

AGENDA

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

February 25, 2020

6:00 P.M.

THIS MEETING IS OPEN TO THE PUBLIC

1. CALL TO ORDER
2. OPENING PRAYER
3. PLEDGE OF ALLEGIANCE
4. RECOGNITIONS

ITEMS FOR CONSENT

5. REVIEW OF MINUTES – **SEE ATTACHMENTS**

- a. January 28, 2020, 4:30 p.m. – School Board Workshop
- b. January 28, 2020, 6:00 p.m. – Regular School Board Meeting
- c. February 11, 2020, 4:00 p.m. – School Board Workshop

ACTION REQUESTED: The Superintendent recommends approval.

6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions) – **SEE PAGE #4**

- a. Personnel 2019 – 2020

ACTION REQUESTED: The Superintendent recommends approval.

7. BUDGET AND FINANCIAL TRANSACTIONS

- a. Board Approval for Federal Projects Budget Amendments – **SEE PAGE #6**

Fund Source: 4200 Fund Federal Programs

Amount: Attachments indicate amounts by project number

ACTION REQUESTED: The Superintendent recommends approval.

- b. Board Review Requested for the 12/31/2019 Financial Statements from Crossroad Academy Charter School – **SEE PAGE #24**

Fund Source: All Public Funds at Crossroad Academy Charter School
Amount: Crossroad Academy Charter School Financial Statements attached

ACTION REQUESTED: The Superintendent recommends approval.

8. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

- a. Purchase Order Request for Johnson Controls Fire Protection LP to Serve Greensboro Elementary School - **SEE PAGE #28**

Fund Source: To Be Determined
Amount: \$18,376.00

ACTION REQUESTED: The Superintendent recommends approval.

9. STUDENT MATTERS – **SEE ATTACHMENT**

- a. Student Expulsion – See back-up material

Case #51-1920-0051

ACTION REQUESTED: The Superintendent recommends approval.

- b. Student Expulsion – See back-up material

Case #52-1920-0051

ACTION REQUESTED: The Superintendent recommends approval.

- c. Student Expulsion – See back-up material

Case #54-1920-0231

ACTION REQUESTED: The Superintendent recommends approval.

- d. Student Expulsion – See back-up material

Case #55-1920-0051

ACTION REQUESTED: The Superintendent recommends approval.

10. SCHOOL FACILITY/PROPERTY

- a. Five Year District Facilities Work Plan – **SEE PAGE #34**

Fund Source: Various Sources
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

11. CONSIDERATION, PROPOSAL, AND/OR ADOPTION OF ADMINISTRATIVE RULES AND RELATED MATTERS

- a. Approval of Job Descriptions – **SEE PAGE #50**

Fund Source: N/A

Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

12. FACILITIES UPDATE

13. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

14. SCHOOL BOARD REQUESTS AND CONCERNS

15. ADJOURNMENT

THE SCHOOL BOARD OF GADSDEN COUNTY



"Putting Children First"

35 Martin Luther King, Jr. Blvd
Quincy, Florida 32351
Main: (850) 627-9651 or Fax: (850) 627-2760
www.gcps.k12.fl.us

Roger P. Milton
Superintendent
miltonr@gcpsmail.com

February 25, 2020

The School Board of
Gadsden County, Florida
Quincy, Florida 32351

Dear School Board Members:

I am recommending that the attached list of personnel actions be approved, as indicated. I further recommend that all appointments to grant positions be contingent upon funding.

Item 6A Instructional and Non-Instructional Personnel 2019-2020

The following reflects the total number of full-time employees in this school district for the 2019-2020 school term, as of February 25, 2020.

<u>Description Per DOE Classification</u>	<u>DOE Object#</u>	<u>#Employees February 2020</u>
Classroom Teachers and Other Certified	120 & 130	383 .00
Administrators	110	49.00
Non-Instructional	150, 160, & 170	<u>395.00</u>
		827.00

Sincerely,

Roger P. Milton
Superintendent of Schools

Audrey Lewis
DISTRICT NO. 1
Havana, FL 32333
Midway, FL 32343

Steve Scott
DISTRICT NO. 2
Quincy, FL 32351
Havana, FL 32333

Leroy McMillan
DISTRICT NO. 3
Chattahoochee, FL 323324
Greensboro, FL 32330

Charlie D. Frost
DISTRICT NO. 4
Gretna, FL 32332
Quincy, FL 32352

Tyrone D. Smith
DISTRICT NO. 5
Quincy, FL 32351

"The Gadsden County School District does not discriminate against any person on the basis of sex (including transgender status, gender nonconforming, and gender identity), marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pregnancy, disability, or genetic information."

AGENDA ITEM 6A INSTRUCTIONAL AND NON INSTRUCTIONAL 2019/2020**INSTRUCTIONAL**

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Davis, Latasha	SSES	Teacher	01/17/2020
Jackson, Sophia	WGMS	Teacher	12/02/2019
Jones, Hasan	WGMS	Teacher	12/06/2019
Knight, Devonta	GCHS	Teacher	01/21/2020
Reyes, Juan	HMS	Teacher	01/27/2020
Simmons, Laquadra	GCHS	Teacher	01/23/2020
Terrelonge, Kevin	HMS	Teacher	01/06/2020

NON-INSTRUCTIONAL

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Betsey, Vanessa	GCHS	SFS Worker	01/27/2020
Gilcrease, Shakiryia	PreK/Head Start	PreK Program Assistant	02/03/2020
Gordon, Stenet	JASMS	Custodial Assistant	02/04/2020
Hall, Laurel	District	Account Clerk	01/23/2020
Henry, Stephanie	JASMS	SFS Worker	02/05/2020
Sailor, Johnny	Transportation	Bus Aide	01/31/2020
Street, Dana	PreK/Head Start	Family Service Coordinator	02/10/2020

REQUESTS FOR LEAVE, RESIGNATION, TRANSFERS, RETIREMENTS, TERMINATIONS OF EMPLOYMENT:**LEAVE**

<u>Name</u>	<u>Location/Position</u>	<u>Beginning Date</u>	<u>Ending Date</u>
Moultire, Judith	GWM/Teacher	01/13/2020	03/09/2020

RESIGNATION

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Gilcrease, Shakiriya	GWM	Secretary	01/31/2020
Hall, Shyndell	SSES	Education Paraprofessional	02/14/2020
Jones, Hasan	WGMS	Teacher	01/09/2020
Reyes, Juan	HMS	Teacher	02/17/2020
Richardson, Chandra	HMS	Teacher	02/14/2020

D.R.O.P. RETIREMENT

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Baker, Annette	GEMS	Guidance Counselor	02/28/2020

RETIREMENT

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Denson, Ruby	SSES	SFS Worker	01/23/2020

TRANSFERS

<u>Name</u>	<u>Location/Position Transferring From</u>	<u>Location/Position Transferring To</u>	<u>Effective Date</u>
Hines, Mae	GCHS/Secretary	GWM/Secretary	02/05/2020
Hobbs, Carolyn	JASMS/Custodial Assistant	GBES/Custodial Assistant	01/22/2020

TERMINATIONS

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Stewart, Cyndy	JASMS	Teacher	02/14/2020

OUT OF FIELD

<u>Name</u>	<u>Location</u>	<u>Area Out of Field</u>	<u>Effective Date</u>
Jackson, Sophia	WGMS	Language Arts	All Periods

SUBSTITUTES

<u>Teacher</u>	<u>Bus Driver</u>
Baker, Tamma	Gavin-Brown, Dorothy
Livingston, Lori	
Williams, Catina	

Guardian

Tyus, Janice

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7a

DATE OF SCHOOL BOARD MEETING: February 25, 2020

TITLE OF AGENDA ITEMS: Board Approval for Federal Projects Budget Amendments

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS: Board approval is requested for aligning the actual award with cost strings in Skyward and the initial budget amendment by project not requiring agency approval for the following grants:

- Title II Part A Teacher Recruitment
- Title III ESOL
- Title III ELL
- Title IV Student Support and Academic Enrichment
- Title V Part B Rural and Low-Income
- Title IX Homeless
- Title I UNISIG
- Title I UNISIG Supplemental
- Aid to Restart School Operations after Hurricane
- Elevate Rural Florida
- School Emergency Response to Violence

FUND SOURCE: 4200 Fund Federal Programs

AMOUNT: Attachments indicate amounts by project number

PREPARED BY: Bonnie Wood

POSITION: Finance Director

Fund	Proj	Proj	2019-20	2019-20	Encumbered	Unencumbered
			Revised Budget	FYTD Activity	Amount	Balance - YTD Act
4200	02PAR	TITLE I PARENT INVOLVE 19-20	61,427.25	31,134.64	28,860.30	1,432.31
4200	03PRE	TITLE I PREKINDERGARTEN 19-20	208,915.13	112,655.30	128,627.53	-32,367.70
4200	04HOM	TITLE I HOMELESS 19-20	17,200.62	10,823.61	16,178.96	-9,801.95
4200	05PRO	TITLE I PROF DEVELOPMENT 19-20	97,816.14	51,701.34	85,000.00	-38,885.20
4200	06SPE	TITLE I SPECIAL 19-20	183,642.84	120,462.03	33,679.03	29,501.78
4200	08PRI	TITLE I PRIVATE SCHOOLS 19-20	90,544.17	121,677.48	22,467.51	-53,600.82
4200	0C001	TITLE IV SUPP & ENRICH 19-20	222,890.72	34,948.30	30,384.45	157,557.97
4200	0CB01	TITLE I RANK & SERVE 19-20	2,032,145.50	746,007.36	539,686.37	746,451.77
4200	0CCC1	21CCCLC GES WGMS GWMN	25,043.00			25,043.00
4200	0CCC2	21ST CENT CHAT & STEWART ST	169,113.00	40,441.64		128,671.36
4200	0CCC3	21ST CENT - GCHS & SHANKS	322,325.00	17,959.74		304,365.26
4200	0CCC4	21 CLCC HMS CPA	223,106.00	27,087.01	5,151.00	190,867.99
4200	0CC06	21 CCLC HMS	59,400.00			59,400.00
4200	0CH01	TITLE IX HOMELESS 19-20	70,000.00	23,709.08	28,036.36	18,254.56
4200	0CI01	IDEA 19-20	1,573,872.00	752,828.11	736,275.05	84,768.84
4200	0CLL1	TITLE III 2019-20	65,000.00			65,000.00
4200	0CP01	IDEA PREKINDERGARTEN 19-20	85,250.00	24,182.14	8,454.67	52,613.19
4200	0CR01	TITLE V PART B SUBPART 2 R&L-I	102,752.00	18,485.10		84,266.90
4200	0CS01	UNISIG 19-20	802,037.53	108,274.70	69,353.00	624,409.83
4200	0CS02	UNISIG BONUSES 2019-2020	150,000.00	75,000.00		75,000.00
4200	0CT01	TITLE II RECRUITMENT	263,112.00	161,859.33	4,027.00	97,225.67
4200	0ESOL	TITLE III - INSTRUCTIONAL ESOL	54,235.00			54,235.00
4200	0HEAD	HEAD START 12/1/19 TO 11/30/20	1,109,449.00	356,872.85	806,464.03	-53,887.88
4200	0RS01	RURAL AND SPARCE 19-20	74,141.00	56,271.17		17,869.83
4200	0RSOH	RESTART HURRICANE MICHAEL	5,882,651.75			5,882,651.75
4200	0SPAR	PERKINS 19-20	131,988.00	57,983.28	383.03	73,621.69
4200	65000	VOLUNTARY PREKINDERGARTEN				
4200	92PAR	TITLE I PARENT INVOLVE 18-19	9,244.98			9,244.98
4200	93PRE	TITLE I PRE-K 18-19	32,909.23			32,909.23
4200	94HOM	TITLE I HOMELESS 18-19	26,990.37	2.78		26,987.59
4200	95PRO	TITLE I PROF DEV/QUAL 18-19	61,777.54	31,528.92		30,248.62
4200	96SPE	TITLE I SPECIAL 18-19	37,475.00			37,475.00
4200	98PRI	TITLE I PRIVATE RAS 2018-19	104,373.07	800.08		103,572.99
4200	9C001	TITLE IV SUPP & ENRICH 18-19	94,022.01	5,129.87		88,892.14
4200	9CB01	TITLE I RANK AND SERVE 2018-19	683,270.73	5,173.96		678,096.77
4200	9CCC1	21ST CENTURY GWM GES WGMS	324,623.60	241,432.34		83,191.26
4200	9CCC2	21ST CENTURY SSES CES	136,984.80	92,563.10		44,421.70
4200	9CCC3	21ST CENTURY GCHS JASMS	161,710.78	123,316.93		38,393.85
4200	9CCC4	21ST CENTURY CPA HMS	125,513.39	118,466.89	5,810.00	1,236.50
4200	9CH01	TITLE IX HOMELESS 18-19	2,581.77	2,581.77		
4200	9CI01	IDEA 18-19	2,864.29	2,864.29		
4200	9CP01	IDEA PREK 18-19	3,321.50	3,321.50		
4200	9CR01	Title V Rural Achievement Pgm	18,250.00	16,910.45		1,339.55
4200	9CS01	UNISIG 2018-2019	65,735.09	3,000.00		62,735.09
4200	9CT01	TITLE II TCHR RECRUIT 18-19	10,378.47	5,238.71		5,139.76
4200	9ESOL	TITLE III ESOL 2018-19	1,045.08	865.54		179.54
4200	9RS01	RURAL AND SPARC	9,438.51	9,438.51		
4200	9SPAR	PERKINS GRANT	3,092.79	3,092.79		
4200	ERUS0	ELEVATING RURAL FLORIDA 19-20	739,286.00			739,286.00
4200	HEAD0	HEAD START 7-19 TO 11-19	924,541.00	924,541.00		
4200	HEAD9	HEAD START 12/18 TO 6/19	934,252.13			934,252.13
4200	HIPP0	HIPPO = HIPPY 2019-20	175,000.00	84,835.77	192.97	89,971.26
4200	SERV0	SERVO HURRICANE RELIEF USDOE	590,492.72	33,558.70	26,846.96	530,087.06
Grand Expense Totals			19,357,232.50	4,659,028.11	2,575,878.22	12,122,326.17

TITLE II PART A 2019-20

BUDGET REVISION:

				Initial Distribution from Federal	Original Award	Skyward BUDGET To Date 02/01/2020	Budget Revision Based on Original Award - FEB 2020	Budget Revision #1- FEB 2020
4200 E	6400	1100 0041	OCT01	4,533.33	-		-	
4200 E	6400	1220 0041	OCT01	1,000.00	-	6,900.00	(6,900.00)	
4200 E	6400	1600 0041	OCT01	2,666.67	-		-	
4200 E	6400	2100 0041	OCT01	804.20	-		-	
4200 E	6400	2200 0041	OCT01	627.30	-	526.69	(526.69)	
4200 E	6400	2300 0041	OCT01	746.66	-	-	-	
4200 E	6400	2320 0041	OCT01	30.00	-	-	-	
4200 E	6400	2400 0041	OCT01	109.06	-	35.12	(35.12)	
4200 E	6400	3110 0041	OCT01	1,666.66	-		-	
4200 E	6400	3300 0041	OCT01	1,000.00	-		-	
4200 E	6400	3600 0041	OCT01	1,000.00	-		-	
4200 E	6400	3900 0041	OCT01	-	-	200.00	(200.00)	
4200 E	6400	5100 0041	OCT01	1,000.00	-		-	
4200 E	6400	7300 0041	OCT01	500.00	-		-	
4200 E	6100	1600 0051	OCT01	-	-	9,099.92	(9,099.92)	
4200 E	6100	2100 0051	OCT01	-	-	770.76	(770.76)	
4200 E	6100	2200 0051	OCT01	-	-	649.06	(649.06)	
4200 E	6100	2300 0051	OCT01	-	-	1,353.26	(1,353.26)	
4200 E	6100	2320 0051	OCT01	-	-	27.67	(27.67)	
4200 E	6100	2400 0051	OCT01	-	-	46.42	(46.42)	
4200 E	6400	1100 0051	OCT01	4,533.33	-		-	
4200 E	6400	1220 0051	OCT01	1,000.00	-	4,860.00	(4,860.00)	
4200 E	6400	1600 0051	OCT01	2,666.67	-		-	
4200 E	6400	2100 0051	OCT01	804.20	-		-	
4200 E	6400	2200 0051	OCT01	627.30	-	371.59	(371.59)	
4200 E	6400	2300 0051	OCT01	746.66	-		-	
4200 E	6400	2320 0051	OCT01	30.00	-		-	
4200 E	6400	2400 0051	OCT01	109.06	-	24.74	(24.74)	
4200 E	6400	3110 0051	OCT01	1,666.66	-		-	
4200 E	6400	3300 0051	OCT01	1,000.00	-	53.01	(53.01)	
4200 E	6400	3600 0051	OCT01	2,000.00	-		-	
4200 E	6400	3900 0051	OCT01	-	-	500.00	(500.00)	
4200 E	6400	5100 0051	OCT01	1,000.00	-		-	
4200 E	6400	7300 0051	OCT01	500.00	-	32.50	(32.50)	
4200 E	6400	1100 0052	OCT01	4,533.33	-		-	
4200 E	6400	1220 0052	OCT01	1,000.00	-	600.00	(600.00)	
4200 E	6400	1600 0052	OCT01	2,666.67	-		-	
4200 E	6400	2100 0052	OCT01	804.20	-		-	
4200 E	6400	2200 0052	OCT01	627.30	-	45.47	(45.47)	
4200 E	6400	2300 0052	OCT01	746.66	-		-	
4200 E	6400	2320 0052	OCT01	30.00	-		-	
4200 E	6400	2400 0052	OCT01	109.06	-	3.06	(3.06)	
4200 E	6400	3110 0052	OCT01	1,666.66	-		-	
4200 E	6400	3300 0052	OCT01	1,000.00	-	1,000.00	(1,000.00)	
4200 E	6400	3600 0052	OCT01	1,000.00	-		-	
4200 E	6400	5100 0052	OCT01	1,000.00	-		-	
4200 E	6400	7300 0052	OCT01	500.00	-		-	
4200 E	6400	1100 0091	OCT01	4,533.33	-		-	
4200 E	6400	1220 0091	OCT01	1,000.00	-	3,480.00	(3,480.00)	
4200 E	6400	1600 0091	OCT01	2,666.67	-		-	
4200 E	6400	2100 0091	OCT01	804.20	-	5.08	(5.08)	
4200 E	6400	2200 0091	OCT01	627.30	-	261.13	(261.13)	
4200 E	6400	2300 0091	OCT01	746.66	-	10.27	(10.27)	
4200 E	6400	2320 0091	OCT01	30.00	-	0.11	(0.11)	
4200 E	6400	2400 0091	OCT01	109.06	-	17.73	(17.73)	
4200 E	6400	3110 0091	OCT01	1,666.66	-		-	
4200 E	6400	3300 0091	OCT01	1,000.00	-		-	
4200 E	6400	3600 0091	OCT01	1,500.00	-		-	
4200 E	6400	3900 0051	OCT01	-	-	300.00	(300.00)	
4200 E	6400	5100 0091	OCT01	1,000.00	-		-	

