



SHONTO PREPARATORY SCHOOLS

Haleebée Na'nitin Binahjí' Da'ólta'í Binitisékees dóó Bina'nitin Bidziil
Empowering Student Learning Through Quality Education

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Shonto Governing Board of Education, Inc. REGULAR BOARD MEETING MINUTES August 11, 2017

CALL TO ORDER: Ms. Martha Tate, Board President, called the meeting to order at 5:46 PM.
INVOCATION: Mr. Tom Franklin, Jr. gave the invocation.
MEMBERS PRESENT: Mr. Kenneth Y. Begishe, Mr. Tom Franklin, Jr., & Ms. Martha Tate. Mr. Royd Lee arrived at 6:00 pm.

#5436 ADOPTION OF AGENDA

Mr. Tom Franklin, Jr. moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board adopts the agenda as presented.

The motion was approved by a vote of (3, 0, 0) CV

#5437 SUPERINTENDENT'S REPORT

Mr. Tom Franklin, Jr. moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approves the Superintendent's Report as presented.

The motion was approved by a vote of (4, 0, 0) CV

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following items:

#5438 APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING OF JULY 3, 2017

That the Governing Board approves the minutes of the July 3, 2017 Special Board Meeting as presented.

#5439 APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JULY 7, 2017

That the Governing Board approves the minutes of the July 7, 2017 Regular Board Meeting as presented.

#5440 APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING OF JUNE 13, 2017

That the Governing Board approves the minutes of the July 13, 2017 Special Board Meeting as presented.

#5441 APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING OF JUNE 21, 2017

That the Governing Board approves the minutes of the July 21, 2017 Special Board Meeting as presented.

The motion was approved by a vote of (4, 0, 0) CV

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Mr. Tom Franklin, Jr. moved and Mr. Royd Lee seconded a motion to approve the following items:

#5442
RATIFICATION OF THE JULY 2017 BOARD
EXPENDITURE REPORT

That the Governing Board accepts and ratifies the July 2017 Board Expenditure Report as presented.

#5443
RATIFICATION OF THE JULY 2017 MONTHLY
EXPENDITURE REPORT

That the Governing Board accepts and ratifies the July 2017 Monthly Expenditure Report as presented.

#5444
RATIFICATION OF THE JULY 2017, FY 2017-18
ACCOUNTS PAYABLE VOUCHERS

That the Governing Board accepts and ratifies the FY 2017-18 July 2017 Accounts Payable Vouchers #1181, 1184, 1185, 1002, 1005, 1010, & 1011 in the amount of \$302,124.36.

#5445
RATIFICATION OF THE JULY 2017, FY 2017-18
PAYROLL VOUCHERS

That the Governing Board accepts and ratifies the FY 2017-18 July 2017 Payroll Vouchers #51, 1179, 1180, 1, 1000, 1001, 2, 1003, 1004, 3, 1006, 1007, 4, 1008, & 1009 in the amount of \$289,727.10.

#5446
RATIFICATION OF THE JULY 2017 STUDENT
ACTIVITIES FUND 850 REPORT

That the Governing Board accepts and ratifies the July 2017 Student Activities Fund 850 Report.

The motion was approved by a vote of (4, 0, 0) CV

#5447
APPROVAL OF THE 1ST READING OF THE BOARD
BY-LAWS UPDATE

Mr. Tom Franklin, Jr. moved and Mr. Royd Lee seconded a motion to approve the following items:

That the Governing Board approves the first reading of the Board Bylaws update as presented

The motion was approved by a vote of (4, 0, 0) CV

#5448
APPROVAL OF THE 3RD READING OF THE BOARD
POLICY ON HOUSING AND HOUSING DOCUMENTS

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves the Board Policy on Housing and Housing Documents as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5449
APPROVAL OF THE 3RD READING OF THE BOARD
POLICY ON SCHOOL BREAKFAST AND LUNCH
PAYMENT EXPECTATIONS

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Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approves the third reading of the Board Policy on School Breakfast and Lunch Payment Expectations as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5450
APPROVAL OF UPDATE OF STUDENT ACTIVITIES
CLUB/SPONSOR HANDBOOK

Mr. Royd Lee moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following item:

That the Governing Board approves the update of the Student Activities Club/Sponsor Handbook as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5451
APPROVAL OF THE AMENDMENT TO THE 2017-18
HIGH SCHOOL STUDENT AND PARENT
HANDBOOK

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approves the amendment to the 2017-18 Charter High School Budget as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5452
APPROVAL OF AGENT OF RECORD CHANGE FOR
THE SHONTO PREP SCHOOL 401K JOHN HANCOCK
RETIREMENT PLAN

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves the agent of record change for the Shonto Prep School 401K John Hancock Retirement Plan from Mr. Gregory Zale, Retirement & Benefits Consultant to Mr. Paul Batt, Qualified Plan Specialist.

