

SEASIDE SCHOOL DISTRICT 10 BOARD OF DIRECTORS

2600 Spruce Drive, Suite 100, Seaside, Oregon 97138

REGULAR MEETING

Tuesday, August 17, 2021, 6:00 pm

2600 Spruce Drive, Suite 200, Secondary School Library (enter on the east side of the building)

This meeting will be held in-person, following current safety protocols for public meetings. The meeting will also be available via Zoom meeting. Information regarding Zoom meeting access is available on our website Finance page - <https://www.seaside.k12.or.us/meetings>. Please be aware that availability of in-person meetings may change at any time, based on current public health concerns and conditions.

Anyone wishing to speak before the Board may do so by filling out a blue card at the meeting and passing it forward to the Board Chair, or by sending a chat in the Zoom meeting.

Persons having requests for special needs and accommodations should contact the School District office at 2600 Spruce Drive, Suite 100, Seaside, OR 97138, 503-738-5591. Speech/hearing impaired individuals may reach the Oregon Relay Service by dialing 711. Requests should be made 48 hours in advance of event.

AGENDA:

Regular Session:

1. Call to Order
2. Agenda Review
3. Consent Agenda (Accept/Adopt)
Consent Agenda items are distributed to Board members in advance for study, and enacted with a single motion.
 - A. Approve Minutes of the June 15, 2021 Regular Meeting..... Exhibit A
 - B. Approve the Minutes of the July 15, 2021 Special Meeting..... Exhibit B
 - C. Approve Check Listing..... Exhibit C
 - D. Approve Routine Personnel Matters
 1. Employment of High School Coaches..... Exhibit D
 - a. Peter Shepherd – Assistant Boys Soccer Coach
 - b. Chris Carter – Fall Strength and Conditioning Coach
 2. Adoption/Second Reading - Section D: Fiscal Management..... Exhibit E
 - a. DA: Fiscal Management Goals
 - b. DB: District Budget
 - c. DBD: Budget Priorities
 - d. DBDB: Fund Balance
 - e. DBE: Budget Preparation
 - f. DBEA: Budget Committee

SEASIDE SCHOOL DISTRICT 10 BOARD OF DIRECTORS

2600 Spruce Drive, Suite 100, Seaside, Oregon 97138

- g. DBG: Budget Hearing Notice
- h. DBH: Budget Adoption
- i. DBI: Budget Amendments
- j. DBJ: Budget Implementation
- k. DBK: Budget Transfer Authority
- l. DD: Grant Funding Proposals and Applications
- m. DFA: Investment of Funds
- n. DFA-AR: Investment of Funds
- o. DFB: Revenues from School-Owned Real Estate
- p. DFC: Grants from Private Sources
- q. DFD: Rental and Services Charges
- r. DFE: Admission Prices and Receipts
- s. DFG: Income from Program-Related Sales and Services
- t. DGA: Authorized Signatures
- u. DH: Bonded Employees and Officers
- v. DIC: Financial Reports and Statements
- w. DID: Property Inventories
- x. DIE: Audits
- y. DJ: District Purchasing
- z. DJ-AR: Expenditures of District Funds for Meals, Refreshments and Gifts
- aa. DJA: Purchasing Authority
- bb. DJB: Petty Cash Accounts
- cc. DJC: Bidding Requirements
- dd. DJC-AR: Special Procurements and Exemptions form Competitive Bidding
- ee. DJCA: Personal Services Contract
- ff. DJCA-AR: Personal Services Contracts
- gg. DJFA: Use of Credit Cards
- hh. DJG: Vendor Relations
- ii. DK: Payment Procedures
- jj. DL: Payroll
- kk. DLA: Payday Schedule
- ll. DLC: Staff Expense Reimbursement
- mm. DLC-AR: Staff Expenses and Reimbursement
- nn. DM: Cash in District Buildings
- oo. DN: Disposal of District Property

4. Public Comment

Individual speakers are limited to three minutes and cannot give their time to another speaker. There will be up to 30 minutes of public comment allotted. If additional time for comment is needed, it will be at the end of the meeting.

5. Action Items

- A. Zone 3/Position 1 Board Member Appointment..... Exhibit F
- B. Superintendent Evaluation/COSA Evaluation Tool.....Exhibit G

SEASIDE SCHOOL DISTRICT 10 BOARD OF DIRECTORS

2600 Spruce Drive, Suite 100, Seaside, Oregon 97138

- C. Job Description: Director-Special Services (revisions)..... Exhibit H
- D. Job Description: Office Support-Transportation (revisions)..... Exhibit I
- 6. Reports and Discussion
 - A. Fall 2021 Reopening Report – Susan Penrod/Juli Wozniak/Jeff Roberts
 - B. English Language Development Annual Report – Sarah Shields
 - C. GO Bond Update – Jim Henry/Brian Hardabeck
 - D. Superintendent’s Report
 - E. Administrative Reports
 - F. Charter School Report
 - G. SEA/OSEA Reports
 - H. Student Representative Report
- 7. Policies – First Reading

Policies that are scheduled for first reading are included in the Board meeting packet. Staff Members will not formally present the first reading of policies, unless the Board requests information that is not already included in the Board meeting packet. If no public comments or questions are received regarding these policies during the review period, they may be placed on the consent agenda for approval during the next regular meeting.