4200 E	6400	7300 0091	OCT01	500.00	-	150.00	(150.00)
4200 E	6400	1100 0101	OCT01	4,533.33	-		-
4200 E	6400	1220 0101	OCT01	1,000.00	-		-
4200 E	6400	1600 0101	OCT01	2,666.67	-		-
4200 E	6400	2100 0101	OCT01	804.20	-		-
4200 E	6400	2200 0101	OCT01	627.30	-		-
4200 E	6400	2300 0101	OCT01	746.66	-		-
4200 E	6400	2320 0101	OCT01	30.00	-		-
4200 E	6400	2400 0101	OCT01	109.06	-		-
4200 E	6400	3110 0101	OCT01	1,666.66	-		-
4200 E	6400	3300 0101	OCT01	500.00	-		-
4200 E	6400	3600 0101	OCT01	1,000.00	-		-
4200 E	6400	5100 0101	OCT01	500.00	-		-
4200 E	6400	7300 0101	OCT01	500.00	-		-
4200 E	6400	1100 0141	OCT01	4,533.33	-		-
4200 E	6400	1220 0141	OCT01	1,000.00	-		-
4200 E	6400	1600 0141	OCT01	2,666.67	-		-
4200 E	6400	2100 0141	OCT01	804.20	-		-
4200 E	6400	2200 0141	OCT01	627.30	-		-
4200 E	6400	2300 0141	OCT01	746.66	-		-
4200 E	6400	2320 0141	OCT01	30.00	-		-
4200 E	6400	2400 0141	OCT01	109.06	-		-
4200 E	6400	3110 0141	OCT01	1,666.66	-		-
4200 E	6400	3300 0141	OCT01	1,000.00	-		-
4200 E	6400	3600 0141	OCT01	1,000.00	-		-
4200 E	6400	5100 0141	OCT01	1,000.00	-		-
4200 E	6400	7300 0141	OCT01	500.00	-		-
4200 E	6400	1100 0151	OCT01	4,533.33	-		-
4200 E	6400	1220 0151	OCT01	1,000.00	-		-
4200 E	6400	1600 0151	OCT01	2,666.67	-		-
4200 E	6400	2100 0151	OCT01	804.20	-		-
4200 E	6400	2200 0151	OCT01	627.30	-		-
4200 E	6400	2300 0151	OCT01	746.66	-		-
4200 E	6400	2320 0151	OCT01	30.00	-		-
4200 E	6400	2400 0151	OCT01	109.06	-		-
4200 E	6400	3110 0151	OCT01	1,666.66	-		-
4200 E	6400	3300 0151	OCT01	500.00	-		-
4200 E	6400	3600 0151	OCT01	1,000.00	-		-
4200 E	6400	5100 0151	OCT01	500.00	-		-
4200 E	6400	7300 0151	OCT01	500.00	-		-
4200 E	6400	1100 0201	OCT01	4,533.33	-		-
4200 E	6400	1220 0201	OCT01	1,000.00	-		-
4200 E	6400	1600 0201	OCT01	2,666.67	-		-
4200 E	6400	2100 0201	OCT01	804.20	-		-
4200 E	6400	2200 0201	OCT01	627.30	-		-
4200 E	6400	2300 0201	OCT01	746.66	-		-
4200 E	6400	2320 0201	OCT01	30.00	-		-
4200 E	6400	2400 0201	OCT01	109.06	-		-
4200 E	6400	3110 0201	OCT01	1,666.66	-		-
4200 E	6400	3300 0201	OCT01	1,000.00	-		-
4200 E	6400	3600 0201	OCT01	2,000.00	-		-
4200 E	6400	5100 0201	OCT01	1,000.00	-		-
4200 E	6400	7300 0201	OCT01	500.00	-		-
4200 E	6400	1100 0211	OCT01	4,533.33	-		-
4200 E	6400	1220 0211	OCT01	1,000.00	-		-
4200 E	6400	1600 0211	OCT01	2,666.67	-		-
4200 E	6400	2100 0211	OCT01	804.20	-		-
4200 E	6400	2200 0211	OCT01	627.30	-		-
4200 E	6400	2300 0211	OCT01	746.66	-		-
4200 E	6400	2320 0211	OCT01	30.00	-		-
4200 E	6400	2400 0211	OCT01	109.06	-		-
4200 E	6400	3110 0211	OCT01	1,666.66	-		-
4200 E	6400	3300 0211	OCT01	1,000.00	-		-
4200 E	6400	3600 0211	OCT01	2,000.00	-		-
4200 E	6400	5100 0211	OCT01	1,000.00	-		-
4200 E	6400	7300 0211	OCT01	500.00	-		-

4200 E	6400	1100 0231	OCT01	4,533.33	-	-
4200 E	6400	1220 0231	OCT01	1,000.00	-	-
4200 E	6400	1600 0231	OCT01	2,666.67	-	-
4200 E	6400	2100 0231	OCT01	804.20	-	-
4200 E	6400	2200 0231	OCT01	627.30	-	-
4200 E	6400	2300 0231	OCT01	746.66	-	-
4200 E	6400	2320 0231	OCT01	30.00	-	-
4200 E	6400	2400 0231	OCT01	109.06	-	-
4200 E	6400	3110 0231	OCT01	1,666.66	-	-
4200 E	6400	3300 0231	OCT01	1,000.00	-	-
4200 E	6400	3600 0231	OCT01	1,000.00	-	-
4200 E	6400	5100 0231	OCT01	500.00	-	-
4200 E	6400	7300 0231	OCT01	500.00	-	-
4200 E	6400	3300 0575	OCT01	8,710.02	-	-
4200 E	6400	7300 0575	OCT01	1,325.00	-	-
4200 E	6400	3300 0779	OCT01	3,944.16	-	-
4200 E	6400	7300 0779	OCT01	600.00	-	-
4200 E	6400	3300 1153	OCT01	493.02	-	-
4200 E	6400	7300 1153	OCT01	75.00	-	-
4200 E	6400	3300 2174	OCT01	328.68	-	-
4200 E	6400	7300 2174	OCT01	50.00	-	-
4200 E	6400	3300 3520	OCT01	657.37	-	-
4200 E	6400	7300 3520	OCT01	100.00	-	-
4200 E	6400	3300 8860	OCT01	1,643.40	-	-
4200 E	6400	7300 8860	OCT01	250.00	-	-
4200 E	6400	3300 8891	OCT01	657.36	-	-
4200 E	6400	7300 8891	OCT01	100.00	-	-
4200 E	6400	1100 9001	OCT01	16,690.04	71,090.00	71,090.00
4200 E	6400	1220 9001	OCT01	3,004.00	15,004.00	15,004.00
4200 E	6400	1600 9001	OCT01	9,200.87	-	-
4200 E	6400	2100 9001	OCT01	2,835.54	8,427.74	8,427.74
4200 E	6400	2200 9001	OCT01	2,210.40	5,438.39	5,438.39
4200 E	6400	2300 9001	OCT01	2,440.08	5,600.00	5,600.00
4200 E	6400	2320 9001	OCT01	140.00	225.00	225.00
4200 E	6400	2400 9001	OCT01	384.29	2,292.86	2,292.86
4200 E	6400	3110 9001	OCT01	825.08	21,000.00	21,000.00
4200 E	6400	3300 9001	OCT01	1,925.00	27,434.00	27,434.00
4200 E	6400	3600 9001	OCT01	-	15,000.00	15,000.00
4200 E	6400	5100 9001	OCT01	1,163.00	10,066.00	10,066.00
4200 E	6400	7300 9001	OCT01	1,653.05	9,052.28	9,052.28
4200 E	7200	7920 9001	OCT01	-	14,000.09	14,000.09
4200 E	7200	7910 9001	OCT01	14,000.08	-	-
4200 E	7700	1600 9001	OCT01	-	41,200.91	-
4200 E	7700	2100 9001	OCT01	-	4,058.20	-
4200 E	7700	2200 9001	OCT01	-	3,151.80	-
4200 E	7700	2300 9001	OCT01	-	5,600.00	-
4200 E	7700	2320 9001	OCT01	-	225.00	-
4200 E	7700	2400 9001	OCT01	-	547.96	-
4200 E	7700	3300 9001	OCT01	-	1,500.00	-
4200 E	7700	5100 9001	OCT01	-	1,097.00	-
4200 E	7700	7300 9001	OCT01	-	1,100.77	-
4200 E	6400	1100 9104	OCT01	4,533.33	-	-
4200 E	6400	1220 9104	OCT01	1,000.00	-	-
4200 E	6400	1600 9104	OCT01	2,666.67	-	-
4200 E	6400	2100 9104	OCT01	804.20	-	-
4200 E	6400	2200 9104	OCT01	627.30	-	-
4200 E	6400	2300 9104	OCT01	746.66	-	-
4200 E	6400	2320 9104	OCT01	30.00	-	-
4200 E	6400	2400 9104	OCT01	109.06	-	-
4200 E	6400	3110 9104	OCT01	1,666.66	-	-
4200 E	6400	3300 9104	OCT01	1,000.00	-	-
4200 E	6400	3600 9104	OCT01	1,000.00	-	-
4200 E	6400	5100 9104	OCT01	1,000.00	-	-
4200 E	6400	7300 9104	OCT01	500.00	-	-
4200 E	6400	1100 9106	OCT01	4,533.33	-	-
4200 E	6400	1220 9106	OCT01	1,000.00	-	-

4200 E	6400	1600 9106	OCT01	2,666.67	-			
4200 E	6400	2100 9106	OCT01	804.20	-			
4200 E	6400	2200 9106	OCT01	627.30	-			
4200 E	6400	2300 9106	OCT01	746.66	-			
4200 E	6400	2320 9106	OCT01	30.00	-			
4200 E	6400	2400 9106	OCT01	109.06	-			
4200 E	6400	3110 9106	OCT01	1,666.66	-			
4200 E	6400	3300 9106	OCT01	500.00	-			
4200 E	6400	3600 9106	OCT01	500.00	-			
4200 E	6400	5100 9106	OCT01	500.00	-			
4200 E	6400	7300 9106	OCT01	500.00	-			
				<hr/>				
				263,112.00	263,112.00	31,323.59	173,306.77	0.00

4200 R 0000 OCT01	TITLE II PART A	DR	CR
			263,112.00

JOURNAL ENTRY:

4200 Q 1510 Estimated Revenue	263,112.00	
4200 Q 2510 Appropriations		263,112.00

TITLE III ESOL - OESOL

BUDGET REVISION:

				Initial		Skyward		Budget Revision	
				Distribution from	Original	BUDGET To	Budget Revision	Budget Revision	
				Federal	Award	Date	Based on Original	Budget Revision	
						02/01/2020	Award - FEB 2020	#1- FEB 2020	
4200 E	5900	1260	51 OESOL	19,200.00	-	-	-	19,200.00	
4200 E	5900	1280	51 OESOL	13,440.00	-	-	-	13,440.00	
4200 E	5900	1560	141 OESOL	2,880.00	-	-	-	2,880.00	
4200 E	5900	2100	141 OESOL	280.80	-	-	-	280.80	
4200 E	5900	2100	51 OESOL	3,182.40	-	-	-	3,182.40	
4200 E	5900	2200	51 OESOL	2,496.96	-	-	-	2,496.96	
4200 E	5900	2200	141 OESOL	220.32	-	-	-	220.32	
4200 E	5900	2400	51 OESOL	434.11	-	-	-	434.11	
4200 E	5900	2400	141 OESOL	38.30	-	-	-	38.30	
4200 E	5900	1200	9001 OESOL	-	32,640.00	-	32,640.00	(32,640.00)	
4200 E	5900	1500	9001 OESOL		2,880.00	-	2,880.00	(2,880.00)	
4200 E	5900	2100	9001 OESOL		3,463.20	-	3,463.20	(3,463.20)	
4200 E	5900	2100	9001 OESOL		2,717.28	-	2,717.28	(2,717.28)	
4200 E	5900	2400	9001 OESOL		472.41	-	472.41	(472.41)	
4200 E	5900	6100	9001 OESOL	5,000.42	5,000.42	-	5,000.42	-	
4200 E	5900	5900	9001 OESOL	3,998.27	3,998.27	-	3,998.27	-	
4200 E	6300	3300	9001 OESOL	2,000.00	2,000.00	-	2,000.00	-	
4200 E	6300	7300	9001 OESOL	100.00	100.00	-	100.00	-	
4200 E	7200	7920	9001 OESOL			-		963.42	
4200 E	7200	7910	9001 OESOL	963.42	963.42	-	963.42	(963.42)	
				54,235.00	54,235.00	0.00	54,235.00	0.00	

DR

CR

4200 R 0000 2410 OESOL TITLE III ESOL 0.00

JOURNAL ENTRY:

4200 Q 1510 Estimated Revenue 0.00
 4200 Q 2510 Appropriations 0.00

610 Why are these items not object code 510 or 590? Narrative does not corespond to object code in application.
 Sal/Ben Is the work taking place? And Who should be distributed to this grant?

TITLE III - ELL 2019-20

BR# _____

				Initial Distribution from Federal	Original Award	Skyward BUDGET To Date 02/01/2020	Budget Revision Based on Original Award #1 - FEB 2020
4200 E	5100	1600	9001 OCLL1	-	48,103.40	-	48,103.40
4200 E	5100	2100	9001 OCLL1	-	3,973.34	-	3,973.34
4200 E	5100	2200	9001 OCLL1	-	3,679.91	-	3,679.91
4200 E	5100	2300	9001 OCLL1	-	6,552.00	-	6,552.00
4200 E	5100	2400	9001 OCLL1	-	721.55	-	721.55
4200 E	5100	3300	9001 OCLL1	-	1,369.80	-	1,369.80
4200 E	5100	3900	9001 OCLL1	-	150.00	-	150.00
4200 E	5100	5100	9001 OCLL1	-	450.00	-	450.00
4200 E	7200	7920	9001 OCLL1	-	-	-	-
				-	65,000.00	-	65,000.00

5100

4200 R 0000 2410 0000 OCLL1 TITLE III - ELL

DR CR
65,000.00

JOURNAL ENTRY #BR _____

4200 Q 1510 Estimated Revenue
4200 Q 2510 Appropriations

DR CR
65,000.00 -
- 65,000.00
65,000.00 65,000.00

TITLE IV, PART A - STUDENT SUPPORT & ACADEMIC ENRICHMENT 2019-20

BR# _____

				Initial	Original Award	Skyward BUDGET To Date	Budget Revision Based on Original Award - FEB 2020	Budget Revision #1- FEB 2020
				Distribution from Federal		02/01/2020		
4200 E	5100	1200	41 0C001	-	-	14,000.00	(14,000.00)	
4200 E	5100	1210	91 0C001	5,000.00	-	-	-	
4200 E	5100	1510	91 0C001	15,000.00	-	-	-	
4200 E	5100	5100	91 0C001	15,000.00	-	-	-	
4200 E	5100	5100	51 0C001	5,000.00	-	-	-	
4200 E	5100	5100	211 0C001	12,948.00	-	-	-	
4200 E	5100	5100	211 0C001	16,483.22	-	-	-	
4200 E	5100	5100	575 0C001	10,175.00	-	-	-	
4200 E	5100	5100	779 0C001	4,625.00	-	-	-	
4200 E	5100	5100	8860 0C001	1,850.00	-	-	-	
4200 E	5100	5100	9104 0C001	8,350.00	-	-	-	
4200 E	5100	6410	211 0C001	15,000.00	-	-	-	
4200 E	5100	6420	51 0C001	10,000.00	-	-	-	
4200 E	5100	6430	51 0C001	1,200.00	-	-	-	
4200 E	5100	6440	211 0C001	12,500.00	-	-	-	
4200 E	6100	1600	91 0C001	40,000.00	-	-	-	
4200 E	6100	2100	91 0C001	3,940.00	-	-	-	
4200 E	6100	2200	91 0C001	3,060.00	-	-	-	
4200 E	6100	2300	91 0C001	5,600.00	-	-	-	
4200 E	6100	2320	91 0C001	250.00	-	-	-	
4200 E	6100	2400	91 0C001	532.00	-	-	-	
4200 E	6100	1610	51 0C001	5,000.00	-	-	-	
4200 E	6100	1600	51 0C001	15,000.00	-	15,166.52	(15,166.52)	
4200 E	6100	2100	51 0C001	1,477.50	-	1,284.60	(1,284.60)	
4200 E	6100	2200	51 0C001	1,147.50	-	1,081.76	(1,081.76)	
4200 E	6100	2300	51 0C001	1,400.00	-	2,255.45	(2,255.45)	
4200 E	6100	2320	51 0C001	250.00	-	46.11	(46.11)	
4200 E	6100	2400	51 0C001	199.50	-	77.36	(77.36)	
4200 E	6400	3900	41 0C001	-	-	1,075.56	(1,075.56)	
4200 E	6400	3900	52 0C001	2,000.00	-	1,075.56	(1,075.56)	
4200 E	6400	3900	51 0C001	3,000.00	-	1,075.56	(1,075.56)	
4200 E	6400	3900	91 0C001	-	-	1,075.56	(1,075.56)	
4200 E	6400	3900	141 0C001	-	-	1,075.56	(1,075.56)	
4200 E	6400	3900	151 0C001	-	-	1,075.56	(1,075.56)	
4200 E	6400	3900	201 0C001	-	-	1,075.56	(1,075.56)	
4200 E	6400	3900	211 0C001	-	-	1,075.56	(1,075.56)	
4200 E	6400	3900	231 0C001	-	-	1,075.52	(1,075.52)	
4200 E	5100	1230	9001 0C001	-	5,000.00	-	5,000.00	
4200 E	5100	5100	9001 0C001	-	68,133.22	-	68,133.22	
4200 E	5100	6410	9001 0C001	-	15,000.00	-	15,000.00	
4200 E	5100	6420	9001 0C001	-	10,000.00	-	10,000.00	
4200 E	5100	6430	9001 0C001	-	1,200.00	-	1,200.00	
4200 E	5100	6440	9001 0C001	-	12,500.00	-	12,500.00	
4200 E	6100	1600	9001 0C001	-	60,000.00	-	60,000.00	
4200 E	6100	2100	9001 0C001	-	5,417.50	-	5,417.50	
4200 E	6100	2200	9001 0C001	-	4,207.50	-	4,207.50	
4200 E	6100	2300	9001 0C001	-	7,000.00	-	7,000.00	
4200 E	6100	2320	9001 0C001	-	6,500.00	-	6,500.00	
4200 E	6100	2400	9001 0C001	-	731.50	-	731.50	
4200 E	6100	3900	9001 0C001	-	-	5,000.00	-	(5,000.00)
4200 E	6400	1600	9001 0C001	-	15,000.00	-	15,000.00	
4200 E	6400	3900	9001 0C001	-	5,000.00	-	-	5,000.00
4200 E	7200	7920	9001 0C001	-	-	-	-	7,201.00
4200 E	7200	7910	9001 0C001	6,903.00	7,201.00	-	7,201.00	(7,201.00)
				222,890.72	222,890.72	48,591.80	174,298.92	-