The motion was approved by a vote of (4, 0, 0) CV

#5453
APPROVAL OF CONTRACT WITH CARTER OIL
SUPPLY FOR RED-DYE HEATING FUEL FOR SY
2017-18

Mr. Kenneth Begishe moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approves a contract with Carter Oil to provide red-dye heating diesel fuel for SY 2017-18 in the amount of \$104,185.19.

The motion was approved by a vote of (4, 0, 0) CV

#5454
APPROVAL OF CONTRACT WITH CHIEF PROPANE
FOR PROPANE FUEL FOR SY 2017-18

Mr. Royd Lee moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following item:

That the Governing Board approves a contract with Chief Propane to provide propane fuel for SY 2017-18 in the amount of \$89,250.00.

The motion was approved by a vote of (4, 0, 0) CV

#5455
APPROVAL OF RESOLUTION FOR THE
APPOINTMENT OF A BOARD MEMBER TO THE
TRIBAL INTERIOR BUDGET COUNCIL

Mr. Kenneth Y. Begishe moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following item:

That the Governing Board approves the SPS Resolution for the Appointment of Mr. Royd Lee, Board Member to the Tribal Interior Budget Council as presented.

The motion was approved by a vote of (3, 0, 1) CV Mr. Royd Lee abstained.

#5456
APPROVAL OF MOA WITH THE NAVAJO NATION
FOSTER GRANDPARENT PROGRAM

Mr. Tom Franklin, Jr. moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves the Memorandum of Agreement with the Navajo Nation Foster Grandparent Program for three years from August 4, 2017 to June 30, 2020 as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5457
APPROVAL OF LETTER TO THE SECRETARY OF
THE INTERIOR RYAN ZINKE REGARDING THE BIE
BLUEPRINT FOR REFORM

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approves a letter to the Secretary of the Interior Ryan Zinke regarding the BIE Blueprint and the reorganization as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5458
APPROVAL OF USE OF INTEREST FUNDS FOR
STAFF HEALTH & WELLNESS PROGRAM FOR FY
2017-18

Mr. Tom Franklin, Jr. moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approves the use of Interest Funds for the Staff Health & Wellness Program for FY 2017-18 in the amount of \$10,000.

The motion was approved by a vote of (4, 0, 0) CV

#5459
APPROVAL OF DONATIONS TO THE HIGH SCHOOL
BY SPS STAFF ON A VOLUNTARY BASIS

Mr. Royd Lee moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following item:

That the Governing Board approves requesting voluntary payroll deduction from staff for the High School.

The motion was approved by a vote of (4, 0, 0) CV

#5460
APPROVAL OF ADMINISTRATIVE ASSISTANT/
EVENT COORDINATOR POSITION UPDATE FOR
THE ORGANIZATIONAL CHART

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following item:

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That the Governing Board approves the addition and modification to the Organizational Chart with the removal of Administrative Assistant 1 from the High School due to departmental budget shortfall which was reassigned to Administrative Assistant 1/Event Coordinator FTE .5 at High School and FTE .5 at Elementary School and now to be amended to Administrative Assistant 1/Event Coordinator FTE 1 at the Elementary School to assist the PreK-8 Athletic Director and to assist with planning district and department events throughout the school year.

The motion was approved by a vote of (3, 1, 0) CV Mr. Tom Franklin, Jr. opposed.

#5461
APPROVAL TO SUPPORT INTERNATIONAL
TEACHERS AS QUALIFIED APPLICANTS FOR
SPTHS

Mr. Royd Lee moved and Mr. Tom Franklin, Jr. seconded a motion to POSTPONE the following item:

That the Governing Board approves the support of International Teachers as Qualified Applicants for the Shonto Preparatory Technology High School.

The motion was approved by a vote of (4, 0, 0) CV

#5462
APPROVAL OF IN-DISTRICT TRANSFER STUDENTS
TO SPTHS TO GAIN CREDIT FOR ALGEBRA 1

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves the support of the in-district transfer students from the SPS Middle School to the Shonto Preparatory Technology High School to gain credit for Algebra 1.

