

FURLOW CHARTER SCHOOL, INC.

**INVITATION FOR BID
FOR MODULAR BUILDING, DELIVERY & INSTALLATION**

Bid Issue Date	March 8, 2022
Final Date for Written Questions	March 31, 2022
Bid Due Date and Time	April 11, 2022, 3:00 P.M.
Bid Due Location	63 Valley Drive, Americus, GA 31709
Bid Opening Date and Time	April 11, 2022, 4:00 P.M.
Bid Opening Location	63 Valley Drive, Americus, GA 31709
Award Date	April 19, 2022
Start Date	April 20, 2022

The Furlow Charter School Governing Board (FCS) is requesting sealed bids for purchase, delivery, and installation of one modular classroom complex, as specified within this document.

Bids are due by the date, time and location shown on the Invitation to Bid. Bids will be opened at the date, time and location shown on the Invitation to Bid. Bid due date, opening date, award date schedule is contingent upon receipt of the minimum number of bids as required by federal procurement requirements.

Envelopes containing sealed bids shall be clearly marked on the outside **“Modular Project Sealed Bid”** and mailed or delivered to Furlow Charter School, Attn: Stephanie Duff, 63 Valley Drive, Americus, GA 31709. Fax, email, or telephone bids will not be accepted.

Questions regarding this Invitation for Bid shall be directed to: Stephanie Duff at sduff@furlowcharter.org. No phone calls will be accepted.

This project is being paid for with federal funds and must abide by federal funds procurement guidelines and requirements.

The Board reserves the right to reject any and/or all bids. Award of bid will be based on the bid prices, delivery and set-up schedule, references, and past performance of bidder with projects of comparable scope, bidder responsiveness, complexity, and time restraints.

Bids may not be withdrawn for a period of thirty (30) days after bids are opened. All bids shall be submitted on the provided bid form. A Contractor Affidavit (E-Verify) must be submitted with bid form for the bid to be considered. Bids must include a bid bond in the amount of five percent (5%) of the base bid. A bid bond is the only acceptable form of security. No personal checks, cashier’s checks, certified checks or cash will be accepted in lieu of the bid bond.

Performance and payment bonds amounting to 100 percent of the contract sum will be required. All bonds shall be written by a Surety licensed to conduct business in the State of Georgia, listed on the Federal Register and acceptable to owner. Bidder may use surety companies bond form.

General Scope of Work

The Furlow Charter School Governing Board (FCS) is requesting sealed bids for one modular classroom unit to be delivered and set up as described below per the specifications of this document, and in accordance with all applicable federal, state, and local laws.

FCS is seeking a qualified and experienced company to perform these services by providing all labor, materials, equipment and services necessary as assigned by this solicitation.

- One 9 classroom, 3 office modular unit, with 2 sets of handicap accessible bathrooms, with specifications outlined in the IFB, to include delivery, setup and installation, foundation, skirting, decks, steps, and ADA ramps, installed fire sprinkler system as approved by the State Fire Marshal, and installed fire alarm system as approved by the State Fire Marshal.

We would also like to see optional pricing for concrete poured footers and surface bonded piers.

A site visit from potential bidders will be required and must be arranged with Stephanie Duff at sduff@furlowcharter.org.

Insurance

A copy of your Business License, Certificate of Liability Insurance and Workers' Compensation must be on file in our office before work begins (when applicable). During the term of the contract, the Contractor at its sole cost and expense shall provide commercial insurance of such type and with such terms and limits as may be reasonably associated with the Contract. As a minimum, the Contractor shall provide and maintain the following coverage and limits:

a) Worker's Compensation - The Contractor shall provide and maintain Worker's Compensation Insurance, as required by Georgia law.

b) General Liability – The Contractor shall provide and maintain General Liability Coverage in the amount of \$1,000,000 aggregate liability and \$1,000,000 personal injury (each occurrence) to cover the employees of the contractor who are engaged in performing work under the contract. Furlow Charter School shall be listed on the policy as an additional named insured. A copy of such certificate shall be provided upon execution of the agreement.