4200 R 0000 2990 0000 0C001 TITLE IV, PART A - STUDENT SUPPORT & ACADEMIC ENRICHMENT 2019-20 DR CR 222,890.72

JOURNAL ENTRY #BR _____
 4200 Q 1510 Estimated Revenue 222,890.72 -
 4200 Q 2510 Appropriations - 222,890.72
 222,890.72 222,890.72

TITLE V PART B SUBPART 2:RURAL & LOW-INCOME 2019-20

BUDGET REVISION:

				Initial	Skyward		Budget Revision Based	Budget Revision
				Distribution	BUDGET To	Date	on Original Award - FEB	#1- FEB 2020
				from Federal	Original Award	02/01/2020	2020	
4200 E	6400	1200 9001	OCR01		15,000.00		15,000.00	(5,800.00)
4200 E	6400	1220 0041	OCR01		-		-	1,000.00
4200 E	6400	1220 0051	OCR01		-		-	600.00
4200 E	6400	1220 0052	OCR01		-		-	400.00
4200 E	6400	1220 0101	OCR01		-		-	400.00
4200 E	6400	1220 0141	OCR01		-		-	1,200.00
4200 E	6400	1220 0151	OCR01		-		-	800.00
4200 E	6400	1220 0211	OCR01		-		-	1,400.00
4200 E	6400	1220 9001	OCR01	15,000.00			-	
4200 E	6400	2100 9001	OCR01	1,425.00	1,425.00		1,425.00	
4200 E	6400	2200 9001	OCR01	1,147.50	1,147.50		1,147.50	(405.52)
4200 E	6400	2200 0041	OCR01				-	75.07
4200 E	6400	2200 0051	OCR01				-	41.14
4200 E	6400	2200 0052	OCR01				-	21.48
4200 E	6400	2200 0101	OCR01				-	28.74
4200 E	6400	2200 0141	OCR01				-	82.90
4200 E	6400	2200 0151	OCR01				-	57.51
4200 E	6400	2200 0211	OCR01				-	98.68
4200 E	6400	2400 9001	OCR01	199.50	199.50		199.50	(29.58)
4200 E	6400	2400 0041	OCR01				-	5.10
4200 E	6400	2400 0051	OCR01				-	3.06
4200 E	6400	2400 0052	OCR01				-	2.04
4200 E	6400	2400 0101	OCR01				-	2.04
4200 E	6400	2400 0141	OCR01				-	6.12
4200 E	6400	2400 0151	OCR01				-	4.08
4200 E	6400	2400 0211	OCR01				-	7.14
4200 E	6400	3900 9001	OCR01			12,000.00	(12,000.00)	
4200 E	6400	3910 0041	OCR01			1,350.00	(1,350.00)	1,350.00
4200 E	6400	3910 0051	OCR01			900.00	(900.00)	900.00
4200 E	6400	3910 0052	OCR01			900.00	(900.00)	900.00
4200 E	6400	3910 0091	OCR01			150.00	(150.00)	150.00
4200 E	6400	3910 0101	OCR01			600.00	(600.00)	600.00
4200 E	6400	3910 0141	OCR01			1,050.00	(1,050.00)	1,050.00
4200 E	6400	3910 0151	OCR01			150.00	(150.00)	150.00
4200 E	6400	3910 0201	OCR01			900.00	(900.00)	900.00
4200 E	6400	3910 0231	OCR01			300.00	(300.00)	300.00
4200 E	6400	3910 9104	OCR01			4,350.00	(4,350.00)	4,350.00
4200 E	6400	3910 9001	OCR01	25,000.00	37,000.00		37,000.00	(10,650.00)
4200 E	6400	3920 9001	OCR01	22,000.00	10,000.00		10,000.00	
4200 E	6400	5100 9001	OCR01	13,089.86	13,089.86		13,089.86	
4200 E	6400	7300 0575	OCR01	4,000.00			-	
4200 E	6400	7300 0779	OCR01	2,500.00			-	
4200 E	6400	7300 8860	OCR01	500.00			-	
4200 E	6400	7300 9001	OCR01	8,900.00	17,900.00		17,900.00	
4200 E	6400	7300 9104	OCR01	2,500.00			-	
4200 E	7200	7910 9001	OCR01	3,490.14	3,490.14		3,490.14	(3,490.14)
4200 E	7200	7920 9001	OCR01					3,490.14
4200 E	7800	3900 9001	OCR01	3,500.00	3,500.00		3,500.00	
				103,252.00	102,752.00	22,650.00	80,102.00	0.00

4200 R 0000 2990 TITLE V PART B SUBPART 2:RURAL & LOW-INCOME 2019-20 DR CR 102,752.00

JOURNAL ENTRY:

4200 Q 1510 Estimated Revenue 102,752.00
 4200 Q 2510 Appropriations 102,752.00

TITLE IX HOMELESS 2019-20

BR# _____

				Initial Distribution from Federal	Original Award	Skyward BUDGET To Date 02/01/2020	Budget Revision Based on Original Award - FEB 2020	Budget Revision #1- FEB 2020
4200 E	5900	5100	9001	OCH01	-	14,943.71	-	14,943.71
4200 E	6100	3300	9001	OCH01	-	1,263.00	-	1,263.00
4200 E	6100	3900	9001	OCH01	-	50,000.00	-	50,000.00
4200 E	7800	3900	9001	OCH01	-	2,100.00	-	2,100.00
4200 E	7200	7910	9001	OCH01	-	1,693.29	-	1,693.29
4200 E	7200	7920	9001	OCH01	-	-	-	(1,693.29)
					-	70,000.00	-	70,000.00
					-			1,693.29

4200 R 0000 2900 0000 OCH01 TITLE IX HOMELESS DR CR 70,000.00

JOURNAL ENTRY #BR _____ DR CR

4200 Q 1510 Estimated Revenue 70,000.00 -

4200 Q 2510 Appropriations - 70,000.00

70,000.00 70,000.00

UniSIG regular										
BR#						Initial Distribution from Federal	Original Award	Skyward BUDGET To Date 02/01/2020	Budget Revision Based on Original Award - FEB 2020	Budget Revision #1- FEB 2020
4200	E	5100	369	51	OCS01	10,000.00	30,000.00	-	30,000.00	
4200	E	5100	369	51	OCS01	10,000.00	10,000.00	-	10,000.00	
4200	E	5100	510	51	OCS01	5,000.00	5,000.00	-	5,000.00	
4200	E	5100	510	51	OCS01	816.10	816.10	-	816.10	
4200	E	5100	643	51	OCS01	3,089.73	3,089.73	-	3,089.73	
4200	E	5900	126	51	OCS01	13,200.00	-	3,586.00	(3,586.00)	10,747.00
4200	E	5900	156	51	OCS01	8,064.00	-	1,341.12	(1,341.12)	7,278.07
4200	E	5900	161	51	OCS01	1,300.20	-	648.00	(648.00)	
4200	E	5900	210	51	OCS01	794.30	-	461.21	(461.21)	1,820.16
4200	E	5900	220	51	OCS01	1,009.80	-	415.73	(415.73)	1,384.93
4200	E	5900	240	51	OCS01	175.56	-	28.43	(28.43)	266.31
4200	E	6100	369	51	OCS01	30,000.00	-	-	-	
4200	E	6100	130	51	OCS01		45,000.00	12,254.52	32,745.48	
4200	E	6100	210	51	OCS01		4,432.50	1,037.96	3,394.54	
4200	E	6100	220	51	OCS01		3,442.50	888.62	2,553.88	
4200	E	6100	230	51	OCS01		5,700.00	990.78	4,709.22	
4200	E	6100	232	51	OCS01		250.00	15.13	234.87	
4200	E	6100	240	51	OCS01		598.50	62.50	536.00	
4200	E	6110	130	51	OCS01	50,000.00	50,000.00	-	50,000.00	
4200	E	6110	210	51	OCS01	4,925.00	4,925.00	-	4,925.00	
4200	E	6110	220	51	OCS01	3,825.00	3,825.00	-	3,825.00	
4200	E	6110	230	51	OCS01	11,400.00	11,400.00	-	11,400.00	
4200	E	6110	232	51	OCS01	500.00	500.00	-	500.00	
4200	E	6110	240	51	OCS01	665.00	665.00	-	665.00	
4200	E	6150	390	51	OCS01	15,000.00	15,000.00	-	15,000.00	
4200	E	6300	161	51	OCS01			562.50	(562.50)	
4200	E	6300	210	51	OCS01			47.64	(47.64)	
4200	E	6300	220	51	OCS01			39.24	(39.24)	
4200	E	6300	240	51	OCS01			2.87	(2.87)	
4200	E	6400	130	51	OCS01	51,000.00	51,000.00	2,931.25	48,068.75	
4200	E	6400	130	51	OCS01	51,000.00	51,000.00	-	51,000.00	
4200	E	6400	130	51	OCS01	51,000.00	51,000.00	-	51,000.00	
4200	E	6400	130	51	OCS01	45,000.00	45,000.00	-	45,000.00	
4200	E	6400	130	51	OCS01	45,000.00	-	-	-	
4200	E	6400	133	51	OCS01	-	-	105.67	(105.67)	
4200	E	6400	210	51	OCS01	5,023.50	5,023.50	257.23	4,766.27	
4200	E	6400	210	51	OCS01	5,023.50	5,023.50	-	5,023.50	
4200	E	6400	210	51	OCS01	5,023.50	5,023.50	-	5,023.50	
4200	E	6400	210	51	OCS01	4,432.50	4,432.50	-	4,432.50	
4200	E	6400	210	51	OCS01	4,432.50	-	-	-	
4200	E	6400	220	51	OCS01	3,901.50	3,901.50	211.92	3,689.58	
4200	E	6400	220	51	OCS01	3,901.50	3,901.50	-	3,901.50	
4200	E	6400	220	51	OCS01	3,901.50	3,901.50	-	3,901.50	
4200	E	6400	220	51	OCS01	3,442.50	3,442.50	-	3,442.50	
4200	E	6400	220	51	OCS01	3,442.50	-	-	-	
4200	E	6400	230	51	OCS01	5,700.00	5,700.00	504.75	5,195.25	
4200	E	6400	230	51	OCS01	5,700.00	5,700.00	-	5,700.00	
4200	E	6400	230	51	OCS01	5,700.00	5,700.00	-	5,700.00	
4200	E	6400	230	51	OCS01	5,700.00	5,700.00	-	5,700.00	
4200	E	6400	230	51	OCS01	5,700.00	-	-	-	
4200	E	6400	232	51	OCS01	250.00	250.00	6.29	243.71	
4200	E	6400	232	51	OCS01	250.00	250.00	-	250.00	
4200	E	6400	232	51	OCS01	250.00	250.00	-	250.00	
4200	E	6400	232	51	OCS01	250.00	250.00	-	250.00	
4200	E	6400	232	51	OCS01	250.00	-	-	-	
4200	E	6400	240	51	OCS01	678.30	678.30	15.49	662.81	
4200	E	6400	240	51	OCS01	678.30	678.30	-	678.30	
4200	E	6400	240	51	OCS01	678.30	678.30	-	678.30	

4200 E	6400	240	51	OCS01	598.50	598.50	-	598.50	
4200 E	6400	240	51	OCS01	598.50	-	-	-	
4200 E	6400	391	51	OCS01	4,500.00	4,500.00	-	4,500.00	
4200 E	7800	140	51	OCS01	-	-	50.63	(50.63)	50.63
4200 E	7800	161	51	OCS01	-	-	699.52	(699.52)	2,199.37
4200 E	7800	210	51	OCS01	-	-	91.70	(91.70)	221.63
4200 E	7800	220	51	OCS01	-	-	53.24	(53.24)	172.13
4200 E	7800	240	51	OCS01	-	-	34.36	(34.36)	29.93
4200 E	7900	161	51	OCS01	-	-	142.35	(142.35)	
4200 E	7900	210	51	OCS01	-	-	12.06	(12.06)	
4200 E	7900	220	51	OCS01	-	-	9.27	(9.27)	
4200 E	7900	240	51	OCS01	-	-	6.33	(6.33)	
4200 E	7200	790	51	OCS01	-	17,795.90	-	17,795.90	
						476,023.63	27,514.31	448,509.32	24,170.16
								-	
4200 E	5100	150	52	OCS01	17,500.00	17,500.00	-	17,500.00	
4200 E	5100	210	52	OCS01	1,723.75	1,723.75	-	1,723.75	
4200 E	5100	220	52	OCS01	1,385.75	1,338.75	-	1,338.75	
4200 E	5100	230	52	OCS01	5,700.00	5,700.00	-	5,700.00	
4200 E	5100	232	52	OCS01	243.97	243.97	-	243.97	
4200 E	5100	240	52	OCS01	244.81	244.81	-	244.81	
4200 E	5100	390	52	OCS01	-	-	70,000.00	(70,000.00)	
4200 E	5100	510	52	OCS01	280.99	280.99	-	280.99	
4200 E	5900	126	52	OCS01	13,200.00	-	-	-	
4200 E	5900	156	52	OCS01	8,064.00	-	-	-	
4200 E	5900	210	52	OCS01	1,300.20	-	-	-	
4200 E	5900	210	52	OCS01	794.30	-	-	-	
4200 E	5900	220	52	OCS01	1,009.80	-	-	-	
4200 E	5900	220	52	OCS01	616.90	-	-	-	
4200 E	5900	240	52	OCS01	175.56	-	-	-	
4200 E	5900	240	52	OCS01	107.25	-	-	-	
4200 E	5900	510	52	OCS01	1,611.53	-	-	-	
4200 E	6100	390	52	OCS01	-	-	42,600.00	(42,600.00)	
4200 E	6400	130	52	OCS01	117,000.00	117,000.00	3,193.75	113,806.25	
4200 E	6400	210	52	OCS01	11,524.50	11,524.50	270.51	11,253.99	
4200 E	6400	220	52	OCS01	8,950.50	8,950.50	187.88	8,762.62	
4200 E	6400	230	52	OCS01	17,100.00	17,100.00	504.75	16,595.25	
4200 E	6400	232	52	OCS01	750.00	750.00	6.63	743.37	
4200 E	6400	240	52	OCS01	1,556.10	1,556.10	16.29	1,539.81	
4200 E	7800	160	52	OCS01	4,500.00	-	-	-	
4200 E	7800	210	52	OCS01	443.25	-	-	-	
4200 E	7800	220	52	OCS01	344.25	-	-	-	
4200 E	7800	240	52	OCS01	59.85	-	-	-	
4200 E	7800	390	52	OCS01	7,875.00	-	-	-	
4200 E	7200	790	52	OCS01	-	7,191.01	-	7,191.01	
						191,104.38	116,779.81	74,324.57	-
								-	
4200 E	5100	510	151	OCS01	4,499.63	4,638.14	-	4,638.14	
4200 E	5900	126	151	OCS01	-	-	2,453.00	(2,453.00)	2,453.00
4200 E	5900	156	151	OCS01	-	-	785.93	(785.93)	785.93
4200 E	5900	210	151	OCS01	-	-	274.34	(274.34)	274.34
4200 E	5900	220	151	OCS01	-	-	241.77	(241.77)	241.77
4200 E	5900	240	151	OCS01	-	-	16.50	(16.50)	16.50
4200 E	6100	391	151	OCS01	9,600.00	9,600.00	-	9,600.00	
4200 E	6100	391	151	OCS01	9,600.00	9,600.00	-	9,600.00	
4200 E	6100	391	151	OCS01	9,600.00	9,600.00	-	9,600.00	
4200 E	6140	390	151	OCS01	4,320.00	4,320.00	-	4,320.00	
4200 E	6300	161	151	OCS01	-	-	887.50	(887.50)	
4200 E	6300	210	151	OCS01	-	-	75.17	(75.17)	
4200 E	6300	220	151	OCS01	-	-	67.90	(67.90)	
4200 E	6300	240	151	OCS01	-	-	4.53	(4.53)	
4200 E	6400	130	151	OCS01	40,000.00	40,000.00	3,106.25	36,893.75	
4200 E	6400	210	151	OCS01	3,940.00	3,940.00	263.10	3,676.90	
4200 E	6400	220	151	OCS01	3,060.00	3,060.00	223.12	2,836.88	

4200 E	6400	230	151	OCS01	5,700.00	5,700.00	504.75	5,195.25	
4200 E	6400	232	151	OCS01	250.00	250.00	6.46	243.54	
4200 E	6400	240	151	OCS01	532.00	532.00	15.84	516.16	
4200 E	7200	790	151	OCS01	-	3,567.49	-	3,567.49	
4200 E	7800	161	151	OCS01	-	-	390.00	(390.00)	2,250.00
4200 E	7800	210	151	OCS01	-	-	33.03	(33.03)	221.62
4200 E	7800	220	151	OCS01	-	-	27.23	(27.23)	172.12
4200 E	7800	240	151	OCS01	-	-	17.86	(17.86)	29.92
4200 E	7900	161	151	OCS01	-	-	313.71	(313.71)	
4200 E	7900	210	151	OCS01	-	-	26.57	(26.57)	
4200 E	7900	220	151	OCS01	-	-	22.32	(22.32)	
4200 E	7900	240	151	OCS01	-	-	13.96	(13.96)	
						94,807.63	9,770.84	85,036.79	6,445.20
								-	
4200 E	5900	120	9001	OCS01	-	13,200.00	-	13,200.00	(13,200.00)
4200 E	5900	150	9001	OCS01	-	8,064.00	-	8,064.00	(8,064.00)
4200 E	5900	210	9001	OCS01	-	2,094.50	-	2,094.50	(2,094.50)
4200 E	5900	220	9001	OCS01	-	1,626.70	-	1,626.70	(1,626.70)
4200 E	5900	240	9001	OCS01	-	282.81	-	282.81	(282.81)
4200 E	5900	510	9001	OCS01	-	1,611.53	-	1,611.53	
4200 E	7800	160	9001	OCS01	-	4,500.00	-	4,500.00	(4,500.00)
4200 E	7800	210	9001	OCS01	-	443.25	-	443.25	(443.25)
4200 E	7800	220	9001	OCS01	-	344.25	-	344.25	(344.25)
4200 E	7800	240	9001	OCS01	-	59.85	-	59.85	(59.85)
4200 E	7800	390	9001	OCS01	-	7,875.00	-	7,875.00	
4200 E	7200	791	9001	OCS01	28,692.91	-	-	-	
						40,101.89	-	40,101.89	(30,615.36)
					802,037.53	802,037.53	154,064.96	647,972.57	-
								DR	CR
4200	R	0000	2400	0000	OCS01	UNISIG 19-20			802,037.53
								DR	CR
JOURNAL ENTRY #BR									
4200	Q	1510	Estimated	Revenue				802,037.53	-
	4200	Q	2510	Appropriations				-	802,037.53
								802,037.53	802,037.53

