



JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA  
203 E. PLAQUEMINE STREET  
JENNINGS, LOUISIANA  
(337) 824-1834

FINANCE/SALARY COMMITTEE AGENDA

MEETING TIME: TUESDAY, SEPTEMBER 17, 2024 AT 5:00 P.M.

LIVE STREAM LINK <https://youtube.com/live/kQ3TznU5GfI?feature=share>

FILE: BCB - SCHOOL BOARD MEETING RULES OF PROCEDURE  
An individual speaker who appears at a School Board meeting to speak on an agenda item must register prior to the meeting, and will be allotted three (3) minutes to speak on the agenda item prior to School Board discussion on the agenda item.

I. CALL TO ORDER

II. ROLL CALL FOR DETERMINATION OF A QUORUM.

COMMITTEE MEMBERS: Chairman, Phillip Arceneaux, Charles Bruchhaus, Malon Dobson, Blake Frey, Paula LeJeune, Blake Petry and Russell Walker.

Roll Call for Finance Committee Members for determination of a quorum:

Arceneaux, Chair	Bruchhaus	Dobson	Frey	P. LeJeune	Petry	Walker
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Roll Call for Other Members present:

Bord	S. Lejeune	Jones	Patterson	Doise	Trahan
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III. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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IV. DISCUSSION

V. AGENDA ITEMS FOR CONSIDERATION

1. Grant permission to accept a donation of \$4,500.00 from the Jeff Davis Cattlemen’s Association to the six parish high school FFA chapters. (\$750 each). Funds to be used for club expenses.

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2. Grant permission to EES to accept a \$1,000 .00 donation from Virginia and Edwin Cormier, Jr. These funds are to be used for Sonia Bruchhaus’s classroom needs.

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3. Grant permission to FES to accept a \$500.00 donation from Saint Joseph Zions Ministries Church. Funds will go towards school supplies, needy fund and SWPBIS accounts.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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4. Grant permission to JES to accept the following donations:
1. Presbyterian Church \$200.00. Funds to be used for students needing school supplies.
2. Jennings band boosters - \$633.59, Funds to be used for JES band for expenses.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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5. Grant permission to JHS to accept the following donations:
- 1. Coushatta Tribe of Louisiana \$1,600.00 to JHS varsity football.
  - 2. Jennings Varsity Boosters \$1,170.00 to JHS Varsity Cheer. Funds to be used to cover uniform expenses.
  - 3. Jennings Varsity Boosters \$442.00 to JHS Varsity Cheer. Funds to be used to cover expenses from camp.
  - 4. Band Boosters of Jennings, Inc. \$5,702.30 to JHS. Funds to be used for general expenses during the year.
  - 5. Jennings Softball Boosters \$1,503.00 to JHS softball. Funds to be used for expenditures.

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6. Grant permission to LAHS to accept a donation from Lake Arthur Varsity Club of \$3,500.00. Funds to help defer cost of upgrades to the weight room.

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7. Permission to WAR to accept a donation from First United Methodist Church of Welsh - \$100.00. Funds to be used for school supplies.

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8. Permission to LAES to accept a donation of \$250.00 from the family of Linda O'Brien. Funds to be used to purchase books in memory of Mrs. O'Brien who recently passed away. She was a kindergarten teacher as well as a librarian before moving to Lake Arthur over 20 years ago to enjoy retirement on the Lake.

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9. Permission to WHS accept the following donations:
- 1. Pat Deshotel- \$100. Funds to be used towards the cost of year in rewards.
  - 2. Pat Deshotel - \$100 to WHS Band. Funds to be used towards expenses during the year.
  - 3. Welsh Greyhound Backers \$318.33 to WHS cheer. Funds to go towards the cost throughout the year.
  - 4. Welsh Greyhound Backers \$318.33 to WHS band. Funds to go towards the cost throughout the year.
  - 5. Welsh Greyhound Backers \$318.33 to WHS dance line. Funds to go towards cost throughout the year.
  - 6. WHS Volleyball Backers \$1,500.00 to WHS volleyball. Funds to go towards cost of Jerseys.
  - 7. Welsh Greyhound Backers - \$13,825.50 to WHS football. Funds will go towards cost throughout the year.
  - 8. Welsh Lil Dribblers \$138.00 to WHS Girls Basketball. Funds will go towards cost during the year.

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10. Grant permission to the JDP Department of Special Services to accept the following donation:
- 1. EIS MedClaims -- \$500.00. To be used for Special Olympic expenses.

