

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**Oct. 16, 2017**

The Liberty Center Local Board of Education met in regular session beginning at 7:01 p.m. in the High School Media Center with board members Jeff Benson, Tim Bowers, Neal Carter, Todd Spangler and John Weaver present.

**#76-17 Approve Minutes**

The motion was made by Mr. Benson and seconded by Mr. Spangler to accept the minutes of the regular meeting of the Liberty Center Board of Education held on Sept. 11, 2017.

VOTE: Ayes: Mr. Benson, Mr. Bowers, Mr. Carter, Mr. Spangler, Mr. Weaver  
Nays: None – Motion Carried

**Treasurer's Report-Mrs. Jenell Buenger**, reported on the Five-Year Forecast. She said we are predicted to have more expenditures than revenues for the next five years, but this is how it looks every October. She said she is being conservative with the forecast because it is hard to predict where we will be in five years. Mrs. Buenger added, we are not seeing much increase in our revenues, but our expenditures always seem to increase. She said we have many expenses that she is unaware of until they happen! She is hopeful that this forecast is high on the expenditures side and that we end the year in the black, but it is really too soon to tell. She said she would keep the board updated each month with the budget-to-actual report.

Regarding the Appropriations Modifications, Mrs. Buenger said the transfer from one bond fund to another was needed because we have a bond payment due on November 1<sup>st</sup> and we do not have enough money in our Bond fund to pay it. She said we are transferring money from one bond fund to another and our county auditor will collect enough money next year to offset the transfer. The appropriation increase is for the Bonds, the After Prom budget, which she just received, and the Title IV-A Student and Academic Enrichment Grant, we just found out we have. The amended certificate is to increase our revenues for those changes.

**#77-17 CFO/Treasurer's Consent Agenda**

Upon the recommendation of the Treasurer, the motion was made by Mr. Carter and seconded by Mr. Benson that the board approves the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

Monthly Bank Reconciliation

FIN SUM

Check Register

Investment Report

Approve the Five -Year Forecast as presented

Declare transportation to be impractical for one (1) parochial student who will be attending Monclova Christian Academy and offer this student payment in lieu of transportation, at the rate to be determined by the Ohio Dept. of Education for school year 2017-18.

Approve the following donations:

\$500.00 from the Henry County Bank for the Senior Citizens' Breakfast

\$10,000.00 from Connie Zeiter in Memory of Norman D. Zeiter and Grandson, Ricky Roell, for a Track Lane at the Spring Sports Complex

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\$2,000.00 from the Elementary PTO to the New Building Fund for Playground Equipment  
 \$700.00 from UAW Local 86 for Less Fortunate Students

Approve the following Student Activity Budget:  
 After Prom

Approve the participation in the Title IV-A Student and Academic Enrichment grant program for the 2017-18 school year.

Approve the Appropriation Modifications as listed:

**Approve Intra-Fund Transfer**

002 9015 Transfer Out-Bond Retirement Fund Classroom Facilities (2014 Bond) (\$17,361.81)  
 002 0000 Transfer In-Bond Retirement Fund (1993 Bond) \$17,361.81

**Increase Appropriations:**

Acct. #	Description	Amount
002 9015	Principal Payment-Bonds	\$17,361.81
200 9017	After Prom	\$ 4,400.00
599 9018	Title IV-A Student Support and Academic Enrichment Grant	\$10,000.00

Amended Cert. Increase	Description	Account
\$17,361.81	Principal Payment-Bonds	002 9015
\$ 6,500.00	After Prom	200 9017
\$10,000.00	Title IV-A Student Support and Academic Enrichment Grant	599 9018

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mr. Bowers, Mr. Benson, Mr. Weaver  
 Nays: None – Motion Carried

**Principals' Reports**

**Mr. Larry Black, High School Principal**, reported that our High School Guidance Counselor, Mrs. Braucksieck, has been meeting with seniors to discuss their graduation progress and to talk about their plans after high school. He said Mrs. Braucksieck is also holding “Coffee with the Counselor” sessions with students and parents to discuss such topics as selecting and paying for college.