Providing and maintaining adequate insurance coverage is a material obligation of the

Contractor and is of the essence of this Contract. All such insurance shall meet all laws of the State of Georgia. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized to do business in Georgia. The Contractor shall at all times comply with the terms of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing Georgia laws or this Contract. The limits of coverage under each insurance policy maintained by the Contractor shall not be interpreted as limiting the Contractor's liability and obligations under the Contract.

Compliance with Laws

The contractor shall procure all bonds and licenses, pay all charges, taxes and fees, and give all notices necessary and incidental to the due and lawful prosecution of the work. All costs thereof shall be deemed to be included in the proposal price. The contractor shall, at all times, observe and comply with all Federal, State, City, and other laws, codes, ordinances, rules and regulations in any manner affecting the conduct of the work.

General Indemnity

The Contractor shall hold and save FCS, its officers, agents, and employees, harmless from liability of any kind, including all claims and losses, with the exception of consequential damages, accruing or resulting to any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm, or corporation that may be injured or damaged by the Contractor in the performance of this contract and that are attributable to the negligence or intentionally tortuous acts of the Contractor provided that the Contractor is notified in writing within 30 days that FCS has knowledge of such claims.

Furlow Charter School District Requirements

FCS intends to continue school business functions during the project. The contractor must coordinate the services schedule with the Executive Director of the school. This project must not interfere with any school business function.

Proposers shall carefully examine the work site to obtain first-hand knowledge of existing conditions. A site visit is required.

The contractor shall follow all applicable FCS regulations while on FCS property, including the no alcohol, no tobacco products, no weapons and drug free policies. Displays and/or verbiage, including those on vehicles, shirts, or hats of tobacco, illegal drugs, alcoholic beverages, firearms, profane or obscene language or gestures, is prohibited. A safe separation of work areas and occupied areas is required. The Contractor shall comply with the Federal Clean Water Act. Seller will keep the location free from accumulation of waste or rubbish and upon

the completion of the work will remove all waste and rubbish and leave the site as uneventful as reasonably possible. The site inspection will be a part of the punch list inspection conducted by a designated school official prior to final payment authorized.

Suspension and Debarment Verification

The Contractor certifies that the Contractor and/or any of its subcontractors or principals have not been debarred, suspended, or declared ineligible by any agency of the State of Georgia or any agency of the Federal government or as defined in the 2 CFR 200.213 which states "Non-federal entities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities." The Contractor will immediately notify FCS if Contractor is debarred or placed on the Consolidated List of Debarred, Suspended, and Ineligible Contractors by a federal entity.

By signing the bid form, the Contractor is testifying that they are not debarred, suspended, or had any ineligible or voluntary exclusions with any Federal or State Agency. All responses will be verified. Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Specifications

Modular Classroom Complex

- One 9 classroom, 3 office modular unit, with 2 sets of handicap accessible bathrooms
- Must meet all Georgia code requirements/insignias
- LED lighting
- One exterior door on each end of building
- Additional building specifications found here: [Specifications](#)
- Vinyl skirting
- FCS to choose interior and exterior colors

Delivery/Installation

- To be delivered on-site
- Full installation including foundation, skirting, and anchoring

Aluminum Deck/Steps/Ramps systems

Bid Form - Furlow Charter School Modular Classroom Project

Base Bid: \$ _____

This includes one 9 classroom, 3 office modular unit, with 2 sets of handicap accessible bathrooms, with specifications outlined in the IFB, to include delivery, setup and installation, foundation, skirting, decks, steps, and ADA ramps, installed fire sprinkler system as approved by the State Fire Marshal, and installed fire alarm system as approved by the State Fire Marshal.

Pricing for concrete poured footers and surface bonded piers (optional): _____

Best estimate of delivery, set-up, and turned over to FCS: _____

Legal Company Name and Address: _____

Phone Number: _____

Email: _____

Print Name

Signature

Sworn to and subscribed before me this _____ **day of** _____, **2022.**

Notary Public

Attach to Bid Form

- Sample floor plan of modular building proposed
- Building specifications included in pricing
- A proposed schedule and project timeline
- References and past project with comparable scope
- Bid bond (may use the surety companies bond form)