# ELSINBORO TOWNSHIP board of education file code: 6147.1

## Salem, New Jersey

### Regulation

EVALUATION OF INDIVIDUAL STUDENT PERFORMANCE

GRADING

The Elsinboro Township Board of Education recognizes that a system of measuring, recording, and reporting the achievements of individual students is important to the continuing process of learning.

The board of education directs that the instructional program of this district includes a system of grading in grades K through 8 consistent with the educational goals of the district. Grades will measure the progress of students against course objectives and proficiencies.

Students shall be informed at the outset of any course of study of the behaviors and achievements that are expected of them and shall be kept informed of their progress during the course of study. As a rule, grading should reward students for positive efforts and minimize failure, and students should be encouraged to evaluate their own achievements.

The superintendent, in consultation with the teaching staff, shall develop and continually review a grading program appropriate to the course of study, New Jersey Student Learning Standards and the maturity of students, to be used uniformly throughout the district. The system should be clear, easily understood by parents and students, and able to be applied with consistency of interpretation. The evaluation and the grading symbols shall be intended to appraise the student’s progress toward established goals and shall be a factor in promotion/graduation decisions. The final decision on any contested grade will be the responsibility of the superintendent. A student classified as disabled will be graded in accordance with his/her individualized educational program.

The board of education encourages the certified staff, under the direction of the superintendent, to employ a comprehensive approach to the use of appraisal and evaluative techniques in monitoring student progress, including, but not limited to, recognized standardized achievement testing programs, written and oral teacher-made tests, performance observation, parent interviews, formal and informal evaluation techniques, use of cumulative student records, and medical examinations.

The superintendent shall have the right to review disputed grades and, after consultation with the assigning teacher, to adjust them.

In grades K and 1 the following method of evaluation will be in use to determine student progress in all subject areas:

O – Outstanding

S – Satisfactory

N – Needs Improvement

I – Improved Performance

U – Unsatisfactory

Grades 2 and 3 will use numerical grades converted to a letter grade for the report card in mathematics, language literacy, science and social studies. Other subject areas will be evaluated using the same letter designations as K and 1.

Grades 3 to 8 will employ the following numerical/letter system for reporting student progress on the report card:

100-93 A

92-85 B

84-77 C

76-70 D

69-Lower F

Grades lower than a 70 will appear on the report card as an F.

This system will be applied to all major subjects and for grades 4 to 8 in music, health, art and physical education.

Determining A Student’s Grade

A student’s grade for each report card period will be determined as follows:

50% - Tests, Quizzes, Reports, and Projects

50% - Class Work, Class Participation, and Homework

Final averages for the year in each subject will be computed by averaging the numerical grade for each marking period.

If alternative assessment measures are implemented, the Superintendent in consultation with the teaching staff will determine in accordance with the New Jersey Student Learning Standards how students will be assessed, evaluated and how grades will be recorded on the report card.

Behavior will also be assessed on all report cards as a letter grade with teacher comments siting behavior characteristics. All behavior documentation shall be made available to parents/guardians to justify grades. Any behavior grade that is lower than a B average will hinder any student from being on the honor roll.

The school district shall establish and maintain a testing program to:

1. Measure the needs and progress of individual students;
2. Measure the achievement of grade levels;
3. Allow comparison of district students with national or other norms;
4. Aid in evaluation of programs.

The district’s testing program shall embody at least the tests required by state law. The administration shall continually scrutinize the applicability and effectiveness of tests being used in the district.

School personnel shall not use tests, procedures or other guidance and counseling materials that are differentiated or stereotyped on the basis of race, color, creed, religion, sex, ancestry, national origin or social economic status.

Any requests for surveys, student observations, or student questionnaires must be forwarded through the superintendent’s office for approval before any survey or observation can be conducted.

Individual results of standardized tests, including intelligence tests, shall be made available to parents/guardians upon their request, but shall be considered confidential information to be available only to authorized persons. School and district test results shall be discussed in a public meeting.

Adopted: March 30, 2009

Revised: February 25, 2019

NJSBA Review/Update: June 2022

Readopted: