

**STARK COUNTY COMMUNITY UNIT SCHOOL DISTRICT #100
Stark, Knox, Marshall, Henry & Peoria Counties, Illinois**

Annual Board Retreat – July 17, 2023

The Stark County Community Unit School District #100 Board of Education met Monday, July 17, 2023, at the Stark County High School Library. Members present were Emily Leezer, Ann Orwig, Erin Price, Joseph Rediger, Brian Rewerts, and Bruce West. Dane Richards attended virtually. Also present was Brett Elliott, Superintendent. Those who presented (named below) did not attend the entire meeting.

The retreat was called to order at 8:00 am. No action was taken during the Board Retreat.

Dara Carr from the Regional Office of Education welcomed the board with an opening presentation on adult change.

The board participated in a virtual training for the new evaluation software (SuperEval) that they will be using to evaluate the Superintendent this year.

Maintenance Director, Bob Bohm, presented an update on the facilities and the progress that had been made on the summer project list so far this summer.

Athletic Director, Roland Brown, presented an overview of the 2022-23 school year including coach evaluations as well as planning details for the upcoming school year.

The Policy Committee met and discussed PRESS Issue #112 that is up for approval at the regular meeting later in the day.

The board adjourned for lunch, to be followed by the regular meeting.

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**STARK COUNTY COMMUNITY UNIT SCHOOL DISTRICT #100
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Public Hearing & Regular Meeting – July 17, 2023

The Stark County Community Unit School District #100 Board of Education reconvened after their Annual Board Retreat on Monday, July 17, 2023, at the Stark County Elementary School cafeteria for a public hearing and their regular monthly meeting. Members present were Emily Leezer, Ann Orwig, Erin Price, Joseph Rediger, Brian Rewerts, and Bruce West. Dane Richards was absent. Also present were Brett Elliott, Superintendent; Jenna Bibb, Elementary Principal; Megan McGann, Jr./Sr. High School Principal; Mike McGovern, Jr./Sr. High School Assistant Principal; Rebecca Lane, Unit Clerical/Payroll Clerk; Mike Bunch, IT; and a member of the press.

With a quorum present, the meeting was called to order by President, Mrs. Orwig, at 1:41 p.m.

The Pledge of Allegiance, and the Mission and Vision statements were recited.

Mrs. Orwig then opened a Public Hearing on the renewal of the district e-Learning Plan for the 2023-24 school year. Mr. Elliott presented an overview of the e-Learning Plan. Seeing no public comments, Mrs. Orwig closed the public hearing.

Motion was made by Mr. West, seconded by Mrs. Leezer, to approve the consent calendar. Items approved under the consent calendar were:

- Approval of the June 20, 2023 board minutes;
- Approval of the June Elementary Activity Funds, June JH/HS Activity Funds, June Self-Insurance Fund, Annual Self-Insurance Report, June Imprest Fund, and June Treasurer's Report;
- Approval of the June LEA checks as follows: City of Wyoming \$464.09, Guardian \$331.70, Guardian \$2,896.72, Guardian \$528.31, Guardian \$398.87, Stark County CUSD #100 \$139,471.48, IL Office of the State Fire Marshal \$75.00, Summit Supply Corp. of Colorado \$2,976.40, Colby Wall \$500.00, Illinois Assoc. of School Boards \$5,040.00, Stark County CUSD #100 \$170,972.67, Robert & Sharon Walters \$11,500.00, VISA \$586.39, VISA \$728.09, VISA \$435.25, Nelson Auto Sales, Inc. \$16,855.00, ALCO Design Group \$132.00, Amazon Capital Services \$11,810.32, CORE Construction Services of IL, Inc. \$70,147.00, Resource One \$2,900.78, Camelot Therapeutic Schools, LLC \$1,258.18, EPS Operations, LLC \$2,651.61, Voyager Sapis Learning \$1,005.40, Imprest Fund \$2,777.19.

Motion was approved by a 6-0 vote.

Next on the agenda was the approval of July bills. There were no questions on the bills. Motion was made by Mrs. Leezer, seconded by Mr. West, to approve the July bills of \$428,000.70. Motion was approved by a 6-0 vote.

Visitor Comments:

There were no visitor comments.

