

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

Handwritten signature and date stamp: "SEP 13 2022"

DATE:	September 13, 2022
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. Discussion and Possible Action

- A. Tuition Rates for 2022-2023
- B. Myke Foo Media Contract
- C. Theater Stipends

4. Items of Information

- A. Employment Report: August - September
- B. Monthly Reports
 - 1. Budget Position dated August 31, 2022
 - 2. Purchase Resolution D-762
 - 3. Request for Budget Transfers
- C. Tuition Students
- D. Bid Award
 - 1. District Security Services
- E. New Milford High School Graduation Date 2023

5. Public Comment

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- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

6. Adjourn

Sub-Committee Members: Wendy Faulenbach, Chairperson
Eric Hansell
Pete Helmus
Tom O'Brien

Alternates: Brian McCauley
Olga I. Rella



Office of Fiscal Services & Operations
50 East Street
New Milford, Connecticut 06776

3A
Operations Subcommittee
September 2022

TO: Dr. JeanAnn Paddyfote, Interim Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: September 7, 2022
RE: Tuition Rates for 2022-2023

This is to advise you that the grade level tuition rates in the 2022/2023 school year for out of district students who wish to attend New Milford Schools has been calculated and the rates are as follows:

School	21/22 Tuition Rate	22/23 Tuition Rate	% Increase
New Milford High School	\$13,562	\$13,877	2.32%
Schaghticoke Middle School	\$11,703	\$12,020	2.71%
K-5 Schools	\$11,663	\$11,862	1.70%

Tuition rates are based on the 2022/2023 regular education costs and the projected enrollment levels at each school from when the budget was built. Costs for Special Education and transportation are excluded from the calculation. Please note: if an out of district child requires special education services based on an Individual Educational Plan, the costs for those services will be billed separately to the parents/guardians.

The revenue for this type of tuition goes to the Town and gets deposited in the MUNIS account 10470100-44801. The last 5 years of activity for this account is summarized in the below chart.

	17/18	18/19	19/20	20/21	21/22
Budget	\$0.00	\$20,000.00	\$20,000.00	\$40,000.00	\$20,000.00
Received	\$47,999.52	\$45,208.26	\$16,717.65	\$30,728.50	\$27,124.00
5 year average of revenue received	\$33,555.59				

The information above does not apply to Sherman students attending NMPS as there is a separate agreement in place with that district.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations



New Milford Public Schools
Technology Department

To: JeanAnn C. Paddyfote, Interim Superintendent
From: Jeff Turner, Technology Director
Date: 8/24/2022
Re: Recording BOE Contract with Myke Furhman, Myke Foo Media

Dr. Paddyfote,

We would like to renew the contract for Myke Furhman's company, Myke Foo Media, to continue recording our monthly BOE meetings for the year 2022-2023.

Attached is the pending contract (renewal costs are the same as for the 21-22 school year).

Once approved by the Board of Education, this will be sent to Mr. Furhman and he will create an invoice and sign the contract for our records.

SERVICES AGREEMENT

THIS SERVICES AGREEMENT (this “Agreement”) is made and entered into effective as of July 1, 2022 (the “Effective Date”) by and between Myke Foo Media, a Connecticut limited liability company with an address at 27 Main Street, Studio 8, New Milford, Connecticut, 06776 and the New Milford Public Schools, a public school district with an address at 50 East Street, New Milford, CT 06776 [“District”]. Myke Foo Media and District are also sometimes referred to herein individually as a “Party” and collectively as the “Parties.”

WHEREAS, Myke Foo Media is in the business of providing motion picture and video production services; and

WHEREAS, the District wishes to secure the motion picture and video production services of Myke Foo Media in accordance with the terms and conditions of this Agreement and in accordance with the Student Data Terms of Service Addendum appended hereto;

NOW THEREFORE, in consideration of the foregoing, and the mutual undertakings and promises contained in this Agreement, the parties agree as follows:

1. **Term**: Myke Foo Media’s services under this Agreement shall commence on July 1, 2022 and shall, unless terminated earlier in accordance with the terms set forth below, expire on June 30, 2023. Nothing herein shall prohibit the Parties from extending the term of this Agreement prior to its expiration on mutually agreeable terms and conditions, all of which must be set forth in a separate document and signed by the Parties.
2. **Services Provided**: The District hereby agrees to engage Myke Foo Media to provide the District with services (the “Services”) consisting of recording and live-streaming (via Zoom and YouTube Live) New Milford Board of Education full-Board and subcommittee meetings as well as budget discussions.
3. **Compensation**: The District agrees to pay Myke Foo Media for the above services at the rate of \$250 for any day on which a full Board of Education meeting, Board subcommittee meeting or budget discussion is held. This \$250 rate shall not increase if more than one Board or subcommittee meeting is held on the same day.
4. **Capacity/Independent Contractor**: It is expressly agreed that Myke Foo Media is acting as an independent contractor and not as an employee of the District in providing the Services under this Agreement. Myke Foo Media and the District acknowledge that this Agreement does not create a partnership or joint venture between them and is exclusively a contract for service.
5. **Termination**: Either party may terminate this Agreement for any reason upon written notice to the other party. In the event that the District fails to pay fees as required pursuant to Section 3 above, Myke Foo Media may terminate this Agreement immediately upon

notice to the District if such breach of the Agreement remains uncured after thirty (30) days following the delivery of written notice of the breach to the District by Myke Foo Media.

6. **Student Data Privacy:** The Parties agree that all student records, student information and student-generated content provided to Myke Foo Media and/or accessed by Myke Foo Media shall be provided and/or accessed in accordance with the attached Student Data Terms of Service Addendum.
7. **Content Sharing:** Myke Foo Media shall not share, broadcast or otherwise disseminate any video or other content captured by Myke Foo Media pursuant to this Agreement without first obtaining the express, written consent of the District.
8. **Representations:** Myke Foo Media shall not represent to any third party that it is authorized to speak or communicate on behalf of the District without first obtaining the express, written consent of the District.
9. **Intellectual Property:** Myke Foo Media acknowledges and agrees to assign to the District (or to any third party at the District's election), and hereby assigns to the District, all of Myke Foo Media's right, title and interest in and to all intellectual property including, without limitation, copyrights, patents and trademarks, and all applications and registrations for copyrights, patents and trademarks that may arise from content recorded, broadcast or held by Myke Foo Media pursuant to the Services provided to the District under this Agreement.
10. **Retention and Deletion of Footage:** Myke Foo Media shall retain all raw footage collected in connection with the performance of the services for a period of thirty (30) days. At the conclusion of such thirty (30) day period Myke Foo Media shall delete and/or otherwise destroy such raw footage. At its sole discretion the District may accelerate the time period for Myke Foo Media's deletion of raw footage upon written notice to Myke Fee Media as provided for in this Agreement.
11. **Insurance:** Myke Foo Media shall obtain and maintain general liability coverage of at least \$500,000/\$1 million dollars aggregate. The District shall be added as an additional insured and Myke Foo Media's coverage shall be primary and non-contributory. Waiver of subrogation is required in favor of the district on all policies.
12. **Myke Foo Media Personnel:** Myke Foo Media shall bear sole responsibility for compensating or paying its personnel, whether they are employees or independent contractors of Myke Foo Media. Myke Foo Media shall pay and report all federal and state income tax withholding, and social security taxes applicable to its employees. In addition, Myke Foo Media shall procure and maintain unemployment insurance and workers compensation insurance coverage sufficient to meet the statutory requirements of every state in which Myke Foo Media's employees are providing Services for the District. Myke Foo Media shall bear sole responsibility for any health or disability insurance, retirement benefits, or other welfare or pension benefits, if any, to which its employees may be

entitled. Myke Foo Media agrees to defend, indemnify, and hold harmless District and its officers, directors, employees and agents, and the administrators of District's benefit plans, from and against any claims, liabilities, or expenses relating to such compensation, tax, insurance, or benefit matters.

