

Sterling Board of Education
Minutes of the Regular Meeting
August 16, 2023
Community Room - 6:00 pm
“EXCELLENCE WITH KINDNESS”

I. Call to Order

Meeting was called to order at 6:00 pm by Michael Rouillard, Board Chair

Present at the meeting: L. Shippee, D. Capobianco, C. Langlois, V. Robinson-Lewis

Absent from the meeting: J. Mossner

Also present at the meeting: T. Friend, H. Nickerson, L. Smith, M. Pearson, C. Brannon,
C.Chandler

II. Pledge of Allegiance

III. Public Comment

Catherine Malo introduced herself and stated that she would be running for Board of Education.

IV. Reports and Communications

A. **Correspondence** - None

B. **Consent Agenda**

1. Minutes of Meeting June 21, 2023
2. Minutes of Special Meeting June 29, 2023
3. Superintendent’s Report
4. Special Education Director’s Report
5. Principal’s Report
6. Clinical Supervisor’s Report
7. Monthly Check Register

- A motion was made by V. Robinson-Lewis and seconded by L. Shippee to approve the consent agenda as presented.

Vote: 4 in favor
Motion carried

1-abstention (C. Langlois was absent from the June meetings)

C. **Budget and Expense Report**

1. Fiscal Year 2023
2. Fiscal Year 2024

C. Brannon has been working on reconciling the last fiscal year to be prepared for the September 1 deadline. She stated that she had 2 open purchase orders left open from fiscal year 2023.

- \$3510.16 has been encumbered.
- \$111,701.07 budget balance remaining for fiscal year 2023.

EFS Report - Due September 1st (State Law) is going well. Just waiting on a few things.

Excess Cost Grant Reconciliation Report - Due September 1st has been completed, reconciled, and certified.

Audit 2023 - will begin September 1st.

Completed Capital Projects:

- Clock Tower
- Faucets Replaced with Electronic Systems
- Server Battery Backups
- Audio & Visual Equipment Purchased - using PEGPETIA Grant
- Main Office Renovation
- Chromebooks for New Class Received
- Interior Security Cameras Updated

Grants:

School Mental Health Specialist Grant

- Fiscal Year 2024 Amount = \$103,460
- Awarded Grant for 3 Years

Summer Mental Health Supports Grant

- Fiscal Year 2024 Amount = \$50,000.00
- Awarded Grant for 3 Years

CT-SEDS Implementation Stipend Grant

- Grant Award Amount = \$10,000
- Grant through 09/30/2023

- A motion was made by V. Robinson-Lewis and seconded by D. Capobianco to approve the Fiscal Year 2023 and Fiscal Year 2024 Budget and Expense Reports as presented.

Vote: All in favor Motion carried

D. **Plainfield Board of Education Liaison**

No one from Sterling was able to attend.

V. **Unfinished Business**

None

VI. **New Business**

A. Presentation of CODE OF CONDUCT

- H. Nickerson and L. Smith presented the new Restorative Code of Conduct.
- The new plan is progressive and takes the age of the child and the situation into account.
- T. Friend stated that a report will be provided to the Board every month stating the disciplinary actions for the month.
- The Board and T. Friend asked that a change be made to Level 4 under weapon (change **not including** to **may include**).

M. Rouillard thanked them for their work in creating the document.

B. Review, discussion and possible approval of LINE ITEM TRANSFERS

- A motion was made by L. Shippee and seconded by D. Capobianco to approve the proposed line item transfers as presented.

Vote: All in favor Motion carried

C. Personnel

T. Friend discussed the following changes with employees:

1. Resignations

- Cheryl Viveiros - 7th/8th Grade Math Teacher
- Alethea Reynolds-Lee - 6th Grade Teacher

2. Appointments
 - Tyler Longolucco - Social Worker
 - Matthew Guevara - Music Teacher
 - Jennifer Wright - Occupational Therapist
 - Bethanie Johnson - 6th Grade Teacher

3. Open Positions Report
 - 7th/8th Grade Math Teacher
Administration met to come up with a plan

- A Motion was made by C. Langlois and seconded by V. Robinson-Lewis to accept the resignation of Cheryl Viveiros and Alethea Reynolds-Lee with regret.

Vote: All in favor Motion carried

VII. Committee Updates

- A. Policy
- B. Budget

VIII. Recommendations, Questions and/or Comments

IX. Public Comment

Ashley Cerreto inquired as to whether Mr. Dyson would still be working.
T. Friend stated that he had resigned in the spring and that we had hired a new music teacher for this school year.

X. Executive Session

- A. Contract Negotiations
 - B. Personnel
- A Motion was made by V. Robinson-Lewis and seconded by C. Langlois to enter into Executive Session to discuss Contract Negotiations and Personnel with T. Friend.

Vote: All in favor Motion carried

Entered into Executive Session: 7:05pm
Exited from Executive Session: 7:31pm

XI. Adjournment

- A motion was made by V. Robinson-Lewis and seconded by C. Langlois to adjourn the meeting.

Vote: All in favor Motion carried

Meeting adjourned: 7:32pm