UniSIG Supplemental Allocation 2019-20

BUDGET REVISION:

					Initial	Original	Skyward	Budget Revision Based	Budget Revision
					Distribution from	Award	BUDGET To	on Original Award - FEB	#1- FEB 2020
					Federal		Date	2020	
							02/01/2020		
4200 E	5100	1230	0051	OCS02	40,000.00		0.00	0.00	
4200 E	5100	1200	0051	OCS02		45,000.00	0.00	45,000.00	(3,197.88)
4200 E	5100	2100	0051	OCS02	2,000.00		0.00	0.00	
4200 E	5100	2200	0051	OCS02	2,000.00		0.00	0.00	3,197.88
4200 E	5100	2400	0051	OCS02	1,000.00		0.00	0.00	
4200 E	5100	1200	0052	OCS02		90,000.00	0.00	90,000.00	(6,395.76)
4200 E	5100	1230	0052	OCS02	75,000.00		0.00	0.00	
4200 E	5100	2100	0052	OCS02	7,000.00		0.00	0.00	
4200 E	5100	2200	0052	OCS02	6,000.00		0.00	0.00	6,395.76
4200 E	5100	2400	0052	OCS02	2,000.00		0.00	0.00	
4200 E	5100	1200	0151	OCS02		15,000.00	0.00	15,000.00	(1,065.96)
4200 E	5100	1230	0151	OCS02	12,000.00		0.00	0.00	
4200 E	5100	2100	0151	OCS02	1,200.00		0.00	0.00	
4200 E	5100	2200	0151	OCS02	1,000.00		0.00	0.00	1,065.96
4200 E	5100	2400	0151	OCS02	800.00		0.00	0.00	
					150,000.00	150,000.00	0.00	150,000.00	-

4200 R 0000 2400 UNISIG SUPPLEMENTAL 19-20 DR CR 150,000.00

JOURNAL ENTRY #BR

4200 Q 1510 Estimated Revenue 150,000.00
 4200 Q 2510 Appropriations 150,000.00

ORSOH - AID TO RESTART SCHOOL OPERATIONS - HURRICANE MICHAEL

BR# _____

				Initial Distribution from Federal	Original Award	Skyward BUDGET To Date 02/01/2020	Budget Revision Based on Original Award #1 - FEB 2020	
4200 E	6500	3110	9001	ORSOH	-	100,000.00	-	100,000.00
4200 E	6500	3120	9001	ORSOH	-	800,000.00	-	800,000.00
4200 E	6500	3910	9001	ORSOH	-	50,000.00	-	50,000.00
4200 E	7200	3110	9001	ORSOH	-	25,000.00	-	25,000.00
4200 E	7200	3120	9001	ORSOH	-	325,000.00	-	325,000.00
4200 E	7200	7920	9001	ORSOH	-	34,153.77	-	34,153.77
4200 E	7400	3910	9001	ORSOH	-	75,000.00	-	75,000.00
4200 E	7500	1600	9001	ORSOH	-	35,000.00	-	35,000.00
4200 E	7500	2100	9001	ORSOH	-	3,447.50	-	3,447.50
4200 E	7500	2200	9001	ORSOH	-	2,677.50	-	2,677.50
4200 E	7500	2300	9001	ORSOH	-	5,700.00	-	5,700.00
4200 E	7500	2320	9001	ORSOH	-	300.00	-	300.00
4200 E	7500	2400	9001	ORSOH	-	465.50	-	465.50
4200 E	7600	6810	9001	ORSOH	-	850,000.00	-	850,000.00
4200 E	8100	3110	9001	ORSOH	-	25,000.00	-	25,000.00
4200 E	8100	3120	9001	ORSOH	-	2,250,000.00	-	2,250,000.00
4200 E	8100	5100	9001	ORSOH	-	550,907.48	-	550,907.48
4200 E	8100	6810	9001	ORSOH	-	750,000.00	-	750,000.00
					-	5,882,651.75	-	5,882,651.75

4200 R 0000 2990 0000 ORSOH AID TO RESTART SCHOOL OPERATIONS-HURRICANE DR CR 5,882,651.75

JOURNAL ENTRY #BR _____

4200 Q 1510 Estimated Revenue	DR	5,882,651.75	CR	-
4200 Q 2510 Appropriations		-		5,882,651.75
		5,882,651.75		5,882,651.75

ERUSO - ELEVATE RURAL FLORIDA

BR# _____

				Initial Distribution from Federal	Original Award	Skyward BUDGET To Date 02/01/2020	Budget Revision Based on Original Award #1 - FEB 2020
4200 E	7500	1100	9001 ERUSO	-	22,500.00	-	22,500.00
4200 E	7500	2100	9001 ERUSO	-	1,905.75	-	1,905.75
4200 E	7500	2200	9001 ERUSO	-	1,721.25	-	1,721.25
4200 E	7500	2300	9001 ERUSO	-	82.99	-	82.99
4200 E	7500	2320	9001 ERUSO	-	46.51	-	46.51
4200 E	7500	2400	9001 ERUSO	-	43.61	-	43.61
4200 E	7500	3300	9001 ERUSO	-	2,482.00	-	2,482.00
4200 E	6100	3110	9001 ERUSO	-	118,470.00	-	118,470.00
4200 E	6100	3120	9001 ERUSO	-	564,556.65	-	564,556.65
4200 E	7200	7920	9001 ERUSO	-	27,477.24	-	27,477.24
				-	739,286.00	-	739,286.00

4200 R 0000 1990 0000 ERUSO ERUSO - ELEVATE RURAL FLORIDA DR CR 739,286.00

JOURNAL ENTRY #BR _____

4200 Q 1510 Estimated Revenue	DR	739,286.00	CR	-
4200 Q 2510 Appropriations		-		739,286.00
		739,286.00		739,286.00

SERVO - SCHOOL EMERGENCY RESPONSE TO VIOLENCE

BR# _____

				Initial Distribution from Federal	Original Award	Skyward BUDGET To Date 02/01/2020	Budget Revision Based on Original Award #1 - FEB 2020
4200 E	6100	1300	9008 SERVO	-	240,000.00	-	240,000.00
4200 E	6100	2100	9008 SERVO	-	20,328.00	-	20,328.00
4200 E	6100	2200	9008 SERVO	-	18,360.00	-	18,360.00
4200 E	6100	2300	9008 SERVO	-	28,340.40	-	28,340.40
4200 E	6100	2320	9008 SERVO	-	489.60	-	489.60
4200 E	6100	2400	9008 SERVO	-	1,224.00	-	1,224.00
4200 E	6100	3100	9008 SERVO	-	-	60,405.66	(60,405.66)
4200 E	6100	5100	9008 SERVO	-	2,312.32	-	2,312.32
4200 E	7800	1600	9008 SERVO	-	48,000.00	-	48,000.00
4200 E	7800	2100	9008 SERVO	-	4,065.60	-	4,065.60
4200 E	7800	2200	9008 SERVO	-	3,672.00	-	3,672.00
4200 E	7800	2300	9008 SERVO	-	11,257.60	-	11,257.60
4200 E	7800	2320	9008 SERVO	-	244.80	-	244.80
4200 E	7800	2400	9008 SERVO	-	2,198.40	-	2,198.40
4200 E	7800	3500	9008 SERVO	-	120,000.00	-	120,000.00
4200 E	7800	4500	9008 SERVO	-	90,000.00	-	90,000.00
1100 E	7800	3900	9001 SERVO	-	-	50,000.00	(50,000.00)
				-	590,492.72	110,405.66	480,087.06

4200 R 0000 1990 0000 SERVO SCHOOL EMERGENCY RESPONSE TO VIOLENCE DR CR 590,492.00

JOURNAL ENTRY #BR _____

4200 Q 1510 Estimated Revenue DR 590,492.00 CR -
 4200 Q 2510 Appropriations DR - CR 590,492.00
 590,492.00 590,492.00

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7b

DATE OF SCHOOL BOARD MEETING: February 25, 2020

TITLE OF AGENDA ITEMS: Board Review Requested for the 12/31/2019 Financial Statements from Crossroad Academy Charter School

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS: Pursuant to Sections 1002.33(9)(g) and 218.39(1)(3) Florida Statutes, Board review is requested for the Income/Expense Statement for the second quarter of the 2019-2020 fiscal year, and the Balance Sheet as of December 31, 2019, for Crossroad Academy Charter School.

FUND SOURCE: All Public Funds at Crossroad Academy Charter School

AMOUNT: Crossroad Academy Charter School Financial Statements attached

PREPARED BY: Bonnie Wood

POSITION: Finance Director

CROSSROAD ACADEMY CHARTER SCHOOL

01/16/20

Balance Sheet

Cash Basis

As of December 31, 2019

	<u>Dec 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
1100 · Cash & cash equivalents	4,588,849.34
Total Checking/Savings	4,588,849.34
Other Current Assets	
1140 · Due from other funds	22,952.60
Total Other Current Assets	22,952.60
Total Current Assets	4,611,801.94
Fixed Assets	
1300 · Property, plant, and equip- net	3,943,589.73
Total Fixed Assets	3,943,589.73
TOTAL ASSETS	<u>8,555,391.67</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2160 · Due to other funds	49,754.52
2170 · Salaries, benefits, p/r payable	455,713.91
2175 · Accrued expenses	40,964.44
2250 · Current Notes Payable	75,985.25
Total Other Current Liabilities	622,418.12
Total Current Liabilities	622,418.12
Long Term Liabilities	
2300 · Notes payable - long term	1,615,420.60
Total Long Term Liabilities	1,615,420.60
Total Liabilities	2,237,838.72
Equity	
2760 · Net Assets Unrestricted	6,442,259.31
Net Income	-124,706.36
Total Equity	6,317,552.95
TOTAL LIABILITIES & EQUITY	<u>8,555,391.67</u>

CROSSROAD ACADEMY CHARTER SCHOOL

01/16/20

Profit & Loss

Cash Basis

October through December 2019

	<u>Oct - Dec 19</u>
Ordinary Income/Expense	
Income	
3310 · FEFP Program	1,331,580.00
3334 · State Teacher Lead Program	54,220.57
3361 · School Recognition Funds	48,145.00
3430 · Interest Income	990.78
3450 · Food Service Income	-350.00
3472 · Pre-Kindergarten	57,454.82
34721 · Pre-K 3 Year Olds	10,679.00
3490 · Other local revenue	-7,226.10
Total Income	<u>1,495,494.07</u>
Gross Profit	1,495,494.07
Expense	
5000 · Instruction	588,829.49
6000 · Instructional Support Services	61,605.66
7100 · Board	500.00
7200 · General Administration	16,899.67
7300 · School Administration	167,485.80
7400 · Facilities and Acquisition	3,098.27
7500 · Fiscal Services	-451.35
7600 · Food Services	21,382.99
7700 · Central Services	5,670.65
7900 · Operation of Plant	48,970.02
8100 · Maintenance of Plant	13,122.65
Total Expense	<u>927,113.85</u>
Net Ordinary Income	568,380.22
Other Income/Expense	
Other Income	
3397 · Capital Outlay	155,671.00
Total Other Income	<u>155,671.00</u>

CROSSROAD ACADEMY CHARTER SCHOOL

Profit & Loss

October through December 2019

	<u>Oct - Dec 19</u>
Other Expense	
9200 · Debt Service	<u>147,870.00</u>
Total Other Expense	<u>147,870.00</u>
Net Other Income	<u>7,801.00</u>
Net Income	<u><u>576,181.22</u></u>

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8a

DATE OF SCHOOL BOARD MEETING: February 25, 2020

TITLE OF AGENDA ITEM: Purchase Order Request for Johnson Controls Fire

Protection LP to serve Greensboro Elementary

DIVISION: Facilities Department

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: This purchase order request is in the amount of \$18,376.00 to provide the services, materials and equipment to replace the existing Simplex fire alarm control panel (FACP) that is obsolete and non-functional with a new Simplex direct replacement. This includes a new central processing unit and power supplies. The existing wiring and devices will be relocated to the new FACP. This does not include any peripheral upgrades for current code changes. By choosing to continue with another Simplex FACP allows for the use of existing field wiring, addressable initiation devices and notification devices that are currently assumed to be in good working order. Should any of these devices be defective then their upgrade or correction will need to be addressed with further improvements.

FUND SOURCE: to be determined

AMOUNT: \$18,376.00

PREPARED BY: Bill Hunter

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

1 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered 5

CHAIRMAN'S SIGNATURE: page(s) numbered 5

REVIEWED BY: _____



110 Hamilton Park Drive,
TALLAHASSEE, FL 32304
(850) 575 1744
FAX: (850) 575 2776

Johnson Controls Quotation

TO:
Gadsden County School Board
35 Martin Luther King Jr
M.D. Walker Bldg Admin
QUINCY, FL 32351
Attn: Jay Smith

Project: Greensboro 4100ES FACP
Customer Reference:
Johnson Controls Reference: 266406583
Date: 01/30/2020
Page 1 of 5

Johnson Controls is pleased to offer for your consideration this quotation for the above project.

QUANTITY	MODEL NUMBER	DESCRIPTION
	New Material List Row	
1	2975-9446	3 BAY BB/GDOOR/DRESS PNL PLAT
1	DK-120HW	Fire - AC Power Surge Protecto
2	2081-9276	BATTERY 33AH
1	ETHEDROP	ETHERNET - NETWORK COMPATIBLE
	Professional Services	
	DSGN LAB	DESIGN LABOR
	CAD LAB	CAD LABOR
	PM LAB	PROJECT/CONSTRUCTION MGMT
	Technical Services	
	COMM LAB	COMMISSIONING LABOR
	Installation Services	
	INST LAB	INSTALLATION LABOR
	EET Installation Materials	
1	DPIIM	Installation Materials
	4100ES FACP	
1	4100-9111	4100ES PRECONFIG DOMESTIC 120V

Total net selling price, FOB shipping point, \$18,376.00

Comments

Greensboro Elementary School:

Scope - Existing Simplex 4100+ fire panel is obsolete and non-functional. This quotation proposes to upgrade this panel with a Simplex 4100ES as the direct replacement of this panel. New CPU, Power Supplies are included. Existing modules for NAC circuits and Mapnet will be relocated to new FACP.

All existing field wiring, addressable initiation devices and notification devices are assumed to be in good working order and will be reused. Should any of these items prove to be defective their upgrade or correction will be quoted separately.

No peripheral upgrades for current code changes is included at this time.

THIS QUOTATION AND ANY RESULTING CONTRACT SHALL BE SUBJECT TO THE GENERAL TERMS AND CONDITIONS ATTACHED HERETO.
Fire, Security, Communications, Sales & Service
Offices & Representatives in Principal Cities throughout North America

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Project: Greensboro 4100ES FACP
Customer Reference:
Johnson Controls Reference: 266406583
Date: 01/30/2020
Page 2 of 5

Johnson Controls Quotation

Comments (continued)

The new FACP enclosure is larger than the existing. There may be minor patching and painting required at the panel. Patching and painting is an owner provided item.

We will provide a panel drawing only for your records and use.

To proceed with the purchase of this scope please sign this quotation and/or issue your PO and send to John.Nixon@JCI.com

EF# 0001081

Contact Information:
John Nixon
Electronic System Sales Representative
Cell: 850-274-5128

John.Nixon@JCI.com



TERMS AND CONDITIONS (Rev. 3/19)

1. Payment. Payments shall be invoiced and due in accordance with the terms and conditions set forth above. Work performed on a time and material basis shall be at Company's then-prevailing rate for material, labor, and related items, in effect at the time supplied under this Agreement. Company shall invoice Customer for progress payments to one hundred (100%) percent based upon equipment delivered or stored, and services performed. In the event project duration exceeds one month, Company reserves the right to submit partial invoices for progress payments for work completed at the project site. Customer agrees to pay any progress invoices in accordance with the payment terms set forth herein. In exchange for close-out documents to be provided by Company, Customer agrees to pay Company the remaining project balance when on-site labor is completed and prior to any final inspections. Customers without established satisfactory credit shall make payments of cash in advance, upon delivery or as otherwise specified by Company. Where Customer establishes and maintains satisfactory credit, payments shall be due and payable thirty (30) days from date of invoice. Company reserves the right to revoke or modify Customer's credit in its sole discretion. Customer's failure to make payment when due is a material breach of this Agreement. If Customer fails to make any payment when due, in addition to any other rights and remedies available, Company shall have the right, at Company's sole discretion, to stop performing any Services and/or withhold further deliveries of materials, until the account is current. In the event payment is not received when due, Company may, at its discretion, assess late fees at the rate of 1.5% per month or the maximum rate allowed by law. Customer agrees to pay all costs of collection, including without limitation costs, fees, and attorneys' fees.

2. Deposit. Customer agrees to pay a deposit equal to 30% of the project sell price (pre-tax) prior to Company providing any labor or materials on the project. Company will generate an invoice for the 30% deposit within three (3) business days after Company's receipt of a written agreement or order from Customer. Company will not commence work until receipt of the deposit

3. Pricing. The pricing set forth in this Agreement is based on the number of devices to be installed and services to be performed as set forth in the Scope of Work ("Equipment" and "Services"). If the actual number of devices installed or services to be performed is greater than that set forth in the Scope of Work, the price will be increased accordingly. If this Agreement extends beyond one year, Company may increase prices upon notice to the Customer. Customer agrees to pay all taxes, permits, and other charges, including but not limited to state and local sales and excise taxes, however designated, levied or based on the service charges pursuant to this Agreement. Prices in any quotation or proposal from Company are subject to change upon notice sent to Customer at any time before the quotation or proposal has been accepted. Prices for products covered may be adjusted by Company, upon notice to Customer at any time prior to shipment, to reflect any increase in Company's cost of raw materials (e.g., steel, aluminum) incurred by Company after issuance of Company's applicable proposal or quotation.

4. Alarm Monitoring Services. Any reference to alarm monitoring services in this Agreement is included for pricing purposes only. Alarm monitoring services are performed pursuant to the terms and conditions of Company's standard alarm monitoring services agreement.

5. Code Compliance. Company does not undertake an obligation to inspect for compliance with laws or regulations unless specifically stated in the Scope of Work. Customer acknowledges that the Authority Having Jurisdiction (e.g. Fire Marshal) may establish additional requirements for compliance with local codes. Any additional services or equipment required

will be provided at an additional cost to Customer.