13. **Publicity**: Myke Foo Media agrees that the District, its schools, students and faculty may not be used in any marketing efforts without the express written consent of the District.
14. **Mutual Indemnification**: During the Term of this Agreement, each Party [the "Indemnifying Party"] agrees to indemnify and hold the other Party and its officers, directors, affiliates, subsidiaries, agents, and employees [collectively, the "Indemnified Party"] harmless from any loss or damage to person or property caused by the willful, reckless, or negligent acts or omissions of the Indemnifying Party. Notwithstanding the foregoing, the Indemnifying Party shall not have a duty under this Agreement to indemnify and/or hold the Indemnified Party harmless from or against any claim or action for injuries or damage to person or property or any other damage or loss to the extent it was caused or is claimed to have been caused or contributed to in whole or in substantial part by the act or failure to act of the Indemnified Party.
15. **No Third-Party Beneficiaries**: Nothing in this Agreement, express or implied, is intended to or shall confer upon any Person other than the Parties and their respective successors and permitted assigns any legal or equitable right, benefit or remedy of any nature under or by reason of this Agreement.
16. **Entire Agreement**. This Agreement constitutes the entire agreement between the parties and supersedes any prior understandings, agreements or representations by or among the parties, written or oral, to the extent they are related in any way to the subject matter hereof. No agent or representative of either party hereto has authority to make, and the parties shall not be bound by or liable for, any statement, representation, promise, or agreement not specifically set forth in this Agreement.
17. **Interpretation of Agreement**. All parties have participated fully in the negotiation and drafting of this Agreement. The Agreement has been prepared by all parties equally and is to be interpreted according to its terms. No inference shall be drawn that the Agreement was prepared by or is the product of any particular party or parties.
18. **Succession and Assignment**. This Agreement will be binding upon and inure to the benefit of the parties named herein and their respective successors and permitted assigns. No party may assign either this Agreement or any of its rights, interests or obligations hereunder without the prior written approval of the other party.
19. **Invalidity**. If any term or provision of this Agreement shall be invalid or unenforceable to any extent or application, then the remainder of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

20. **Notices** All notices, requests, demands, claims and other communications hereunder shall be addressed as follows (or to such other address as either party may designate by notice in accordance with the provisions of this Section 19):

If to the District: JeanAnn C. Paddyfote, Ph.D.
Interim Superintendent of Schools
New Milford Public Schools
50 East Street
New Milford, CT 06776

If to Myke Foo Media: Michael Furhman
Myke Foo Media, LLC
27 Main Street
Studio 8
New Milford, CT 06776

All such notices shall be deemed duly given on: (a) the date of personal delivery; (b) the date of transmission by facsimile, provided that the transmission is confirmed by a dated electronic confirmation; (c) three (3) business days after the date of deposit in the U.S. mail; or (d) if given by overnight courier, one (1) business day after being deposited with such courier.

21. **Governing Law:** This Agreement will be governed by and construed in accordance with the laws of the State of Connecticut without giving effect to its conflicts of law rules.
22. **Force Majeure:** In the event either Party is delayed or prevented from performing this Agreement (other than obligations to pay money) due to any cause beyond its reasonable control, including but not limited to, strike, labor or civil unrest or dispute, embargo, blockage, work stoppage, protest, public health emergency, or acts of God, such delay shall be excused during the continuance of such delay, and the period of performance shall be extended to such extent as may be reasonable to perform after the cause of delay has been removed.
23. **Headings and Captions:** The headings and captions used herein are solely for the purpose of reference only and are not to be considered in connection with the construction or interpretation of this Agreement.
24. **Amendments and Waivers:** No amendment of any provisions of this Agreement will be valid unless the same will be in writing and signed by each party. The failure by either the District or Myke Foo Media to insist upon strict performance of any of the provisions contained in this Agreement shall in no way constitute a waiver of any of its rights as set forth in the Agreement, at law or equity.

25. **Severability**: If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable to any extent, such provision shall be enforced to the greatest extent permitted by law and the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby and shall be enforced to the greatest extent permitted by law.

26. **Dispute Resolution**:

26.1 Intent. The intent of the Parties is to identify and resolve disputes promptly after any dispute arises. Before attempting to exercise any legal remedy, each Party agrees to follow the dispute resolution procedure described in this Section 26.

26.2 Procedure. In the event of a dispute between the Parties arising out of or related to the negotiation, execution or obligations set forth in this Agreement, each Party agrees to promptly engage in good faith negotiations between senior executives of each Party as well as their respective representatives, including but not necessarily limited to legal counsel, at a place mutually agreeable to both Parties. In the event that such matter remains unresolved upon the earlier of (i) the conclusion of the negotiations; or (ii) twenty (20) days following the start of such negotiations, the Parties may submit the dispute to arbitration in accordance with subsection 26.3 below.

26.3 Arbitration. Any controversy or claim arising out of or relating to the negotiation, execution or obligations set forth in this Agreement, or the breach thereof, shall be settled by arbitration in Danbury, Connecticut administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

26.4 Prevailing Party. If a Party prevails against another Party regarding any claim arising from or related to the negotiation, execution or obligations set forth in this Agreement, then the non-prevailing Party shall reimburse the prevailing Party for costs, expenses, and attorneys' fees reasonably incurred by the prevailing Party regarding such claim.

27. **Counterpart Execution**: This Agreement may be executed and delivered in any number of counterparts, each of which shall be an original, but all of which together shall constitute one and the same instrument.

[SIGNATURE PAGE FOLLOWS]

WHEREFORE, the Parties intending to be legally bound by the execution of this Contract, hereby assert the same by affixing their signatures as stated below.

Myke Foo Media, LLC

Dated:

By _____
Michael Furhman
Its: Owner / Executive Producer
Duly Authorized

New Milford Board of Education

Dated:

By _____
JeanAnn C. Paddyfote, Ph.D.
Interim Superintendent
Duly Authorized

STUDENT DATA TERMS OF SERVICE ADDENDUM

For the purposes of this Agreement, “directory information,” “de-identified student information,” “school purposes,” “student information,” “student records,” “student-generated content,” and “targeted advertising” shall be as defined by Conn. Gen. Stat. § 10-234aa:

1. All student records, student information, and student-generated content (collectively, “student data”) provided or accessed pursuant to the contract are not the property of, or under the control of Myke Foo Media.
2. The District shall have access to and the ability to delete student data in the possession of Myke Foo Media except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by Myke Foo Media. The District may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The District may request the deletion of student data by written notice to Myke Foo Media as set forth in Paragraph 20 of the Parties’ Agreement.
3. Myke Foo Media shall not use student data for any purposes other than those authorized pursuant to the Parties’ Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. He or she may do so by contacting the District’s administration which shall then contact Myke Foo Media to arrange a meeting in which the student, parent or legal guardian may review such personally identifiable information contained in student data and correct any erroneous information.
5. Myke Foo Media shall take actions designed to ensure the security and confidentiality of student data.
6. Myke Foo Media will notify the District, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps: immediate telephone call and email correspondence to the District’s superintendent of schools that notifies the superintendent of the unauthorized release, disclosure or acquisition of such data.
7. Student data shall not be retained or available to Myke Foo Media upon expiration of the contract between Myke Foo Media and the District, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with Myke Foo Media after the expiration of such contract for the purpose of storing student-generated content.

8. Myke Foo Media and the District shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The laws of the State of Connecticut shall govern the rights and duties of Myke Foo Media and the District.
10. If any provision of the contract or the application of the contract is held invalid by a court of competent jurisdiction, the invalidity does not affect other Connecticut Commission for Educational Technology Version 1.0 provisions or applications of the contract which can be given effect without the invalid provision or application.
11. Myke Foo Media acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
12. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

New Milford High School Theatre Program Proposal

Objective:

To create a **New Milford High School Theatre Program** that will include a fall production (play or small musical) as well as the musical production in the spring, with the option of other events such as cabarets, senior showcases, and more.

