY and transition portfolios |
| | 12/13/23 | 3:15 - 4:15 | Peer Review of PGS documentation Teachers submit documentation of meeting PGS standards in Planning, Instruction & Professional Responsibilities during 2nd quarter | Principals | Base Schools | Instructional Staff | Teachers will peer review documentation of success in meeting PGS standards and will assist in revising analysis of documents as needed |
| | 12/20/223 | 3:15-4:15 | Instructional Management— Instructional Goal Setting for Semester 2 | Principals | Base Schools | Instructional Staff | Teachers will reflect upon instructional goals from Semester 1 and progress toward those goals; teachers will collaborate to revise and identify goals for Semester 2. |

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| # | Date | Time | Title/ Description of Activity | Person Responsible | Location | Audience | Outcomes |
|---|---------|------------|--|--|---|--|--|
| | 1/3/24 | 8:00-3:00 | Instructional Management | Principals | Base Schools | Instructional staff | Teachers will increase capacity for instructional effectiveness |
| | 1/7/24 | 9:00-11:00 | Bus Driver Safety Training | Branning | RHS Media Center | All bus drivers | Safe & effective transportation program for the spring semester |
| | 1/10/24 | 3:15 -4:15 | Instructional Management Review Safety - Weather | Principals | Base Schools | Instructional staff | Teachers will remain abreast of current issues. |
| | 1/17/24 | 3:15-4:15 | BMA 2 data analysis & intervention design | Principals | Base Schools | Instructional Staff | Teachers will analyze assessment data to determine areas of student success and need |
| | 1/24/24 | 3:15 -4:15 | School Health Council Meeting (3 of 3) <i>Assign ASCD Activate Topic #5</i> Cumulative Record Review | Principals & Wellness Committee Elementary Principals | Base Schools Elementary Base Schools | Instructional & Support Staff Instructional Staff | Teachers will review the School Wellness Plan to ensure effective implementation of procedures. Teachers will effectively use student information for identification of student needs |
| | 1/31/24 | 3:15-4:15 | Effective Uses of Tech Apps to Aid Instruction | Orgeron | Base Schools | Instructional Staff | Teachers will increase capacity for instructional effectiveness. |

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| # | Date | Time | Title/ Description of Activity | Person Responsible | Location | Audience | Outcomes |
|---|---------|-------------|---|--------------------|------------------|-------------------------------|--|
| | 2/7/24 | 3:15 -4:15 | ASCD Activate Topic #5 <i>Assign ASCO Activate Topic #6, 7 & 8</i> | Principals | Base Schools | Instructional Staff | Designated teachers will lead a review of video training, supplement with research-based strategies, and facilitate plans for implementation of new strategies |
| | 2/14/24 | 3:15 -4:15 | Instructional Management | Principals | Base Schools | Instructional staff | Teachers will remain abreast of current issues. |
| | 2/14/24 | 3:15 -4:15 | ASCD Activate Topic #6 | Principals | Base Schools | Instructional Staff | Designated teachers will lead a review of video training, supplement with research-based strategies, and facilitate plans for implementation of new strategies |
| | 2/21/24 | 1:30 - 3:00 | Test Security Training Dyslexia Testing Training | Daphne Young | Central Office | STCs | The OTC will train STCs on state test security based on MDE's spring regulations training |
| | 2/28/24 | 9:00-11:00 | School Cleaning & Maintenance | H. Miller | RHS media center | Custodial & Maintenance Staff | Buildings & grounds will continue to improve & remain clean & safe. |
| | | 3:15 -4:15 | ASCD Activate Topic #7 | Principals | Base Schools | Instructional Staff | Designated teachers will lead a review of video training, supplement with research-based strategies, and facilitate plans for implementation of new strategies |