6. Limitation of Liability; Limitations of Remedy. It is understood and agreed by the Customer that Company is not an insurer and that insurance coverage shall be obtained by the Customer and that amounts payable to company hereunder are based upon the value of the services and the scope of liability set forth in this Agreement and are unrelated to the value of the Customer's property and the property of others located on the premises. Customer agrees to look exclusively to the Customer's insurer to recover for injuries or damage in the event of any loss or injury and that Customer releases and waives all right of recovery against Company arising by way of subrogation. Company makes no guaranty or Warranty, including any implied warranty of merchantability or fitness for a particular purpose that equipment or services supplied by Company will detect or avert occurrences or the consequences therefrom that the equipment or service was designed to detect or avert. It is impractical and extremely difficult to fix the actual damages, if any, which may proximately result from failure on the part of Company to perform any of its obligations under this Agreement. Accordingly, Customer agrees that, Company shall be exempt from liability for any loss, damage or injury arising directly or indirectly from occurrences, or the consequences therefrom, which the equipment or service was designed to detect or avert. Should Company be found liable for any loss, damage or injury arising from a failure of the equipment or service in any respect, Company's liability shall be limited to an amount equal to the Agreement price (as increased by the price for any additional work) or where the time and material payment term is selected, Customer's time and material payments to Company. Where this Agreement covers multiple sites, liability shall be limited to the amount of the payments allocable to the site where the incident occurred. Such sum shall be complete and exclusive. IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY DAMAGE, LOSS, INJURY, OR ANY OTHER CLAIM ARISING FROM ANY SERVICING, ALTERATIONS, MODIFICATIONS, CHANGES, OR MOVEMENTS OF THE COVERED SYSTEM(S) OR ANY OF ITS COMPONENT PARTS BY THE CUSTOMER OR ANY THIRD PARTY. COMPANY SHALL NOT BE LIABLE FOR INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING FROM THE USE, LOSS OF THE USE, PERFORMANCE, OR FAILURE OF THE COVERED SYSTEM(S) TO PERFORM. The limitations of liability set forth in this Agreement shall inure to the benefit of all parents, subsidiaries and affiliates of company, whether direct or indirect, company's employees, agents, officers and directors.

7. Reciprocal Waiver of Claims (SAFETY Act). Certain of Company's systems and services have received Certification and/or Designation as Qualified Anti-Terrorism Technologies ("QATT") under the Support Anti-terrorism by Fostering Effective Technologies Act of 2002, 6 U.S.C. §§ 441-444 (the "SAFETY Act"). As required under 6 C.F.R. 25.5 (e), to the maximum extent permitted by law, Company and Customer hereby agree to waive their right to make any claims against the other for any losses, including business interruption losses, sustained by either party or their respective employees, resulting from an activity resulting from an "Act of Terrorism" as defined in 6 C.F.R. 25.2, when QATT have been deployed in defense against, response to, or recovery from such Act of Terrorism.

8. General Provisions. Customer has selected the service level desired after considering and balancing various levels of protection afforded, and their related costs. All work to be

performed by Company will be performed during normal working hours of normal working days (8:00 a.m. – 5:00 p.m., Monday through Friday, excluding Company holidays), as defined by Company, unless additional times are specifically described in this Agreement. Company will perform the services described in the Scope of Work section ("Services") for one or more system(s) or equipment as described in the Scope of Work section or the listed attachments ("Covered System(s)"). The Customer shall promptly notify Company of any malfunction in the Covered System(s) which comes to Customer's attention. This Agreement assumes the Covered System(s) are in operational and maintainable condition as of the Agreement date. If, upon initial inspection, Company determines that repairs are recommended, repair charges will be submitted for approval prior to any work. Should such repair work be declined Company shall be relieved from any and all liability arising therefrom. UNLESS OTHERWISE SPECIFIED IN THIS AGREEMENT, ANY INSPECTION (AND, IF SPECIFIED, TESTING) PROVIDED UNDER THIS AGREEMENT DOES NOT INCLUDE ANY MAINTENANCE, REPAIRS, ALTERATIONS, REPLACEMENT OF PARTS, OR ANY FIELD ADJUSTMENTS WHATSOEVER, NOR DOES IT INCLUDE THE CORRECTION OF ANY DEFICIENCIES IDENTIFIED BY COMPANY TO CUSTOMER. COMPANY SHALL NOT BE RESPONSIBLE FOR EQUIPMENT FAILURE OCCURRING WHILE COMPANY IS IN THE PROCESS OF FOLLOWING ITS INSPECTION TECHNIQUES, WHERE THE FAILURE ALSO RESULTS FROM THE AGE OR OBSOLESCENCE OF THE ITEM OR DUE TO NORMAL WEAR AND TEAR. THIS AGREEMENT DOES NOT COVER SYSTEMS, EQUIPMENT, COMPONENTS OR PARTS THAT ARE BELOW GRADE, BEHIND WALLS OR OTHER OBSTRUCTIONS OR EXTERIOR TO THE BUILDING, ELECTRICAL WIRING, AND PIPING.

9. Customer Responsibilities. Customer shall furnish all necessary facilities for performance of its work by Company, adequate space for storage and handling of materials, light, water, heat, heat tracing, electrical service, local telephone, watchman, and crane and elevator service and necessary permits. Where wet pipe system is installed, Customer shall supply and maintain sufficient heat to prevent freezing of the system. Customer shall promptly notify Company of any malfunction in the Covered System(s) which comes to Customer's attention. This Agreement assumes any existing system(s) are in operational and maintainable condition as of the Agreement date. If, upon initial inspection, Company determines that repairs are recommended, repair charges will be submitted for approval prior to any work. Should such repair work be declined Company shall be relieved from any and all liability arising therefrom. Customer shall further:

- supply required schematics and drawings unless they are to be supplied by Company in accordance with this Agreement;
- Provide a safe work environment, in the event of an emergency or Covered System(s) failure, take reasonable safety precautions to protect against personal injury, death, and property damage, continue such measures until the Covered System(s) are operational, and notify Company as soon as possible under the circumstances.
- Provide Company access to any system(s) to be serviced,
- Comply with all laws, codes, and regulations pertaining to the equipment and/or services provided under this agreement.

10. Excavation. In the event the Work includes excavation, Customer shall pay, as an extra to the contract price, the cost of any additional work performed by Company dues to water, quicksand, rock or other unforeseen condition or obstruction encountered or shoring required.

11. Structure and Site Conditions. While employees of Company will exercise reasonable care in this respect, Company shall be under not responsibility for loss or damage

due to the character, condition or use of foundations, walls, or other structures not erected by It or resulting from the excavation in proximity thereto, or for damage resulting from concealed piping, wiring, fixtures, or other equipment or condition of water pressure. All shoring or protection of foundation, walls or other structures subject to being disturbed by any excavation required hereunder shall be the responsibility of Customer. Customer shall have all things in readiness for installation including, without limitation, structure to support the sprinkler system and related equipment (including tanks), other materials, floor or suitable working base, connections and facilities for erection at the time the materials are delivered. In the event Customer fails to have all things in readiness at the time scheduled for receipt of materials, Customer shall reimburse Company for all expenses caused by such failure. Failure to make areas available to Company during performance in accordance with schedules that are the basis for Company's proposal shall be considered a failure to have things in readiness in accordance with the terms of this Agreement.

12. Confined Space. If access to confined space by Company is required for the performance of Services, Services shall be scheduled and performed in accordance with Company's then-current hourly rate.

13. Hazardous Materials. Customer represents that, except to the extent that Company has been given written notice of the following hazards prior to the execution of this Agreement, to the best of Customer's knowledge there is no:

- "permit confined space," as defined by OSHA,
- risk of infectious disease,
- need for air monitoring, respiratory protection, or other medical risk,
- asbestos, asbestos-containing material, formaldehyde or other potentially toxic or otherwise hazardous material contained in or on the surface of the floors, walls, ceilings, insulation or other structural components of the area of any building where work is required to be performed under this Agreement.

All of the above are hereinafter referred to as "Hazardous Conditions". Company shall have the right to rely on the representations listed above. If hazardous conditions are encountered by Company during the course of Company's work, the discovery of such materials shall constitute an event beyond Company's control and Company shall have no obligation to further perform in the area where the hazardous conditions exist until the area has been made safe by Customer as certified in writing by an independent testing agency, and Customer shall pay disruption expenses and re-mobilization expenses as determined by Company. This Agreement does not provide for the cost of capture, containment or disposal of any hazardous waste materials, or hazardous materials, encountered in any of the Covered System(s) and/or during performance of the Services. Said materials shall at all times remain the responsibility and property of Customer. Company shall not be responsible for the testing, removal or disposal of such hazardous materials.

14. OSHA Compliance. Customer shall indemnify and hold Company harmless from and against any and all claims, demands and/or damages arising in whole or in part from the enforcement of the Occupational Safety Health Act (and any amendments or changes thereto) unless said claims, demands or damages are a direct result of causes within the exclusive control of Company.

15. Interferences. Customer shall be responsible to coordinate the work of other trades (including but not limited to ducting, piping, and electrical) and for and additional costs incurred by Company arising out of interferences to Company's work caused by other trades.

16. Modifications and Substitutions. Company reserves the right to modify materials, including substituting materials of later design, providing that such modifications or substitutions will not materially affect the performance of the Covered System(s).

17. Changes, Alterations, Additions. Changes, alterations and additions to the Scope of Work, plans, specifications or

construction schedule shall be invalid unless approved in writing by Company. Should changes be approved by Company, that increase or decrease the cost of the work to Company, the parties shall agree, in writing, to the change in price prior to performance of any work. However, if no agreement is reached prior to the time for performance of said work, and Company elects to perform said work so as to avoid delays, then Company's estimate as to the value of said work shall be deemed accepted by Customer. In addition, Customer shall pay for all extra work requested by Customer or made necessary because of incompleteness or inaccuracy of plans or other information submitted by Customer with respect to the location, type of occupancy, or other details of the work to be performed. In the event the layout of Customer's facilities has been altered, or is altered by Customer prior to the completion of the Work, Customer shall advise Company, and prices, delivery and completion dates shall be changed by Company as may be required.

18. Commodities Availability. Company shall not be responsible for failure to provide services, deliver products, or otherwise perform work required by this Agreement due to lack of available steel products or products made from plastics or other commodities. In the event Company is unable, after reasonable commercial efforts, to acquire and provide steel products, or products made from plastics or other commodities, if required to perform work required by this Agreement, Customer hereby agrees that Company may terminate the Agreement, or the relevant portion of the Agreement, at no additional cost and without penalty. Customer agrees to pay Company in full for all work performed up to the time of any such termination.

19. Project Claims. Any claim of failure to perform against Company arising hereunder shall be deemed waived unless received by Company, in writing specifically setting forth the basis for such claim, within ten (10) days after such claims arises.

20. Backcharges. No charges shall be levied against Company unless seventy-two (72) hours prior written notice is given to Company to correct any alleged deficiencies which are alleged to necessitate such charges and unless such alleged deficiencies are solely and directly caused by Company.

21. System Equipment. The purchase of equipment or peripheral devices (including but not limited to smoke detectors, passive infrared detectors, card readers, sprinkler system components, extinguishers and hoses) from Company shall be subject to the terms and conditions of this Agreement. If, in Company's sole judgment, any peripheral device or other system equipment, which is attached to the Covered System(s), whether provided by Company or a third party, interferes with the proper operation of the Covered System(s), Customer shall remove or replace such device or equipment promptly upon notice from Company. Failure of Customer to remove or replace the device shall constitute a material breach of this Agreement. If Customer adds any third party device or equipment to the Covered System(s), Company shall not be responsible for any damage to or failure of the Covered System(s) caused in whole or in part by such device or equipment.

22. Reports. Where inspection and/or test services are selected, such inspection and/or test shall be completed on Company's then current Report form, which shall be given to Customer, and, where applicable, Company may submit a copy thereof to the local authority having jurisdiction. The Report and recommendations by Company are only advisory in nature and are intended to assist Customer in reducing the risk of loss to property by indicating obvious defects or impairments noted to the system and equipment inspected and/or tested. They are not intended to imply that no other defects or hazards exist or that all aspects of the Covered System(s), equipment, and components are under control at the time of inspection. Final responsibility for the condition and operation of the Covered System(s) and equipment and components lies with Customer.

23. Limited Warranty. Subject to the limitations below, Company warrants any equipment (as distinguished from the

Software) installed pursuant to this Agreement to be free from defects in material and workmanship under normal use for a period of one (1) year from the date of first beneficial use or all or any part of the Covered System(s) or 18 months after Equipment shipments, whichever is earlier, provided however, that Company's sole liability, and Customer's sole remedy, under this limited warranty shall be limited to the repair or replacement of the Equipment or any part thereof, which Company determines is defective, at Company's sole option and subject to the availability of service personnel and parts, as determined by Company. Company warrants expendable items, including, but not limited to, video and print heads, television camera tubes, video monitor displays tubes, batteries and certain other products in accordance with the applicable manufacturer's warranty. Company does not warrant devices designed to fail in protecting the System, such as, but not limited to, fuses and circuit breakers. Company warrants that any Company software described in this Agreement, as well as software contained in or sold as part of any Equipment described in this Agreement, will reasonably conform to its published specifications in effect at the time of delivery and for ninety (90) days after delivery. However, Customer agrees and acknowledges that the software may have inherent defects because of its complexity. Company's sole obligation with respect to software, and Customer's sole remedy, shall be to make available published modifications, designed to correct inherent defects, which become available during the warranty period. If Repair Services are included in this Agreement, Company warrants that its workmanship and material for repairs made pursuant to this Agreement will be free from defects for a period of ninety (90) days from the date of furnishing.

EXCEPT AS EXPRESSLY SET FORTH HEREIN, COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT, IF ANY, SUPPORTED HEREUNDER.

Warranty service will be performed during Company's normal working hours. If Customer requests warranty service at other than normal working hours, service will be performed at Company's then current rates for after hours services. All repairs or adjustments that are or may become necessary shall be performed by and authorized representative of Company. Any repairs, adjustments or interconnections performed by Customer or any third party shall void all warranties.

24. Indemnity. Customer agrees to indemnify, hold harmless and defend Company against any and all losses, damages, costs, including expert fees and costs, and expenses including reasonable defense costs, arising from any and all third party claims for personal injury, death, property damage or economic loss, including specifically any damages resulting from the exposure of workers to Hazardous Conditions whether or not Customer pre-notifies Company of the existence of said hazardous conditions, arising in any way from any act or omission of Customer or Company relating in any way to this Agreement, including but not limited to the Services under this Agreement, whether such claims are based upon contract, warranty, tort (including but not limited to active or passive negligence), strict liability or otherwise. Company reserves the right to select counsel to represent it in any such action.

25. Insurance. Customer shall name Company, its officers, employees, agents, subcontractors, suppliers, and representatives as additional insureds on Customer's general liability and auto liability policies.

26. Termination. Any termination under the terms of this Agreement shall be made in writing. In the event Customer terminates this Agreement prior to completion for any reason not arising solely from Company's performance or failure to perform, Customer understands and agrees that Company will incur costs of administration and preparation that are difficult to estimate or determine. Accordingly, should Customer terminate this Agreement as described above, Customer agrees to pay all



charges incurred for products and equipment installed and services performed, and in addition pay an amount equal to twenty (20%) percent of the price of products and equipment not yet delivered and Services not yet performed, return all products and equipment delivered and pay a restocking fee of twenty (20%) percent of the price of products or equipment returned. Company may terminate this Agreement immediately at its sole discretion upon the occurrence of any Event of Default as hereinafter defined. Company may also terminate this Agreement at its sole discretion upon notice to Customer if Company's performance of its obligations under this Agreement becomes impracticable due to obsolescence of equipment at Customer's premises or unavailability of parts.

27. Default. An Event of Default shall be 1) failure of the Customer to pay any amount within ten (10) days after the amount is due and payable, 2) abuse of the System or the Equipment, 3) dissolution, termination, discontinuance, insolvency or business failure of Customer. Upon the occurrence of an Event of Default, Company may pursue one or more of the following remedies, 1) discontinue furnishing Services, 2) by written notice to Customer declare the balance of unpaid amounts due and to become due under the this Agreement to be immediately due and payable, provided that all past due amounts shall bear interest at the rate of 1 1/2% per month (18% per year) or the highest amount permitted by law, 3) receive immediate possession of any equipment for which Customer has not paid. 4) proceed at law or equity to enforce performance by Customer or recover damages for breach of this Agreement, and 5) recover all costs and expenses, including without limitation reasonable attorneys' fees, in connection with enforcing or attempting to enforce this Agreement.

28. Exclusions. Unless expressly included in the Scope of Work, this Agreement expressly excludes, without limitation, testing inspection and repair of duct detectors, beam detectors, and UV/IR equipment; provision of fire watches; clearing of ice blockage; draining of improperly pitched piping; replacement of batteries; recharging of chemical suppression systems; reloading of, upgrading, and maintaining computer software; system upgrades and the replacement of obsolete systems, equipment, components or parts; making repairs or replacements necessitated by reason of negligence or misuse of components or equipment or changes to Customer's premises, vandalism, corrosion (including but not limited to micro-bacterially induced corrosion ("MIC")), power failure, current

fluctuation, failure due to non-Company installation, lightning, electrical storm, or other severe weather, water, accident, fire, acts of God or any other cause external to the Covered System(s). Repair Services provided pursuant to this Agreement do not cover and specifically excludes system upgrades and the replacement of obsolete systems, equipment, components or parts. All such services may be provided by Company at Company's sole discretion at an additional charge. If Emergency Services are expressly included in the scope of work section, the Agreement price does not include travel expenses.

29. No Option to Solicit. Customer shall not, directly or indirectly, on its own behalf or on behalf of any other person, business, corporation or entity, solicit or employ any Company employee, or induce any Company employee to leave his or her employment, for a period of two years after termination of this Agreement.

30. Force Majeure; Delays. Company shall not be liable for any damage or penalty for delays or failure to perform work due to acts of God, acts or omissions of Customer, acts of civil or military authorities, Government regulations or priorities, fires, epidemics, quarantine, restrictions, war, riots, civil disobedience or unrest, strikes, delays in transportation, vehicle shortages, differences with workmen, inability to obtain necessary labor, material or manufacturing facilities, defaults of Company's subcontractors, failure or delay in furnishing complete information by Customer with respect to location or other details of work to be performed, impossibility or impracticability of performance or any other cause or causes beyond Company's control, whether or not similar to the foregoing. In the event of any delay caused as aforesaid, completion shall be extended for a period equal to any such delay, and this contract shall not be void or voidable as a result of the delay. In the event work is temporarily discontinued by any of the foregoing, all unpaid installments of the contract price, less an amount equal to the value of material and labor not furnished, shall be due and payable upon receipt of invoice by Customer.

31. One-Year Limitation on Actions; Choice of Law. It is agreed that no suit, or cause of action or other proceeding shall be brought against either party more than one (1) year after the accrual of the cause of action or one (1) year after the claim arises, whichever is shorter, whether known or unknown when the claim arises or whether based on tort, contract, or any other legal theory. The laws of Massachusetts shall govern the validity, enforceability, and interpretation of this Agreement.