Rationale:

Each year, the All-School Musical is an incredibly successful event for our students, school and greater New Milford community. However, this production is only one show, not a program. Our community would benefit from a theatre program which puts on at least two shows a year keeping with it the high standards of excellence the All-School Musical already meets. This program would have a tremendous impact on our students, teachers, school, and community.

Below are some of the ways a high school theatre program would benefit NMHS:

How do theatre programs benefit students?

- teaches time management skills to help students navigate meeting deadlines, long-term projects, and working through adversity
- engages students in an interdisciplinary learning style which allows them to collaborate with their peers and positive adult role models in a variety of disciplines
- allows students to develop a variety of skills and talents from those most directly aligned with the performing arts to other crucial communication and managerial skills
- provides students with a strong connection to their school, building upon their sense of belonging, pride, community, and responsibility
- prepares students looking to pursue a career in theatre the experience they need for a competitive field

How do theatre programs benefit teachers?

- provides teachers the opportunity to teach new content in a meaningful way
- enables teachers to collaborate with colleagues from various departments on a common goal
- grants teachers the opportunity to effectively model working through adversity for their students
- allows teachers to form wonderful memories and lasting relationships with their students

How do theatre programs benefit a school?

- helps build a school's identity, strengthen school pride and morale
- brings students and faculty together for a common goal
- positively represents a school to its community
- raises funds that can be used to purchase new equipment for the theatre
- maintenance of the theatre will positively impact future school presentations, events, etc.

How do theatre programs benefit the community?

- provides the community with a fun and engaging events to attend throughout the year
- fosters positive relationships between the school and the town
- supports local businesses when purchasing set materials, props, merchandise, etc.
- gives local businesses the opportunity to advertise through the playbill



July 2021

New Milford High School Theatre Program Proposal

up a budget that the Theatre Manager may use to fix, replace, or purchase new equipment for the theatre.

NMHS Theatre Production Staff Stipends

The listed positions and stipends are based on other comparable Connecticut high school theatre programs.

Current Contract

Director

Fall Production - \$1,486.00 (Dramatics)
Spring Production - \$4,467.50

Producer/Music Director

Spring Production - \$2,483.00

Assistant Producer

Spring Production - \$1,985.00

Pit Orchestra Director

Spring Production - \$1,985.00

Choreographer

Spring Production - \$1,985.00

TOTAL: \$14,391.50

Proposed Changes (in Yellow)

NMHS Theatre Director

Fall Production - \$4,000.00
Spring Production - \$5,500.00

NMHS Theatre Producer/Music Director

Fall Production - \$2,200.00
Spring Production - \$4,000.00

NMHS Theatre Lead Carpenter

Fall Production - \$1,400.00
Spring Production - \$1,985.00

NMHS Theatre Technical Director

Fall Production - \$2,200.00
Spring Production - \$3,200.00

NMHS Theatre Pit Orchestra Director

Spring Production - \$3,200.00

NMHS Theatre Choreographer

Spring Production - \$3,200.00

NMHS Theatre Costume Coordinator

Fall Production - \$1,000.00
Spring Production - \$1,000.00

TOTAL: \$32,885.00

*Classroom
Workbooks
Attached*

July 2021

New Milford High School Theatre Program Proposal

- Oversee set construction
- Work with the Director, Technical Director, and student designers to select color schemes
- Oversee painting of the scenery and backdrops, including tarps and cleanup
- Facilitate set strike the day after the last performance and storage of reusable materials

Time Commitment: September-November/December; January-March/April; Saturdays 9am-3pm;
Additional hours as needed to complete set

Technical Director (*Currently a Volunteer Position known as Production Stage Manager*)

- Work with the Director to develop a budget and create a prop list
- Secure props and set pieces
- Work with the Director and student stage managers to ensure the show runs smoothly
- Attend Set Building Saturdays to ensure the set requirements for the production are being met
- Work with the Director to select and train the crew (run crew, drops, props, costumes)
- Work with Director to design light and sound for each production
- Prepare and inspect scenery and equipment prior to rehearsal and performance
- Prepare the stage for each show
- Work backstage at each performance to supervise and monitor cast and crew and troubleshoot any issues that may arise

Time Commitment: September-November/December; January-March/April; Saturdays 9am-3pm; Tech Days (12 Hour Days on Weekends leading to Tech Week); Tech Week; Performances

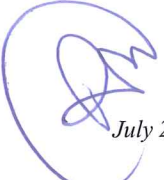
Pit Orchestra Director

- Hold auditions to select students for the pit orchestra
- Create a pit orchestra rehearsal schedule
- Work with the Director and Musical Director in maintaining unity in musical choices
- Lead pit orchestra rehearsals to properly rehearse students
- Conduct pit orchestra during Sitzprobe and tech week rehearsals leading up to the performances
- Conduct all performances
- Oversees the collection of books and striking/cleaning of it pit after the production has closed

Time Commitment: January-March/April; Pit Rehearsals at least once a week; Tech Week; Performances

Choreographer

- Assist Director in conducting auditions and callbacks to select the cast
- Work with the Director in maintaining unity in acting and dance choices
- Choreograph musical numbers that require dance
- Lead dance rehearsals to teach the cast the choreography



July 2021

NMHS Theatre Director

- Fall Production

(revise/update current stipend)

listed as "Drama Club" in contract 1, 486

Worksheet Classification of Extra Curricular Survey Guidelines

Extra-Curricular Activities are defined here as those activities that normally occur outside of the normal instructional day and would not include that which is scheduled as instructional time within the school day as class time or an activity period.

	✓								
1. Does the position <u>require</u>* specific expertise in content or skill?									
3 pts	✓	Advisor/Coach/Teacher <u>must</u> have <u>specific</u> extensive content skill or knowledge to be qualified.							
2 pts		Advisor/Coach/Teacher <u>must</u> have some content, skill, knowledge to be qualified.							
1 pt		Advisor/Coach/Teacher does not need specific content, skill or knowledge to qualify to supervise activity.							
2. To what extent does the activity <u>require</u>* supervision for student safety?									
5 pts	✓	Activity involves regular events, practices, drills that call for close supervision in order to ensure student safety. (First Aid/CPR Training is highly recommended for advisors.)							
3 pts		Activity seldom or only occasionally involves events, practices, skills that call for close supervision in order to ensure student safety.							
1 pt		Activity contains no events that could be viewed as requiring extraordinary supervision to ensure student safety.							
3. How many students does the activity service?									
4 pts	✓	Activity regularly involves supervising 40 or more students at a time.							
3 pts		Activity regularly involves supervising 25-39 students at a time.							
2 pts		Activity regularly involves supervising 10-24 students at a time.							
1 pt		Activity regularly involves supervising of 10 students or fewer.							
4. How much time does the activity <u>require</u>* outside of school?									
8 pts	✓	Activity regularly requires advisor/coach/teacher spend time supervising students on days when school is not in session (i.e. Saturdays, vacation time, holidays, more than 3 times annually).							
4 pts		Activity occasionally requires advisor/coach/teacher spend time supervising students at times when school is not in session (less than 3 times annually).							
2 pts		Activity meets on school days throughout a time period greater than 6 months.							
1 pt		Activity meets on school days for a session of 6 months less.							
5. Does the activity <u>require</u>* travel and overnight supervision?									
3 pts		Activity includes at least one event annually that involves a field trip that includes a supervised overnight stay and travel.							
2 pts	✓	Activity includes events that may require overnight stay and travel, but it might not be an annual event.							
1 pt		Activity is not likely to ever require overnight stay and travel.							
6. How much time with students does the activity demand of coach/advisor/teacher annually?									
16 pts	✓	200 hours or more							
8 pts		100 hours or more but fewer than 200							
4 pts		50 hours or more, but fewer than 100 hours							
2 pts		25 hours or more, but fewer than 50 hours							
1 pt		fewer than 25 hours							

NMHS Theatre Director
 - Spring Production
 (revise/update current stipend)

Worksheet Classification of Extra Curricular Survey Guidelines

Extra-Curricular Activities are defined here as those activities that normally occur outside of the normal instructional day and would not include that which is scheduled as instructional time within the school day as class time or an activity period.