The motion was approved by a vote of (4, 0, 0) CV

#5463
APPROVAL OF DISPOSAL OF SCHOOL EQUIPMENT
- ATHLETICS

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approves the disposal of equipment for the sale of old and outdated athlete uniforms to be used as fundraising for the K-8 Athletics Program.

The motion was approved by a vote of (4, 0, 0) CV

#5464
APPROVAL OF THE PERSONNEL REPORT FOR
ADMINISTRATIVE STAFF

1. RETROACTIVE SHORT-TERM CONTRACT FOR SY 2017-2018:

Mr. Royd Lee moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following Retroactive Short-Term Contract:

| <u>Name</u> | <u>Purpose</u> | <u>Location</u> | <u>Funding Source</u> | <u>Salary</u> | <u>Effective Dates:</u> |
|----------------------|-----------------------------------|-----------------|-----------------------|---------------|--|
| a. Dewakuku, Melanie | Detailed as High School Principal | High School | Charter | | 07/24/2017 – 12/22/2017 or Until Position is Filled |

The motion was approved by a vote of (4, 0, 0) CV

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#5465 APPROVAL OF THE PERSONNEL REPORT FOR CERTIFIED STAFF

1. CONTRACT OFFER FOR SY 2017-2018:

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Contract Offer:

| <u>Name</u> | <u>Position</u> | <u>Location</u> | <u>Funding Source</u> | <u>Salary</u> | <u>Effective Dates:</u> |
|---------------------------|-----------------------------|----------------------|-----------------------|-------------------------------|----------------------------|
| a. Smallcanyon, Nathaniel | Dean of Students – PreK8 | Elementary School | ISEP | PreK12 Certified: prorated | 08/15/2017 – 06/08/2018 |

The motion was approved by a vote of (2, 1, 1) CV Mr. Royd Lee opposed and Mr. Tom Franklin, Jr. abstained.

2. POSITION REASSIGNMENT FOR SY 2017-18:

Mr. Royd Lee moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following Position Reassignment:

| <u>Name</u> | <u>Position</u> | <u>Reassign</u> | <u>Location</u> | <u>Funding Source</u> | <u>Salary</u> | <u>Effective Dates:</u> |
|-------------------|--------------------------------|------------------------------------|-----------------|-----------------------|----------------------|----------------------------|
| a. Wesling, Emily | HS Library Media Specialist | HS Teacher – English for SY1718 | High School | Charter | PreK12 Certified: | 07/31/2017 – 05/25/2018 |

The motion was approved by a vote of (4, 0, 0) CV

3. RETROACTIVE SHORT-TERM CONTRACTS:

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Short-Term Contracts:

| <u>Name</u> | <u>Position</u> | <u>Location</u> | <u>Funding Source</u> | <u>Salary</u> | <u>Effective Dates:</u> |
|--------------------|----------------------|-----------------|-----------------------|-----------------------|--|
| a. Johnson, Bonnie | HS Teacher – Math | High School | Charter | per course per day | 08/07/2017 – 12/22/2017 or Until Position is Filled |
| b. Miles, Harrison | HS Teacher – Math | High School | Charter | per course per day | 08/07/2017 – 12/22/2017 or Until Position is Filled |

The motion was approved by a vote of (4, 0, 0) CV

#5466 APPROVAL OF THE PERSONNEL REPORT FOR CLASSIFIED STAFF

1. CONTRACT OFFER FOR SY 2017-2018:

Mr. Royd Lee moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following Contract Offers:

| <u>Name</u> | <u>Position</u> | <u>Location</u> | <u>Funding Source</u> | <u>Salary</u> | <u>Effective Dates:</u> |
|---------------------|----------------------------------|------------------------------|-----------------------|---------------------------------|----------------------------|
| a. Begay, Shanna | Food Service Cook | Shonto Preparatory School | District | Classified: P5, S1; per hour | 08/15/2017 – 05/25/2018 |
| b. Clitso, Willis | Maintenance Worker I | Shonto Preparatory School | District | Classified: per hour | 08/15/2017 – 06/30/2018 |
| c. Hosteenez, Betty | Teacher Assistant – 2nd Grade | Elementary School | ISEP | Assistant Classified: per hr | 08/15/2017 – 05/25/2018 |

