



Parent/Community/Employee Concerns

The Frankston ISD School Board encourages students, parents, employees, and the public to discuss their concerns through informal conferences with the appropriate teacher, principal, or other school administrator. (Policies FNG/DGBA/GF Local)

In order to better facilitate the resolution of your concern in a thorough and timely manner, please complete the information below and return to the appropriate school or district office.

Parent's Name: _____
Optional

Student's Name: _____
Optional

Daytime phone number: _____
Optional

E-mail: _____
Optional

Please briefly describe your concern/need: (Please attach any additional documentation if necessary)

Desired Outcome: (Please briefly describe the outcome or resolution you are seeking)

Prior communication-please check all that apply:

_____ I have spoken with or had a conference with the appropriate teacher regarding this situation.

_____ I have spoken with or had a conference with a Principal/Assistant Principal/Counselor regarding this situation.

_____ I have not yet spoken with any school staff member regarding this incident.

I request the following:

_____ a phone call from the teacher

_____ a phone call from a school administrator

_____ a phone call from a counselor

_____ a conference with the teacher

_____ a conference with a counselor

_____ a conference with a school administrator

_____ other: _____

Parent Signature & Date

Received By & Date