2023 Summer Board Retreat Report:

President Orwig provided an overview of this morning's 2023 Annual Summer Board Retreat. Dara Carr from the Regional Office of Education welcomed the board with a message in regards to patience, positivity, and support in the face of productive and sustainable change. The board participated in a webinar training on the new SuperEval platform for evaluating the superintendent, then discussed an overview of the district finances and potential future facilities projects. Maintenance Director, Bob Bohm, provided an update on the summer task list and Athletic Director, Roland Brown, discussed an overview of the 2022-23 year end summary, coaching evaluation process, and a guiding coalition update. The retreat wrapped up with group discussion and lunch at 111 Taco in Wyoming.

Administrative Report:

Stark County Superintendent, Mr. Elliott started his report by thanking Maintenance Director, Bob Bohm, and the entire custodial team for all of their efforts so far this summer. They are moving swiftly through an aggressive project list in preparation of the opening of the new school year. Since the last meeting, we have purchased a new driver's education car, and secured the title and insurance for our bass fishing boat. He also thanked all of our teachers that have been working on subcommittees for our Guiding Coalition this summer. Their leadership will allow us to continue to grow in the years to come. Our Guiding Coalition is working on a 3-5 plan for the district. Mr. Elliott then announced that we are currently searching for several extracurricular stipend positions to be filled for the new school year, along with a Junior High English teacher and transportation staff to drive both van routes and bus routes. Please check our website at stark100.com to apply today. The Athletic Complex gym floor has been sanded down to the natural wood and refinished, including the addition of a new design and logo for the home of the Lady Rebels. The Junior High parking lot project has also been completed with 63 new parking spaces. All teachers will return for staff institute on Monday, August 14, 2023 at 8:00 am. The first day of school for students is Tuesday, August 15, 2023. School will run 8:00 am – 1:45 pm daily through Labor Day and then we will return to our regular schedule of 8:00 am – 3:00 pm on September 5th. Students will have an extended 5-day Labor Day weekend from Thursday, August 31st through Monday, September 4th due to all staff training on August 31st and September 1st. Superintendent Elliott wrapped up his report with a budget update showing that the district ended FY23 under budget in all funds. There were no questions for Mr. Elliott.

Unfinished Business:

The Policy Committee met this morning as a part of our Annual Board Retreat, to review all new policies. We had our first reading of proposed policy and administrative procedures from the latest PRESS issue #112 on June 20. Since the details were reviewed and discussed earlier at the retreat, the board did not go in to detail regarding the PRESS issue up for approval. Mrs. Orwig made a motion to approve the policy and administrative procedure updates from PRESS Issue #112 as presented, it was seconded by Mr. West and passed with a 6-0 vote.

New Business:

President Orwig provided a brief overview of an additional one-year contract extension for the 2027-28 school year for Superintendent Elliott. This will be his final contract extension as he plans to retire after the 2027-28 school year. Mrs. Price made a motion to approve the one-year contract extension for the superintendent as presented. Mr. West seconded and the motion passed with a 6-0 vote.

Stark County CUSD #100 has been a member of an Energy Coalition of Illinois School Districts seeking grants and funding for solar and renewed energy opportunities. The Coalition has been awarded over \$15 million in grant funding through the Renew America's Schools Grant and the Department of Energy. Of that, Stark County anticipates receiving approximately \$530,000 for the project with roughly \$500,000 in

direct funding, a district contribution of under \$30,000, and no upfront fees. We have various partners with Future Green being the lead solar partner. The project will include funding for one electric bus, charging station, infrastructure, installation, and a solar micro-grid. This is an estimated 2 year project beginning in October of 2023. We will work with our architect for infrastructure needs. Mr. Elliott asked for permission to continue to participate in the Energy Coalition including the Renew America's Schools Grant. Mrs. Leezer made a motion to maintain participation in the Renew America's Schools Grant Coalition as presented. Mr. West seconded. Passed 6-0.

In order to meet our annual state requirement, we have updated our Threat Assessment Management Plan for the 2023-24 school year. This plan provides step by step guidance and assessment of any and all threats in a school setting. The plan must be board approved before the first day of school based on Public Act 102-0791 and delivered to the Regional Office of Education. The plan was provided to board members in their packets for review. A follow up meeting will be held with local police departments and threat assessment team members prior to the first day of school and then delivered to the staff to begin the new school year. Mr. West made a motion to approve the Threat Assessment Management Plan for the 2023-24 school year as presented. Mrs. Price seconded and the motion passed with a 6-0 vote.

