

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION

Regular Meeting
April 13, 2011
5:30 p.m. – Closed Session; 6:30 p.m. – General Session
Support Services Center
2560 Skyway Drive, Santa Maria, CA 93455

The Santa Maria Joint Union High School District mission is to provide all students with an enriching high school experience that strives to enhance students' natural abilities, to promote the development of new capabilities, and to encourage the lifelong pursuit of wisdom and harmony as productive individuals in their community.

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.

Individuals who require special accommodations including, but not limited to, American Sign Language interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable time before the meeting date.

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|-------------|--|---|
| I. | Open Session | 1 |
| | Call to Order | 1 |
| II. | Closed Session Public Comments | 1 |
| III. | Adjourn to Closed Session | 1 |
| | A. Student Matters – The Board will review four proposed expulsions. | 1 |
| | NOTE: The Education code requires closed sessions in these cases to prevent disclosure of confidential student record information. | 1 |
| | B. Certificated and Classified Personnel Actions. The Board will be asked to review and approve routine hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources.
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| | C. Conference with Labor Negotiators
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Employee Organizations: CTA and CSEA | 2 |
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| | B. Recognition of the Marvin Melvin Career Technical Educator Award (Barbara Reineke) | |
| | C. Caldwell Flores Winters Foundation Award Presentation to Pioneer Valley Student (Katie Brown) | |
| | D. National High School Honor Choir and Santa Barbara Teen Star Finalist (Christian Schmidt) | |
| | E. Board Recognition of Tenth through Twelfth Grade Students Who Received Perfect Scores on the California High School Exit Examination (CAHSEE) and/or California Standards Tests (CSTs). | 2 |

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XIII.	Adjourn	13



CSBA

PROFESSIONAL GOVERNANCE STANDARDS

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

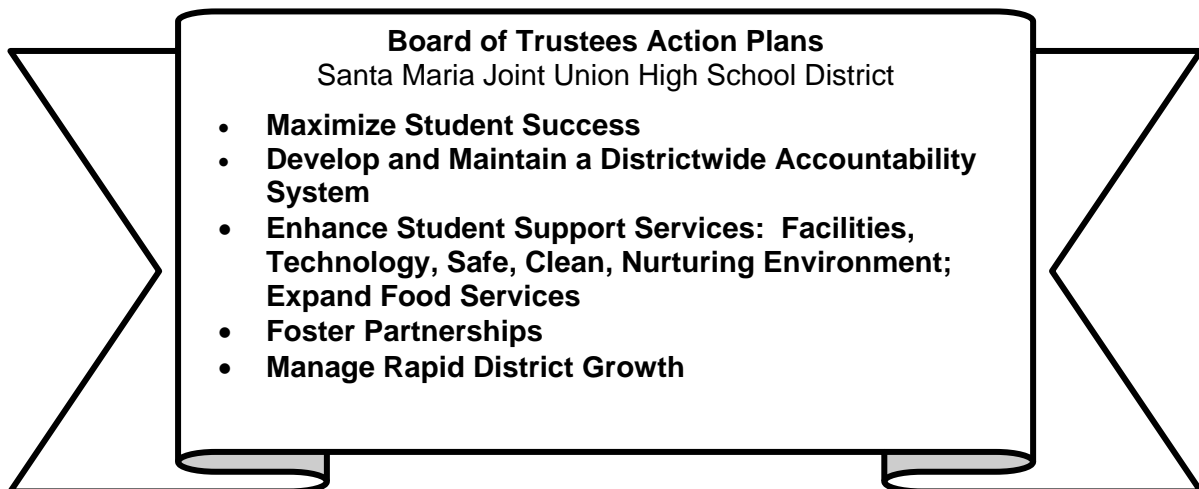
- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for all students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



THE BOARD'S JOBS

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

THE SUPERINTENDENT:

- Promotes the success of *all* students and supports the efforts of the Board of Trustees to keep the district focused on learning and achievement.
- Values, advocates and supports public education and all stake holders.
- Recognizes and respects the differences of perspective and style on the Board and among staff, students, parents and the community — and ensures that the diverse range of views inform board decisions.
- Acts with dignity, treats everyone with civility and respect, and understands the implications of demeanor and behavior.
- Serves as a model for the value of lifelong learning and supports the Board's continuous professional development.
- Works with the Board as a "governance team" and assures collective responsibility for building a unity of purpose, communicating a common vision and creating a positive organizational culture.
- Recognizes that the board/superintendent governance relationship is supported by the management team in each district.
- Understands the distinctions between board and staff roles, and respects the role of the Board as the representative of the community.
- Understands that authority rests with the Board as a whole; provides guidance to the Board to assist in decision-making; and provides leadership based on the direction of the Board as a whole.
- Communicates openly with trust and integrity including providing all members of the Board with equal access to information, and recognizing the importance of both responsive and anticipatory communications.
- Accepts leadership responsibility and accountability for implementing the vision, goals and policies of the district.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Regular Meeting
April 13, 2011**



**Support Services Center
2560 Skyway Drive, Santa Maria, California 93455
5:30 p.m. Closed Session/6:30 p.m. General Session**

The Santa Maria Joint Union High School District mission is to provide all students with an enriching high school experience that strives to enhance students' natural abilities, to promote the development of new capabilities, and to encourage the lifelong pursuit of wisdom and harmony as productive individuals in their community.

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.

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I. Open Session

Call to Order

II. Closed Session Public Comments

This section of the agenda is intended for members of the public to address the Board of Education on items involving the school district that are being considered in Closed Session. Such testimony shall be limited to three minutes each person and fifteen minutes each topic. If an answer to a specific question is requested, the Board President will, if appropriate, direct administration to respond in writing.

III. Adjourn to Closed Session

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

A. Student Matters – The Board will review five proposed expulsions.

NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.

B. Certificated and Classified Personnel Actions. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources.

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- C. Conference with Labor Negotiators. The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).

IV. Reconvene in Open Session

Call to Order/Flag Salute

V. Presentations

- A. Recognition of Santa Barbara County Classified Employee of the Year (Tami Barnum)
- B. Recognition of the Marvin Melvin Career Technical Educator Award (Barbara Reineke)
- C. Caldwell Flores Winters Foundation Award Presentation to Pioneer Valley Student (Katie Brown)
- D. National High School Honor Choir and Santa Barbara Teen Star Finalist (Christian Schmidt)
- E. Board Recognition of Tenth through Twelfth Grade Students Who Received Perfect Scores on the California High School Exit Examination (CAHSEE) and/or California Standards Tests (CSTs), and/or the California Alternate Assessment (CAPA).

Principals will read names while Board members present certificates to students being recognized for perfect scores on the CAHSEE, CSTs, and/or CAPA. Mr. Toganzzini and Dr. Karamitsos will present certificates to Santa Maria students; Dr. Reece to Righetti students; Dr. Walsh and Dr. Garvin to Pioneer Valley students.

Ten Minute Recess

VI. Announce Closed Session Actions

The Board will announce the following actions:

- A. Student Matters – The Board will review five proposed expulsions.

NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.

- B. Certificated and Classified Personnel Actions. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources.

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- C. Conference with Labor Negotiators. The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).

VII. Items Scheduled for Information

- A. Superintendent's Report

- 1. Board Member Graduation Assignments

Board members will be asked to designate which 2011 graduations they plan to attend. They are scheduled as follows:

June 8, 2011	Delta	2:00 p.m.	Delta High School
June 9	Righetti	11:30 a.m.	Warrior Stadium
June 9	Santa Maria	2:00 p.m.	Ralph Baldiviez Stadium
June 9	Pioneer Valley	5:00 p.m.	Panther Stadium

- B. Student Board Representatives: Eric Salazar, Delta; Lauren Gomes, Santa Maria; Melissa Tinoco, Pioneer Valley; and Sensika Niyathapala, Righetti
 - C. Reports from Employee Organizations
 - D. Board Member Reports

VIII. Items Scheduled for Action

- A. Instruction

- 1. Quarterly Report on Williams Uniform Complaints

Pursuant to Education Code Section 35186, the governing board of a school district must conduct a public hearing to report the quarterly report that was submitted in April 2011 on the Williams Uniform Complaints for the months of January- March 2011. Each school site has reported that there have been no complaints in the general subject areas of Textbooks and Instructional Materials, Teacher Vacancy or Misassignments, Facilities Conditions or Valenzuela/CAHSEE Intensive Instruction and Services.

*** **IT IS RECOMMENDED THAT the Board of Education approve the Williams Uniform Complaints report as presented.**

Moved _____

Second _____

Vote _____

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2. Safe School Plans

The Safe School Plans are site plans which must be board approved. The duration of the plans is from July 1, 2011 to June 30, 2012. School Plans are to be updated annually.