Mr. Black said two instructors from Northwest State Community College were at the school and spoke with sophomore students about potential careers in engineering. They also talked about the Automatic Feed Engineering Technology program, which is available to high school students, and said a tour will be set up for interested students.

Mr. Black said that OHSAA Tournaments start this week and it is also Digital Citizenship Week. During Digital Citizenship Week, students have the opportunity to join a Google Classroom to complete activities that will help them think about their online presence. Those completing activities will be entered into a drawing for prizes that include gift cards and food.

**Mr. Nick Mariano, Middle School Principal**, reported that on Friday, Sept. 29<sup>th</sup>, students got to sign their names on the concrete floor in the Middle School/High School Gym. He said students were thrilled to have their names be a part of the new building.

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On Friday, Oct. 13<sup>th</sup>, Mr. Stemen from the American Red Cross came to the Middle School to thank the Student Council. The L.C.M.S. Student Council conducted several fundraisers to collect money to help with the hurricane relief efforts. Students were able to raise over \$1,000 to give to the Red Cross!

On Friday, October 27<sup>th</sup>, the annual Middle School Spooktacular Dance will be held for 5<sup>th</sup> and 6<sup>th</sup> graders, from 3-6:00 p.m.in the Jr. High Gym.

Also on Friday, Oct. 27<sup>th</sup>, the Henry County Prosecutor's office will give a special presentation to the 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade students regarding acceptable use of cellphones and the dangers that mobile technology can create.

Mr. Mariano said he is working with the Building Level Team (BLT) to analyze data from last year's Ohio State Tests, along with the current iReady reports to look at areas that need improvement. He said this is how they will start to close the gap. Also, he said they are looking at the current curriculum to make sure it aligns with the current state standards.

**Mrs. Kelly Hartbarger, Elementary Principal**, reported her building is investigating the addition to STEM curriculum upon entering the new building. With help from Mrs. Bowers, they are investigating different materials to increase our students' access to project based learning to improve application of skills learned to new topics, and real world situations.

Mrs. Hartbarger also said the Elementary students will be participating in the annual Halloween Parade through downtown Liberty Center on Friday, Oct. 27 at 1:30 p.m.

She announced that Parent-Teacher Conferencse will be held the evening of Nov. 9<sup>th</sup> and the morning of Nov. 10<sup>th</sup>. A form was sent home explaining how to sign up for conferences,, but if parents have questions they should contact their child's classroom teacher or Mrs. Righi, the Elementary Counselor.

Mrs. Hartbarger said they had completed the first quarter of the PBIS program. The core expectations for students are to be Responsible, On Task, Always Safe, and Respectful (R.O.A. R.) The students earn R.O.A.R. tickets when they are caught exhibiting these good behaviors. She reported that they have had very few office referrals and they will continue to focus on positive behavior through their quarterly ROAR assemblies and with classroom teacher support.

### **Superintendent's Report- Dr. Tod Hug**

After Mrs. Buenger explained the Five-Year Forecast, Dr. Hug said the information was recently reviewed by the Finance Committee, adding it is always possible for the figures to come in better than projected, as it did in the last year. Dr. Hug said the district aims to make sure its expenditures are strictly geared toward educational outcomes for the students, adding school districts typically have little control over how their revenues pan out. He said, "It's nothing to get crazy or uptight about yet," of the negative figures in the forecast.

Dr. Hug explained that the change order of \$32,152 for the new building project was made to move the transition for the use of the 1995-98 building ahead of the originally planned Guaranteed Maximum Price (GMP) Phase 4. He said by doing this work sooner, it would allow for a smoother transition between buildings and also make utility connections and work easier.

### **Facilities' Report**

Mr. Carter said there have been many changes to the new building. The parking lot has been paved and striped, the wood floor has been put down in the Elementary Gym, and the carpet has been installed in the Elementary classrooms.

### **#78-17 Superintendent's Consent Agenda**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Carter that the board approves the Superintendent's Consent Agenda items as follows:

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Approve the resolution to waive Middle School Career Tech Courses, as per the stipulation of the Ohio Department of Education.

Award the bid for one Blue Bird T3FE 4004, 84-passenger, transit-style school bus to Cardinal Bus Sales, Lima, Ohio, for the amount of \$88,600.

Approve change order PR#026 for \$32,152.46 for the new building project as presented.

VOTE: Ayes: Mr. Spangler, Mr. Bowers, Mr. Benson, Mr. Carter, Mr. Weaver  
Nays: None - Motion Carried

**#79-17 Superintendent's Personnel Recommendations**

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Spangler that the board approves the Superintendent's Personnel Recommendations as follows:

Offer Mary Chamberlin a one-year supplemental contract as the Vocal Music Director for the 2017-18 school year. Her salary will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule.

Approve the following volunteers to the sport indicated:

Tom Mohler-Girls Basketball  
Greg Westhoven-Wrestling  
Sean Westhoven-Wrestling  
Brian Dotson-Wrestling  
Jarred Gillen-Wrestling  
Jimmy Spieth-Wrestling  
Kyle Kern-Wrestling  
Rob Long-Wrestling  
Sean Slee-Wrestling  
Toby Geahlen-Baseball  
Rob Shadday-Baseball  
Ryan Strayer-Baseball  
Brett Green-Softball  
Peg Zeintek-Softball  
Eric Wymer-Softball  
Seth Hammontree-Softball  
Tom Mohler-Softball  
Steve Pieracini-Softball  
Angi Chapa-Softball  
Rachel Amstutz-Gymnastics  
Erika Wolfe-Gymnastics  
Bethany Wolfe-Gymnastics

Offer the following non-certified individuals each a one-year supplemental contract to the sport indicated for the 2017-18 school year, pending completion of all necessary paperwork. Their salaries will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule:

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Mike Bailey-Freshman Girls Basketball Coach  
Chris Box - Varsity Assistant Wrestling Coach  
Tyler Box (50%) and Joe Prchlik (50%) Varsity Assistant Wrestling Coaches  
Clayton Hill- Jr. High Wrestling Coach  
Brett Rohda-Jr. High Wrestling Coach  
Scott Barrett-Softball Coach  
Jenny Perry-Assistant Softball Coach  
Ryan Zeiter-Head Baseball Coach  
Chris Righi-Assistant Baseball Coach  
Rob Myers-Assistant Track Coach  
Dennis Spade-Assistant Track Coach

Offer the following certified individuals each a one-year supplemental contract to the sport indicated for the 2017-18 school year, pending completion of all necessary paperwork. Their salaries will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule:

Pam Righi-Head Girls Track Coach  
Matt Bryan-Head Boys Track Coach  
Kerry Homan-Assistant Track Coach

Approve the following classroom volunteers, pending completion of all necessary paperwork and background checks:

Charlyn Barrett	Kennedy Hall	Makayla Nofziger
Melissa Bartels	Teresa Hansen-Smith	Michelle Ordway
Kristin Bauman	Mary Ellen Hefflinger	Alisha Pieracini
Mackenzie Bishop	Mary Hernandez	Tara Reyes
Yvonne Brandeberry	Laura Hill	Nancy Rhodes
Teri Brillhart	Amanda Hockenberry	Stacey Ross-Albert
Christine Brink	Jody Hollenbaugh	Janet Ruple
Kristin Campos	Catrina Hopkins	Carol Scott
Jessica Capretta	Chelsea Howe	Barb Sekula
Robin Carpenter	Robin Jenkins	Tiffany Silveus
Laura Case	Reagan Keller	Ruth Small
Tammy Chadwick	Mandy Kern	Taylor Snyder
Sandra Conrad	Ashton Kessler	Angie Sonnenberg
Autumn Cornell	Janice Kopietz	Kristin Strugalski
Kelsey Crow	Kristin Krueger	Breanna Tammarine
Amanda DeMoe	Sara Lawniczak	Darci Tammarine
Amanda Dilbone	Molly Lee	Kelly Taormina
Judy DiSumma	Brandi Lingruen	Amy Westhoven
Kara Estelle	Nicole McClure	Brianne Wymer
Jill Fitzenreiter	Bernadette Meyer	Brandi Zeiter
Lani Fory	Micaela Miller	Carly Zeiter
Kana Franklin	Tiffany Mohler	Carrie Zeiter
Kelsey Guyer	Randi Murdock	
Kristi Gyurasics		

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Approve advancing Karen Rettig, classroom teacher, to the Masters +30 column on the LCCTA Negotiated Agreement's salary schedule effective retroactive to Aug. 18, 2017.

