

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Pennsylvania, 18643
Tuesday, March 25, 2025, 7:00 p.m.

AGENDA

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of February 25, 2025

Superintendent's Report

Solicitor's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Police Report

Open Discussion

Adjournment

3/24/25

Think Spring



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Communications Report

1. Luzerne Intermediate Unit #18 submitting their meeting minutes of January 22, 2025.
2. West Side Career & Technology Center Joint Operating Committee submitting their minutes of January 27, 2025.
3. Nikki Milcavage, Wyoming Area Boys Baseball Parents Association, requesting permission to hold fundraisers.
4. Kim Gittens, Wyoming Area Intermediate Center PTO, requesting permission to hold a fundraiser.
5. Trudy McAndrew, Math Teacher, requesting permission to attend the 2025 Governor's STEM Competition State Finals along with four students at State College, PA.
6. Employee #20464 submitting a letter of intent to retire.
7. Employee #20091 submitting a letter of intent to retire.
8. Employee #20435 requesting permission to extend a medical leave of absence.
9. Employee #14051 submitting a letter of intent to retire.
10. Employee #1570 submitting a letter of intent to retire.
11. Right to Know Request submitted for score sheets from cheerleading judges and communications between administration, cheerleading coach and special education director regarding accommodations for a student during the tryout process.
- (12.) Right to Know Request for documents related to District Board Meeting Minutes or policies for posting the minutes to the website or making available to taxpayers.**
- (13.) Right to Know Request for a copy of a listing of all Wyoming Area District employees' names, e-mail addresses', title/positions and primary campus/department location.**
- (14.) Employee #2825 requesting permission to extend medical leave of absence.**

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Communications Report

Summary of applications received
Level II Administrative Assistant - 9

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Treasurer's Report

Peoples Security Bank & Trust	General Fund	6,801,275.97
Peoples Security Bank & Trust	Payroll Account	6,887.55
Peoples Security Bank & Trust	Cafeteria Account	19,223.82
Peoples Security Bank & Trust	Student Activities Account	156,469.43
Peoples Security Bank & Trust	Athletic Fund Account	4,634.70
Peoples Security Bank & Trust	Purchasing Account	500.19
Pennsylvania Local Government Investment Trust	General Fund Account	149,206.85
Peoples Security Bank & Trust	Series 2022 GON Account	889,043.58
Peoples Security Bank & Trust	Money Market Account	5,233,204.89

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 Finance Report

1. Received the following checks:

<u>Berkheimer Income Tax</u>	
Earned Income Tax	499,026.32
Local Services Tax	4,559.75
Per Capita Tax	358.12
Delinquent Per Capita	<u>3,035.89</u>
	Total: 506,980.08
<u>State & Federal Subsidy Payments</u>	
Social Security	193,934.63
Title I – Improving Basic Programs	119,014.50
Title II – Improving Teacher Quality	13,894.66
Title IV – Student Support & Academic Enrichment	10,056.16
PCCD Safety & Mental Health Grant	53,834.12
Basic Education Funding	1,403,354.00
Stronger Connections Grant	<u>270,935.08</u>
	Total: 2,065,023.15
<u>Local Real Estate Transfer Tax</u>	
Luzerne County	14,840.86

2. Approve the March payment of \$82,733.06 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for Special Education Services and other related services for the 2024-2025 school year.
3. Approve the March payment of \$4,958.33 to the Luzerne Intermediate Unit for the Lighthouse Academy Dual Diagnosis Services for 2024-2025 school year.
4. Approve to ratify the March payment of \$69,742.73 to the West Side Career & Technology Center for the 2024-2025 school year.
5. Approve the Luzerne Intermediate Unit’s Notice of Adoption of Approved LEA Policies and Procedures and Use of Funds by Wyoming Area School District for 2025-2026 school year.

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6. Approve Letter of Agreement between The Meadows Psychiatric Center and Wyoming Area School District for the 2025-2026, 2026-2027 and 2027-2028 school years pending final approval by the district solicitor.
7. Approve the Memorandum of Understanding with Yondr, Inc., regarding Phone Pouches, pending approval by the superintendent, business manager and district solicitor.