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The motion was approved by a vote of (4, 0, 0) CV

2. PART-TIME EMPLOYMENT OFFER FOR SY 2017-18:

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Part-Time Employment Offers:

| | <u>Name</u> | <u>Position</u> | <u>Location</u> | <u>Funding Source</u> | <u>Salary</u> | <u>Effective Dates:</u> |
|----|------------------|------------------------------|---------------------------|-----------------------|--|-------------------------|
| a. | Calamity, Tyson | NPC Classroom Monitor | High School | Charter | Part-time: \$ /hour; 6 hrs./day; 5 days/week | 08/15/2017 – 05/25/2018 |
| b. | Laughter, Nicole | Emergency Substitute Teacher | Shonto Preparatory School | Charter/ISEP | Part-Time: \$ per day; \$ / half day | 07/31/2017 – 05/25/2018 |
| c. | Lowe, Bridgette | Emergency Substitute Teacher | Shonto Preparatory School | Charter/ISEP | Part-Time: \$ per day; \$ /half day | 07/31/2017 – 05/25/2018 |
| d. | Tate, Daisy | Emergency Substitute Teacher | Shonto Preparatory School | Charter/ISEP | Part-Time: \$ per day; \$ /half day | 07/31/2017 – 05/25/2018 |

The motion was approved by a vote of (4, 0, 0) CV

3. SALARY INCREASE FOR SY 2017-18:

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following Salary Increase:

| | <u>Name</u> | <u>Position</u> | <u>Purpose</u> | <u>Location</u> | <u>Funding Source</u> | <u>Salary</u> | <u>Effective Dates:</u> |
|----|-----------------|--------------------|---------------------|----------------------------|-----------------------|-----------------------------|-------------------------|
| a. | Holiday, Marlon | Facilities Manager | Salary Increase: \$ | Shonto Preparatory Schools | District | Specialized: \$ per day; \$ | 07/01/2017 – 06/30/2018 |

The motion failed and no action was taken with a vote of (2, 2, 0) CV Mr. Royd Lee & Mr. Tom Franklin, Jr. opposed.

4. RETROACTIVE SHORT-TERM CONTRACT FOR SY 2017-18:

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Short-Term Contract:

| | <u>Name</u> | <u>Position</u> | <u>Location</u> | <u>Funding Source</u> | <u>Salary</u> | <u>Effective Dates:</u> |
|----|----------------|--|---------------------------|-----------------------|---------------------|-------------------------|
| a. | Bennett, Floyd | Temporary Maintenance Worker – 60 Days | Shonto Preparatory School | District | Part-Time: per hour | 07/24/2017 – 09/22/2017 |

The motion was approved by a vote of (4, 0, 0) CV

5. NON-RENEWAL:

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Non-Renewal:

| | <u>Name</u> | <u>Position</u> | <u>Purpose</u> | <u>Location</u> | <u>Funding Source</u> | <u>Effective Dates:</u> |
|----|---------------------|------------------|--------------------------------|-----------------|-----------------------|-------------------------|
| a. | Peshlakai, Kimberly | Security Officer | Fulfilled SY2016-2017 Contract | Security | District | 06/30/2017 |

The motion was approved by a vote of (3, 1, 0) CV Mr. Royd Lee opposed.

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6. RESIGNATION:

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following Resignation:

| <u>Name</u> | <u>Service</u> | <u>Position</u> | <u>Location</u> | <u>Funding Source</u> | <u>Effective Dates:</u> |
|-------------------|------------------|-----------------|-----------------|-----------------------|-------------------------|
| a. Yazzie, Martin | 1 year, 9 months | Bus Driver | Transportation | District | 08/04/2017 |

The motion was approved by a vote of (4, 0, 0) CV

#5467
ADJOURNMENT

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion for adjournment:

That the Governing Board adjourn the Regular Meeting at 7:10 PM.


The motion was approved by a vote of (4, 0, 0) CV

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CERTIFICATION

RECORDED BY:

CONCURRED BY:




Ms. Cassandra Burtel, Administrative Assistant
Office of the Superintendent



Mr. Lemual Adson, Superintendent
Shonto Preparatory Schools

APPROVED BY:



Ms. Martha Tate, Board President
Shonto Governing Board of Education, Inc.

September 5, 2017

Date

Motion: Mr. Kenneth Y. Begishe

Second: Mr. Royd Lee

VOTE: 4 in favor, 0 opposed and 0 abstained.