

## **COPYRIGHT COMPLIANCE**

Centennial BOCES recognizes that copyright laws make it illegal to duplicate copyright materials without permission, except for certain exempt purposes. Centennial BOCES also recognizes that severe penalties may be assessed for the authorized copying of audiovisual or printed materials and computer software, unless the copying conforms to the "fair use" doctrine.

It is the intent of Centennial BOCES to adhere to copyright laws and guidelines in all areas, e.g., print, computer software, audiovisual materials, music, electronic data, etc. Centennial BOCES employees are expected to adhere to the provisions of law, rules, regulations and guidelines concerning the use of copyrighted materials. Legal or insurance protection of Centennial BOCES shall not be extended to employees who violate copyright laws.

There shall be made available, at Centennial BOCES level as well as the respective building levels, information on copyright infringement and "fair use" guidelines for copyrighted materials.

LEGAL REF.:                    17 U.S.C. 101 et seq. (copyright law)

Revised: November 16, 2017

Reviewed: CASB 2005

Adopted: June 16, 1998

Centennial BOCES