32. Assignment. Customer may not assign this Agreement without Company's prior written consent. Company may assign this Agreement to an affiliate without obtaining Customer's consent.

33. Entire Agreement. The parties intend this Agreement, together with any attachments or Riders (collectively the "Agreement") to be the final, complete and exclusive expression of their Agreement and the terms and conditions thereof. This Agreement supersedes all prior representations, understandings or agreements between the parties, written or oral, and shall constitute the sole terms and conditions of sale for all equipment and services. No waiver, change, or modification of any terms or conditions of this Agreement shall be binding on Company unless made in writing and signed by an Authorized Representative of Company.

34. Severability. If any provision of this Agreement is held by any court or other competent authority to be void or unenforceable in whole or in part, this Agreement will continue to be valid as to the other provisions and the remainder of the affected provision.

35. Legal Fees. Company shall be entitled to recover from the customer all reasonable legal fees incurred in connection with Company enforcing the terms and conditions of this Agreement.

36. License Information (Security System Customers): AL Alabama Electronic Security Board of Licensure 7956 Vaughn Road, Pmb 392, Montgomery, Alabama 36116 (334) 264-9388: AR Regulated by: Arkansas Board of Private Investigators And Private Security Agencies, #1 State Police Plaza Drive, Little Rock 72209 (501)618-8600: CA Alarm company operators are licensed and regulated by the Bureau of Security and Investigative Services, Department of Consumer Affairs, Sacramento, CA, 95814. Upon completion of the installation of the alarm system, the alarm company shall thoroughly instruct the purchaser in the proper use of the alarm system. Failure by the licensee, without legal excuse, to substantially commence work within 20 days from the approximate date specified in the agreement when the work will begin is a violation of the Alarm Company Act: NY Licensed by N.Y.S. Department of the State: TX Texas Commission on Private Security, 5805 N. Lamar Blvd., Austin, 78752-4422, 512-424-7710. License numbers available at www.jci.com or contact your local Johnson Controls office.

IMPORTANT NOTICE TO CUSTOMER

In accepting this Proposal, Customer agrees to the terms and conditions contained herein including those on the following pages of this Agreement and any attachments or riders attached hereto that contain additional terms and conditions. It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document that the Customer may issue. Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by the Customer and such changes shall be authorized in writing. **ATTENTION IS DIRECTED TO THE LIMITATION OF LIABILITY, WARRANTY, INDEMNITY AND OTHER CONDITIONS ON THE FOLLOWING PAGES. This proposal shall be void if not accepted in writing within thirty (30) days from the date of the Proposal.**

<p>Offered By: Johnson Controls Fire Protection LP License#: EF20001119 110 Hamilton Park Drive, TALLAHASSEE, FL 32304</p> <p>Telephone: (850) 575 1744 Fax: Cell: 850-274-5128</p> <p>Representative: John Nixon FEIN#58-2608861</p> <p>Email: John.Nixon@JCI.com</p>	<p>Accepted By: (Customer)</p> <p>Company: _____</p> <p>Address: _____</p> <p>Signature: _____</p> <p>Title: _____</p> <p>P.O.#: _____ Date: _____</p>
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Fire, Security, Communications, Sales & Service
 Offices & Representatives in Principal Cities throughout North America

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10a

DATE OF SCHOOL BOARD MEETING: February 25, 2020

TITLE OF AGENDA ITEM: Five Year District Facilities Work Plan

DIVISION: Facilities Department

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: The Five Year District Facilities Work Plan is a report due annually to the Florida Department of Education (FDOE). FDOE requires that the all capital outlay resources be reported and that the expenditures planned are a complete, balanced and financially feasible capital outlay plan for the district. Other state agencies and local governments also use the Work Plan information for their funding and planning purposes.

FUND SOURCE: various sources

AMOUNT: N/A

PREPARED BY: Bill Hunter

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

1 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered 1

CHAIRMAN'S SIGNATURE: page(s) numbered _____

REVIEWED BY: _____

INTRODUCTION

The 5-Year District Facilities Work Program is a very important document. The Department of Education, Legislature, Governor's Office, Division of Community Planning (growth management), local governments, and others use the work program information for various needs including funding, planning, and as the authoritative source for school facilities related information.

The district's facilities work program must be a complete, balanced capital outlay plan that is financially feasible. The first year of the work program is the districts capital outlay budget. To determine if the work program is balanced and financially feasible, the "Net Available Revenue" minus the "Funded Projects Costs" should sum to zero for "Remaining Funds".

If the "Remaining Funds" balance is zero, then the plan is both balanced and financially feasible.
 If the "Remaining Funds" balance is negative, then the plan is neither balanced nor feasible.
 If the "Remaining Funds" balance is greater than zero, the plan may be feasible, but it is not balanced.

Summary of revenue/expenditures available for new construction and remodeling projects only.

	2019 - 2020	2020 - 2021	2021 - 2022	2022 - 2023	2023 - 2024	Five Year Total
Total Revenues	\$5,111,239	\$248,775	\$248,775	\$248,775	\$248,775	\$6,106,339
Total Project Costs	\$5,111,239	\$248,775	\$248,775	\$248,775	\$248,775	\$6,106,339
Difference (Remaining Funds)	\$0	\$0	\$0	\$0	\$0	\$0

District GADSDEN COUNTY SCHOOL DISTRICT

Fiscal Year Range

CERTIFICATION

By submitting this electronic document, we certify that all information provided in this 5-year district facilities work program is accurate, all capital outlay resources are fully reported, and the expenditures planned represent a complete and balanced capital outlay plan for the district. The district Superintendent of Schools, Chief Financial Officer, and the School Board have approved the information contained in this 5-year district facilities work program; they certify to the Department of Education, Office of Educational Facilities, that the information contained herein is correct and accurate; they also certify that the plan has been developed in coordination with the general purpose local governments as required by §1013.35(2) F.S. We understand that any information contained in this 5-year district facilities work program is subject to audit by the Auditor General of the State of Florida.

Date of School Board Adoption

Work Plan Submittal Date

DISTRICT SUPERINTENDENT

CHIEF FINANCIAL OFFICER

DISTRICT POINT-OF-CONTACT PERSON

JOB TITLE

PHONE NUMBER

E-MAIL ADDRESS

Expenditures

Expenditure for Maintenance, Repair and Renovation from 1.50-Mills and PECO

Annually, prior to the adoption of the district school budget, each school board must prepare a tentative district facilities work program that includes a schedule of major repair and renovation projects necessary to maintain the educational and ancillary facilities of the district.

Item	2019 - 2020 Actual Budget	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Total
HVAC	\$113,272	\$100,000	\$100,000	\$100,000	\$100,000	\$513,272
Locations:	CARTER-PARRAMORE ALTERNATIVE SCHOOL, CHATTAHOOCHEE ELEMENTARY, GADSDEN COUNTY HIGH SCHOOL, GADSDEN ELEMENTARY MAGNET SCHOOL, GADSDEN TECHNICAL INSTITUTE, GEORGE W MUNROE ELEMENTARY, GREENSBORO ELEMENTARY SCHOOL (NEW), GRETNA ELEMENTARY, HAVANA PK-08 SCHOOL, JAMES A SHANKS MIDDLE SCHOOL, M D WALKER ADMINISTRATIVE CENTER, STEWART STREET ELEMENTARY, TRANSPORTATION CENTER, WEST GADSDEN MIDDLE SCHOOL					
Flooring	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$150,000
Locations:	CARTER-PARRAMORE ALTERNATIVE SCHOOL, CHATTAHOOCHEE ELEMENTARY, GADSDEN COUNTY HIGH SCHOOL, GADSDEN ELEMENTARY MAGNET SCHOOL, GADSDEN TECHNICAL INSTITUTE, GEORGE W MUNROE ELEMENTARY, GREENSBORO ELEMENTARY SCHOOL (NEW), GRETNA ELEMENTARY, HAVANA PK-08 SCHOOL, JAMES A SHANKS MIDDLE SCHOOL, M D WALKER ADMINISTRATIVE CENTER, STEWART STREET ELEMENTARY, TRANSPORTATION CENTER, WEST GADSDEN MIDDLE SCHOOL					
Roofing	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$300,000
Locations:	CARTER-PARRAMORE ALTERNATIVE SCHOOL, CHATTAHOOCHEE ELEMENTARY, GADSDEN COUNTY HIGH SCHOOL, GADSDEN ELEMENTARY MAGNET SCHOOL, GADSDEN TECHNICAL INSTITUTE, GEORGE W MUNROE ELEMENTARY, GREENSBORO ELEMENTARY SCHOOL (NEW), GRETNA ELEMENTARY, HAVANA PK-08 SCHOOL, JAMES A SHANKS MIDDLE SCHOOL, M D WALKER ADMINISTRATIVE CENTER, STEWART STREET ELEMENTARY, TRANSPORTATION CENTER, WEST GADSDEN MIDDLE SCHOOL					
Safety to Life	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000
Locations:	CARTER-PARRAMORE ALTERNATIVE SCHOOL, CHATTAHOOCHEE ELEMENTARY, GADSDEN COUNTY HIGH SCHOOL, GADSDEN ELEMENTARY MAGNET SCHOOL, GADSDEN TECHNICAL INSTITUTE, GEORGE W MUNROE ELEMENTARY, GREENSBORO ELEMENTARY SCHOOL (NEW), GRETNA ELEMENTARY, HAVANA PK-08 SCHOOL, JAMES A SHANKS MIDDLE SCHOOL, M D WALKER ADMINISTRATIVE CENTER, STEWART STREET ELEMENTARY, TRANSPORTATION CENTER, WEST GADSDEN MIDDLE SCHOOL					
Fencing	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Parking	\$25,632	\$30,000	\$30,000	\$30,000	\$30,000	\$145,632
Locations:	CARTER-PARRAMORE ALTERNATIVE SCHOOL, CHATTAHOOCHEE ELEMENTARY, GADSDEN COUNTY HIGH SCHOOL, GADSDEN ELEMENTARY MAGNET SCHOOL, GADSDEN TECHNICAL INSTITUTE, GEORGE W MUNROE ELEMENTARY, GREENSBORO ELEMENTARY SCHOOL (NEW), GRETNA ELEMENTARY, HAVANA PK-08 SCHOOL, JAMES A SHANKS MIDDLE SCHOOL, M D WALKER ADMINISTRATIVE CENTER, STEWART STREET ELEMENTARY, TRANSPORTATION CENTER, WEST GADSDEN MIDDLE SCHOOL					
Electrical	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000
Locations:	CARTER-PARRAMORE ALTERNATIVE SCHOOL, CHATTAHOOCHEE ELEMENTARY, GADSDEN COUNTY HIGH SCHOOL, GADSDEN ELEMENTARY MAGNET SCHOOL, GADSDEN TECHNICAL INSTITUTE, GEORGE W MUNROE ELEMENTARY, GREENSBORO ELEMENTARY SCHOOL (NEW), GRETNA ELEMENTARY, HAVANA PK-08 SCHOOL, JAMES A SHANKS MIDDLE SCHOOL, M D WALKER ADMINISTRATIVE CENTER, STEWART STREET ELEMENTARY, TRANSPORTATION CENTER, WEST GADSDEN MIDDLE SCHOOL					
Fire Alarm	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Locations:	CARTER-PARRAMORE ALTERNATIVE SCHOOL, CHATTAHOOCHEE ELEMENTARY, GADSDEN COUNTY HIGH SCHOOL, GADSDEN ELEMENTARY MAGNET SCHOOL, GADSDEN TECHNICAL INSTITUTE, GEORGE W MUNROE ELEMENTARY, GREENSBORO ELEMENTARY SCHOOL (NEW), GRETNA ELEMENTARY, HAVANA PK-08 SCHOOL, JAMES A SHANKS MIDDLE SCHOOL, M D WALKER ADMINISTRATIVE CENTER, STEWART STREET ELEMENTARY, TRANSPORTATION CENTER, WEST GADSDEN MIDDLE SCHOOL					
Telephone/Intercom System	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$150,000
Locations:	CARTER-PARRAMORE ALTERNATIVE SCHOOL, CHATTAHOOCHEE ELEMENTARY, GADSDEN COUNTY HIGH SCHOOL, GADSDEN ELEMENTARY MAGNET SCHOOL, GADSDEN TECHNICAL INSTITUTE, GEORGE W MUNROE ELEMENTARY, GREENSBORO ELEMENTARY SCHOOL (NEW), GRETNA ELEMENTARY, HAVANA PK-08 SCHOOL, JAMES A SHANKS MIDDLE SCHOOL, M D WALKER ADMINISTRATIVE CENTER, STEWART STREET ELEMENTARY, TRANSPORTATION CENTER, WEST GADSDEN MIDDLE SCHOOL					

Closed Circuit Television	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Paint	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Locations:	CARTER-PARAMORE ALTERNATIVE SCHOOL, CHATTAHOOCHEE ELEMENTARY, GADSDEN COUNTY HIGH SCHOOL, GADSDEN ELEMENTARY MAGNET SCHOOL, GADSDEN TECHNICAL INSTITUTE, GEORGE W MUNROE ELEMENTARY, GREENSBORO ELEMENTARY SCHOOL (NEW), GREYNA ELEMENTARY, HAVANA PK-08 SCHOOL, JAMES A SHANKS MIDDLE SCHOOL, M D WALKER ADMINISTRATIVE CENTER, STEWART STREET ELEMENTARY, TRANSPORTATION CENTER, WEST GADSDEN MIDDLE SCHOOL					
Maintenance/Repair	\$388,678	\$835,305	\$906,637	\$992,357	\$1,078,285	\$4,201,262
Locations:	CARTER-PARAMORE ALTERNATIVE SCHOOL, CHATTAHOOCHEE ELEMENTARY, GADSDEN COUNTY HIGH SCHOOL, GADSDEN ELEMENTARY MAGNET SCHOOL, GADSDEN TECHNICAL INSTITUTE, GEORGE W MUNROE ELEMENTARY, GREENSBORO ELEMENTARY SCHOOL (NEW), GREYNA ELEMENTARY, HAVANA PK-08 SCHOOL, JAMES A SHANKS MIDDLE SCHOOL, M D WALKER ADMINISTRATIVE CENTER, STEWART STREET ELEMENTARY, TRANSPORTATION CENTER, WEST GADSDEN MIDDLE SCHOOL					
Sub Total:	\$747,582	\$1,185,305	\$1,256,637	\$1,342,357	\$1,428,285	\$5,960,166

PECO Maintenance Expenditures	\$158,451	\$158,451	\$158,451	\$158,451	\$158,451	\$792,255
1.50 Mill Sub Total:	\$589,131	\$1,026,854	\$1,098,186	\$1,183,906	\$1,269,834	\$5,167,911

No items have been specified.

Total:	\$747,582	\$1,185,305	\$1,256,637	\$1,342,357	\$1,428,285	\$5,960,166
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Local 1.50 Mill Expenditure For Maintenance, Repair and Renovation

Anticipated expenditures expected from local funding sources over the years covered by the current work plan.

Item	2019 - 2020 Actual Budget	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Total
Remaining Maint and Repair from 1.5 Mills	\$589,131	\$1,026,854	\$1,098,186	\$1,183,906	\$1,269,834	\$5,167,911
Maintenance/Repair Salaries	\$664,491	\$664,491	\$664,491	\$664,491	\$664,491	\$3,322,455
School Bus Purchases	\$429,555	\$0	\$0	\$0	\$0	\$429,555
Other Vehicle Purchases	\$0	\$38,546	\$38,546	\$38,546	\$38,546	\$154,184
Capital Outlay Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Rent/Lease Payments	\$0	\$0	\$0	\$0	\$0	\$0
COP Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
Rent/Lease Relocatables	\$0	\$0	\$0	\$0	\$0	\$0
Environmental Problems	\$0	\$0	\$0	\$0	\$0	\$0
s.1011.14 Debt Service	\$201,367	\$201,367	\$201,367	\$201,367	\$201,367	\$1,006,835
Special Facilities Construction Account	\$0	\$0	\$0	\$0	\$0	\$0
Premiums for Property Casualty Insurance - 1011.71 (4a,b)	\$320,045	\$320,045	\$320,045	\$320,045	\$320,045	\$1,600,225
Qualified School Construction Bonds (QSCB)	\$0	\$0	\$0	\$0	\$0	\$0

Qualified Zone Academy Bonds (QZAB)	\$0	\$0	\$0	\$0	\$0	\$0
Skyward	\$110,348	\$110,348	\$110,348	\$110,348	\$110,348	\$551,740
Local Expenditure Totals:	\$2,314,937	\$2,361,651	\$2,432,983	\$2,518,703	\$2,604,631	\$12,232,905

Revenue

1.50 Mill Revenue Source

Schedule of Estimated Capital Outlay Revenue from each currently approved source which is estimated to be available for expenditures on the projects included in the tentative district facilities work program. All amounts are NET after considering carryover balances, interest earned, new COP's, 1011.14 and 1011.15 loans, etc. Districts cannot use 1.5-Mill funds for salaries except for those explicitly associated with maintenance/repair projects. (1011.71 (5), F.S.)

Item	Fund	2019 - 2020 Actual Value	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Total
(1) Non-exempt property assessed valuation		\$1,607,595,415	\$1,640,035,580	\$1,689,571,536	\$1,749,099,118	\$1,808,771,634	\$8,495,073,283
(2) The Millage projected for discretionary capital outlay per s.1011.71		1.50	1.50	1.50	1.50	1.50	
(3) Full value of the 1.50-Mill discretionary capital outlay per s.1011.71		\$2,700,760	\$2,755,260	\$2,838,480	\$2,938,487	\$3,038,736	\$14,271,723
(4) Value of the portion of the 1.50-Mill ACTUALLY levied	370	\$2,314,937	\$2,361,651	\$2,432,983	\$2,518,703	\$2,604,631	\$12,232,905
(5) Difference of lines (3) and (4)		\$385,823	\$393,609	\$405,497	\$419,784	\$434,105	\$2,038,818

PECO Revenue Source

The figure in the row designated "PECO Maintenance" will be subtracted from funds available for new construction because PECO maintenance dollars cannot be used for new construction.

Item	Fund	2019 - 2020 Actual Budget	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Total
PECO New Construction	340	\$0	\$0	\$0	\$0	\$0	\$0
PECO Maintenance Expenditures		\$158,451	\$158,451	\$158,451	\$158,451	\$158,451	\$792,255
		\$158,451	\$158,451	\$158,451	\$158,451	\$158,451	\$792,255

CO & DS Revenue Source

Revenue from Capital Outlay and Debt Service funds.

Item	Fund	2019 - 2020 Actual Budget	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Total
CO & DS Cash Flow-through Distributed	360	\$243,654	\$243,654	\$243,654	\$243,654	\$243,654	\$1,218,270
CO & DS Interest on Undistributed CO	360	\$5,121	\$5,121	\$5,121	\$5,121	\$5,121	\$25,605
		\$248,775	\$248,775	\$248,775	\$248,775	\$248,775	\$1,243,875

Fair Share Revenue Source

All legally binding commitments for proportionate fair-share mitigation for impacts on public school facilities must be included in the 5-year district work program. Nothing reported for this section.