Shirley Striping has proposed a contract with a cost of \$1,750 for striping our football field this season. Mrs. Orwig made a motion to approve the contract with Shirley Striping for 2023-24 as presented. Mr. Rediger seconded. Passed 6-0.

Public Act 103-0049 allows board action for reduction of all funds treasurer's (Surety) bond penalty from 25% to 10%. Superintendent Elliott recommends that the board reduce the Surety Treasurer's Bond from 25% to 10% beginning with the 2023-24 school year. Mr. West made a motion, per Public Act 103-0049, to approve the reduction of the Surety Treasurer's Bond as presented. Mrs. Leezer seconded. Passed 6-0.

The 2023-24 Bus Personnel Transportation Handbook has been updated with new dates and calendar but no other significant changes for the new school year. Mrs. Price made a motion to approve the 2023-24 Transportation Handbook as presented, Mr. Rediger second, passed 6-0.

The 2023-24 Non-Certified Employee Handbook has also been updated with new dates and calendar. There was one change this year, to provide an explanation of sick leave paid when an employee works part of a day and then requests a sick day. Mrs. Leezer made a motion to approve the 2023-24 Non-Certified Employee Handbook as presented. Mr. West seconded. Motion passed with a 6-0 vote.

The proposed action is that the Board of Education approve the school district's expenditure of funds to defray necessary and proper expenses and liabilities of the school district incurred for the educational or operations or maintenance or transportation or site and construction purposes for the Fiscal Year 2024, until which time the Annual Budget of the district is adopted in the conformity with applicable sections of the Illinois School Code. Since the budget will not be adopted on July 1, 2023, the board needs to authorize the district to expend funds in order to cover the

costs of salaries, materials and supplies. Mrs. Orwig made a motion to approve the district to grant spending of the 2023-24 funding by the Superintendent prior to the approval of the FY24 Fiscal Budget. Mr. West seconded and the motion passed 6-0.

Items for Next Meeting:

Approval of Tentative FY24 Budget, approval of FY24 Health Insurance recommendation.

Executive Session:

Motion was made by Mrs. Leezer, seconded by Mr. West, to adjourn to Executive Session for the purpose of discussing employee compensation, non-renewals, employee performance, employment and resignations at 2:01 p.m. Motion was approved 6-0.

Motion was made by Mrs. Leezer, seconded by Mrs. Orwig, to reconvene from Executive Session at 2:19 p.m. and to hold the Executive Session minutes, Not for Release. Motion was approved by a 6-0 vote.

Motion was made by Mrs. Leezer, seconded by Mr. West, to approve the Executive Session Minutes of June 20, 2023, Not for Release. Motion was approved by a 6-0 vote.

Mrs. Leezer made a motion to approve Lexi Davis as SCES BIST Aide for the 2023-24 school year. Mr. West seconded and motion passed with a 6-0 vote.

Motion was made by Mrs. Leezer to approve Lexi Davis as SCES Kids Care Supervisor for the 2023-24 school year. Mr. Rewerts seconded and motion passed 6-0.

Mrs. Leezer made a motion to approve Christy O'Bryant as SCES Assistant Cook for the 2023-24 school year. Mr. West seconded. Motion was approved by a 6-0 vote.

Motion was made by Mrs. Leezer to approve Barb Swope as SCES Physical Education Teacher, morning gym supervision, and crossing guard for the 2023-24 school year. Mrs. Orwig seconded and motion passed 6-0.

Motion was made by Mrs. Leezer, seconded by Mr. West, to approve Walter Parks as long term substitute teacher for SCES music for the 2023-24 school year.

Mrs. Leezer made a motion to approve Marc Magnussen as bus aide for the 2023-24 school year. Mrs. Orwig seconded and the motion passed by a 6-0 vote.

Mrs. Leezer announced the resignation of Kasey Juskiv, SCES custodian, effective August 11, 2023.

Mrs. Leezer announced the resignation of Paula Johnson, SCES Teacher Aide, effective June 26, 2023.

Mrs. Leezer announced the resignation of Tiffany McCauley, School Nurse, effective May 26, 2023.

Mrs. Leezer announced the resignation of Sam Grigg, Toulon Crossing Guard, effective May 26, 2023.

Motion was made by Mrs. Leezer, seconded by Mrs. Orwig, to adjourn at 2:21 p.m.
Motion was approved 6-0.

Ann Orwig
President

Emily Leezer
Secretary

Approved 8/21/2023