Approve the following certified teachers as mentors for the 2017-18 school year, pending completion of all necessary paperwork. Their salaries will be per the LCCTA Supplemental Salary Schedule:

Holly Weber  
Heather Underwood  
Kathy Bailey (2 Supplemental Contracts)  
Patty Hill  
Jennifer Schroeder  
Jody Morris  
Joanne Junge  
Tracy Krueger

VOTE: Ayes: Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Bowers, Mr. Weaver  
Nays: None - Motion Carried

**#80-17 Superintendent's Personnel Recommendation**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Carter that the board approves the Superintendent's Personnel Recommendations as follows:

Approve the 2017-18 District Technology Committee comprised of the following certified individuals, each of whom will be compensated per the LCCTA Negotiated Agreement:

Brett Green  
Danett Setmire  
Emily Wesley  
Jeff Ressler  
Jen Schroeder  
Karen Rettig  
Kathy Bishop  
Kati Weaks  
Melissa Smith  
Stacy Bowers

VOTE: Ayes: Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Bowers, Mr. Weaver  
Abstained: Mr. Bowers  
Nays: None - Motion Carried

**New Business**

Board member, Tim Bowers voiced his concerns with the district's homework policy and asked the building principals to look into it. "It's been dominating my existence as a parent," he stated.

Mr. Bowers asked the principals if the new \$10,000 Title IV-A Student Support and Academic Enrichment Grant, which the district received could be implemented into the Gifted Program, since the district has failed that area on the state report card.

He also asked the principals to evaluate the 1 to 1 Technology program, where each student has a Chromebook. He said, "My daughter hasn't used her Chromebook yet this year."

In addition, Mr. Bowers voiced his disappointment on how the district's website is being utilized, noting it is

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not being updated on a regular basis.

Additionally, he asked the principals to consider inviting guest speakers to the district to address racial issues. He said, "Just because we are not that diverse of a district, that doesn't mean we shouldn't educate our students on the importance of the issue".

**Board Members' Committee Reports**

**Finance Committee**

Mr. Bowers said the Finance Committee, consisting of Mr. Benson and himself, had met with Mrs. Buenger and Dr. Hug on Tuesday, Oct. 10<sup>th</sup> to go over the Five-Year Forecast prior to the Board meeting.

**#81-17 Executive Session**

The motion was made by Mr. Carter and seconded by Mr. Benson that the Board enter Executive Session at 7:35 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. The board invited Mr. Larry Black, High School Principal, to go into Executive Session, also.

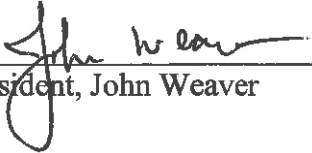
VOTE: Ayes: Mr. Carter, Mr. Spangler, Mr. Bowers, Mr. Benson, Mr. Weaver  
Nays: None – Motion Carried

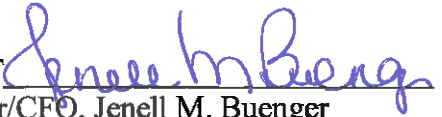
The board returned from Executive Session at 8:28 p.m.

**#82-17 Adjournment**

It was moved by Mr. Benson and seconded by Mr. Carter to adjourn the Oct. 16, 2017 regular meeting of the Liberty Center Local Board of Education at 8:29 p.m.

VOTE: Ayes: Mr. Spangler, Mr. Bowers, Mr. Benson, Mr. Carter, Mr. Weaver  
Nays: None – Motion Carried

  
\_\_\_\_\_  
President, John Weaver

ATTEST   
Treasurer/CFO, Jenell M. Buenger

