

Southwest Georgia STEM Charter Board of Directors Meeting

February 17, 2022 at 5:30 P.M. - Media Center at SGSC

Meeting Minutes

**Meeting also offered through Teleconference Option due to COVID-19:
Dial-in Number 978-990-5080: Access Code: 6521665 advertised on
the School Website as well.**

Call to Order - 5:34 by Vice-Chairman Chris Weathersby

Recognition of All Members in Attendance - By Phone are: Lisa Jones, In Person are: Chris Weathersby, Grant Ward, Patricia Goodman, Russell Nuti, CFO - Lori Wilson, Guest - Elisa Falco. School Leader - Ginger Almon.

Absent Members were - Chairman - Tony Lee

Approval of December Minutes - motion made to approve the January minutes by Russell Nuti and 2nd by Patricia Goodman. All were in favor. Motion carried.

Recite the current SGSC Mission Statement

SGSC will provide distinguished and integrated instruction in an environment that cultivates respect, is inclusive of all, and lays the foundation for excellence and life-long learning

Public Comment - None

School Liaison (Ms. Fincher) -She was not present for the meeting, but she did send a message to School Leader Almon stating that there was nothing to comment on at this time.

School Leader's Report - Information Items

- Recent Successes and Celebrations - Information Item
 - 2/9/22 - We received a letter that the SCSC staff is recommending to the SCSC Board for our school to receive the 3 year approval and the addition of the 11th and 12th grades.
 - Dr. Pierce, School Effective Specialist, will be going to a meeting for all schools that are on the CIS list. She has informed us that our school has the highest scores of all the schools on the list in our region for ELA (3-5). This is great news.
 - Now that we no longer have a School Nutrition Deficit we no longer have to submit our financials to the Georgia Department of Education. Our school has satisfied the requirements set forth in the LUA Manual.
- Accreditation Update - Information Item
 - Cognia Accreditation is moving on to the next part. The portal has opened for us to start entering more information for the accreditation process.
- COVID Update - information Item
 - Covid numbers are on the decrease and attendance is starting to increase.
- Athletics Information (Mr. Crowdis) - Information Item
 - Detergent sales brought in over \$2000 which paid for the baseball uniforms.
 - 1st Aggie Baseball game is 2/24/22 at Aggie Field
 - Still working with GA Power for a grant.

Academic - Information Items

- **Attendance Data** - We are shooting for 96% and we are working towards this goal. High number of students are missing on Friday. We are working on some incentives for the upper grades and attendance. Right now we are at 87%.
- **School Improvement Plan** - Right now we are working on gathering stakeholder involvement. We are focusing on the Comprehensive Needs Assessment. We focused on this in our last leadership meeting. Next, all certified staff have been involved in the process of determining where they think we fall in each category - this work is completed in Collaborative Plannings. Next we will be working on pushing out to the parents and other stakeholders. The board members were also given the information to get input at this stage from each of them also. We will review this in the next meeting.

Finance - Action Items and Information Items

- **Approval of January Financial Report** -The school is 58.33% through the fiscal year. We compared the areas of the general fund to the fiscal year percentage to monitor spending. Revenues totalled 69.13%. Expenditures are closer to the percentage budgeted at 56.45%. Improvement of instructional services has increased to 130.09%. This is a result of professional training fees and the associated travel expenses. The fund balance totalled \$1,601,592.58 for the month of January. Board members reviewed all of the financials and discussed how amending the budget will bring most of the percentages closer to the target period of the school year passed. It will also follow Mauldin and Jenkins' recommendation to amend the budget as needed throughout the fiscal year. Action Item - Motion to approve Patricia Goodman , 2nd by Grant Ward, all in favor. Motion Carried
 - Monthly Cash Flow- The monthly cash flow compares the revenue and expenditures for July, August, September, October, November, December, and January. It shows that our variance in cash flow is \$69,086.15 for this month. The revenue for January decreased and the expenditures for January also decreased.
- **Approval of the December School Food Report** - Action Item - Motion to approve Russell Nuti, 2nd Patricia Goodman, all in favor. Motion Carried
 - Deficit Plan Current Status - The school nutrition fund was reviewed. The revenues total to 121.37%, which is higher than the amount originally budgeted. The expenditures were also higher because of larger food purchases. This total is 64.67%. The fund equity total is \$99,000. The school received the Emergency Operation funds on November 4th. The amount was roughly \$12,500. This also contributed to the increase in revenue total percentage increase. The budget amendment will also bring these percentages closer to our target amount.
- **CPF Point Calculation at this time** - Information Item -The Comprehensive Performance Frameworks Score Prediction was reviewed. The school has earned the final "5" points for enrollment variance. The CPF score is now a "100." This month shows no drastic changes in any

of the score determination areas.

- **Budget Amendment** - The proposed amended budget was reviewed in all areas. Revenues were increased in certain areas and lowered in others based on what we have received throughout the year and based on the revenue that we know we will be receiving. Expenditures were also changed to reflect what we have spent and anticipate spending throughout the remainder of the fiscal year. Board members reviewed line items of the budget to see all areas that are being amended. Action Item - Motion to approve Patricia Goodman, 2nd by Russell Nuti, all in favor - Motion Carried
- **Additional Mobile Unit(s)** - In total, 4 different companies and modular units have been compared and reviewed. The companies are Mobile Modular, Vesta Modular, Satellite Shelters, Inc., and B2B Management, LLC. Members have viewed all estimates of mobile units offered by all 4 companies. The top 2 companies that the board narrowed down their decision to is B2B Management, LLC and Mobile Modular. The board ultimately chose to purchase the modular unit from B2B Management, LLC. The building is “new,” and of “good” quality. The price per square foot is higher than Mobile Modular, however, B2B Management, LLC’s layout omits a hallway that would be wasted space for the unit. The size is a little smaller without the hallway and ultimately, the B2B Management, LLC unit is a lesser price. The company also is able to deliver and set up by May of 2022. Action Item - Motion to approve Patricia Goodman, 2nd by Russell Nuti, all in favor - Motion Carried
- **CARES III Update** - Information Item- Board members were informed of the extra amount of money the school will be receiving through CRRSA (Esser II) and ARP (Esser III). This amount totals to \$521,736.00. We will begin discussing and budgeting the allocation of these funds.

Governance - Action Items and Information Items

- **21-22 Renewal Vote at SCSC**- Information Item -
 - 2/23/2022 - Meeting in Atlanta and Ginger Almon will be attending in person. She will be emailing the link to the meeting to all of the board members. This is when the board will vote on the recommendation of the SCSC staff.
- **Expansion of school grounds (update)** - Information Item -
 - Left this on the agenda for updates as needed. Hayden Hooks, our attorney, is working on letter and information pieces verifying that we are a nonprofit and information needed for the Loan.
- **Governance Training Update** - Information Item -

All in person training has been completed by the board members. The online components are still needed to be completed by all members except Russell Nuti. This is a 4 hours of virtual training. March 23rd is the last day to complete this training.
- **Discuss the school leader’s performance related to LKES** - Information Item -
 - **LKES Performance Standard 5 - Human Resources Management:**
 - All intent letters have been issued and returned. We have 100% intent of school staff.
 - March 4th - We will be attending a Teacher Job Fair at South Georgia Tech in Americus, GA.

- Equity Bonuses - This will be given once contracts have been offered and signed in May.
- Professional Development is offered to all teachers, all supplies are purchased.
- Looking into offering the GACE for some teachers to be certified in more areas.

Adjourn Meeting - 6:15 pm. Motion made to adjourn by Patricia Goodman, 2nd by Russell Nuti, all in favor. Motion Carried.