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11. Grant permission to accept Change Order No. 2 on the JDPSB – Elton Elementary Cafeteria Renovation Project.
- Description: Change Order #2 – Extend the time for construction by 35 days for a new Substantial Completion date of September 30<sup>th</sup>.
- Details: Change Order #2 for \$0.00 and adding days: 35 days
- Bid Changes as follows:

The Original Contract Sum was	\$360,000.00
The net change by previously orders	\$ 50,329.00
The Contract Sum prior to this Change Order	\$410,329.00
The Contract Sum will be increased by	\$ 0.00

The new Contract Sum including this Change Order will be Unchanged.  
The Contract Time will be increased by zero ( 35) days

The new date of Substantial Completion will be September 30th, 2024

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12. Grant permission to accept Change Order No. 4 on the JDPSB – Elton Elementary School Project.  
Description: Change Order #4 – Extend the time for construction and provide labor and equipment required for the following:

COR 11 New Asphalt Parking at South of Campus	\$128,000
COR 17 Additional Under Counter Cabinet at Reception	\$1,341
COR 18 Additional Room Signs at Existing Classrooms	\$2,380
COR 19 Wall Protection at Reception and Vestibule	\$5,521
COR 20 Re-laminate Existing Windowsills (4)	\$2,146
COR 21 Mini Blinds at Existing Windows (4)	\$1,229
COR 22 New Doors at Gymnasium	\$44,529
COR 23 Add Access Control to Back Set of Doors	\$11,825
COR 25 Additional Library Shelving	\$1,040

Details: Change Order #4 for \$198,011.00 and adding days: 127 days  
Bid Changes as follows:

The Original Contract Sum was	\$2,578,000.00
The net change by previously orders	\$ 906,015.00
The Contract Sum prior to this Change Order	\$3,484,015.00
The Contract Sum will be increased by	\$ 198,011.00

The new Contract Sum including this Change Order will be \$3,682,026.00  
The Contract Time will be increased by one-hundred twenty-seven ( 127 ) days  
The new date of Substantial Completion will be January 9th, 2024

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13. Accept Change Order Change Order No. 2 under the Lacassine Athletic Complex (Phase I) project as follows:  
Description: Relocation of the proposed pedestrian gates, additional concrete sidewalk, additional hydroseeding and additional electrical equipment. An additional 29 contract days were added under this change order to address the additional scope of work.

CHANGE ORDER NO.: TWO (2)

Owner:	Jefferson Davis Parish School Board		
Engineer:	Meyer & Associates, Inc.	Engineer’s Project No.:	H1-19026-DA
Contractor:	Gunter Construction, Inc.		
Project:	Lacassine Athletic Complex (Phase 1)		
Contract Date:	February 20, 2024	Date of Notice to Proceed:	March 25, 2024
Date Issued:	September 16, 2024	Effective Date of Change Order:	September 16, 2024

The Contract is modified as follows upon execution of this Change Order:  
Description: Relocation of the proposed pedestrian gates, additional concrete sidewalk, additional hydroseeding and additional electrical equipment. An additional 29 contract days were added under this change order to address the additional scope of work. Refer to Attachment C02-A for all additional scope of work and contract days.  
Attachments: Attachment C02-A, Gunter Estimates No. 023023 and 023028, 9/9/24 Hornsby Sports Email, 9/16/24 Gunter Adverse Weather Day Request (MAI Review)

Change in Contract Price	Change in Contract Times
Original Contract Price:	Original Contract Times:

\$ 664,554.65	Substantial Completion: 120 (07-23-2024) Ready for final payment: 165 (09-06-2024)
[Increase] from previously approved Change Orders No. 1 to No. 1: \$ 113,128.25	[Increase] from previously approved Change Orders No. 1 to No. 1: Substantial Completion: 30 Ready for final payment: 30
Contract Price prior to this Change Order: \$ 777,682.90	Contract Times prior to this Change Order: Substantial Completion: 150 (08-22-2024) Ready for final payment: 195 (10-06-2024)
[Increase] this Change Order: \$ 32,793.70	[Increase] this Change Order: Substantial Completion: 76 Ready for final payment: 76
Contract Price incorporating this Change Order: \$ 810,476.60	Contract Times with all approved Change Orders: Substantial Completion: 226 (11-06-2024) Ready for final payment: 271 (12-21-2024)

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14. Grant permission to accept the bid of \$ 1,000.00 per cut at 16 cuts for 620 Florence Street, and 802 W Jefferson Street by Duhon Lawn Care. Other bids were \$ 1,200 per cut at 16 cuts K&D Lawn Care, and \$1800 per cut at 16 cuts Wilridge Lawn Services LLC. A bid was also solicited from Johns Affordable Lawn Care which we did not receive.

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VI. EXECUTIVE SESSION

- A. Motion to enter into Executive session.

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- B. Motion to resume in regular session.

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VII. ADJOURN

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IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON MONDAY SEPTEMBER 16, 2024 BY 4:00 P.M.
IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.