Sales Surtax Referendum

Specific information about any referendum for a 1-cent or 1/2-cent surtax referendum during the previous year.

Did the school district hold a surtax referendum during the past fiscal year 2018 - 2019? No

Additional Revenue Source

Any additional revenue sources

Item	2019 - 2020 Actual Value	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Total
Proceeds from a s.1011.14/15 F.S. Loans	\$0	\$0	\$0	\$0	\$0	\$0
District Bonds - Voted local bond referendum proceeds per s.9, Art VII State Constitution	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Special Act Bonds	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Revenue from CO & DS Bond Sale	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Voted Capital Improvements millage	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenue for Other Capital Projects	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from 1/2 cent sales surtax authorized by school board	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from local governmental infrastructure sales surtax	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Certificates of Participation (COP's) Sale	\$0	\$0	\$0	\$0	\$0	\$0
Classrooms First Bond proceeds amount authorized in FY 1997-98	\$0	\$0	\$0	\$0	\$0	\$0
Classrooms for Kids	\$0	\$0	\$0	\$0	\$0	\$0
District Equity Recognition	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grants	\$0	\$0	\$0	\$0	\$0	\$0
Proportionate share mitigation (actual cash revenue only, not in kind donations)	\$0	\$0	\$0	\$0	\$0	\$0
Impact fees received	\$0	\$0	\$0	\$0	\$0	\$0
Private donations	\$0	\$0	\$0	\$0	\$0	\$0
Grants from local governments or not-for-profit organizations	\$0	\$0	\$0	\$0	\$0	\$0
Interest, Including Profit On Investment	\$0	\$0	\$0	\$0	\$0	\$0

Revenue from Bonds pledging proceeds from 1 cent or 1/2 cent Sales Surtax	\$0	\$0	\$0	\$0	\$0	\$0
Total Fund Balance Carried Forward	\$0	\$0	\$0	\$0	\$0	\$0
General Capital Outlay Obligated Fund Balance Carried Forward From Total Fund Balance Carried Forward	\$0	\$0	\$0	\$0	\$0	\$0
Special Facilities Construction Account	\$0	\$0	\$0	\$0	\$0	\$0
One Cent - 1/2 Cent Sales Surtax Debt Service From Total Fund Balance Carried Forward	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Projects Funds Balance Carried Forward From Total Fund Balance Carried Forward	\$0	\$0	\$0	\$0	\$0	\$0
FEMA	\$3,108,676	\$0	\$0	\$0	\$0	\$3,108,676
Insurance	\$1,753,788	\$0	\$0	\$0	\$0	\$1,753,788
Subtotal	\$4,862,464	\$0	\$0	\$0	\$0	\$4,862,464

Total Revenue Summary

Item Name	2019 - 2020 Budget	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Five Year Total
Local 1.5 Mill Discretionary Capital Outlay Revenue	\$2,314,937	\$2,361,651	\$2,432,983	\$2,518,703	\$2,604,631	\$12,232,905
PECO and 1.5 Mill Maint and Other 1.5 Mill Expenditures	(\$2,314,937)	(\$2,361,651)	(\$2,432,983)	(\$2,518,703)	(\$2,604,631)	(\$12,232,905)
PECO Maintenance Revenue	\$158,451	\$158,451	\$158,451	\$158,451	\$158,451	\$792,255
Available 1.50 Mill for New Construction	\$0	\$0	\$0	\$0	\$0	\$0

Item Name	2019 - 2020 Budget	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Five Year Total
CO & DS Revenue	\$248,775	\$248,775	\$248,775	\$248,775	\$248,775	\$1,243,875
PECO New Construction Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Other/Additional Revenue	\$4,862,464	\$0	\$0	\$0	\$0	\$4,862,464
Total Additional Revenue	\$5,111,239	\$248,775	\$248,775	\$248,775	\$248,775	\$6,106,339
Total Available Revenue	\$5,111,239	\$248,775	\$248,775	\$248,775	\$248,775	\$6,106,339

Project Schedules

Capacity Project Schedules

A schedule of capital outlay projects necessary to ensure the availability of satisfactory classrooms for the projected student enrollment in K-12 programs.

Nothing reported for this section.

Nothing reported for this section.

Other Project Schedules

Major renovations, remodeling, and additions of capital outlay projects that do not add capacity to schools.

Project Description	Location	2019 - 2020 Actual Budget	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Total	Funded
Environmental Remediation	JAMES A SHANKS MIDDLE SCHOOL	\$2,000,000	\$0	\$0	\$0	\$0	\$2,000,000	Yes
Environmental Remediation	GREENSBORO ELEMENTARY SCHOOL (NEW)	\$993,074	\$0	\$0	\$0	\$0	\$993,074	Yes
Environmental Testing & Monitoring	JAMES A SHANKS MIDDLE SCHOOL	\$28,885	\$0	\$0	\$0	\$0	\$28,885	Yes
Environmental Testing & Monitoring	GREENSBORO ELEMENTARY SCHOOL (NEW)	\$28,885	\$0	\$0	\$0	\$0	\$28,885	Yes
Emergency Roofing due to hurricane	GEORGE W MUNROE ELEMENTARY	\$78,400	\$0	\$0	\$0	\$0	\$78,400	Yes
Emergency Roofing due to hurricane	JAMES A SHANKS MIDDLE SCHOOL	\$148,000	\$0	\$0	\$0	\$0	\$148,000	Yes
Emergency Roofing due to hurricane	GADSDEN ELEMENTARY MAGNET SCHOOL	\$112,500	\$0	\$0	\$0	\$0	\$112,500	Yes
Emergency Roofing due to hurricane	GREENSBORO ELEMENTARY SCHOOL (NEW)	\$48,000	\$0	\$0	\$0	\$0	\$48,000	Yes
Emergency Roofing due to hurricane	M D WALKER ADMINISTRATIVE CENTER	\$120,000	\$0	\$0	\$0	\$0	\$120,000	Yes
Stand alone HVAC replacement	HAVANA PK-08 SCHOOL	\$0	\$54,275	\$0	\$0	\$0	\$54,275	Yes
Project description not specified	Location not specified	\$0	\$0	\$0	\$0	\$0	\$0	No
HVAC replacement	STEWART STREET ELEMENTARY	\$0	\$0	\$0	\$100,000	\$59,640	\$159,640	Yes
Door Renovation project	HAVANA PK-08 SCHOOL	\$5,000	\$5,000	\$100,000	\$5,000	\$0	\$115,000	Yes

Chiller No. 2 Replacement	GADSDEN COUNTY HIGH SCHOOL	\$0	\$0	\$0	\$0	\$159,135	\$159,135	Yes
Door renovation project	GREENSBORO ELEMENTARY SCHOOL (NEW)	\$5,000	\$5,000	\$88,775	\$83,775	\$0	\$182,550	Yes
Chiller No. 3 replacement	GADSDEN COUNTY HIGH SCHOOL	\$0	\$154,500	\$0	\$0	\$0	\$154,500	Yes
HVAC Controls upgrade	GADSDEN COUNTY HIGH SCHOOL	\$0	\$30,000	\$60,000	\$60,000	\$30,000	\$180,000	Yes
		\$3,567,744	\$248,775	\$248,775	\$248,775	\$248,775	\$4,562,844	

Additional Project Schedules

Any projects that are not identified in the last approved educational plant survey.

Project Description	Location	Num Classrooms	2019 - 2020 Actual Budget	2020 - 2021 Projected	2021 - 2022 Projected	2022 - 2023 Projected	2023 - 2024 Projected	Total	Funded
Insurance and FEMA money	STEWART STREET ELEMENTARY		\$1,543,495	\$0	\$0	\$0	\$0	\$1,543,495	Yes
			\$1,543,495	\$0	\$0	\$0	\$0	\$1,543,495	

Non Funded Growth Management Project Schedules

Schedule indicating which projects, due to planned development, that CANNOT be funded from current revenues projected over the next five years.

Nothing reported for this section.

Tracking

Capacity Tracking

Location	2019 - 2020 Satis. Stu. Sta.	Actual 2019 - 2020 FISH Capacity	Actual 2018 - 2019 COFTE	# Class Rooms	Actual Average 2019 - 2020 Class Size	Actual 2019 - 2020 Utilization	New Stu. Capacity	New Rooms to be Added/Removed	Projected 2023 - 2024 COFTE	Projected 2023 - 2024 Utilization	Projected 2023 - 2024 Class Size
GEORGE W MUNROE ELEMENTARY	681	681	427	37	12	63.00 %	0	0	425	62.00 %	11
GREENSBORO ELEMENTARY SCHOOL (NEW)	371	371	241	19	13	65.00 %	0	0	238	64.00 %	13
GADSDEN ELEMENTARY MAGNET SCHOOL	270	243	145	15	10	60.00 %	0	0	100	41.00 %	7
CHATTAHOOCHEE ELEMENTARY	409	409	142	21	7	35.00 %	0	0	138	34.00 %	7

GRETNA ELEMENTARY	447	0	0	25	0	0.00 %	0	0	0	0.00 %	0
SAINT JOHNS ELEMENTARY	463	0	0	26	0	0.00 %	0	0	0	0.00 %	0
STEWART STREET ELEMENTARY	665	665	565	35	16	85.00 %	0	0	474	71.00 %	14
JAMES A SHANKS MIDDLE SCHOOL	1,083	974	679	47	14	70.00 %	0	0	673	69.00 %	14
CARTER-PARRAMORE ALTERNATIVE SCHOOL	958	958	199	43	5	21.00 %	0	0	145	15.00 %	3
HAVANA PK-08 SCHOOL	881	792	562	42	13	71.00 %	0	0	346	44.00 %	8
GADSDEN COUNTY HIGH SCHOOL	1,555	1,477	940	65	14	64.00 %	0	0	940	64.00 %	14
GADSDEN TECHNICAL INSTITUTE	252	252	15	15	1	6.00 %	0	0	15	6.00 %	1
WEST GADSDEN MIDDLE SCHOOL	757	681	386	32	12	57.00 %	0	0	270	40.00 %	8
	8,792	7,503	4,302	422	10	57.34 %	0	0	3,764	50.17 %	9

The COFTE Projected Total (3,764) for 2023 - 2024 must match the Official Forecasted COFTE Total (3,764) for 2023 - 2024 before this section can be completed. In the event that the COFTE Projected Total does not match the Official forecasted COFTE, then the Balanced Projected COFTE Table should be used to balance COFTE.

Projected COFTE for 2023 - 2024	
Elementary (PK-3)	1,483
Middle (4-8)	1,341
High (9-12)	940
	3,764

Grade Level Type	Balanced Projected COFTE for 2023 - 2024
Elementary (PK-3)	0
Middle (4-8)	0
High (9-12)	0
	3,764

Relocatable Replacement

Number of relocatable classrooms clearly identified and scheduled for replacement in the school board adopted financially feasible 5-year district work program.

Location	2019 - 2020	2020 - 2021	2021 - 2022	2022 - 2023	2023 - 2024	Year 5 Total
Total Relocatable Replacements:	0	0	0	0	0	0

Charter Schools Tracking

Information regarding the use of charter schools.

Location-Type	# Relocatable units or permanent classrooms	Owner	Year Started or Scheduled	Student Stations	Students Enrolled	Years in Contract	Total Charter Students projected for 2023 - 2024
Crossroad Academy Charter School of Business	24	SCHOOL BOARD	1998	444	524	15	500
	24			444	524		500

Special Purpose Classrooms Tracking

The number of classrooms that will be used for certain special purposes in the current year, by facility and type of classroom, that the district will, 1), not use for educational purposes, and 2), the co-teaching classrooms that are not open plan classrooms and will be used for educational purposes.

School	School Type	# of Elementary K-3 Classrooms	# of Middle 4-8 Classrooms	# of High 9-12 Classrooms	# of ESE Classrooms	# of Combo Classrooms	Total Classrooms
SAINT JOHNS ELEMENTARY	Educational	13	8	0	0	0	21
GRETNA ELEMENTARY	Educational	14	8	0	0	0	22
Total Educational Classrooms:		27	16	0	0	0	43

School	School Type	# of Elementary K-3 Classrooms	# of Middle 4-8 Classrooms	# of High 9-12 Classrooms	# of ESE Classrooms	# of Combo Classrooms	Total Classrooms
Total Co-Teaching Classrooms:		0	0	0	0	0	0

Infrastructure Tracking

Necessary offsite infrastructure requirements resulting from expansions or new schools. This section should include infrastructure information related to capacity project schedules and other project schedules (Section 4).

Not Specified

Proposed location of planned facilities, whether those locations are consistent with the comprehensive plans of all affected local governments, and recommendations for infrastructure and other improvements to land adjacent to existing facilities. Provisions of 1013.33(12), (13) and (14) and 1013.36 must be addressed for new facilities planned within the 1st three years of the plan (Section 5).

Not Specified

Consistent with Comp Plan? No

Net New Classrooms

The number of classrooms, by grade level and type of construction, that were added during the last fiscal year.

List the net new classrooms added in the 2018 - 2019 fiscal year.					List the net new classrooms to be added in the 2019 - 2020 fiscal year.			
"Classrooms" is defined as capacity carrying classrooms that are added to increase capacity to enable the district to meet the Class Size Amendment.					Totals for fiscal year 2019 - 2020 should match totals in Section 15A.			
Location	2018 - 2019 # Permanent	2018 - 2019 # Modular	2018 - 2019 # Relocatable	2018 - 2019 Total	2019 - 2020 # Permanent	2019 - 2020 # Modular	2019 - 2020 # Relocatable	2019 - 2020 Total
Elementary (PK-3)	0	0	0	0	0	0	0	0
Middle (4-8)	0	0	0	0	0	0	0	0
High (9-12)	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0

Relocatable Student Stations

Number of students that will be educated in relocatable units, by school, in the current year, and the projected number of students for each of the years in the workplan.

Site	2019 - 2020	2020 - 2021	2021 - 2022	2022 - 2023	2023 - 2024	5 Year Average
STEWART STREET ELEMENTARY	0	0	0	0	0	0
JAMES A SHANKS MIDDLE SCHOOL	0	0	0	0	0	0
CARTER-PARRAMORE ALTERNATIVE SCHOOL	0	0	0	0	0	0
HAVANA PK-08 SCHOOL	0	0	0	0	0	0
SAINT JOHNS ELEMENTARY	10	0	0	0	0	2
GADSDEN ELEMENTARY MAGNET SCHOOL	0	0	0	0	0	0
CHATTAHOOCHEE ELEMENTARY	0	0	0	0	0	0
GRETNA ELEMENTARY	0	0	0	0	0	0
GADSDEN TECHNICAL INSTITUTE	19	0	0	0	0	4
WEST GADSDEN MIDDLE SCHOOL	0	0	0	0	0	0
GADSDEN COUNTY HIGH SCHOOL	0	0	0	0	0	0
GEORGE W MUNROE ELEMENTARY	0	0	0	0	0	0
GREENSBORO ELEMENTARY SCHOOL (NEW)	0	0	0	0	0	0

Totals for GADSDEN COUNTY SCHOOL DISTRICT						
Total students in relocatables by year.	29	0	0	0	0	6
Total number of COFTE students projected by year.	4,160	4,023	3,928	3,853	3,764	3,946
Percent in relocatables by year.	1 %	0 %	0 %	0 %	0 %	0 %

Leased Facilities Tracking

Existing leased facilities and plans for the acquisition of leased facilities, including the number of classrooms and student stations, as reported in the educational plant survey, that are planned in that location at the end of the five year workplan.

Location	# of Leased Classrooms 2019 - 2020	FISH Student Stations	Owner	# of Leased Classrooms 2023 - 2024	FISH Student Stations
GEORGE W MUNROE ELEMENTARY	0	0		0	0
GADSDEN ELEMENTARY MAGNET SCHOOL	0	0		0	0
WEST GADSDEN MIDDLE SCHOOL	0	0		0	0
CARTER-PARRAMORE ALTERNATIVE SCHOOL	0	0		0	0
HAVANA PK-08 SCHOOL	0	0		0	0
GADSDEN COUNTY HIGH SCHOOL	0	0		0	0
GADSDEN TECHNICAL INSTITUTE	0	0		0	0
GRETNA ELEMENTARY	0	0		0	0
SAINT JOHNS ELEMENTARY	0	0		0	0

STEWART STREET ELEMENTARY	0	0		0	0
JAMES A SHANKS MIDDLE SCHOOL	0	0		0	0
CHATTAHOOCHEE ELEMENTARY	0	0		0	0
GREENSBORO ELEMENTARY SCHOOL (NEW)	0	0		0	0
	0	0		0	0

Failed Standard Relocatable Tracking

Relocatable units currently reported by school, from FISH, and the number of relocatable units identified as 'Failed Standards'.

Nothing reported for this section.

Planning

Class Size Reduction Planning

Plans approved by the school board that reduce the need for permanent student stations such as acceptable school capacity levels, redistricting, busing, year-round schools, charter schools, magnet schools, public-private partnerships, multitrack scheduling, grade level organization, block scheduling, or other alternatives.

The School Board of Gadsden County anticipated constructing a new PreK-8 school which will be designed to accommodate appropriate number of student stations consolidating at minimum 3 schools eliminating surplus stations.

School Closure Planning

Plans for the closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues.

The Gadsden County School Board has sold the St John school. The Board has removed the Gretna Elementary Schools from the market for sale to serve as a community center and law enforcement active shooter training. We plan to raze the Carter Parramore site making way for the New PreK-8 Stewart St. School. The School Board will keep the old Stewart St site for a storage facility and ancillary administration. The School Board will also retain the Gadsden Elementary Magnet site due to its historic significance. Future development of that site is still under review. Because of the age of these facilities funding records don't exist so any proceeds from sales will be deposited into the general account.

Long Range Planning

Ten-Year Maintenance

District projects and locations regarding the projected need for major renovation, repair, and maintenance projects within the district in years 6-10 beyond the projects plans detailed in the five years covered by the work plan.

Nothing reported for this section.

Ten-Year Capacity

Schedule of capital outlay projects projected to ensure the availability of satisfactory student stations for the projected student enrollment in K-12 programs for the future 5 years beyond the 5-year district facilities work program.

Nothing reported for this section.

Ten-Year Planned Utilization

Schedule of planned capital outlay projects identifying the standard grade groupings, capacities, and planned utilization rates of future educational facilities of the district for both permanent and relocatable facilities.

