

DEMAREST BOARD OF EDUCATION

MINUTES – REGULAR MEETING

February 15, 2011

I. OPENING

A. The meeting was called to order at 8:00 p.m.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing three newspapers: The Record, The Press Journal and The Suburbanite.

C. President Holzberg led the flag salute.

D. Roll Call: Galtieri, Geisenheimer, Majeski, Molina, Schwartzman, Woods and Holzberg were all present.

E. It was moved by Geisenheimer, seconded by Schwartzman and approved by unanimous voice vote to accept the minutes of the:

Regular Meeting – January 18, 2011

F. There was a review of correspondence.

II. BOARD PRESIDENT'S REPORT

President Holzberg welcomed everyone. She thanked the Board for allowing her to attend the NJSB FRN Conference.

III. SUPERINTENDENT'S REPORT

Mr. Fox introduced Assistant Principal Mr. Lombardy who presented the Demarest Middle School Student Council Representatives, Conor Wilson, Ali Verp and Elizabeth Lobel. The 5 students created a Power Point highlighting the initiatives they have completed this year as well as action they are planning for the remainder of this year. Mr. Lombardy introduced Alan Ko and Zach Travelis who presented the DMS school newspaper, which they created. They talked about how they started and the procedures behind their publishing and future reporting ideas. Sixth grade students, Chris Shaari, Blair Haworth and Jessica Verp presented the pottery they created as a result of the Day in Clay provided by artist Cliff Mendelson.

Mr. Kirky spoke about the PTO sponsored assemblies held: Lenape (Grade 4), Franklin Institute Wonders of Science (Grades 2-4), Closter Nature Center (Grades K, 1-4) and Meet the Musicians "Beethoven" (all grades). County Road School and Luther Lee Emerson both completed lockdown drills with the assistance of Demarest Police. The annual Lunar New Year celebration was held on January 28th, 2011. International Day is scheduled on March 21st, 2011. This year's theme will be Egypt. The Demarest Fire Department held assemblies at both schools to honor the winners of the Fire Poster Contest.

IV. REVIEW OF AGENDA

A. The Board members reviewed the items.

B. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous voice vote to open the meeting to public discussion limited to agenda items.

C. There was no public discussion.

V. ACTIONS (Continued)A. Instruction – Staffing

1. It was moved by Galtieri, seconded by Woods and approved by unanimous roll call vote to approve the employment of Alicja Tyburska, as a substitute teacher for the 2010-2011 school year, as recommended by the Chief School administrator.
2. It was moved by Galtieri, seconded by Woods and approved by unanimous roll call vote to accept the Employment Separation Agreement between LKM and the Demarest Board of Education, dated February 15th, 2011, as recommended by the Chief School Administrator.
3. It was moved by Galtieri, seconded by Woods and approved by unanimous roll call vote to accept the resignation of LKM, effective June 30th, 2011, as recommended by the Chief School Administrator.

B. Instruction – Pupils/Programs

None

C. Support Services – Staffing

1. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to approve Mr. M. Esposito to observe Mr. Stokes for two days a week, for one period, at Luther Lee Emerson School, as recommended by the Chief School Administrator.
2. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to approve Ms. Courtney Britz to complete 30 hours of observation at Luther Lee Emerson School as part of fieldwork, to start on March 14th, 2011, as recommended by the Chief School Administrator.
3. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to approve the employment of Alicja Tyburska, as a substitute Classroom Aide, Step 1, for 2010-2011 school year, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. It was moved by Galtieri, seconded by Schwartzman and approved by unanimous roll call vote to approve the Demarest Recreation use of Demarest Middle School Cafeteria/Gym from June 30th, 2011 through August 12th, 2011, from 8:30 a.m. to 1:30 p.m., as recommended by the Chief School Administrator.
2. It was moved by Galtieri, seconded by Schwartzman and approved by unanimous roll call vote to approve the Demarest PTO to use Luther Lee Emerson School facility for International Day for the following dates, as recommended by the Chief School Administrator.