(8.) Motion to approve Request For Proposals for Athletic Training Services.

(9.) Approve the general ledger account:

Bill Listing: March 2025	1,299,860.37	
Prepays: February 2025	<u>141,644.53</u>	1,441,504.90
Cafeteria Account:	89,298.71	
Athletic Account:	<u>4,753.00</u>	<u>94,051.71</u>
		Total: 1,535,556.61

Motion by _____, second by _____, to accept the finance report.
Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, Title III and Title IV) have been planned for the 2024-2025 school year. Anyone desiring information regarding these programs, contact Dr. Jon Pollard, Superintendent, at the District's Business Office.
2. Approve the appointment of Gabrielle Furner as long term substitute retroactive to October 17, 2024 through the end of the 2024-2025 school year, at the step placement of Bachelors +24, Step 4, \$47,686.00. (pro-rated according to the duration of assignment)
3. Approve the revised professional substitute list for the 2024-2025 school year.
4. Accept, with regret, Employee #1570 submitting a letter of intent to retire effective at the end of the 2024-2025 school year.
- (5.) Approve the request of employee #2825 to extend a medical leave of absence to May 16, 2025. Return date will be May 19, 2025.**
- (6.) Approve contract for Katelyn Moore, School Psychologist, effective April 1, 2025 to December 30, 2025, pending final approval by the superintendent and district solicitor.**

Motion by _____, second by _____, to accept the education report.
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Activities Report

1. Approve the request of Kim Gittens, Wyoming Area Intermediate Center PTO, to hold a Spring Apparel Sale fundraiser, on April 1, 2025 to April 15, 2025.
2. Approve the request of Nikki Milcavage, Wyoming Area Boys Baseball Parents Association, to hold the following fundraisers:
 - Dumpster Day – 3/23/25
 - Getting Piggy With It & Freezer Raffles – Sold throughout season
 - SBC Night Out – 4/5/25
 - Battle of the Bridge Shirt Sale for WA/PA Game – 4/12/25
 - Jr. High Bagging at Gerritys – 4/13/25
 - Banners/Yard Signs/Magnets for Team – Sold throughout season
3. Approve the request of Trudy McAndrew, Math Teacher, to attend the 2025 Governor’s STEM Competition State Finals at State College, PA., along with four students, April 29th and 30th, 2025. All travel, lodging and meal expenses are covered by the competition organizers.
4. Approve the following volunteers for the 2024-2025 Spring sports season:

Baseball
Francis DeAngelo Jr. High Volunteer
Caden Strobel Varsity Volunteer
5. Approve to rescind the appointment of Lou DeMark as Jr. High Track & Field Coach for the 2024-2025 Spring sports season.

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Building Report

1. Accept, with regret, employee #20464 letter of intent to retire effective June 30, 2025.
 2. Accept, with regret, employee #20091 letter of intent to retire effective June 6, 2025.
 3. Approve the request of employee #20435 to extend a medical leave of absence to March 31, 2025.
 4. Accept, with regret, employee #14051 submitting a letter of intent to retire effective June 3, 2025.
- (5.) Approve the appointment of _____ as Level II Administrative Assistant.**

Motion by _____, second by _____, to accept the building report.
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Police Report

**Wyoming Area Police Department
 Monthly Report for February 2025
 Total Calls for Service**

<u>CODE</u>		<u>COUNT</u>
1810	Drug Violations	2
2400	Disorderly Conduct	2
2410	Harassment by Communication	1
2450	Harassment	8
3610	Disturbances - Juvenile	3
3840	Fire Alarm/ Unfound	1
3900	Traffic & Parking Problems	2
4010	Traffic Offenses	1
4022	Non-Criminal – Reports	4
7506	Assisting Other Agencies – All Others	2
S2S	Safe-2-Say Reports	2
TRUA	Compulsory School Attendance	17

	Total	45