1
 listed as
 "All-School Musical
 Director"
 Amount not correct
 in contract
 currently \$4,468
 NOT \$5,460

	✓		
1. Does the position <u>require</u>* specific expertise in content or skill?			
3 pts	✓	Advisor/Coach/Teacher <u>must</u> have <u>specific</u> extensive content skill or knowledge to be qualified.	
2 pts		Advisor/Coach/Teacher <u>must</u> have some content, skill, knowledge to be qualified.	
1 pt		Advisor/Coach/Teacher does not need specific content, skill or knowledge to qualify to supervise activity.	
2. To what extent does the activity <u>require</u>* supervision for student safety?			
5 pts	✓	Activity involves regular events, practices, drills that call for close supervision in order to ensure student safety. (First Aid/CPR Training is highly recommended for advisors.)	
3 pts		Activity seldom or only occasionally involves events, practices, skills that call for close supervision in order to ensure student safety.	
1 pt		Activity contains no events that could be viewed as requiring extraordinary supervision to ensure student safety.	
3. How many students does the activity service?			
4 pts	✓	Activity regularly involves supervising 40 or more students at a time.	
3 pts		Activity regularly involves supervising 25-39 students at a time.	
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1 pt		Activity regularly involves supervising of 10 students or fewer.	
4. How much time does the activity <u>require</u>* outside of school?			
8 pts	✓	Activity regularly requires advisor/coach/teacher spend time supervising students on days when school is not in session (i.e. Saturdays, vacation time, holidays, more than 3 times annually).	
4 pts		Activity occasionally requires advisor/coach/teacher spend time supervising students at times when school is not in session (less than 3 times annually).	
2 pts		Activity meets on school days throughout a time period greater than 6 months.	
1 pt		Activity meets on school days for a session of 6 months less.	
5. Does the activity <u>require</u>* travel and overnight supervision?			
3 pts		Activity includes at least one event annually that involves a field trip that includes a supervised overnight stay and travel.	
2 pts	✓	Activity includes events that may require overnight stay and travel, but it might not be an annual event.	
1 pt		Activity is not likely to ever require overnight stay and travel.	
6. How much time with students does the activity demand of coach/advisor/teacher annually?			
16 pts	✓	200 hours or more	
8 pts		100 hours or more but fewer than 200	
4 pts		50 hours or more, but fewer than 100 hours	
2 pts		25 hours or more, but fewer than 50 hours	
1 pt		fewer than 25 hours	



Worksheet

Classification of Extra Curricular Survey Guidelines

Extra-Curricular Activities are defined here as those activities that normally occur outside of the normal instructional day and would not include that which is scheduled as instructional time within the school day as class time or an activity period.

	<input checked="" type="checkbox"/>		
1. Does the position <u>require</u>* specific expertise in content or skill?			
3 pts	<input type="checkbox"/>	Advisor/Coach/Teacher <u>must</u> have <u>specific</u> extensive content skill or knowledge to be qualified.	
2 pts	<input checked="" type="checkbox"/>	Advisor/Coach/Teacher <u>must</u> have some content, skill, knowledge to be qualified.	
1 pt	<input type="checkbox"/>	Advisor/Coach/Teacher does not need specific content, skill or knowledge to qualify to supervise activity.	
2. To what extent does the activity <u>require</u>* supervision for student safety?			
5 pts	<input type="checkbox"/>	Activity involves regular events, practices, drills that call for close supervision in order to ensure student safety. (First Aid/CPR Training is highly recommended for advisors.)	
3 pts	<input checked="" type="checkbox"/>	Activity seldom or only occasionally involves events, practices, skills that call for close supervision in order to ensure student safety.	
1 pt	<input type="checkbox"/>	Activity contains no events that could be viewed as requiring extraordinary supervision to ensure student safety.	
3. How many students does the activity service?			
4 pts	<input checked="" type="checkbox"/>	Activity regularly involves supervising 40 or more students at a time.	
3 pts	<input type="checkbox"/>	Activity regularly involves supervising 25-39 students at a time.	
2 pts	<input type="checkbox"/>	Activity regularly involves supervising 10-24 students at a time.	
1 pt	<input type="checkbox"/>	Activity regularly involves supervising of 10 students or fewer.	
4. How much time does the activity <u>require</u>* outside of school?			
8 pts	<input checked="" type="checkbox"/>	Activity regularly requires advisor/coach/teacher spend time supervising students on days when school is not in session (i.e. Saturdays, vacation time, holidays, more than 3 times annually).	
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6. How much time with students does the activity demand of coach/advisor/teacher annually?			
16 pts	<input type="checkbox"/>	200 hours or more	
8 pts	<input type="checkbox"/>	100 hours or more but fewer than 200	
4 pts	<input checked="" type="checkbox"/>	50 hours or more, but fewer than 100 hours	
2 pts	<input type="checkbox"/>	25 hours or more, but fewer than 50 hours	
1 pt	<input type="checkbox"/>	fewer than 25 hours	

Worksheet

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Extra-Curricular Activities are defined here as those activities that normally occur outside of the normal instructional day and would not include that which is scheduled as instructional time within the school day as class time or an activity period.

Not listed
 in contract

\$2,483.00

1. Does the position require* specific expertise in content or skill?

3 pts ☒ Advisor/Coach/Teacher must have specific extensive content skill or knowledge to be qualified.

2 pts ☐ Advisor/Coach/Teacher must have some content, skill, knowledge to be qualified.

1 pt ☐ Advisor/Coach/Teacher does not need specific content, skill or knowledge to qualify to supervise activity.

2. To what extent does the activity require* supervision for student safety?

5 pts ☒ Activity involves regular events, practices, drills that call for close supervision in order to ensure student safety. (First Aid/CPR Training is highly recommended for advisors.)

3 pts ☐ Activity seldom or only occasionally involves events, practices, skills that call for close supervision in order to ensure student safety.

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3. How many students does the activity service?

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4. How much time does the activity require* outside of school?

8 pts ☒ Activity regularly requires advisor/coach/teacher spend time supervising students on days when school is not in session (i.e. Saturdays, vacation time, holidays, more than 3 times annually).

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3 pts ☐ Activity includes at least one event annually that involves a field trip that includes a supervised overnight stay and travel.

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6. How much time with students does the activity demand of coach/advisor/teacher annually?

16 pts ☐ 200 hours or more

8 pts ☒ 100 hours or more but fewer than 200

4 pts ☐ 50 hours or more, but fewer than 100 hours

2 pts ☐ 25 hours or more, but fewer than 50 hours

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Worksheet

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Worksheet Classification of Extra Curricular Survey Guidelines

listed as
 "Musical -
 Pit Orchestra"
 \$1985

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Worksheet Classification of Extra Curricular Survey Guidelines

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1
listed as

"Choreographer -
School Musical"

1,985

	<input checked="" type="checkbox"/>	
1. Does the position <u>require</u> * specific expertise in content or skill?		
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[Handwritten signature]

Worksheet

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NEW MILFORD PUBLIC SCHOOLS

EMPLOYMENT REPORT

Regular Meeting of the Board of Education
New Milford, Connecticut
August through September 2022

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

1. **Mrs. Ashley Ackley**, English Teacher, Schaghticoke Middle School effective September 6, 2022.
2. **Mr. Matt Hirsch**, Special Education Teacher, New Milford High School effective August 15, 2022.
3. **Ms. Lisa Mosey**, Math Teacher, Schaghticoke Middle School effective January 27, 2023.
4. **Mr. James Wilson**, Technology Education Teacher, Schaghticoke Middle School effective September 29, 2022.