March 19, 2011 Saturday

March 20, 2011 Sunday

3. It was moved by Galtieri, seconded by Schwartzman and approved by unanimous roll call vote to accept a donation from Vikings F.C. Inc., in the amount of \$1,000 to purchase an AED, as recommended by the Chief School Administrator.
4. It was moved by Galtieri, seconded by Schwartzman and approved by unanimous roll call vote to approve the Drawing for Ballot Position on Thursday, March 19th, 2011, at 10:00 a.m., as recommended by the Chief School Administrator.
5. It was moved by Galtieri, seconded by Schwartzman and approved by unanimous roll call vote to approve Karleen McDermott to attend The School Nurse's Role in the Evaluation and Screening of Spinal Deformities on February 16th, 2011 at Paramus, NJ in the amount of \$35 for registration and travel expenses, reimbursable at \$.31 per mile, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)E. Support Services –Fiscal Management

1. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote confirm the January 16th – 31st, 2011 payroll in the amount of \$324,998.98.

2. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote confirm the February 1st – 15th, 2011 payroll in the amount of \$342,262.50

3. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to approve the January 2011 bills in the amount of \$342,260.29.

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$320,392.01
20 Special Revenue Funds	21,868.28

4. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of January 31st, 2011, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of January 31st, 2011, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to acknowledge receipt of December 31st, 2010 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

7. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to approve to confirm the following transfers for January 2011.

<u>From</u>	<u>Account No.</u>	<u>Amount</u>
11-000-230-334-0-0000-25	Board of Education	\$ 2,000
11-000-230-104-0-0000-26	Executive Administration	10,000
11-000-100-565-0-0000-36	Tuition	36,000
11-000-100-567-0-0000-36	Tuition	31,200
11-000-223-320-0-0000-42	Inst. Staff Training	2,000
	Total	\$ 81,200

<u>To</u>	<u>Account No.</u>	<u>Amount</u>
11-000-217-106-2-0000-18	Extraordinary Services	\$ 27,000
11-000-230-331-0-0000-25	Board of Education	10,000
11-000-230-530-0-0000-25	Board of Education	2,000
11-000-219-104-0-0000-31	Child Study Team	36,000
11-000-213-610-0-6190-33	Health Services	4,200
11-000-223-110-0-0000-42	Inst. Staff Training	2,000
	Total	\$ 81,200

V. ACTIONS (Continued)F. Other

1. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to amend the following March and May Board of Education Meetings, as recommended by the Chief School Administrator:

March Meetings

March 01, 2011 Adopt Preliminary Budget
March 15, 2011 Committee-of-the-Whole Meeting
March 29, 2011 Public Budget Hearing/Regular Meeting

May Meetings

May 11, 2011 Reorganization Meeting
May 17, 2011 Committee-of-the-Whole Meeting
May 24, 2011 Regular Meeting

2. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, March 1st, 2011 immediately following the Preliminary Budget Meeting to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

3. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, March 15th, 2011 immediately following the Committee-of-the-Whole Meeting to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

4. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, March 29th, 2011 immediately following the Public Budget Hearing/Regular Meeting to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

VI. REPORTS

R. Schwartzman reviewed the Preliminary Budget; we don't expect any aid from the state. We want to be at or below our state cap. We would like to include Demarest Middle School roof replacement if possible. We will adopt a preliminary budget on March 1st, 2011.

D. Holzberg commented on her attendance at the FRN Conference. One main topic was Special Education costs. NJ receives 12% Federal Aid, while the national average is 17%.

VII. PUBLIC DISCUSSION

- A. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous voice vote to open the meeting to public discussion.

There was no public discussion.

- B. It was moved by Majeski, seconded by Galtieri and approved by unanimous voice vote to close the meeting to public discussion.

VIII EXECUTIVE SESSION (IF NEEDED)

- A. It was moved by Majeski seconded by Geisenheimer and approved by unanimous voice vote to reenter the Executive Session at 8:53 p.m. to discuss personnel/legal matters/negotiations.

- B. It was moved by Majeski seconded by Geisenheimer and approved by unanimous voice vote to close the Executive Session and reenter the public session.

IX. ADJOURNMENT

- A. It was moved by Galtieri seconded by Woods and approved by unanimous voice vote to adjourn at 10:03 P.M.

Respectfully submitted,



Frank G. Chilson
School Business Administrator/Board Secretary