*** **IT IS RECOMMENDED THAT the Board of Education approve the Safe School Plans for Delta, Righetti, Pioneer Valley and Santa Maria.**

Moved _____

Second _____

Vote _____

B. General

1. Board Policies

The administration has reviewed the following amended or new Board Policies/Administrative Regulations, aligned with California School Boards Association updates, which are provided as education code and laws change.

The sections of proposed amendments are presented in Appendix D for the board's review and adoption. These policies/regulations will be included in the existing sections upon adoption.

Students– Series 5000

Sexual Harassment
Grades for Achievement

BP/AR 5145.7
AR 5121

*** **IT IS RECOMMENDED THAT the Board of Education approve the Board Policies/Administrative Regulations as presented.**

Moved _____

Second _____

Vote _____

C. Business

1. Common Remitting Services for Third Party Administrator

On November 4, 2009, the Board approved a contract for services with Great American Benefit Administrators, Inc., as the District's Third Party Administrator (TPA) for Tax Sheltered Annuities. Tax Sheltered Annuities are also commonly referred to as 403(b) plans.

In our District, these plans are funded exclusively from voluntary salary reductions made by District employees. Several of the vendors accepting the plan fund amounts have informed the District that in the very near

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future they will no longer accept checks as payments for employee contributions. Since payment and contribution information is already communicated to the District's TPA with each payroll, and since the TPA has the capability to process wire transfers for employee contribution amounts, district administration is seeking approval to add common remitting services to the contract with the TPA. Under common remitting services, a single check is sent to the TPA, and they in turn process wire transfers to each of the appropriate vendors for benefit of the employees making the contributions.

***** IT IS RECOMMENDED THAT the Board of Education approve the district administration add common remitting services to the existing contract with Great American Benefit Administrators, Inc., the district's Third Party Administrator for Tax Sheltered Annuities**

Moved _____ Second _____ Vote _____

2. Award of Bid for Santa Maria High School – Lincoln Street 6 Portables, Project #10-097

District administration opened bids on April 6, 2011 for the SANTA MARIA HIGH SCHOOL – LINCOLN STREET 6 PORTABLES, Project #10-097. The bid recap and administrative recommendation will be presented at the meeting.

***** IT IS RECOMMENDED THAT the Board of Education award the bid for the SANTA MARIA HIGH SCHOOL – LINCOLN STREET 6 PORTABLES, PROJECT NO. 10-097 to the lowest responsive bidder as presented at the meeting.**

Moved _____ Second _____ Vote _____

3. Public Disclosure of Collective Bargaining Agreement with Certificated Unit

In accordance with AB 1200 reporting requirements, the District must make public disclosure of any proposed collective bargaining agreements with their various employee organizations as to the effects of the agreements on the District's financial status. The District reached tentative agreement with the Certificated Bargaining Unit (Santa Maria Joint Union High School District Faculty Association/CTA/NEA) on March 23, 2011, and the Faculty Association ratified the agreement on March 29, 2011.

The district received funding from the Federal "Jobs" Bill that provides funding for school site staffing for education and related services. The board has previously recognized this Federal Jobs Bill funding in the budget and authorized a number of certificated and classified positions

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be hired with this funding. The estimated balance of funding available after these hirings provided a one-time set of dollars that has been made available to each of the bargaining units.

The certificated bargaining unit's tentative agreement is to utilize \$201,280 to help offset the cost of their members' out-of-pocket expenses for health insurance premiums for the months of April, May and a portion of June, 2011. This is a one-time premium offset utilizing these one-time funds.

The fiscal implications of this agreement are shown in Appendix E.

***** IT IS RECOMMENDED THAT the Board of Education approve the Memorandum of Understanding with the Certificated Bargaining Unit to utilize \$201,280 of the Federal Jobs Bill funding as presented.**

Moved _____ Second _____ Vote _____

IX. Consent Items

***** IT IS RECOMMENDED THAT the Board of Education approve the following consent items as presented:**

Moved _____ Second _____ Vote _____

A. Approval of Minutes

March 7, 2011 – Special Meeting
March 9, 2011 - Regular Meeting
March 24, 2011 - Special Meeting

B. Approval of Warrants for the Month of March 2011

Payroll	\$5,007,416.08
Warrants	<u>1,988,127.85</u>
Total	<u>\$6,995,543.93</u>

C. Pupil Personnel Matters

1. ERHS student #326753, 11th grade.
For: Possession of a controlled substance
Recommendation: Suspended expulsion through December 31, 2011 with preferred placement in Reach.
2. ERHS student #331833, 9th grade.
For: Possession of drug paraphernalia and knife
Recommendation: Suspended expulsion through December 31, 2011 with preferred placement in Reach.

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3. PVHS student #330865, 10th grade.
For: Assault
Recommendation: Pending 2nd level hearing.
4. SMHS student #330338, 10th grade.
For: Assault on a student and threatened a teacher
Recommendation: Suspended expulsion through June 15, 2011 with preferred placement in Reach.
5. ERHS student #334251, 10th grade.
For: Possession of a controlled substance, drug paraphernalia and smoking in the restroom
Recommendation: Expulsion through June 15, 2011 with preferred placement in FCS.

D. Acceptance of Gifts

Pioneer Valley High School

Donor	Recipient	Amount
Carol Robeson Hale	Elaine Hale Memorial	\$175.00
Wal-Mart	PVHS (value of sweat-shirts)	250.00
PG& E Corporation	Science class/R. Magni	1,700.00
John & Carmen Osborn	Boys' Golf Team	100.00
Justin L. Magdaleno	Girls' Wrestling Team	125.00
Media All Stars, Inc.	Athletics General	150.00
CIF Southern Section	Boys' Golf Team	249.50
CIF Southern Section	Girls' Golf Team	249.50
Santa Barbara Inc. Fund	Link Crew Club	600.00
Felix Santana	Boys' Golf Team	100.00
Kelly & Ellen Muldoon	Boys' Wrestling	1,000.00
Santa Maria Elks Lodge #1538	Elks Student of the Month	400.00
PVHS Booster Club	Athletics General	2,681.86
PVHS Booster Club	Student Council Boosters	2,681.86
Paul & Carol Robeson	Elaine Hale Scholarship	175.00
TOTAL PIONEER VALLEY SCHOOL		\$10,637.72

Righetti High School

Donor	Recipient	Amount
CHW	Spanish Fiesta	\$100.00
American Dream Foundation	Righetti	8,000.00
RHS Boosters	Athletics	1,500.00
RHS Boosters	Athletics	33,867.00
PG&E Corporation	Science Department	150.00
Well Fargo	Softball	200.00
RHS Boosters	Girls' Basketball	400.00
Orcutt 76, Paul Enstad	Boys' Wrestling	500.00

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Judy Harrison	Choir	250.00
TOTAL RIGHETTI HIGH SCHOOL		\$44,517.000

E. Request for Travel

School	Instructor in Charge	Event/Location	Dates
PVHS	Carolyn Moir	Seville, Madrid, Paris	4/15-23/2011
	Dan Ellington	7 on 7 Passing Tournament, Saugus	6/17-18/2011
RHS	Jim English	Ag Welding Competition, Sacramento	4/1-2/2011
SMHS	Astacia Zarling	Cheer Competition – Nationals, Anaheim	3/24-27/2011
	Christine Linne & Carolyn Sherry	University Tour, FFA Field Day, Santa Anita Tour, Cal Poly Pomona	4/1-2/2011
	Natasha Lombardi-Hyder & Rebecca Masuda	Key Club Convention, Anaheim	4/15-17/2011
	Amy Hennings	Alpine Hiking & Camping Trip, Yosemite National Park	5/19-22/2011

Completed pre-arranged Absence and Release of Liability Forms with parent/guardian's signature are on file at each site. The names of students and chaperones are also on file and have been approved by the site principal.