Personal Reasons

Took position elsewhere

Retirement

Took position elsewhere

2. CERTIFIED STAFF

b. NON-RENEWALS

1. None currently

3. CERTIFIED STAFF

c. APPOINTMENTS

1. **Mrs. Amanda Anderson**, Music Teacher, Sarah Noble Intermediate School effective September 1, 2022.
2022-2023 Salary – \$58,089 (step 3 Masters)

Education History:
BA: Wilkes University
Major: Musical Theater
MED: Grand Canyon University
Major: Elementary Education

Work Experience:
1 yr. New York City DOE
1 yr. China
2 yrs. Online ESL Teacher
4 yrs. Sub Teacher/Assistant Teacher NY

Rep: C. Zimmerman

2. **Ms. Gillian Barto**, Math Interventionist, Hill and Plain School/Northville Elementary School effective August 31, 2022.
2022-2023 Salary – \$56,681 (step 2 Masters)

Education History:
BS: SUNY, New Paltz
Major: Elementary Education
MS: Western Governors University
Major: Curriculum & Instruction

Work Experience:
3 yrs. NY Long term substitute

New - ESSER

- | | |
|--|---|
| <p>3. Ms. Karla Bickmore, English Teacher, New Milford High School effective August 31, 2022, pending receipt of Connecticut certification.
2022-2023 Salary – \$65,052 (step 7 Masters)</p> <p>4. Ms. Allison Burke, Elementary Teacher, Hill and Plain School effective August 31, 2022.
2022-2023 Salary – \$59,525 (step 4 Masters)</p> <p>5. Mr. Ryan Carbone, Special Education Teacher, Sarah Noble Intermediate School effective September 22, 2022.
2022-2023 Salary – \$70,772 (step 9 Masters)</p> <p>6. Mr. Sean Cotter, Computer Education Teacher, Schaghticoke Middle School effective September 7, 2022.
2022-2023 Salary – \$95,055 (step 15 Masters)</p> <p>7. Ms. Michelle DiFalco, English Teacher, New Milford High School effective August 31, 2022.
2022-2023 Salary – \$55,296 (step 1 Masters)</p> | <p><i>Education History:</i>
BA: Washington State University
Major: English & History
MED: Grand Canyon University
Major: Secondary Education</p> <p><i>Work Experience:</i>
6 yrs. Washington State
4 yrs. Arizona</p> <p>Rep: A. Schlemmer</p> <p><i>Education History:</i>
BS: SUNY, Cortland
Major: Early Childhood
MS: CUNY, Lehman
Major: Special Education</p> <p><i>Work Experience:</i>
6 yrs. NY DOE</p> <p>Rep: J. Larkin</p> <p><i>Education History:</i>
BA/BS: SCSU
Major: History & Political Science
MA: University of St. Joseph
Major: Special Education</p> <p><i>Work Experience:</i>
5 yrs. Danbury Schools
5 yrs. CT Junior Republic
New budgeted position</p> <p><i>Education History:</i>
BS: SUNY, Stony Brook
Major: Math & Education
MS: WCSU
Major: Educational Technology</p> <p><i>Work Experience:</i>
10.5 yrs. New Milford PS
3.5 yrs. Danbury Schools
1 yr. Nonnewaug HS
1yr. New York</p> <p>Rep: J. Morrison</p> <p><i>Education History:</i>
BA: WCSU
Major: American Studies
MA: Sacred Heart University
Major: Secondary English</p> <p><i>Work Experience:</i>
6 yrs. Substitute
1 yr. Tutor Bethel</p> <p>Rep: J. DiFabbio</p> |
|--|---|

- 8. Mrs. Jennifer Fodor**, Library Media Specialist, New Milford High School effective on or about October 3, 2022.
2022-2023 Salary – \$68,297 (step 7 Masters+60)

Education History:

BA: WCSU
Major: American Studies/English
MS: University of Bridgeport
Major: Education
MA: Fairfield University
Major: Library Media Science

Work Experience:

1 yr. Sherman School
4 yrs. Reg. #6
1 yr. Seymour Schools
2 yrs. NMPS Tutor

Rep: L. Cerra

- 9. Ms. Elizabeth Goldman**, Special Education Teacher, Schaghticoke Middle School effective September 1, 2022.
2022-2023 Salary – \$70,772 (step 9 Masters)

Education History:

BA: CUNY, Hunter
Major: English
MS: CUNY, Hunter
Major: Adolescent Education, (students with disabilities)

Work Experience:

8 yrs. NY DOE
5 yrs. After School Coord. New York

Rep: A. Wyka

- 10. Ms. Kristen Hallecks**, Special Education Teacher, New Milford High School effective August 31, 2022.
2022-2023 Salary – \$59,209 (step 5 Bachelors+30)

Education History:

BA: WCSU
Major: History
Currently in MS program at CCSU
(cross endorsement in special education)

Work Experience:

3 yrs. New York
1 yr. Las Vegas
1 yr. Bristol
Building sub -NMPS

Rep: M. Hirsch

- 11. Mr. Paul Jussila**, Business Teacher, New Milford High School effective September 6, 2022.
2022-2023 Salary – \$99,625 (step 15 Masters+60)

Education History:

BS: Quinnipiac University
Major: Management
MA: Johnson & Wales University
Major: Business Education
MBA: Capella University
Major: Finance, Management, Marketing

Work Experience:

17 yrs. South Windsor Schools
1 yr. Colorado

Rep: A. Bimonte

- 12. Mrs. Patricia Martin**, Special Education Teacher, Sarah Noble Intermediate School effective September 23, 2022.
2022-2023 Salary – \$95,055 (step 15 Masters)

Education History:
BBA: WCSU
Major: Business Education
MA: St. Joseph College
Major: Special Education

Work Experience:
12 yrs. Derby Public Schools
3 yrs. Hartford Public Schools

New budgeted position

- 13. Ms. Melissa Olin**, Math Interventionist, Northville Elementary School effective September 6, 2022.
2022-2023 Salary – \$90,481 (step 15 Bachelors)

Education History:
BA: Binghamton University
Major: Sociology

Work Experience:
6 yrs. BOCES
9 yrs. Florida Schools
2 yrs. North Carolina Schools
8 yrs. South Carolina Schools

ESSER position

- 14. Ms. Gabriela Payano**, School Psychologist, Sarah Noble Intermediate School/Schaghticoke Middle School effective August 31, 2022.
2022-2023 Salary – \$57,916 (step 1 Masters+60)

Education History:
BA: WCSU
Major: Psychology
MA: Fairfield University
Major: School Psychology

Work Experience:
Internship Ridgefield Schools
Practicum New Fairfield Schools

Rep. S. VanSchaick

- 15. Wendy Sapione**, Alternate Learning Program (Computer Based Instruction) Teacher, New Milford High School/Central Office effective August 31, 2022.
2022-2023 Salary – \$95,055 (step 15 Masters) pro-rated to .60 FTE

Education History:
BA: Fairfield University
Major: English
MA: Fairfield University
Major: Special Education

Work Experience:
3 yrs. Hamden Schools
12 yrs. Stratford Schools
1 yr. Ansonia Schools

Rep. B. Garcia

- 16. Mrs. Caitlin Skelly**, Special Education Teacher, Hill and Plain School effective August 31, 2022.
2022-2023 Salary – \$55,296 (step 1 Masters)

Education History:
BS: WCSU
Major: Elementary Education
MS: SCSU
Major: Special Education

Work Experience:
3 yrs. Assumption Catholic School

Rep. A. Spellman

- 17. Ms. Janna Stratman**, Physical Education, Hill and Plain School effective August 31, 2022.
2022-2023 Salary – \$53,986 (step 2 Bachelors)

Education History:

BS: SCSU

Major: Exercise Science

Work Experience:

1 yr. Newtown

1 yr. new Fairfield

Rep: A. Nocera

4. MISCELLANEOUS STAFF

a. RESIGNATIONS

- 1. None**

5. MISCELLANEOUS STAFF

b. APPOINTMENTS

- 1. None**

6. NON-CERTIFIED STAFF AND LICENSED STAFF

a. RESIGNATIONS

- 1. Mrs. Jessica Bailey**, Paraeducator, Schaghticoke Middle School effective August 19, 2022.
- 2. Mrs. Elizabeth DePalma**, Paraeducator, Sarah Noble Intermediate School effective August 26, 2022.
- 3. Ms. Jennifer Naum**, Paraeducator, New Milford High School effective August 19, 2022.