 - A. Section E: Fiscal Management Exhibit J
 - 1. EA: Support Services Goals
 - 2. EB: Safety Program
 - 3. EBA: Buildings and Grounds Inspection
 - 4. EBAA: Reporting of Hazards
 - 5. EBAC: Safety Committee
 - 6. EBAC: Centralized Safety Committee
 - 7. EBAC-AR: Centralized Safety Committee
 - 8. EBB: Integrated Pest Management
 - 9. EBBA: First Aid
 - 10. EBBA-AR: First Aid – Infection Control
 - 11. EBBAA/GBEBC/JHCCC: Infection Control and Bloodborne Pathogens
 - 12. EBBAB/GBEBA/JHCCBA: Hepatitis B (HBV) Bloodborne Pathogens
 - 13. EBBAC: Treatment of Severe Allergic Reactions
 - 14. EBC/EBCA: Emergency Procedures and Disaster Plan
 - 15. EBCB: Emergency Drills and Instruction
 - 16. EBCD: Emergency Closures
 - 17. ECAA: Access to Buildings
 - 18. ECAB: Vandalism, Malicious Mischief or Theft
 - 19. ECAC: Video Surveillance
 - 20. ECB: Buildings and Grounds Maintenance

SEASIDE SCHOOL DISTRICT 10 BOARD OF DIRECTORS

2600 Spruce Drive, Suite 100, Seaside, Oregon 97138

21. ECD: Traffic and Parking Controls
22. ECG: Vehicle Idling
23. ED: Material Resources Management
24. EDC/KGF: Authorized Use of District Equipment and Materials
25. EEA: Student Transportation Services
26. EEAB: School Bus Scheduling and Routing
27. EEAC: School Bus Safety Program
28. EEACA: School Bus Driver Examination and Training
29. EEACB: School Bus Maintenance
30. EEACC: Student Conduct on School Buses
31. EEACC-AR: Discipline Procedures for District-Approved Student Transportation
32. EEACCA: Video Cameras on Transportation Vehicles
33. EEACD: Use of District Activity Vehicles for Student Transportation
34. EEAD: Special Use of School Buses
35. EEBE/EEAD-AR: Rooter Bus Rules
36. EEBA: District Vehicles
37. EEBA: District Vehicles/Seat Belts/Child
38. EEBA: Use of Private Vehicles for District Business
39. EEBD: Transportation Records and Reports
40. EGAAA: Reproduction of All Copyrighted Materials
41. EGAB: Mail and Delivery Systems
42. EGACA: Cell Phones
43. EGACA-AR: Cell Phones
44. EH: Records and Data Management
45. EH-AR: Records and Date Management
46. EHA: Health Insurance Portability and Accountability Act
47. EI: Risk and Insurance Management

8. Information

A. Summer Employment Activity

1. **Retirements**
Greg Ordway – Custodian
2. **Resignations**
Marissa Sanders – Educational Assistant/SPED-Pacific Ridge
Steven Fosnaugh – Elementary Teacher-Pacific Ridge Elementary
Mariah Gibbs – Educational Assistant/SPED-Seaside Middle School
Mariah Gibbs – Cross Country Coach-Seaside Middle School
Rachel Barkley – Counseling Support Specialist-Seaside High School
David Parker – Bus Driver
Danielle Williams – Assistant Volleyball Coach-Seaside High School
3. **Licensed Hires**
Sara Fisher – Elementary Physical Education Teacher
Kimberly Jackson – Middle School Digital Arts & Technology Teacher (Temp)
Nadine Englund – Elementary Teacher (Temp)

SEASIDE SCHOOL DISTRICT 10 BOARD OF DIRECTORS

2600 Spruce Drive, Suite 100, Seaside, Oregon 97138

Julie Sparling – Elementary Teacher

Breighley Sexton – Secondary Behavior Support TOSA

Matthew Klosterman – High School Social Studies Teacher

Wendy Crozier – Secondary Assistant Principal

4. **Classified Hires**

Tori Harman – High School Educational Assistant/SPED

Tricia Martin – High School Educational Assistant/SPED

Jennifer James – High School Educational Assistant/SPED

Paula Eldridge – Bus Driver

Julia Myers – Middle School Educational Assistant/SPED

Douglas Friant – Bus Driver

Emily Bell – Middle School Educational Assistant/SPED

Adam Flaigg Fairless – Temporary Summer Technology Support

5. **Transfers/Changes**

Renee Kujala – Trans from Kindergarten Teacher to Elementary ELD Teacher

Jocelyn Milliren – Trans from Kindergarten Teacher to Building Support TOSA

Suzi Wintjen – Elementary ELD Teacher (0.5) and Title III Coordinator (0.5)

9. Adjourn Regular Session

10. Next Meeting of the Board of Directors

- Tuesday, September 20, 2021 – Regular Session