

Macomb Academy
39092 Garfield
Clinton Township, Mi. 48038

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BOARD MEETING
MACOMB ACADEMY BOARD OF DIRECTORS

Date: January 20th, 2025
Time: 5:00 p.m.
Location: Macomb Academy
39092 Garfield
Clinton Township, Michigan 48038

MINUTES

MEETING TYPE: Regular Special Proposed Approved

I. CALL TO ORDER

CALL TO ORDER AT 5:18 P.M.

President Marilyn Wittstock

PLEDGE OF ALLEGIANCE

President Marilyn Wittstock

ROLL CALL BY:

President Marilyn Wittstock

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Denise Flinders-Victory	Treasurer	yes		
Ms. Francette Pate-O'Hara	Trustee			yes

MOTION CARRIES

4/0 Unanimous Vote

MEMBERS PRESENT:

Ms. Marilyn Wittstock	President
Ms. Felicia Westbrook-Hilton	Vice-President
Ms. Melina Chynoweth	Secretary
Ms. Denise Flinders-Victory	Treasurer

ADMINISTRATION PRESENT: Ms. Mikelle Hillewaere, Supervisor

GUESTS PRESENT: NONE

II. APPROVAL OF MINUTES

President Marilyn Wittstock

The Board reviewed the meeting minutes from December's meeting. **Motion** made by **President Marilyn Wittstock** supported by **Vice-President Felicia Westbrook-Hilton** to approve the minutes of the Board Meeting held December 16th, 2025. All in favor. Unanimous 4/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Denise Flinders-Victory	Treasurer	yes		
Ms. Francette Pate-O'Hara	Trustee			yes

MOTION CARRIES

4/0 Unanimous Vote

III. APPROVAL OF AGENDA

President Marilyn Wittstock

The Board reviewed the agenda for the January meeting. **Motion made by President Marilyn Wittstock supported by Vice-President Felicia Westbrook-Hilton**, to approve the January meeting agenda. All in favor. Unanimous 4/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Denise Flinders-Victory	Treasurer	yes		
Ms. Francette Pate-O'Hara	Trustee			yes

MOTION CARRIES

4/0 Unanimous Vote

IV. INTRODUCTION OF GUESTS (if applicable)

Ms. Mikelle Hillewaere

No guests in attendance

V. CORRESPONDENCE RECEIVED (if applicable)

Ms. Mikelle Hillewaere

No correspondence received

VI. ADMINISTRATION UPDATES

**President Marilyn Wittstock
and Ms. Mikelle Hillewaere**

OLD BUSINESS:

Welcome to new Board Member, Francette Pate-O'Hara

Cozy Cabin Day was amazing with the fun activities, food, and games.

School food drive was successful. There were a total of 6 families that were provided for with food bundles and \$145 in gift cards to local stores.

NEW BUSINESS:

Student employment status- Three students gained full time employment so far this school year.

Second semester scheduling has been completed and will be provided to students on the first day of the new semester.

The robotics team has picked up their robot and construction is underway. First competition is 03/13/26-03/15/26 in Marysville.

Smart bus passes that were donated are currently being utilized by students.

Gift card donations were received from the Yahtzee Club.

VII. FINANCIALS

Treasurer Flinders-Victory

The Board reviewed the financial report for the month of December 2025. **Motion** made by **Treasurer Denise Flinders-Victory** supported by **Vice- President Felicia Westbrook-Hilton** to approve the finances for December 2025. All in favor. Unanimous 4/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Denise Flinders-Victory	Treasurer	yes		
Ms. Francette Pate-O'Hara	Trustee			yes

MOTION CARRIES

4/0 Unanimous Vote

VIII. BOARD PROFESSIONAL GROWTH

CMU Authorizer and President Marilyn Wittstock

Postcards with links to helpful videos regarding school finance were passed out to board members.

IX. MACOMB ACADEMY BOARD COMMITTEES

No new news to report at this time, currently looking at new fundraisers

X. PUBLIC COMMENTS

All

N/A

XI. CMU COMMENTARY

CMU Authorizer

January is school board recognition month. A special message was read to board members for appreciation of their public service.

Information about webinars provided to board members. Upcoming webinar called Engagement Equation, 8 practices that power student success is available for registration and is scheduled for 01/28/26 @ 10am

Contract amendment is in February 2026

11 Knights of Columbus letters sent

Article about Macomb Academy is currently being done in the Uniquely You magazine.

XIII. BOARD COMMENTARY

President Marilyn Wittstock

Special Needs Expo scheduled for 02/24/26 (4p-7p). Possibility of Macomb Academy representation discussed.

XII. ADJOURNMENT

President Marilyn Wittstock

Motion made by **President Marilyn Wittstock** supported by **Vice-President Felicia Westbrook-Hilton**, to adjourn the board meeting at 5:52p.m. All in favor. Unanimous 4/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Denise Flinders-Victory	Treasurer	yes		
Ms. Francette Pate-O'Hara	Trustee			yes

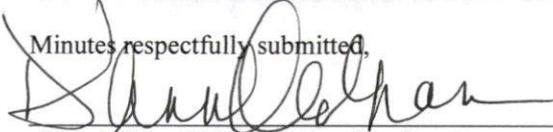
MOTION CARRIES

4/0 Unanimous Vote

Minutes are available at Macomb Academy, 39092 Garfield, Clinton Township, Mi. 48038, (586) 228-2201, in the administration office. Please contact the Business Office if you would like a copy of the minutes. Any person with disabilities who needs special provisions to attend a scheduled meeting should contact me five days prior to the meeting.

MINUTES CERTIFICATION

Minutes respectfully submitted,

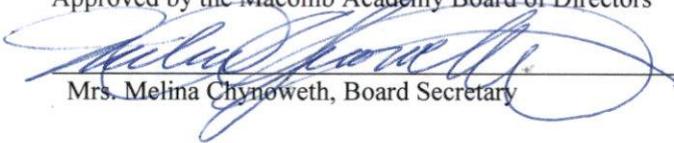


Mrs. D'Ann Oldham, Recording Secretary

01/20/26

Date

Approved by the Macomb Academy Board of Directors



Mrs. Melina Chynoweth, Board Secretary

3/17/2026

Date