F. Textbook Discard

Righetti High School is requesting permission to discard the obsolete /damaged textbooks listed below:

<i>Textbook Title</i>	<i>ISBN#</i>	<i>Copyright</i>	<i># Copies</i>
Frankenstein	451527712	1963	1
Adventures of Huck Finn	134354648	1962	1
Buried Onions	64407713	1999	1
Slaughterhouse Five	440180295	1969	1
Chemistry	020146652x	1997	1
Chemistry	020146652x	1997	1
Modern World History	618557156	2006	1

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Animal Farm	451526341	1968	1
Adventures of Huck Finn	134354648	1962	1
Algebra: Structure and Method	618044302	2000	1
Adventures of Huck Finn	134354648	1962	1
Literature 3	130548073	2002	1
Fahrenheit 451	345342968	1991	1
Accounting	538676949	2000	3
Traditions & Encounters	70049238	2000	4
Holt Pre-Algebra	304706846	1992	1
Holt Algebra	30021626	1986	1
Biological Science an Ecologi cal Approach	840358644	1992	1
Elements of Literature	3096833	1997	3
Elements of Literature	30741963	1993	2
Elements of Literature Teacher's Ed.	30759374	1993	1
The Language of Literature	395931800	2000	1
Elements of Literature	30520649	2000	1
Elements of Literature	30520673	2000	1
Pre-Calculus: Graphing and Data Analysis	134358406	1998	1
Algebra & Trigonometry	395585368	1992	1
Middle Grades Math: Tools for Success	134276833	1997	1
Glencoe Health	2652600	1994	1
Foundations in American History	870656023	1987	1
Calculus	471153079	1999	1
Exploring Life Science	134187326	1997	2
Chemistry	? ?		1
Economics	131334875	2007	1
Economics	131334875	2007	1
Algebra II			1
Pre-calculus			1
AP Spanish	80131531x	1996	21
Auto Mechanics Fundamentals	870067702	1990	1
El Mundo 21 Hispano	618498087	2005	1
The Modern Era: History of the World	395670519	1994	1
Biological Science: An Eco logical Approach	840358644	1992	2
Magruder's American Govern ment Teacher's Edition 2005	131668048	2005	1
Magruder's American Govern ment Teacher's Edition 1995	138337810	1995	1
Guided Reading Audio CD Program	30555884		1

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Integrated Performance Assessment: Teacher's Manual with Assessment Forms	30951054	1997	1
Adobe Premiere	1568301723	1995	1
Discovering French Activity book	669434787	1997	7
Adventures of Huckleberry Finn	134354648	1962	1
Discovering French Activity book	669434787	1997	14
Discovering French Answer Key	618047301	2001	2
Discovering French Video Script	669434906	1997	1
Discovering French Audio Script	618063285	2001	1
Discovering French Activity Book Teacher's Annotated Edition	618047131	2001	1
Discovering French Bleu Communipak	669434825	1997	2
Discovering French Overhead Visuals	669434868	1997	1
Teaching to Multiple Intelligences	669446459	1997	1
Teacher to Teacher Additional Activities	669446491	1997	1
Interdisciplinary Community Connections	669446580	1997	1
Discovering French Testing Assessment Kit	669434841	1997	1
Discovering French Activity Book	669434787	1997	1
Patterns of Interaction: A World History Video Series in English and Spanish	618428763		4
Modern World History – Chapter Summaries on Audio Cassette	395939046		1
Patterns of Interaction: A World History Video Series in English and Spanish	39591132x		1
Modern World History Test Generator	395939054		1
California Standard Test Preparation(McDougal Littell	395977002	1999	1
Strategies for Test Preparation(McDougal Littell	618202846		1

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Document-Based Questions Strategies and Practice: World History and World Geography	618451765		1
Case Studies: Modern World History	395938325		1
Case Studies: Teacher's Manual	395938333	1999	1
Telescoping the Times: Modern World History	395938422	1999	1
Formal Assessment: Modern World History	395938392	1999	1
Alternate Assessment: Modern World History	395938406	1999	1
Geography Skills and Outline Maps	395938449	1999	1
World History Patterns of Interaction Workbook answer key	618409947		1
Modern World History: Two- Page Daily Lesson Plans for each Section in the Textbook	618573410		2
Modern World History: Specific Content Review and Practice for Grade 10 California Con tent Standards	618577084		2
Modern World History: Specific Content Review and Practice for Grade 10 California Con tent Standards: Teacher's Edition	618582770		2
Modern World History: Content Review and Skills Instruction	618577092		2
Modern World History: Content Review and Skills Instruction	618577092		2
Modern World History: Practical Techniques for Im proving Content Comprehen sion for English Learners	618577114		3
Modern World History Access for Students Acquiring English :Spanish Translations	395938430	1999	2
Modern World History: Warm- up Transparencies	395948886	1999	2
Modern World History: Read ing Study Guide Spanish Translation	395942063	1999	2
World History: Multi-Language Glossary	618454950		2

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World History: Geography Transparencies	618409297		3
World History: Critical Thinking Transparencies	61840922x		2
Modern World History: In- Depth Resources: Unit 5 Perspectives on the Present	395938384	1999	1
World History: Modified Lesson Plans for English Learners	618454926		1
Science Interactions	28261070	1993	1
Science Interactions: Teacher Classroom resources		1993	1

G. Authorization for Sale of Obsolete Equipment, Appendix C

Education Code §17545 allows the district to sell personal property that is no longer necessary or suitable for school use. The district administration is requesting authorization to conduct a public auction through the internet at *interschola.com* to sell equipment that is obsolete, surplus or damaged beyond repair to the highest responsible bidder.

The obsolete equipment is listed in Appendix C. Each school and program will have an opportunity to request surplus property from the list. Notices of items for sale are posted at all district sites, on the internet at www.interschola.com or www.publicsurplus.com and e-mailed to all staff.

H. Third Quarter Progress Report for Santa Maria Joint Union High School District (Appendix D)

As part of our District's Corrective Action under Program Improvement, attached is the Third Quarterly Report submitted to the State Board of Education and the California Department of Education. As noted in the report, our District is making good progress in addressing the goals and objectives in our LEAP and Title III Improvement Plans.

I. Attendance Reports

Ms. Diane Bennett, Assistant Superintendent of Business Services, will be available to answer questions regarding the seventh month attendance report presented on page 14.

J. Facilities Report, Appendix B

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X. Open Session Public Comments

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed three minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

XI. Items not on the Agenda

Note: The law generally prohibits the Board from discussing items not on the agenda. Under limited circumstances, the Board may discuss and act on items not on the agenda if they involve an emergency affecting safety of persons or property, or a work stoppage, or if the need to act came to the attention of the District too late to include on the posted agenda.

XII. Next Meeting Date

Unless otherwise announced, the next regular meeting will be held on May 18, 2011, with a closed session at 5:30 p.m. and open session at 6:30 p.m. at the Santa Maria Joint Union High School District Support Services Center at 2560 Skyway Drive, Santa Maria, CA 93455.

XIII. Adjourn

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
MONTHLY REPORT OF ATTENDANCE
SEVENTH MONTH OF 2010-11

January 31, 2011 through February 22, 2011

	Seventh Month 2009-10			Seventh Month 2010-11			Accumulated ADA				Increase @ 1.506% Y-T-D PROJECTED ADA	Difference between Projected Y-T-D ADA & Actual ADA
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Prior Year		Current Year			
							ADA % to CBEDS	ADA	ADA % to CBEDS	ADA		
ERNEST RIGHETTI HIGH												
Regular	2050	1974.18	96.0%	2031	1934.71	94.8%		1989.16		2011.09		
Special Education	86	81.76	95.8%	89	86.00	95.0%		84.71		89.35		
Independent Study	0	0.00	---	10	6.76	71.4%		0.00		3.73		
Home and Hospital-Reg Ed	6	4.53	---	6	6.82	---		2.65		6.87		
Home and Hospital-Spec Ed	2	1.29	---	4	2.35	---		0.56		2.27		
TOTAL RIGHETTI	2144	2061.76	96.0%	2140	2036.65	94.8%	95.3%	2077.09	94.6%	2113.32		
SANTA MARIA HIGH												
Regular	2092	2014.12	95.7%	2116	2006.35	94.7%		2074.65		2056.12		
Special Education	100	92.35	92.0%	93	83.29	90.8%		89.08		84.96		
Independent Study	0	0.00	---	100	75.00	78.1%		0.00		48.81		
Home and Hospital-Reg Ed	7	7.24	---	3	2.94	---		6.13		3.24		
Home and Hospital-Spec Ed	2	0.71	---	1	1.00	---		0.50		0.36		
TOTAL SANTA MARIA	2201	2114.41	95.5%	2313	2168.59	94.6%	93.6%	2170.36	95.7%	2193.50		
PIONEER VALLEY HIGH												
Regular	2291	2222.59	96.5%	2322	2247.59	96.6%		2273.79		2305.95		
Special Education	169	158.35	93.4%	135	129.29	95.2%		165.71		137.81		
Independent Study	0	0.00	---	94	53.82	58.7%		0.00		33.68		
Home and Hospital-Reg Ed	5	3.29	---	10	9.47	---		3.12		6.83		
Home and Hospital-Spec Ed	1	0.53	---	2	1.94	---		2.35		1.28		
TOTAL PIONEER VALLEY	2466	2384.76	96.3%	2563	2442.12	96.5%	95.1%	2444.97	97.2%	2485.56		
DISTRICT SPECIAL ED TRANSITION	12	10.82	90.2%	9	8.76	97.4%		11.15		8.89		
ALTERNATIVE EDUCATION												
Delta Continuation	203	158.39	76.8%	325	240.82	74.6%		169.84		236.88		
Delta Independent Study	0	0.00	---	31	22.13	72.5%		0.00		19.13		
12 + Reg Ed DHS	0	0.00	---	16	9.37	54.6%		0.00		19.48		
Home & Hospital Reg Ed	1	0.00	---	0	0.00	---		0.00		0.00		
12 + Ind Study Prog PVHS	0	0.00	---	7	6.12	75.4%		0.00		7.20		
12 + Ind Study Prog SMHS	0	0.00	---	19	13.18	68.5%		0.00		14.12		
12 + Ind Study Prog RHS	0	0.00	---	5	1.41	28.2%		0.00		3.92		
12 + Ind Study Prog DHS	0	0.00	---	18	12.84	65.7%		0.00		12.44		
Freshman Prep	0	0.00	---	59	58.50	98.0%		0.00		65.18		
Reach Program	0	0.00	---	24	18.49	86.1%		0.00		20.64		
Home School @ Library Program	56	52.47	91.3%	55	50.41	92.3%		48.60		46.58		
Independent Study-All Programs	329	228.18	69.4%	NOW SEPARATED BY SITE, SEE ABOVE				209.50		0.00		
TOTAL ALTERNATIVE EDUCATION	589	439.09	75.2%	559	433.27	77.5%		427.94		445.57		
TOTAL HIGH SCHOOL DISTRICT	7412	7010.85	94.5%	7584	7089.39	93.5%	93.3%	7141.63		7246.84	7249	(2)