Took position elsewhere

Personal Reasons

Personal Reasons

7. NON-CERTIFIED AND LICENSED STAFF

b. APPOINTMENTS

- 1. Mr. Derrick Mimms**, Assistant Cook, New Milford High School effective September 12, 2022.
- 2. Mrs. Bernadette Maresca**, Paraeducator, Hill and Plain School effective September 12, 2022.
- 3. Mrs. Susan McManus**, Paraeducator, Litchfield Hills Transition Center effective September 1, 2022.

\$19.89 per hour – Step 3
6.5 hours per day/5 days per week

Rep. A. Camacho

\$15.67 per hour - Hire Rate
\$17.31 per hour – Job Rate
(after completion of probationary period)
7 hours per day/5 days per week

Rep. S. Harris

\$15.67 per hour - Hire Rate
\$17.31 per hour – Job Rate
(after completion of probationary period)
7 hours per day/5 days per week

New budgeted position

4. Ms. Amanda Morse , Paraeducator, Hill and Plain School effective September 1, 2022.	\$15.67 per hour - Hire Rate \$17.31 per hour – Job Rate (after completion of probationary period) 7 hours per day/5 days per week
	Rep. F. Jackson
5. Ms. Lynda Rushka , General Worker for Food Services, New Milford High School effective September 1, 2022.	Hire Rate (contract under negotiation) 4 hours per day/5 days per week
6. Mrs. Darcilyn Schriver , Paraeducator, Hill and Plain School effective September 6, 2022.	\$15.67 per hour - Hire Rate \$17.31 per hour – Job Rate (after completion of probationary period) 7 hours per day/5 days per week
	Rep. R. Grudzwick
8. ADULT EDUCATION STAFF	
a. RESIGNATIONS	
1. None	
9. ADULT EDUCATION STAFF	
b. APPOINTMENTS	
1. None	
10. BAND STAFF	
a. RESIGNATIONS	
1. None	
11. BAND STAFF	
b. APPOINTMENTS	
1. None	
12. COACHING STAFF	
a. RESIGNATIONS	
1. None	
13. COACHING STAFF	
b. APPOINTMENTS	
1. Ms. Ana Aguirre , JV Girls’ Soccer Coach, New Milford High School effective September 8, 2022, pending receipt of coaching permit.	2022-23 Stipend: \$3149 Current staff member
2. Ms. Kayleen Soper , Freshman Girls’ Volleyball Coach, New Milford High School effective August 25, 2022.	2022-23 Stipend: \$2424

3. **Mrs. Lisa Stein**, Varsity Girls' Volleyball Coach, New Milford High School effective August 25, 2022.

2022-23 Stipend: \$4846

14. LEAVES OF ABSENCE

1. **None**



RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	30,920,462	0	30,920,462	1,712,385	28,539,200	668,877	97.84%
100'S	SALARIES - NON CERTIFIED	9,964,002	0	9,964,002	847,776	6,106,286	3,009,941	69.79%
200'S	BENEFITS	11,165,730	0	11,165,730	2,957,538	7,105,890	1,102,302	90.13%
300'S	PROFESSIONAL SERVICES	4,147,549	0	4,147,549	964,913	1,969,610	1,213,027	70.75%
400'S	PROPERTY SERVICES	963,512	0	963,512	161,288	334,684	467,540	51.48%
500'S	OTHER SERVICES	9,535,698	0	9,535,698	860,318	7,483,062	1,192,319	87.50%
600'S	SUPPLIES	2,699,331	0	2,699,331	210,974	1,660,028	827,329	69.31%
700'S	CAPITAL	22,784	0	22,784	1,280	930	20,574	9.70%
800'S	DUES AND FEES	93,268	0	93,268	57,306	1,629	34,333	63.19%
900'S	REVENUE	-1,745,047	0	-1,745,047	0	0	-1,745,047	0.00%
GRAND TOTAL		67,767,289	0	67,767,289	7,773,777	53,201,318	6,791,194	89.98%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	535,390	0	535,390	985	0	534,405	0.18%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,188,657	0	2,188,657	100,763	1,812,863	275,031	87.43%
51202	SALARIES - NON CERT - SUBSTITUTES	971,737	0	971,737	335	0	971,402	0.03%
51210	SALARIES - NON CERT - SECRETARY	2,093,451	0	2,093,451	260,158	1,541,266	292,027	86.05%
51225	SALARIES - NON CERT - TUTORS	260,695	0	260,695	0	0	260,695	0.00%
51240	SALARIES - NON CERT - CUSTODIAL	1,971,159	0	1,971,159	276,166	1,323,026	371,966	81.13%
51250	SALARIES - NON CERT - MAINTENANCE	950,613	0	950,613	140,066	600,684	209,863	77.92%
51285	SALARIES - NON CERT - TECHNOLOGY	508,703	0	508,703	49,911	433,207	25,585	94.97%
51336	SALARIES - NON CERT - NURSES	483,597	0	483,597	19,390	395,240	68,967	85.74%
TOTAL		9,964,002	0	9,964,002	847,776	6,106,286	3,009,941	69.79%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	622,565	0	622,565	66,374	0	556,191	10.66%
52201	BENEFITS - MEDICARE	531,498	0	531,498	38,737	0	492,762	7.29%
52300	BENEFITS - PENSION	929,692	0	929,692	929,692	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	33,000	0	33,000	0	0	33,000	0.00%
52810	BENEFITS - HEALTH INSURANCE	8,397,600	0	8,397,600	1,791,405	6,606,195	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	125,000	0	125,000	17,364	107,636	0	100.00%
52830	BENEFITS - LIFE INSURANCE	126,000	0	126,000	17,394	103,606	5,000	96.03%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	400,375	0	400,375	96,572	288,453	15,349	96.17%
TOTAL		11,165,730	0	11,165,730	2,957,538	7,105,890	1,102,302	90.13%

*EXPENDITURES*

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	30,920,462	0	30,920,462	1,712,385	28,539,200	668,877	97.84%
51200	NON-CERTIFIED SALARIES	9,964,002	0	9,964,002	847,776	6,106,286	3,009,941	69.79%
52000	BENEFITS	11,165,730	0	11,165,730	2,957,538	7,105,890	1,102,302	90.13%
53010	LEGAL SERVICES	238,553	0	238,553	236,348	0	2,205	99.08%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	2,805	0	72,195	3.74%
53200	PROFESSIONAL SERVICES	2,406,345	0	2,406,345	487,281	1,504,621	414,443	82.78%
53201	MEDICAL SERVICES - SPORTS	52,700	0	52,700	0	0	52,700	0.00%
53210	TIME & ATTENDANCE SOFTWARE	10,500	0	10,500	0	0	10,500	0.00%
53220	IN SERVICE	114,450	0	114,450	0	29,905	84,545	26.13%
53230	PUPIL SERVICES	576,592	0	576,592	58,105	318,750	199,737	65.36%
53300	OTHER PROF/ TECH SERVICES	46,785	0	46,785	11,480	0	35,305	24.54%
53310	AUDIT/ACCOUNTING	41,250	0	41,250	41,250	0	0	100.00%
53500	TECHNICAL SERVICES	238,871	0	238,871	120,748	2,720	115,403	51.69%
53530	SECURITY SERVICES	228,503	0	228,503	0	110,583	117,920	48.39%
53540	SPORTS OFFICIALS SERVICES	118,000	0	118,000	6,895	3,030	108,075	8.41%
54101	CONTRACTUAL TRASH PICK UP	93,016	0	93,016	14,274	70,654	8,088	91.30%
54301	REPAIRS & MAINTENANCE	475,762	0	475,762	99,334	129,774	246,653	48.16%
54302	FIRE / SECURITY MAINTENANCE	1,700	0	1,700	0	1,074	626	63.18%
54303	GROUPS MAINTENANCE	12,700	0	12,700	3,617	3,383	5,700	55.12%
54310	GENERAL REPAIRS	43,170	0	43,170	397	5,546	37,226	13.77%
54320	TECHNOLOGY RELATED REPAIRS	41,637	0	41,637	0	8,990	32,647	21.59%
54411	WATER	68,195	0	68,195	5,102	63,094	0	100.00%
54412	SEWER	15,559	0	15,559	11,272	4,287	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	211,773	0	211,773	27,293	47,881	136,599	35.50%
55100	PUPIL TRANSPORTATION - OTHER	175,790	0	175,790	284	1,216	174,290	0.85%
55101	PUPIL TRANS - FIELD TRIP	22,750	0	22,750	0	0	22,750	0.00%
55110	STUDENT TRANSPORTATION	5,053,987	0	5,053,987	123,421	4,847,241	83,325	98.35%
55200	GENERAL INSURANCE	306,689	0	306,689	306,689	0	0	100.00%
55300	COMMUNICATIONS	39,440	0	39,440	4,210	35,230	0	100.00%
55301	POSTAGE	32,750	0	32,750	3,027	29,723	0	100.00%
55302	TELEPHONE	80,966	0	80,966	30,358	50,608	0	100.00%