Grade Level Projections	FISH Student Stations	Actual 2018 - 2019 FISH Capacity	Actual 2018 - 2019 COFTE	Actual 2018 - 2019 Utilization	Actual 2019 - 2020 / 2028 - 2029 new Student Capacity to be added/removed	Projected 2028 - 2029 COFTE	Projected 2028 - 2029 Utilization
Elementary - District Totals	2,126	2,126	1,375.07	64.68 %	0	1,170	55.03 %
Middle - District Totals	2,991	2,690	1,772.51	65.91 %	0	1,526	56.73 %
High - District Totals	1,555	1,477	940.31	63.64 %	0	638	43.20 %
Other - ESE, etc	2,125	1,210	214.07	17.69 %	0	200	16.53 %
	8,797	7,503	4,301.96	57.34 %	0	3,534	47.10 %

Combination schools are included with the middle schools for student stations, capacity, COFTE and utilization purposes because these facilities all have a 90% utilization factor. Use this space to explain or define the grade groupings for combination schools.

No comments to report.

Ten-Year Infrastructure Planning

Proposed Location of Planned New, Remodeled, or New Additions to Facilities in 06 thru 10 out years (Section 28).

Nothing reported for this section.

Plans for closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues in the 06 thru 10 out years (Section 29).

Nothing reported for this section.

Twenty-Year Maintenance

District projects and locations regarding the projected need for major renovation, repair, and maintenance projects within the district in years 11-20 beyond the projects plans detailed in the five years covered by the work plan.

Nothing reported for this section.

Twenty-Year Capacity

Schedule of capital outlay projects projected to ensure the availability of satisfactory student stations for the projected student enrollment in K-12 programs for the future 11-20 years beyond the 5-year district facilities work program.

Nothing reported for this section.

Twenty-Year Planned Utilization

Schedule of planned capital outlay projects identifying the standard grade groupings, capacities, and planned utilization rates of future educational facilities of the district for both permanent and relocatable facilities.

Grade Level Projections	FISH Student Stations	Actual 2018 - 2019 FISH Capacity	Actual 2018 - 2019 COFTE	Actual 2018 - 2019 Utilization	Actual 2019 - 2020 / 2038 - 2039 new Student Capacity to be added/removed	Projected 2038 - 2039 COFTE	Projected 2038 - 2039 Utilization
Elementary - District Totals	2,126	2,126	1,375.07	64.68 %	0	0	0.00 %
Middle - District Totals	2,991	2,690	1,772.51	65.91 %	0	0	0.00 %
High - District Totals	1,555	1,477	940.31	63.64 %	0	0	0.00 %
Other - ESE, etc	2,125	1,210	214.07	17.69 %	0	0	0.00 %
	8,797	7,503	4,301.96	57.34 %	0	0	0.00 %

Combination schools are included with the middle schools for student stations, capacity, COFTE and utilization purposes because these facilities all have a 90% utilization factor. Use this space to explain or define the grade groupings for combination schools.

No comments to report.

Twenty-Year Infrastructure Planning

Proposed Location of Planned New, Remodeled, or New Additions to Facilities in 11 thru 20 out years (Section 28).

Nothing reported for this section.

Plans for closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues in the 11 thru 20 out years (Section 29).

Nothing reported for this section.

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. `11a

DATE OF SCHOOL BOARD MEETING: February 25, 2020

TITLE OF AGENDA ITEM: Approval of job descriptions

DIVISION:

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

Approval of job descriptions is requested.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Roger P. Milton

POSITION: Superintendent of Schools

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT’S SIGNATURE: page(s) numbered _____

CHAIRMAN’S SIGNATURE: page(s) numbered _____

REVIEWED BY: _____

SCHOOL DISTRICT OF GADSDEN COUNTY

JOB DESCRIPTION

LICENSED CLINICAL SOCIAL WORKER - LCSW

QUALIFICATIONS:

- (1) Master's in Social Work from an accredited educational institution.
- (2) Must be a current LCSW.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of child growth and development tests, and measurement theory and foundations, and community resources and services available for student assistance. Ability to verbally communicate and consult effectively with parents, school personnel and the public. Ability to communicate results of evaluation findings in written correspondence to assist students, parents and school personnel in the resolution of problems in student learning, behavior and mental health. Ability to interact successfully with parents, school personnel and administrators. Skills in communicating effectively orally and in writing. Skills and ability to apply and interpret federal, state and local laws and policies governing the provision of educational services to students with disabilities. Knowledge of laws and rules relating to education and other services for persons with disabilities.

REPORTS TO:

Grant-based Project Director

JOB GOAL

LCSW will work directly under the Project Director and facilitate in organizing community advisory groups; the alignment of related prevention programs within multiple school districts; work with MTSS and PBIS district staff to facilitate and align professional development for participating districts and schools. Will facilitate the academic achievement, behavioral / social skills and emotional well-being of post secondary students through direct contact with district staff, teachers and students or through testing and consultations with other professionals and by providing professional development pertaining to Youth Mental Health, MTSS, PBIS, Restorative Practices and other mental health related topics.

SUPERVISES:

Grant Funded MSW
SW Student Interns

Travel:

Must hold a valid driver license and be able to travel extensively throughout multiple districts.

PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

Licensed Social Worker (continued)

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Job Description Supplement

PERFORMANCE RESPONSIBILITIES:

Planning / Preparation

- * (1) Participate in child study team planning strategies or Individual Education Plans (IEPs) to help meet the needs of identified students.
- * (2) Select, develop or modify psychological assessment materials that identify learning needs of students with diverse cultural and socioeconomic background, learning styles and special needs.
- * (3) Establish short- and long-range plans designed specifically to support the District's exceptional education plan.
- * (4) Plan and prepare intervention strategies for parents and teachers that are effective, allowing students to become engaged in meaningful learning experiences.

Administrative / Management

- * (5) Prepare and maintain periodic records as required and in a timely manner.
- * (6) Manage materials and equipment effectively.
- * (7) Coordinate and implement school-wide and District-wide psychological services and activities.
- * (8) Use technology effectively.
- * (9) Manage time efficiently.

Assessment / Evaluation

- * (10) Analyze and interpret information to make diagnoses and recommendations regarding needs for services.
- * (11) Provide follow-up conferences with parents and teachers to share information and develop alternative instructional strategies.
- * (12) Evaluate school psychological services.
- * (13) Seek out new data sources which will provide evidence of student growth and share these findings with teachers, principals and other instructional leaders.
- * (14) Conduct comprehensive follow-up with tested students to determine the effectiveness and implementation levels of recommendations.
- * (15) Recognize overt indicators of distress or abuse and take appropriate intervention, referral or reporting actions.
- * (16) Access student records on a need-to-know basis and protect their confidentiality.
- (17) Report any child abuse or neglect in families immediately required by law.

Intervention / Direct Services

- * (18) Suggest a variety of realistic and effective intervention strategies for teachers to use with students with different learning styles and special needs.
- * (19) Assist in early identification of students' school -related problems.
- * (20) Work effectively with students, parents, colleagues, community agencies and staff.
- * (21) Provide direct observation and / or crises intervention as necessary.
- * (22) Recognize overt indicators of student distress or abuse and take appropriate action.
- * (23) Demonstrate knowledge and understanding of a broad curriculum base.

Licensed Social Worker (continued)

Collaboration

- *(24) Consult with parents, teachers, administrators and other school staff to facilitate the learning and adjustment of students.
- *(25) Use effective consultative behaviors.
- *(26) Interpret educational policies, programs and procedures for parents.

Staff Development

- *(27) Specialist will train or be trained on and/or facilitate informational sessions to implement improvements to the school mental health system to faculty, district staff and/or parents.
- *(28) Demonstrate professional growth and continuous improvement of professional knowledge and skills.
- *(29) Participate in District-sponsored staff development programs.

Professional Responsibilities

- *(30) Act in a professional and ethical manner and adhere at all times to the Professional Code of Ethics and Standards of Professional Conduct.
- *(31) Prepare all required reports and maintain all appropriate records.
- *(32) Mentor new colleagues.
- *(33) Perform and fulfill professional responsibilities.
- (34) Provide guidance and facilitate, training to teachers, district staff, and/or parents and students as needed.
- (35) Perform other duties as assigned and support grant deliverables.

Student Growth / Achievement

- *(36) Conduct psychological work services program in a manner which ensures that student growth / achievement is continuous and appropriate for age group, subject area and student program classification. Indicators may include: case history and follow-up reports, criterion and norm referenced-standardized tests, documented parent interaction reports, student study team reports, student academic and / or discipline records and others deemed appropriate.
- *(37) Assist in early identification of students' school -related problems to minimize interruption of teaching / learning.
- *(38) Assist in interpreting the school program to the community, relating community concerns to the school and working toward expansion and development of resources for remediation and prevention of student difficulties.
- *(39) Implement strategies that recruit students and families and encourage them to understand the connection between good attendance and positive achievement in school.

*Essential Performance Responsibilities

SCHOOL DISTRICT OF GADSDEN COUNTY

JOB DESCRIPTION

SOCIAL WORKER – MSW, EDUCATION

QUALIFICATIONS:

- (1) Master's in Social Work from an accredited institution required.
- (2) Bilingual- Spanish preferred.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of working with school-aged children, parents, teachers, or school administrators to help students cope with a wide range of issues and perform well academically. Knowledge of subject and developmental patterns at all age levels. Knowledge of community and juvenile justice agencies. Knowledge of federal and state laws and District policies regarding student procedures, rules, regulations and laws. Familiarity with alternative educational offerings and Prevention Programs. Ability to organize and conduct meetings to provide conflict resolutions and to plan and disseminate information. Ability to communicate effectively both orally and in writing. Ability to maintain confidentiality. Ability to counsel and assist students, parents and school personnel in the resolution of student problems that relate to staying in school. Experience working with special populations.

REPORTS TO:

Grant-based Project Director
Licensed Clinical Social Worker

JOB GOAL

To provide mental health support and training in multiple districts, schools and communities and assist with Youth Mental Health First Aide, behavioral concerns, positive behavioral support, academic and classroom support, consultation with teachers, parents and administrator as well as provide individual and group counseling/therapy.

Travel:

Must have a valid driver license and be able to travel extensively throughout multiple districts.

PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Job Description Supplement

PERFORMANCE RESPONSIBILITIES:

Planning / Preparation

- * (1) Participate in planning and developing programs and services for student and their families.
- * (2) Establish short- and long-range plans based on student needs and District, state and federal requirements.
- * (3) Create individualized plans to help student family improve
- * (4) Plan intervention strategies that are clearly related to identified needs.

Administrative / Management

- * (5) Use appropriate technology effectively.
- * (6) Maintain accurate and current file of community agencies and contact persons.
- * (7) Demonstrate organizational skills, establish priorities and plan for contingencies.
- * (8) Prepare and maintain records and referrals.
- * (9) Interpret educational policies, programs and procedures related to social worker and prevention services.
- * (10) Manage training records.

Assessment / Evaluation

- * (11) Use appropriate evaluation instruments, counseling students, and convey results of recommend intervention.
- * (12) Conduct interviews with students and parents in school and home settings.
- * (13) Gather data from a variety of sources; i.e., students, parents, school personnel, law enforcement and community.
- * (14) Recognize overt indicators of distress or abuse and take appropriate intervention, referral or reporting actions.
- * (15) Access student records on a need-to-know basis and protect their confidentiality.
- (16) Report any child abuse or neglect in families immediately required by law.

Intervention / Direct Services

- * (17) Use appropriate intervention and service coordination techniques that address the needs of the student.
- * (18) Investigate all referred students and report results of investigation to referring official as soon as possible.
- * (19) Work with parents and schools to resolve conflict.
- * (20) Serve as District representative, as requested, at meetings, hearings, appeals and as an intervention that will assist students in school.
- * (21) Serve as a liaison for the District with law enforcement, juvenile justice, mental health and other appropriate agencies.

Collaboration

- * (22) Work closely with community-based organizations and District and school personnel to ensure services is maximized and that there is no duplication of service.
- * (23) Facilitate parent involvement in meetings by home visits, telephone calls and other contacts.
- * (24) Confer regularly with principals, teachers and other school specialists regarding students identified.
- * (25) Collaborate with agencies on the transition of students in and out of the school system.

Staff Development

- *(26) Initiate and participate in inservice training and research relevant to position.
- *(27) Demonstrate professional growth and continuous improvement of professional knowledge and skills.
- (28) Provide teacher training (i.e. in behavior management, restorative practices, toxic stress, MTSS and PBIS)

Professional Responsibilities

- *(29) Establish and maintain continuous professional relationships with community and social agencies.
- *(30) Keep appointments and follow up on commitments.
- *(32) Submit accurate reports in a timely manner and maintain all appropriate records.
- *(33) Maintain effective interpersonal relationships and communication with students, parents, school personnel and community.
- *(34) Maintain confidentiality of student records.
- (35) Perform other duties as assigned and support grant deliverables.

Student Growth / Achievement

- *(36) Conduct services in a manner which ensures that student growth / achievement is continuous and appropriate for age group, subject area and / or student program classification. Indicators may include: case history and follow-up reports, test results, professional team interaction and analysis reports, documented parent interaction, student discipline records, attendance reports and others deemed appropriate by the District and / or required by adopted curriculum.
- *(37) Assist in early identification of students' school -related problems to minimize interruption of teaching / learning.
- *(38) Assist in interpreting the school program to the community, relating community concerns to the school and working toward expansion and development of resources for remediation and prevention of student difficulties.
- *(39) Implement strategies that recruit students and families and encourage them to understand the connection between good attendance and positive achievement in school.

*Essential Performance Responsibilities

SCHOOL DISTRICT OF GADSDEN COUNTY

JOB DESCRIPTION

SAFETY INVESTIGATIONS/ PROPERTY CONTROL COORDINATOR

QUALIFICATIONS:

- (1) Masters Degree preferred
- (2) Bachelors Degree required, and
- (3) Minimum of three (3) years of experience with local, state, or federal agencies in a management, supervision, and/or leadership position that includes experience in strategic planning, problem-solving, investigation, record keeping, and written reporting.

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to work independently and as a team member. Ability to interact effectively with school and district personnel, investigative personnel, and community agencies. Ability to conduct objective investigations. Ability to work cooperatively, professionally, and courteously with District employees and the public. Ability to effectively communicate, both orally and in writing with a variety of stakeholders. Ability to work on several differentiated job functions at one time. Ability to understand and relay both written and oral directions. Ability to utilize extensive, relevant, industry knowledge to support the management of project tasks and deliverables. Knowledge of comprehensive safety and state statutory requirements for public schools. Knowledge of employee and safety issues. Knowledge of organization and maintenance of data and information. Knowledge of inventory control procedures and techniques. Knowledge of report writing. Knowledge of state and federal laws affecting employee relations issues. Knowledge of current computing technologies and software applications appropriate to the position's job responsibilities.

REPORTS TO:

Superintendent

JOB GOAL
To provide a safe work/learning environment for all students and staff and ensure the proper recording and safekeeping of district property. To perform responsible work relating to safety program implementation, safety investigations, and school district property inventory. Perform other duties as assigned.

SUPERVISES:

N/A

PHYSICAL REQUIREMENTS:

Medium work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently and/or up to 10 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

SAFETY INVESTIGATIONS AND PROPERTY CONTROL COORDINATOR (Continued)

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

PERFORMANCE RESPONSIBILITIES:

Service Delivery

- (1) Design, implement, evaluate, and continually enhance safety and accident prevention programs for students and staff
- (2) Develop policy recommendations for Board consideration and adoption for emergency management, security and safety of district facilities
- (3) Develop, maintain, and execute School Board policies related to safety and security of district facilities
- (4) Provide direct assistance to school site administrators for completing annual emergency response plans and ensuring security of the site
- (5) Work closely with District and school staff to maintain a safe and effective learning environment, including site visits and periodic unannounced visits to ensure all safety activities are being followed
- (6) Serve as a liaison to the School Resource Officer (SRO) and Guardian programs and serve as a point of contact for security and special events for all district facilities
- (7) Serve as a liaison between community and law enforcement agencies and the district
- (8) Develop, refine, and review safety and security manuals and procedures and assist with developing training opportunities for staff
- (9) Assist the Superintendent in problem solving, gathering pertinent information, and with written/oral communications to public stakeholders
- (10) Acknowledge, research, and respond to complaints fairly and objectively against persons, property or other civil offenses committed by District employees or students
- (11) Maintain confidentiality and neutrality regarding information related to investigations of personnel and students and conduct oneself ethically
- (12) Create, compile and edit safety and investigative reports and keep accurate and complete records
- (13) Assist in presentations at meetings
- (14) Assist in safety and security grant writing upon request.
- (15) Assist in the development and revision of goals, objectives, and procedures for property control, equipment acquisition, and maintenance of district property; and provide interpretation of procedures if necessary.
- (16) Prepare reports pertaining to inventory discrepancies, accountability, and control.
- (17) Conduct annual on-site inventory of equipment; ensure each department and site conducts parallel inventories annually
- (18) Attach or inscribe identification markings on equipment as required by School Board Policy
- (19) Research vandalism and/or theft of equipment and maintain records of such
- (20) Maintain a list of all surplus equipment, fixtures, and furniture available at each site for possible redistribution and/or disposal; prepare equipment and furniture for auction and/or disposal
- (21) Ensure that inventory printouts and site records are current and accurate

Employee Qualities/Responsibilities

- (22) Demonstrate initiative in the performance of assigned responsibilities.
- (23) Use effective, positive interpersonal communication skills.
- (24) Report to work punctually and regularly.
- (25) Display appropriate work ethics.
- (26) Follow school district policies and procedures.

System Support

- (27) Coordinate and conduct meetings and training sessions with school personnel.

SAFETY INVESTIGATIONS AND PROPERTY CONTROL COORDINATOR (Continued)

- (28) Assist with investigation of school related complaints.
- (29) Facilitate safety inspections and information dissemination as required by supervisor.
- (30) Maintain positive relationship with outside agencies.
- (31) Represent the School Board in an appropriate manner.
- (32) Prepare all required reports and maintain all appropriate records.

Interagency Communication and Delivery

- (33) Develop and maintain working partnerships with local or regional agencies as needed
- (34) Work closely with District and school personnel to ensure information exchange, coordination of efforts, and support for the district's property maintenance services
- (35) Work with administrators in the development, implementation, and evaluation of the district's property control program

Professional Growth and Improvement

- (36) Maintain a working knowledge state/federal laws and regulations that impact K-12 public school services as related to job assignment
- (37) Participate in workshops, conferences, meetings, and professional readings to keep current and well informed about trends and changes in area(s) of responsibility.
- (38) Assist others, including new administrators, in their professional growth, and development as related to property control

Systemic Functions

- (39) Keep the immediate supervisor properly informed of the status of various issues, events and activities at all worksites as related to property control or safety investigations
- (40) Facilitate problem solving by individuals and/or groups as needed

Leadership and Strategic Orientation

- (41) Model high standards of professional conduct
- (42) Assist as needed with the formulation and implementation of strategic and comprehensive planning
- (43) Demonstrate a proactive orientation to identifying potential problems and taking appropriate action
- (44) Use appropriate interpersonal styles and methods to guide individuals and groups to task accomplishment
- (45) Perform other duties as assigned