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

April 13, 2011

CERTIFICATED PERSONNEL ACTIONS

Name	Action	Assignment	Status	Location	Effec. Dates	Salary	FTE
	Retire	Principal	Permanent	PVHS	6/30/2011	Mgmt	1.00
	Revised Position/Title	DHS Principal/EL Coordinator	Permanent	DHS	7/1/2011	Mgmt.	1.00
	Transfer	Assistant Principal	Permanent	PVHS	7/1/2011	Mgmt.	1.00
	Reassign	Director/Learning Center	Permanent	Learning Center	7/1/2011	Mgmt	1.00
	Reassign	Activities Director	Permanent	PVHS	2011/12	IV, 15	1.00
	Employ	Psychologist	Temporary	SMHS/RHS	2011/12	TBD	1.00
	Employ	Asst. Supt/Curriculum & Instruction	Permanent	District	7/1/11 - 6/30/13	Mgmt.	1.00
	Employ	Special Education	Permanent	SMHS	8/13/2011	TBD	1.00
	Employ	Superintendent	Permanent	District	7/1/12 - 6/30/13	Mgmt.	1.00
	Employ	Special Education	Permanent	RHS	2011/12	TBD	1.00
	Resign	Mathematics	Probationary 2	SMHS	6/10/2011	V, 4	1.00
	Resign	Physical Education	Permanent	PVHS	6/30/2011	III, 9	1.00
	Resign	English	Permanent	PVHS	6/10/2011	V, 7	1.00
	Retire	Retirement incentive	Permanent	SMHS	4/30/2011	\$500	1.00
	Retire	Retirement incentive	Permanent	SMHS	4/29/2011	\$500	1.00
	Retire	Retirement incentive	Permanent	SMHS	4/30/2011	\$500	1.00
	Retire	Retirement incentive	Permanent	SMHS	4/30/2011	\$500	1.00
	Retire	Retirement incentive	Permanent	SMHS	4/30/2011	\$500	1.00
	Retire	Retirement incentive	Permanent	SMHS	4/30/2011	\$500	1.00
	Retire	Retirement incentive	Permanent	PVHS	4/30/2011	\$500	1.00
	Retire	Retirement incentive	Permanent	SMHS	4/30/2011	\$500	1.00
	Retire	Retirement incentive	Permanent	RHS	4/30/2011	\$500	1.00
	Retire	Retirement incentive	Permanent	RHS	4/30/2011	\$500	1.00
	Retire	Retirement incentive	Permanent	DO	4/30/2011	\$500	1.00
	Retire	Retirement incentive	Permanent	SMHS	4/30/2011	\$500	1.00
	Retire	Retirement incentive	Permanent	PVHS	4/30/2011	\$500	1.00
	Retire	Retirement incentive	Permanent	SMHS	4/30/2011	\$500	1.00
	Retire	Retirement incentive	Permanent	SMHS	4/30/2011	\$500	1.00
	Unpaid LOA	English	Permanent	PVHS	2011/12	IV, 7	0.33
	Unpaid LOA	Social Science	Permanent	SMHS	2011/12	V, 5	0.33
	Unpaid LOA	Special Education	Permanent	PVHS	2011/12	V, 8	1.00
	Unpaid LOA	Home Economics	Permanent	SMHS	2011/12	IV, 14	0.33
	Unpaid LOA	Mathematics	Permanent	RHS	2011/12	V, 21	0.20
	Unpaid LOA	Physical Education	Permanent	PVHS	2011/12	IV, 5	0.33
	Unpaid LOA	Social Science	Permanent	RHS	2011/12	V, 19	0.40
	Unpaid LOA	Physical Education	Permanent	PVHS	2011/12	V, 10	0.33

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

CLASSIFIED PERSONNEL ACTIONS

Name	Action	Assignment	Site	Effective	Pay Rate	Hours
	Resign	Health Technician	SMHS	03/26/11	20/A	7.5
	Resign	Food Service Worker I	PVHS	04/01/11	9/D	2
	Promote	Grounds Maintenance I	SMHS	03/21/11	15/E	8
	Employ	Bus Driver	DO	03/10/11	18/A	4
	Re-Employ	Library Assistant	SMHS	03/14/11	14/E	7.5
	Employ	Bus Driver	DO	03/10/11	18/A	4
	Employ	Bus Driver	DO	03/10/11	18/A	4
	Retire	Custodian	RHS	05/31/11	14/E	8
	Employ	Instructional Asst/Spec Ed II	PVHS	03/16/11	15/E	6
	Transfer	Custodian/Grounds I	PVHS to SMHS	03/21/11	14/15/E	8
	Transfer	Grounds Maintenance I	SMHS to PVHS	03/21/11	15/E	8
	Re-Employ	Library Assistant	RHS	03/14/11	14/B	6
	Employ	Electrician	SMHS	03/21/11	28/A	8
	Resign	Food Service Lead	PVHS	03/16/11	23/E	8

COACHING PERSONNEL ACTIONS

Name	Action	Assignment	Sport	Site	Season	DO Stipend	ASB Stipend
	Revise stipend	Asst. Varsity	Girls Swimming	RHS	Spring 2011		\$447.95
	Revise stipend	Asst. Varsity	Girls Swimming	RHS	Spring 2011		\$907.00
	Revise stipend	Asst.	Girls Swimming	RHS	Spring 2011		\$456.33
	Revise stipend	Asst.	Girls Swimming	RHS	Spring 2011	\$375.00	\$114.08
	Revise stipend	Asst. Varsity	Track	RHS	Spring 2011	\$1,400.00	
	Cancel stipend	Asst. JV	Track	RHS	Spring 2011	\$0.00	
		Asst. Varsity	Track	SMHS	Spring 2011	\$1,249.00	

Appendix B
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
FACILITIES REPORT
March 2011

1. Delta High School Construction Projects

C2004 DHS Continuation School Replacement – WWCOT Architects

- Phase 2 work performed this period includes lawn irrigation, sod installation, and landscaping. Work related to sidewalks and pathways is being added and will be performed as weather permits during April.
- Phase 2 project substantial completion is now anticipated to occur during April 2011 pending completion of remaining landscaping and sidewalk work.

2. Ernest Righetti High School Construction Projects

C2004 ERHS Administration Building Renovation – Westberg + White Architects

- The initial punch walk occurred March 15th. The contractor is completing cabinet and initial punch list work. A final walk is pending completion of cabinet and touchup work.
- The project anticipated substantial completion date is now expected in mid April 2011 pending the completion of punch list work.

3. Santa Maria High School Construction Projects

C2004 SMHS New Pool – Rachlin Architects

- Request for bids were issued February 28, 2011 with the bid opening currently scheduled for April 4, 2011.
- The project is estimated to complete May 5, 2012.

SMHS 4 Portables South Campus Relocation – Rachlin Architects

- Document and plan reviews continue for the relocation of 4 portables in preparation for construction on the New Pool project.
- The bid period is now expected to commence in May with issuance of contracts in June. Site work is expected to be completed during summer break.