*EXPENDITURES*

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	8,000	0	8,000	567	761	6,672	16.61%
55505	PRINTING	31,210	0	31,210	12,018	0	19,192	38.51%
55600	TUITION - TRAINING	30,000	0	30,000	1,050	0	28,950	3.50%
55610	TUITION - PUBLIC PLACEMENTS	1,129,164	0	1,129,164	141,343	441,139	546,683	51.59%
55630	TUITION - PRIVATE PLACEMENTS	2,578,401	0	2,578,401	232,117	2,077,143	269,141	89.56%
55800	TRAVEL	46,551	0	46,551	5,235	0	41,316	11.24%
56100	GENERAL INSTRUCTIONAL SUPPLIES	168,026	0	168,026	19,443	42,879	105,704	37.09%
56110	INSTRUCTIONAL SUPPLIES	397,899	0	397,899	42,688	110,593	244,618	38.52%
56120	ADMIN SUPPLIES	31,918	0	31,918	984	3,857	27,077	15.17%
56210	NATURAL GAS	219,960	0	219,960	439	219,521	0	100.00%
56220	ELECTRICITY	1,021,171	0	1,021,171	82,300	843,221	95,650	90.63%
56230	PROPANE	4,251	0	4,251	0	0	4,251	0.00%
56240	OIL	238,503	0	238,503	0	215,440	23,063	90.33%
56260	GASOLINE	38,375	0	38,375	1,605	10,495	26,275	31.53%
56290	FACILITIES SUPPLIES	320,428	0	320,428	17,569	173,825	129,034	59.73%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	0	8,167	8,308	49.57%
56292	UNIFORMS/ CONTRACTUAL	13,222	0	13,222	100	3,400	9,722	26.47%
56293	GROUNDKEEPING SUPPLIES	22,585	0	22,585	1,331	6,669	14,585	35.42%
56410	TEXTBOOKS	63,639	0	63,639	32,432	0	31,207	50.96%
56411	CONSUMABLE TEXTS	27,126	0	27,126	2,416	9,246	14,464	42.99%
56420	LIBRARY BOOKS	52,049	0	52,049	5,803	4,972	41,274	20.70%
56430	PERIODICALS	17,224	0	17,224	671	7,659	8,894	48.36%
56460	WORKBOOKS	1,900	0	1,900	0	0	1,900	0.00%
56500	SUPPLIES - TECH RELATED	44,580	0	44,580	3,193	86	41,301	7.35%
57345	INSTRUCTIONAL EQUIPMENT	7,154	0	7,154	1,280	0	5,874	17.90%
57400	GENERAL EQUIPMENT	2,500	0	2,500	0	0	2,500	0.00%
57500	FURNITURE & FIXTURES	13,130	0	13,130	0	930	12,200	7.08%
58100	DUES & FEES	93,268	0	93,268	57,306	1,629	34,333	63.19%
EXPENDITURE TOTAL		69,512,336	0	69,512,336	7,773,777	53,201,318	8,536,241	87.72%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-1,301,689	0	-1,301,689	0	0	-1,301,689	0.00%
43105	MEDICAID REIMBURSEMENT	-60,507	0	-60,507	0	0	-60,507	0.00%
44105	FOI & FINGERPRINTING FEES	-1,900	0	-1,900	0	0	-1,900	0.00%
44705	BUILDING USE FEES (BASE RENTAL)	-55,000	0	-55,000	0	0	-55,000	0.00%
49102	BUILDING USE FEES (CUSTODIAL)	-27,951	0	-27,951	0	0	-27,951	0.00%
44800	REGULAR ED TUITION	-116,000	0	-116,000	0	0	-116,000	0.00%
44822	SPECIAL ED TUITION	-29,900	0	-29,900	0	0	-29,900	0.00%
49103	DCF TUITION	-85,000	0	-85,000	0	0	-85,000	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-25,400	0	-25,400	0	0	-25,400	0.00%
44861	PARKING PERMIT FEES	-41,700	0	-41,700	0	0	-41,700	0.00%
REVENUE TOTAL		-1,745,047	0	-1,745,047	0	0	-1,745,047	0.00%

GRAND TOTAL	67,767,289	0	67,767,289	7,773,777	53,201,318	6,791,194	89.98%
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<u>BOE Capital Reserve Acct #43020000-10101</u>	
MUNIS Balance as of 8/31/22	3,039,825
Contribution Towards NMHS Roof Replacement	-450,000
Approved by BoF - 5 year Capital Withdraw 22/23	-980,030
Projected Total*	1,609,795

* before any fiscal year end 21/22 deposit from BOE

<u>Turf Field Replacement Acct #43020000-10130</u>	
CONTRIBUTION - FROM BOE 17.18 FYE BALANCE	50,000
CONTRIBUTION - FROM BOE 18.19 FYE BALANCE	50,000
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S & BANNER SALES	10,225
CONTRIBUTION - FROM TOWN DATED 6/4/20	50,000
CONTRIBUTION - FROM TOWN DATED 6/16/21	50,000
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S 6/23/21	3,765
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S 9/29/21	1,890
CONTRIBUTION - FROM BOE 20.21 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN DATED 6/9/22	50,000
Total as of 8/31/22*	365,880