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| | 3/6/24 | 3:15-4:15 | ASCD Activate Topic #8 | Principals | Base Schools | Instructional Staff | Designated teachers will lead a review of video training, supplement with research-based strategies, and facilitate plans for implementation of new strategies |
| | 3/20/24 | 3:15 -4:15 | Instructional Management & Test Security Training | Principals STCs | Base Schools Base Schools | Instructional staff Select Staff | Teachers will remain abreast of current issues. Effective implementation of MS Assessment Program |
| | 3/27/24 | 3:15-4:15 | BMA 3 data analysis & intervention design <i>Assign ASCD Activate Topic #9</i> IEP Meeting Training | Principals SPED Director | Riverside campuses Base Schools | Instructional Staff SpEd staff | Teachers will analyze assessment data to determine areas of student success and need SpEd teachers will conduct compliant, effective IEP meeting |
| | 3/27/24 | 10:00-12:00 | Districtwide Federal Programs Meeting | Daphne Young | Central Office | Select staff, parents & community members | Participants will discuss ideas from school-based meetings & how they are incorporated into various program planning & budgets |

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| # | Date | Time | Title/ Description of Activity | Person Responsible | Location | Audience | Outcomes |
|---|---------|------------|--|--------------------------|--------------|--|---|
| | 4/3/24 | 3:15-4:15 | Instructional Management <i>Assign ASCD Activate Topic #10</i> Homeless, Migrant & ELL Student Policies Review (3 of 3) | Principals | Base Schools | Instructional staff Instructional Staff | Teachers will remain abreast of current issues. Principals review the school plan for implementation of state and federal mandates regarding students who are homeless & ELL |
| | 4/10/24 | 3:15 -4:15 | PGS End-of-Year Self-Assessment | Principals | Base Schools | Instructional Staff | Teachers will reflect on their growth throughout the year in order to set professional growth goals |
| | 4/17/24 | 3:15 -4:15 | ASCD Activate Topic #9 and 10 <i>Assign ASCD Activate Topic #11</i> | Principals | Base Schools | Instructional Staff | Designated teachers will lead a review of video training, supplement with research-based strategies, and facilitate plans for implementation of new strategies |
| | 4/24/24 | 3:15 -4:15 | End of Year SpEd Review Handbook Revisions: Discuss & Submit suggestions for changes to Student Handbook and Employee Handbook | SPED Director M Ables | Base Schools | SpEd Instructional Staff | SpEd staff will ensure compliant services and record keeping |
| | 4/24/24 | 3:15 -4:15 | ASCD Activate Topic #11 <i>Assign ASCD Topic #12</i> | Principals | Base Schools | All Staff | Staff members will review current policies & procedures in district handbooks. Concerns and suggestions for changes will be submitted by the principal at the April Administrative Meeting. |
| | | | | | | | Designated teachers will lead a review of video training, supplement with research-based strategies, and facilitate plans for implementation of new strategies |

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| # | Date | Time | Title/ Description of Activity | Person Responsible | Location | Audience | Outcomes |
|---|---------|------------|--|---------------------------|-------------------------|---------------------|--|
| | 5/1/24 | 3:15 -4:15 | Instructional Management | Principals | Base Schools | Instructional staff | Teachers will remain abreast of current issues. |
| | 5/8/24 | 3:15 -4:15 | ASCD Activate Topic #12 | Principals | Base Schools | Instructional Staff | Designated teachers will lead a review of video training, supplement with research-based strategies, and facilitate plans for implementation of new strategies |
| | | | Safety Committee Meeting to review & revise School Safety Plan | Principals | Base Schools | Committee Members | Review the current safety plan, make corrections & prepare for Board Approval |
| | 5/15/24 | 3:15 -4:15 | Cumulative Record Review | Elementary Principals | Elementary Base Schools | Instructional Staff | Teachers will effectively use student information of identification of student needs |
| | 5/20/24 | 8:00-3:00 | End of Year Close-Out Meetings | Principals | Base Schools | All Staff | Teachers will reflect upon the current school year and begin brainstorming improvements for the upcoming year. |
| | 5/21/24 | 8:00-3:00 | Pacing Guides/Instructional Materials Review for Upcoming Year | District Staff Principals | Base Schools | Instructional Staff | Teachers will review and revise pacing guide and complete survey on instructional materials. |
| | 5/22/24 | 8:00-3:00 | End of Year Close-Out Meetings | Principals | Base Schools | All Staff | Teachers will reflect upon the current school year and begin brainstorming improvements for the upcoming year. |
| | 5/23/24 | 8:00-3:00 | End of Year Close-Out Meetings. | Principals | Base Schools | All Staff | Teachers will reflect upon the current school year and begin brainstorming |