C2004 SMHS Ethel Pope Auditorium Renovation – Rachlin Architects

- On March 7, 2011 at a Special Board Meeting, the Board determined the Ethel Pope Auditorium reconstruction project should remain on hold to allow for the continued availability of an operating performing arts facility in the district during the development and construction of a secondary facility.

C2004 SMHS New Classroom Building at Broadway – Rachlin Architects

- At the March 7, 2011 Special Board Meeting, the Board approved the continuation of project activities for a new two story classroom building on the Broadway side of campus.
- A series of meetings to revisit initial designs and needs will be scheduled with the Architect and site staff over the next few months.

SMHS 6 Portables at Lincoln Street – Westberg + White Architects

- The 4 portables purchased from Glendale Unified School District are being relocated to the site in preparation for construction, which is scheduled to begin in June 2011.
- A request for bid was issued March 3, 2011 with the bid opening currently scheduled for April 6, 2011.

4. Pioneer Valley High School Construction Projects

PVHS Remediation Phase 2: Building E, H, G, F, & J – Westberg + White Architects

- Three bids were received on March 15, 2011. DJM Construction's bid of \$673,337 was identified as the apparent low bid. The results of the bid were presented to the Board in a special meeting March 24, 2011.
- Construction is expected to start June 13 and complete August 5, 2011 in time for the start of school.

PVHS Remediation HVAC System Installation – Westberg + White Architects

- Following two evaluation periods, data analysis revealed that classroom CO2 levels can be controlled using existing fans and economizers. A quote is currently being prepared to install CO2 monitors, new unitary controllers, and energy management field controllers to be installed during the summer break.
- It appears that additional powered exhausters, high static fans, and upgraded economizers will not be needed to maintain acceptable CO2 levels.

PVHS Performing Arts Building – Architect to Be Determined

- At the March 7, 2011 Special Board Meeting, the Board approved the initiation of project development activities for a new performing art facility.
- District Facilities department is developing a Request for Proposals for Architectural Services and an estimated timeline.

5. New Small School

C2004 New Small High School CTE Component – Architect to Be Determined

- At the March 7, 2011 Special Board Meeting, the Board approved the initiation of project development activities for a new small school.
- District Facilities department continues with site reviews and development of a Request for Proposals for Architectural Services.

REGULAR MEETING

April 13, 2011

Maintenance & Operations

PVHS

- Repaired sprinklers in the planters.
- Prepared stadium for track and field season.
- Relocated the concession trailer from the football stadium to the baseball field.
- Transported feral cats for spay and neutering.
- Assisted with March School Board meeting awards presentation.
- Revised electrical and communications connections for a new nurse's desk.
- Repaired the wind screens at the baseball field.
- Fertilized all campus lawns.
- Assisted with logistics of book fair book delivery.
- Changed thermostats and clocks for spring time change.
- Setup for CAHSEE testing.
- Setup for several special events: end of season banquets, cheer competition, winter dance, youth in harmony festival, 8th grade registration, student assistance night, Fighting Back Santa Maria.
- Participated in the school lockdown drill.
- Replaced the security mirror in the library.
- Lubricated all exterior gates.
- Relocated the computer projector in room 628 to accommodate a new SmartBoard.
- Preventive work order hours – 39
- Routine work order hours - 81
- Total work orders completed – 112
- Event setup hours – 265

RHS / DHS

- Upgrading the front landscape of the campus. Installed mulch and decomposed granite in high traffic areas.
- Repaired the drive gate at the Bradley Road portable classrooms.
- Project in progress – numbering all gates for student safety.
- Painted the portable classrooms near the outside basketball courts.
- Patched holes and repainted in the boys' locker room.
- Installed computer projectors in three classrooms.
- Prepared stadium for track and field season.
- Investigated power needs for upcoming computer projector / SmartBoard installation.
- Changed thermostats and clocks for spring time change.
- Setup for CAHSEE testing.
- Setup for several special events: 8th grade Warrior Welcome
- DHS – Setup MSDS and custodial operations manual
- Preventive work order hours – 4
- Routine work order hours - 33
- Total work orders completed – 60
- Event setup hours - 105

REGULAR MEETING

April 13, 2011

SMHS

- Prepared stadium for track and field season.
- Tested baseball scoreboard operation.
- Transported obsolete books to Support Services Center for disposition.
- Installed a SmartBoard in room 903 at the Learning Center.
- Installed a new security camera system in the Agriculture Science Building. This will be monitored by the Ag Science teachers.
- Painted the lifts in the Auto Shop.
- Repaired a door in the small gymnasium.
- Performed annual test of backflow devices.
- Inspected and repaired seating in Ethel Pope Auditorium.
- Trained with Johnson Controls Energy Management System technician.
- Cleaned in ground electrical and communications boxes in preparation for new portable classrooms installation at the Learning Center.
- Assembled new bleachers for the baseball field.
- Changed thermostats and clocks for spring time change.
- Setup for CAHSEE testing.
- Setup for several special events: 34 total events including career faire, blood drive, multiple banquets, SBBC graduation, and drama performances.
- Preventive work order hours – 74
- Routine work order hours - 75
- Total work orders completed – 166
- Event setup hours – 147

Graffiti & Vandalism

- **RHS** \$ 800
- **DHS** \$ 300
- **SMHS** \$ 1,400
- **PVHS** \$ 200

Reese Thompson
Director – Facilities and Operations

Photo Gallery



Righetti Administration Guidance Lobby with Architectural Ceiling



Righetti High Administration Conference Room



Delta High Existing Lunch Shelter & New Lawn

**Obsolete Equipment
Appendix C
4/13/2011 Board Meeting**

Tag #	Group	Description	Serial #
255	Maint/Ops	Clark Fork-lift, gasoline engine, model #C500Y45	Y355-598-4323
183	Maint/Ops	1984 Nissan P/U, License #469177	1N6ND02S8EW007529
304	Maint/Ops	1993 Kiefer Dump Trailer, License #914352	1DVDD1028PA000912
N/A	Maint/Ops	Misc. Van Seats Removed from Carpet Vans	N/A
336	Maint/Ops	1994 Club Car Golf Cart	A9427-385897
N/A	Home Econ.	Lot of 12 Sewing Machine Tables	N/A
12768	Music	Brambach Baby Grand Piano	N/A

Sort Dates: N/A, all materials listed not in purchasing database

APPENDIX D

Board Policies for Approval April 13, 2011 Board Meeting	
POLICY NUMBER	DESCRIPTION
AR 5121 (AR revised)	<u>Grades/Evaluation Of Student Achievement</u> : Effective starting with the Class of 2011, when a student repeats a course in order to raise his/her grade, both grades received shall be entered on the student's transcript. Repeated courses must be the same course. If a student is repeating a course previously taken, the higher of the two grades will be applied to the course and elective course credit will be given to lower grade attempt provided that it was a passing grade. The repeated course should be averaged along with all of the courses during the grading period.
BP/AR 5145.7	<u>Sexual Harassment</u> : Revised to reflect court decision which details the standards for determining district liability for sexual harassment under state law. Timelines for complaint investigation moved to the regulation. Regulation contains a revised site-level complaint process/grievance procedure to reflect guidance from the US Department of Education Office for Civil Rights, including timelines for completing various steps in the investigative process, interim measures to be taken by the district pending the results of the investigation, optional mediation in cases of student-to-student harassment, and items to be included in the written report on the findings of the investigation.

Students

AR 5121(a)

Grades/Evaluation of Student Achievement

Grades for achievement shall be reported each marking period as follows:

A	(90-100%)	Outstanding Achievement	4.0 grade point
B	(80-89%)	Above Average Achievement	3.0 grade points
C	(70-79%)	Average Achievement	2.0 grade points
D	(60-69%)	Below Average Achievement	1.0 grade points
F	(0-59%)	Little or No Achievement	0 grade points
I		Incomplete	0 grade points

Whenever it becomes evident to a teacher that a student is in danger of failing a course, the teacher shall arrange a conference with the student's parent/guardian or send the parent/guardian a written report. (Education Code 49067)

(cf. 5123 - Promotion/Acceleration/Retention)
(cf. 5124 - Communication with Parents/Guardians)

An incomplete is given only when a student's work is not finished because of illness or other excused absence. If not made up within six weeks, the incomplete will become an F.

Plus and minus signs may be used at the option of the teacher.

No grade of a student participating in a physical education class may be adversely affected due to the fact that the student, because of circumstances beyond his/her control, does not wear standardized physical education apparel. (Education Code 49066)

Student performance in high school physical education courses shall be based upon evaluation of the student's individual progress, attainment of goals in each instructional area, tests designed to determine skill and knowledge, and physical performance tests.

(cf. 6142.7 - Physical Education)

Students in grades 9 through 12 must earn at least a 2.0 or C grade point average in order to participate in extra-cocurricular activities.

(cf. 6145 - Extracurricular and Cocurricular Activities)

Grades for Citizenship and Effort

Grades for citizenship and effort may be reported each marking period as follows:

O	Outstanding
S	Satisfactory

N Needs Improvement

(cf. 5125 - Student Records)

Repeating Classes

With the approval of the principal or designee, a student may repeat a course in order to raise his/her grade. Both grades received shall be entered on the student's transcript. Repeated courses must be the same course. If a student is repeating a course previously taken, the higher of the two grades will be applied to the course and elective course credit will be given to lower grade attempt provided it was a passing grade. The repeated course should be averaged along with all of the courses during the grading.

Teachers are encouraged to allow for trends in the quality of student work. When a student finishes a grading period doing high quality work which requires skills acquired throughout the grading period, low grades at the beginning of the grading period need not diminish the appropriate evaluation of the student's achievement. Similarly, high grades at the beginning need not compensate for a downward trend in achievement.

Criteria for determining grades for achievement may include but are not limited to:

1. Preparation of assignments, including accuracy, legibility and promptness
2. Contribution to classroom discussions
3. Demonstrated understanding of concepts in tests
4. Application of skills and principles to new situations
5. Organization and presentation of written and oral reports
6. Originality and reasoning ability when working through problems

Honor Roll

Each school shall post an Honor Roll. All courses except Pass/Fail shall be counted in computing eligibility for the Honor Roll. To qualify for the Honor Roll, a student must receive no current grade below a C and have a grade point average of 3.8 or better.

Advanced Placement/Honors Courses

All advanced placement and honors courses must be approved by the University of California and listed on the A-G approval list before assigning weighted credit.

AR 5121(c)

The district wishes to encourage students to take advanced placement and honors courses in academic subjects. Because of the extra work involved, the evaluation system shall be weighted for all University of California approved classes to reflect the more rigorous nature of these courses. Grades received in these courses will be counted on the following scale:

A = 5 points
B = 4 points
C = 3 points
D = 1 point
F = 0

Weighted grades will only be given for 10, 11, and 12 for U.C.-approved AP and honors classes.

Repeated Classes

With the approval of the principal or designee, a student may repeat a course in order to raise his/her grade. The student shall receive credit only for taking the course once.

The highest grade received will be the permanent grade on the student's transcript.

Withdrawal from Classes

Santa Maria and Pioneer Valley High Schools:

A student who drops a course during the first ten school days of the semester may do so without any entry on his/her permanent record card. A student who drops a course after ten school days shall receive an F grade on his/her permanent record, unless otherwise decided by the principal or designee because of extenuating circumstances.

Righetti High School:

A student who drops a course during the first 20 school days of the semester may do so without any entry on his/her permanent record card. A student who drops a course after 20 school days shall receive an F grade on his/her permanent record, unless otherwise decided by the principal or designee because of extenuating circumstances.

Unexcused Absences:

When an unexcused absence occurs, the student and parent/guardian shall be notified and informed of the district's policy regarding excessive unexcused absences. The student and parent/guardian shall have a reasonable opportunity to explain the absence. (Education Code 49067)

AR 5121(d)

If the absence is not verified as excusable within 3 days, it shall be recorded as unexcused. The person receiving any explanation of the absence by the parent/guardian shall make a record of this explanation and the date when it was given.

Grades for a student in foster care shall not be lowered if the student is absent from school due to either of the following circumstances: (Education Code 49069.5)

1. A decision by a court or placement agency to change the student's placement, in which case the student's grades and credits shall be calculated as of the date the student left school.
2. A verified court appearance or related court-ordered activity.

Regulation Approved: April 13, 2011	SMJUHSD Santa Maria, California
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Sexual Harassment

The Board of Education is committed to maintaining an educational environment that is free from harassment and discrimination. The Board prohibits sexual harassment of students by other students, employees, or other persons, at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against persons who complain, testify, assist, or otherwise participate in district complaint processes.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate instruction and information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex
2. A clear message that students do not have to endure sexual harassment
3. Encouragement to report observed instances of sexual harassment, even where the victim of the harassment has not complained
4. Information about the district's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made

(cf. 5131.5 - Vandalism and Graffiti)

(cf. 5137 - Positive School Climate)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

Complaint Process

Any student who feels that he/she is being or has been sexually harassed by a school employee, another student, or a non-employee on school grounds or at a school-related activity (e.g., a visiting athlete or coach) shall immediately contact his/her teacher or any other employee. An employee who receives such a complaint shall report it in accordance with administrative regulation.

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

The Superintendent or designee shall ensure that any complaints regarding sexual harassment are immediately investigated in accordance with administrative regulation. When the Superintendent or designee has determined that harassment has occurred, he/she shall take prompt, appropriate action to end the harassment and to address its effects on the victim.

Disciplinary Actions

Any student who engages in sexual harassment of anyone at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

(cf. 5131 - Conduct)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Confidentiality and Record-Keeping

All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action. (5 CCR 4964)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in the schools.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

48900 Grounds for suspension or expulsion

48900.2 Additional grounds for suspension or expulsion; sexual harassment

48904 Liability of parent/guardian for willful student misconduct

48980 Notice at beginning of term

CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships

1714.1 Liability of parents/guardians for willful misconduct of minor

GOVERNMENT CODE

12950.1 Sexual harassment training

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform Complaint Procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1681-1688 Title IX, discrimination

UNITED STATES CODE, TITLE 42

1983 Civil action for deprivation of rights

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

CODE OF FEDERAL REGULATIONS, TITLE 34

106.1-106.71 Nondiscrimination on the basis of sex in education programs

COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003, 9th Cir.) 324 F.3d 1130

Reese v. Jefferson School District, (2001, 9th Cir.) 208 F.3d 736

Davis v. Monroe County Board of Education, (1999) 526 U.S. 629

Gebser v. Lago Vista Independent School District, (1998) 524 U.S. 274

Oona by Kate S. v. McCaffrey, (1998, 9th Cir.) 143 F.3d 473

Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447

Management Resources:

OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Sexual Harassment: It's Not Academic, September 2008

Revised Sexual Harassment Guidance, January 2001

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/index.html>

Sexual Harassment

Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature made against another person of the same or opposite sex in the educational setting, when made on the basis of sex and under any of the following conditions: (Education Code 212.5; 5 CCR 4916)

1. Submission to the conduct is explicitly or implicitly made a term or condition of a student's academic status or progress
2. Submission to or rejection of the conduct by a student is used as the basis for academic decisions affecting the student
3. The conduct has the purpose or effect of having a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment
4. Submission to or rejection of the conduct by the student is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at or through any district program or activity

Examples of types of conduct which are prohibited in the district and which may constitute sexual harassment include, but are not limited to:

1. Unwelcome leering, sexual flirtations, or propositions
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions
3. Graphic verbal comments about an individual's body or overly personal conversation
4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, obscene gestures, or computer-generated images of a sexual nature
5. Spreading sexual rumors
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class
7. Massaging, grabbing, fondling, stroking, or brushing the body
8. Touching an individual's body or clothes in a sexual way
9. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex
10. Displaying sexually suggestive objects

School-Level Complaint Process/Grievance Procedure

1. **Notice and Receipt of Complaint:** Any student who believes he/she has been subjected to sexual harassment or who has witnessed sexual harassment may file a complaint with any school employee. Within 24 hours of receiving a complaint, the school employee shall report it to the district Coordinator for Nondiscrimination/Principal. In addition, any school employee who observes any incident of sexual harassment involving a student shall, within 24 hours, report this observation to the Coordinator/Principal, whether or not the victim files a complaint.

In any case of sexual harassment involving the Coordinator/Principal to whom the complaint would ordinarily be made, the employee who receives the student's report or who observes the incident shall instead report to the Superintendent or designee.

2. **Initiation of Investigation:** The Coordinator/Principal shall initiate an impartial investigation of an allegation of sexual harassment within five school days of receiving notice of the harassing behavior, regardless of whether a formal complaint has been filed. The district shall be considered to have "notice" of the need for an investigation upon receipt of information from a student who believes he/she has been subjected to harassment, the student's parent/guardian, an employee who received a complaint from a student, or any employee or student who witnessed the behavior.

If the Coordinator/Principal receives an anonymous complaint or media report about alleged sexual harassment, he/she shall consider the specificity and reliability of the information, the seriousness of the alleged incident, and whether any individuals can be identified who were subjected to the alleged harassment in determining whether it is reasonable to pursue an investigation.

3. **Initial Interview with Student:** When a student or parent/guardian has complained or provided information about sexual harassment, the Coordinator/Principal shall describe the district's grievance procedure and discuss what actions are being sought by the student in response to the complaint. The student who is complaining shall have an opportunity to describe the incident, identify witnesses who may have relevant information, provide other evidence of the harassment, and put his/her complaint in writing. If the student requests confidentiality, he/she shall be informed that such a request may limit the district's ability to investigate.

4. **Investigation Process:** The Coordinator/Principal shall keep the complaint and allegation confidential, except as necessary to carry out the investigation or take other subsequent necessary action. (5 CCR 4964)

The Coordinator/Principal shall interview individuals who are relevant to the investigation, including, but not limited to, the student who is complaining, the person accused of harassment, anyone who witnessed the reported harassment, and anyone mentioned as having relevant information. The Coordinator/Principal may take other steps such as reviewing any records, notes, or statements related to the harassment or visiting the location where the harassment is alleged to have taken place.

When necessary to carry out his/her investigation or to protect student safety, the Coordinator/Principal also may discuss the complaint with the Superintendent or designee, the parent/guardian of the student who complained, the parent/guardian of the alleged harasser if the alleged harasser is a student, a teacher or staff member whose knowledge of the students involved may help in determining who is telling the truth, law enforcement and/or child protective services, and district legal counsel or the district's risk manager.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

5. **Interim Measures:** The Coordinator/Principal shall determine whether interim measures are necessary during and pending the results of the investigation, such as placing students in separate classes or transferring a student to a class taught by a different teacher.

6. **Optional Mediation:** In cases of student-to-student harassment, when the student who complained and the alleged harasser so agree, the Coordinator/Principal may arrange for them to resolve the complaint informally with the help of a counselor, teacher, administrator, or trained mediator. The student who complained shall never be asked to work out the problem directly with the accused person unless such help is provided and both parties agree, and he/she shall be advised of the right to end the informal process at any time.

7. **Factors in Reaching a Determination:** In reaching a decision about the complaint, the Coordinator/Principal may take into account:

- a. Statements made by the persons identified above
- b. The details and consistency of each person's account
- c. Evidence of how the complaining student reacted to the incident
- d. Evidence of any past instances of harassment by the alleged harasser
- e. Evidence of any past harassment complaints that were found to be untrue

8. **To judge the severity of the harassment,** the Coordinator/Principal may take into consideration:

- a. How the misconduct affected one or more students' education
- b. The type, frequency, and duration of the misconduct
- c. The identity, age, and sex of the harasser and the student who complained, and the relationship between them
- d. The number of persons engaged in the harassing conduct and at whom the harassment was directed

- e. The size of the school, location of the incidents, and context in which they occurred
 - f. Other incidents at the school involving different students
9. Written Report on Findings and Follow-Up: No more than 30 days after receiving the complaint, the Coordinator/Principal shall conclude the investigation and prepare a written report of his/her findings. This timeline may be extended for good cause. If an extension is needed, the Coordinator/Principal shall notify the student who complained and explain the reasons for the extension.

The report shall include the decision and the reasons for the decision and shall summarize the steps taken during the investigation. If sexual harassment occurred, the report shall also include any corrective actions that have or will be taken to address the harassment and prevent any retaliation or further harassment. This report shall be presented to the student who complained, the person accused, the parents/guardians of the student who complained and the student who was accused, and the Superintendent or designee.

In addition, the Coordinator/Principal shall ensure that the harassed student and his/her parent/guardian are informed of the procedures for reporting any subsequent problems. The Coordinator/Principal shall also make follow-up inquiries to see if there have been any new incidents or retaliation and shall keep a record of this information.

Enforcement of District Policy

The Superintendent or designee shall take appropriate actions to reinforce the district's sexual harassment policy. As needed, these actions may include any of the following:

1. Removing vulgar or offending graffiti

(cf. 5131.5 - Vandalism and Graffiti)

2. Providing training to students, staff, and parents/guardians about how to recognize harassment and how to respond

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

3. Disseminating and/or summarizing the district's policy and regulation regarding sexual harassment

4. Consistent with the laws regarding the confidentiality of student and personnel records, communicating the school's response to parents/guardians and the community

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

5. Taking appropriate disciplinary action

In addition, disciplinary measures may be taken against any person who is found to have made a complaint of sexual harassment which he/she knew was not true.

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Notifications

A copy of the district's sexual harassment policy and regulation shall:

1. Be included in the notifications that are sent to parents/guardians at the beginning of each school year (Education Code 48980; 5 CCR 4917)

(cf. 5145.6 - Parental Notifications)

2. Be displayed in a prominent location in the main administrative building or other area where notices of district rules, regulations, procedures, and standards of conduct are posted (Education Code 231.5)

3. Be provided as part of any orientation program conducted for new students at the beginning of each quarter, semester, or summer session (Education Code 231.5)

4. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct (Education Code 231.5)

5. Be included in the student handbook

**REGULAR MEETING
APRIL 13, 2011**

APPENDIX E

**Public Disclosure
of
Collective Bargaining Agreement
with Certificated Unit**

**Santa Barbara County Education Office
School Business Advisory Services**

**PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449**

Name of School District:	SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
Name of Bargaining Unit:	SMJUHSD FACULTY ASSOCIATION
Certificated, Classified, Other:	CERTIFICATED

The proposed agreement covers the period beginning: April 1, 2011 and ending: June 30, 2011
(date) (date)

The Governing Board will act upon this agreement on: April 13, 2011
(date)

A. Proposed Change in Compensation

Compensation All Funds - Combined	Annual Cost Prior to Proposed Agreement FY 2010-11	Fiscal Impact of Proposed Agreement (Complete Years 2 and 3 for multiyear and overlapping agreements only)		
		Year 1 Increase/(Decrease)	Year 2 Increase/(Decrease)	Year 3 Increase/(Decrease)
		FY 2010-11	FY 2011-12	FY 2012-13
1. Salary Schedule Including Step and Column	\$ 23,567,592	\$ 180,326	\$ -	\$ -
		0.77%	0.00%	0.00%
2. Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ 1,188,356	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
Description of other compensation				
3. Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 2,876,641	\$ 20,954	\$ 45,715	\$ 45,715
		0.728%	1.58%	1.55%
4. Health/Welfare Plans	\$ 4,055,711	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
5. Total Compensation Add Items 1 through 4 to equal 5	\$ 31,688,300	\$ 201,280	\$ 45,715	\$ 45,715
		0.635%	0.14%	0.14%
6. Total Number of Represented Employees (Use FTEs if appropriate)	325.10			
7. Total Compensation <u>Average</u> Cost per Employee	\$ 97,472	\$ 619	\$ 141	\$ 141
		0.635%	0.14%	0.14%

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
SMJUHSD FACULTY ASSOCIATION

8. What was the negotiated percentage increase? For example, if the increase in "Year 1" was for less than a year, what is the annualized percentage of that increase for "Year 1"?

The increase is a one-time payment totaling \$201,280. The increase will be paid in amounts equal to employee co-pays for medical insurance beginning in April. There is sufficient funding available to pay 100% of such amounts for the months of April and May; June payments will be prorated amongst unit members in the proportion of their individual co-pay amounts vs. the co-pay amount totals for the unit.

9. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

No

10. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

11. Does this bargaining unit have a negotiated cap for Health and Welfare Yes No

If yes, please describe the cap amount.

District cost/year for full 1.0 FTE capped as follows: Single \$6,306.20; Two Party \$13,038.20; Family \$18,666.20.

B. Proposed negotiated changes in noncompensation items (e.g., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

None

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (e.g., counselors, librarians, custodial staff, etc.)

None

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

None

E. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None

F. Source of Funding for Proposed Agreement:

1. Current Year

Federal JOBS revenues.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

Agreement is only for this year, is not ongoing

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

N/A

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Bargaining Unit:

SMJUHSD FACULTY ASSOCIATION

		Column 1	Column 2	Column 3	Column 4
Object Code		Latest Board- Approved Budget Before Settlement (As of 04/05/2011)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES					
Revenue Limit Sources	8010-8099	\$ 42,299,235			\$ 42,299,235
Federal Revenue	8100-8299	\$ 4,800		\$ -	\$ 4,800
Other State Revenue	8300-8599	\$ 5,014,794		\$ -	\$ 5,014,794
Other Local Revenue	8600-8799	\$ 406,303		\$ -	\$ 406,303
TOTAL REVENUES		\$ 47,725,132		\$ -	\$ 47,725,132
EXPENDITURES					
Certificated Salaries	1000-1999	\$ 22,618,310			\$ 22,618,310
Classified Salaries	2000-2999	\$ 7,658,991			\$ 7,658,991
Employee Benefits	3000-3999	\$ 8,823,238			\$ 8,823,238
Books and Supplies	4000-4999	\$ 2,527,071		\$ -	\$ 2,527,071
Services, Other Operating Expenses	5000-5999	\$ 2,912,887		\$ -	\$ 2,912,887
Capital Outlay	6000-6999	\$ 58,000		\$ -	\$ 58,000
Other Outgo	7100-7299 7400-7499	\$ 57,173		\$ -	\$ 57,173
Indirect/Direct Support Costs	7300-7399	\$ (1,004,181)		\$ -	\$ (1,004,181)
TOTAL EXPENDITURES		\$ 43,651,488	\$ -	\$ -	\$ 43,651,488
OTHER FINANCING SOURCES/USES					
Transfers In and Other Sources	8900-8979	\$ 231,280	\$ -	\$ -	\$ 231,280
Transfers Out and Other Uses	7600-7699	\$ 211,180	\$ -	\$ -	\$ 211,180
Contributions	8980-8999	\$ (4,650,753)			\$ (4,650,753)
OPERATING SURPLUS (DEFICIT)*		\$ (557,009)	\$ -	\$ -	\$ (557,009)
BEGINNING FUND BALANCE					
Prior-Year Adjustments/Restatements	9791 9793/9795	\$ 7,831,952			\$ 7,831,952
ENDING FUND BALANCE		\$ 7,274,942	\$ -	\$ -	\$ 7,274,942
COMPONENTS OF ENDING BALANCE:					
Reserved Amounts	9711-9730	\$ 141,788	\$ -	\$ -	\$ 141,788
Reserved for Economic Uncertainties	9770	\$ 1,946,991	\$ 7,610		\$ 1,954,601
Designated Amounts	9775-9780	\$ 27,714	\$ -	\$ -	\$ 27,714
Undesignated/Unappropriated Amount	9790	\$ 5,158,449	\$ (7,610)	\$ -	\$ 5,150,839

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Bargaining Unit:

SMJUHSD FACULTY ASSOCIATION

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 04/05/2011)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources 8010-8099	\$ 2,218,944		\$ -	\$ 2,218,944
Federal Revenue 8100-8299	\$ 8,902,800			\$ 8,902,800
Other State Revenue 8300-8599	\$ 4,288,098			\$ 4,288,098
Other Local Revenue 8600-8799	\$ 817,460		\$ -	\$ 817,460
TOTAL REVENUES	\$ 16,227,302		\$ -	\$ 16,227,302
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 5,974,145	\$ 180,326		\$ 6,154,471
Classified Salaries 2000-2999	\$ 3,546,110			\$ 3,546,110
Employee Benefits 3000-3999	\$ 2,849,404	\$ 20,954		\$ 2,870,358
Books and Supplies 4000-4999	\$ 3,811,318			\$ 3,811,318
Services, Other Operating Expenses 5000-5999	\$ 3,614,107		\$ -	\$ 3,614,107
Capital Outlay 6000-6999	\$ 404,432		\$ -	\$ 404,432
Other Outgo 7100-7299	\$ -		\$ -	\$ -
7400-7499				
Indirect/Direct Support Costs 7300-7399	\$ 889,846		\$ -	\$ 889,846
TOTAL EXPENDITURES	\$ 21,089,361	\$ 201,280	\$ -	\$ 21,290,641
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ 4,650,753			\$ 4,650,753
OPERATING SURPLUS (DEFICIT)*	\$ (211,306)	\$ (201,280)	\$ -	\$ (412,586)
BEGINNING FUND BALANCE				
9791	\$ 3,795,162			\$ 3,795,162
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 3,583,856	\$ (201,280)	\$ -	\$ 3,382,576
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts 9712-9740	\$ -	\$ -	\$ -	\$ -
Reserved for Economic Uncertainties 9770	\$ -	\$ -	\$ -	\$ -
Designated Amounts 9775-9780	\$ 3,583,856	\$ (201,280)		\$ 3,382,576
Undesignated/Unappropriated Amount 9790	\$ 0	\$ -	\$ -	\$ 0

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Bargaining Unit:

SMJUHSD FACULTY ASSOCIATION

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 04/05/2011)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources 8010-8099	\$ 44,518,179		\$ -	\$ 44,518,179
Federal Revenue 8100-8299	\$ 8,907,600		\$ -	\$ 8,907,600
Other State Revenue 8300-8599	\$ 9,302,892		\$ -	\$ 9,302,892
Other Local Revenue 8600-8799	\$ 1,223,763		\$ -	\$ 1,223,763
TOTAL REVENUES	\$ 63,952,434		\$ -	\$ 63,952,434
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 28,592,454	\$ 180,326	\$ -	\$ 28,772,780
Classified Salaries 2000-2999	\$ 11,205,100	\$ -	\$ -	\$ 11,205,100
Employee Benefits 3000-3999	\$ 11,672,642	\$ 20,954	\$ -	\$ 11,693,596
Books and Supplies 4000-4999	\$ 6,338,389		\$ -	\$ 6,338,389
Services, Other Operating Expenses 5000-5999	\$ 6,526,994		\$ -	\$ 6,526,994
Capital Outlay 6000-6999	\$ 462,432		\$ -	\$ 462,432
Other Outgo 7100-7299 7400-7499	\$ 57,173		\$ -	\$ 57,173
Indirect/Direct Support Costs 7300-7399	\$ (114,335)		\$ -	\$ (114,335)
TOTAL EXPENDITURES	\$ 64,740,849	\$ 201,280	\$ -	\$ 64,942,129
OTHER FINANCING SOURCES/USES				
Transfer In and Other Sources 8900-8979	\$ 231,280	\$ -	\$ -	\$ 231,280
Transfers Out and Other Uses 7600-7699	\$ 211,180	\$ -	\$ -	\$ 211,180
Contributions 8980-8999	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ (768,315)	\$ (201,280)	\$ -	\$ (969,595)
BEGINNING FUND BALANCE				
9791	\$ 11,627,114			\$ 11,627,114
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 10,858,798	\$ (201,280)	\$ -	\$ 10,657,518
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts 9711-9740	\$ 141,788	\$ -	\$ -	\$ 141,788
Reserved for Economic Uncertainties 9770	\$ 1,946,991	\$ 7,610	\$ -	\$ 1,954,601
Designated Amounts 9775-9780	\$ 3,611,570	\$ (201,280)	\$ -	\$ 3,410,290
Undesignated/Unappropriated Amount 9790	\$ 5,158,449	\$ (7,610)	\$ -	\$ 5,150,839

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This certification page must be signed by the district's Superintendent and Chief Business Official at the time of public disclosure and is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. The absence of a certification signature or if "I am unable to certify" is checked should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Official of the Santa Maria Joint Union High School District, hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement during the term of the agreement from April 1, 2011 to June 30, 2011.

Board Actions

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

Budget Adjustment Categories:

Revenues/Other Financing Sources
 Expenditures/Other Financing Uses
 Ending Balance(s) Increase/(Decrease)

	Budget Adjustment Increase/(Decrease)
\$	-
\$	201,280
\$	(201,280)

Subsequent Years

Budget Adjustment Categories:

Revenues/Other Financing Sources
 Expenditures/Other Financing Uses
 Ending Balance(s) Increase/(Decrease)

	Budget Adjustment Increase/(Decrease)
\$	-
\$	-
\$	-

Budget Revisions

If the district does not adopt and submit within 45 days all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim

Assumptions

See attached page for a list of the assumptions upon which this certification is based.

Certifications

I hereby certify I am unable to certify

**District Superintendent
 (Signature)**

Date

I hereby certify I am unable to certify

**Chief Business Official
 (Signature)**

Date

Special Note: The Santa Barbara County Education Office may request additional information, as necessary, to review the district's compliance with requirements.

L. CERTIFICATION NO. 2: GOVERNING BOARD'S APPROVAL OF THE COLLECTIVE BARGAINING AGREEMENT

This certification page must be signed by the President or Clerk of the district's Governing Board at the time of formal board action on the proposed agreement.

In accordance with the requirements of AB 1200 and Government Code Section 3547.5, the information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for approval.

After public disclosure of the major provisions contained in this summary, the Governing Board of the Santa Maria Joint Union High School District, at its meeting on April 13, 2011, took action to approve the proposed agreement with the SMJUHSD Faculty Association Bargaining Unit.

President (or Clerk), Governing Board
(Signature)

Brenda Hoff

Contact Person

Date

805-922-4573 x4403

Phone

Special Note: The Santa Barbara County Education Office may request additional information, as necessary, to review the district's compliance with requirements.