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
GENERAL	SPED	EDADVANCE	22/23 YEARLY - STUDENT CARE WORKERS	\$ 689,425.00	53200
GENERAL	SPED	EFFECTIVE SCHOOL SOLUTIONS	22/23 YEARLY - CLINICAL SERVICES	\$ 143,712.00	53200
GENERAL	SPED	ST VINCENTS	22/23 YEARLY - ESY AND SCHOOL YEAR TUITION	\$ 114,000.00	55630
GENERAL	SPED	CHANGE ACADEMY	22/23 YEARLY - TUITION THROUGH DECEMBER 2022	\$ 101,636.00	55630
GENERAL	SPED	WHEELER CLINIC	22/23 YEARLY - ESY AND SCHOOL YEAR TUITION	\$ 96,998.00	55630
GENERAL	SPED	EDADVANCE	22/23 YEARLY - ESY AND SCHOOL YEAR TUITION	\$ 86,900.00	55610
GENERAL	SPED	WESTPORT DAY SCHOOL	22/23 YEARLY - SCHOOL YEAR TUITION	\$ 83,000.00	55630
CAPITAL	FACILITIES	GENGRAS FORD	2022 FORD F-550 W/SNOW REMOVAL EQUIPMENT	\$ 81,838.90	57400
CAPITAL	NMHS	SPORTSFIELD SPECIALTIES	SAFETY NETTING FOR JV SOFTBALL FIELD	\$ 47,290.00	54300
GENERAL	DISTRICT	FIRST CITIZENS BANK & TRUST	BASE LEASE FOR DISTRICT COPIERS	\$ 46,800.00	54420
GENERAL	SPED	ABILITY BEYOND DISABILITY	22/23 YEARLY - TRANSPORTATION	\$ 40,725.00	55110
GENERAL	SPED	REGIONAL SCHOOL DISTRICT 12	22/23 YEARLY - ESY AND SCHOOL YEAR TUITION	\$ 37,000.00	55610
GENERAL	DISTRICT	KEE ENTERPRISES, INC.	22/23 YEARLY - TRANSPORTATION	\$ 27,874.00	55110
GRANT	DOI	READING WRITING PROJECT NETWORK	TC SUPPORT FOR SNIS	\$ 27,500.00	53300
CAPITAL	DISTRICT	CDW	CHROMEBOOKS (88 UNITS)	\$ 24,992.00	57340
CAPITAL	FACILITIES	INTEGRATED SYSTEMS SERVICES	PA SPEAKER PROJECT FOR ALL SCHOOL LOCATIONS	\$ 24,082.00	54301
GENERAL	TECHNOLOGY	SHI INTERNATIONAL	SOPHOS CENTRAL SUBSCRIPTION	\$ 21,548.90	53500
GENERAL	DISTRICT	CABE	22/23 YEARLY - SUPERINTENDENT SEARCH CONSULTING SERVICES	\$ 19,500.00	53200
GENERAL	FACILITIES	NEW MILFORD SEPTIC SERVICES	22/23 YEARLY - SEPTIC AND/OR GREASE TRAP PUMPING	\$ 16,068.00	54301
GENERAL	SPED	EFFECTIVE SCHOOL SOLUTIONS	22/23 YEARLY - SMS CLINICAL SERVICES	\$ 15,968.00	53200
GENERAL	NMHS	M A RICHEY MFG	POLE VAULTING EQUIPMENT	\$ 12,990.00	303/56100/543
GENERAL	FACILITIES	BRIGHTLY SOFTWARE	ANNUAL SOFTWARE RENEWAL (FORMERLY SCHOOLDUDE)	\$ 12,934.34	54301
GENERAL	SPED	ROBERT A DAVIS	22/23 YEARLY - SUPPORT TRAINING FOR STAFF	\$ 9,000.00	53230
GENERAL	FACILITIES	OTIS ELEVATOR COMPANY	ANNUAL SERVICE CONTRACT FOR SMS	\$ 8,963.64	54301
GENERAL	FISCAL SERVICES	TOWN OF NEW MILFORD	22/23 YEARLY - SECURITY AT BOE MEETINGS	\$ 8,583.00	53530
GENERAL	FACILITIES	LOGICAL ENVIRONMENTAL SOLUTIONS	COMPLIANCE PROGRAM - PETROLEUM STORAGE TANKS	\$ 7,975.00	54301
GENERAL	SPED	TOWN OF WOLCOTT BOE	22/23 YEARLY - SCHOOL YEAR TUITION	\$ 7,500.00	55610
CAPITAL	FACILITIES	TOTAL FENCE	SNIS HAND RAILING REPAIRS	\$ 7,400.00	54300
GENERAL	NMHS	EXPLORE LEARNING	SCIENCE SOFTWARE LICENSE	\$ 6,435.00	58100
GENERAL	NES	HALF PINT KIDS	ELA BOOK ORDER	\$ 5,385.60	56420
GENERAL	DOI	EDWARD V GERETY	CONVOCATION SPEAKER	\$ 5,000.00	53300
GRANT	SPED	THE MASTER TEACHER	ONLINE PARA TRAINING PROGRAM	\$ 5,000.00	51115
GENERAL	SPED	EVAN HACK	22/23 YEARLY - MEDICAL ADVISOR	\$ 5,000.00	53230

EXPENDITURES PRESENTED IN BOLD AND ITALICIZED FONT IN THE ABOVE LISTING WERE PURCHASED VIA GRANT FUNDING.



Items listed below are over \$5,000 threshold, were processed by the Board of Education and have already been submitted to the Town to be part of the joint claim through CIRMA.

Funding	Location	Vendor Name	Description	Amount	Object Code
FIRE	NMHS	CDW	SMARTBOARDS (51 UNITS)	\$ 146,370.00	57999
FIRE	NMHS	CDW	CHROMEBOOKS (200 UNITS)	\$ 63,200.00	57999
FIRE	NMHS	FLINN SCIENTIFIC	REPLACEMENT TABLES (28 UNITS)	\$ 21,420.00	57999
FIRE	NMHS	CDW	LAPTOPS (11 UNITS) PLUS CABLES/CORDS	\$ 12,679.46	57999
FIRE	NMHS	CDW	MOUNTING BRACKETS FOR SMARTBOARDS (51 UNITS)	\$ 10,557.00	57999
FIRE	NMHS	AMAZON	ESY SUPPLIES	\$ 5,458.54	56999

Additional "FIRE" purchases under the \$5,000 threshold (NOT SHOWN ABOVE), have also been submitted to the Town to be part of the joint claim through our insurance provider (CIRMA).



BUDGET TRANSFER REQUESTS

AGENDA ITEM 4B-3
SEPTEMBER 2022 MEETING

Requesting Approval Across MOC	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATIO	ORG	OBJECT
	ATHLETICS-1	RE-ALIGNMENT OF THE ORIGINALLY APPROVED FUNDING IN 22/23 BUDGET FOR THE ATHLETIC TRAINER POSITION WHICH IS NOW A DIRECT HIRE	\$50,000.00	NMHS	BLE32040 ATHLETICS	53201 MEDICAL SERVICES	NMHS	BLE32040	51210 SALARIES
	ATHLETICS-2	ADDITIONAL \$5,000 BEYOND WHAT WAS APPROVED IN 22/23 BUDGET FOR THE ATHLETIC TRAINER POSITION TO OBTAIN A SUITABLE CANDIDATE. "FROM LINE" CAN BE USED AS MANY SCHOOLS HAVE CANCELED SOME SUB-VARSITY LEVELS DUE TO LOW PARTICIPATION RESULTING IN A SAVINGS OF REFEREE AND EVENT STAFF PAYMENTS.	\$5,000.00	NMHS	BLE32040 ATHLETICS	53540 PURCHASED SERVICES	NMHS	BLE32040 ATHLETICS	51210 SALARIES

Informational Within Major Object Code	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATIO	ORG	OBJECT
				NONE AT THIS TIME					



NEW MILFORD PUBLIC SCHOOLS

Office of the Assistant Superintendent

50 East Street

New Milford, Connecticut 06776

(860) 354-3235

FAX (860) 210-2643

TO: Dr. JeanAnn C. Paddyfote, Interim Superintendent
FROM: Holly Hollander, Assistant Superintendent
DATE: September 8, 2022
RE: 2022-2023 Tuition Students

Listed below are the tuition students for the 2022-2023 school year:

- Tenth Grade student to attend New Milford High School (full tuition rate)
- Eleventh Grade student to attend New Milford High School (full tuition rate)



TO: Dr. JeanAnn Paddyfote, Interim Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: September 7, 2022
RE: Bid Award Update: District Security Services

The following steps have already taken place concerning this matter:

- August 16 through August 18 - all six vendors who responded to the RFP were interviewed by either myself or the Human Resources Director.
- August 30 - Securitas (current vendor) was contacted about continuing to provide this service for the period from September 6 through September 30.
- September 1 - agreement between NMPS and Securitas was signed for the period from September 6 through September 30.
- September 1 - three of the original six vendors who responded to the RFP were selected as finalists and sent follow up questions with a response due date of September 7 by noon.
- September 7 - responses from all 3 finalists have been received.

The following steps are upcoming:

- September 13 & September 14 - The Facilities Director, High School Principal and myself will review all materials submitted by the three finalists.
- September 20 - An updated memo with a recommendation to award to a single vendor will be available for the full Board of Education meeting with a start date of October 3, 2022.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations