

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

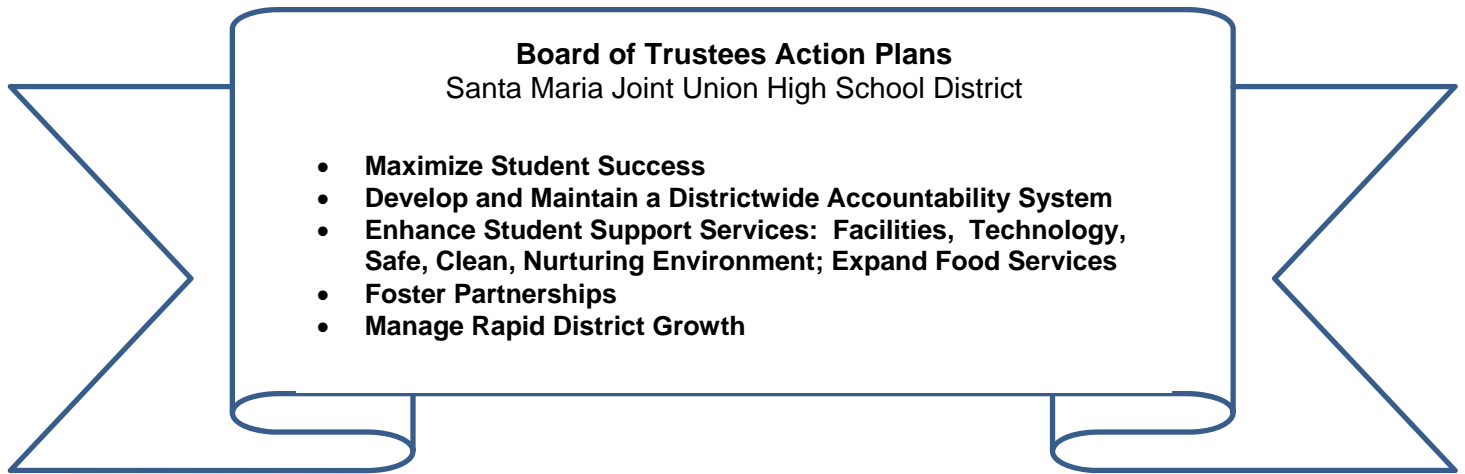
- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Regular Meeting
December 8, 2015**

**Santa Maria Joint Union High School District
2560 Skyway Drive, Santa Maria, California 93455**

5:30 p.m. Closed Session/6:30 p.m. General Session

*The Santa Maria Joint Union High School District mission is,
“We prepare all learners to become productive citizens and college and/or career ready by
providing challenging learning experiences and establishing high expectations for achievement.”*

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.

Individuals who require special accommodation including, but not limited to, American Sign Language Interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable amount of time before the meeting date.

I. OPEN SESSION

A. Call to Order

II. ADJOURN TO CLOSED SESSION

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Certificated and Classified Personnel Actions** – Government Code Section 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. **Appendix A**
- B. Conference with Labor Negotiators** - The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).
- C. Student Matters** – Education Code Sections 35146 & 48918. The Board will review proposed expulsions/suspended expulsion(s) and/or requests for readmission. *NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.*

III. RECONVENE IN OPEN SESSION

A. Call to Order/Flag Salute

IV. ANNOUNCE CLOSED SESSION ACTIONS – Dr. Richardson

V. ORGANIZATION FOR YEAR - DECEMBER, 2015 TO DECEMBER, 2016

A. Approval of President

The Board shall elect a President of the Board of Education.

*** **IT IS RECOMMENDED THAT** the Board of Education approve the President of the Board of Education as presented.

Moved _____ **Second** _____ **Vote** _____

B. Turn over to new President

C. Election of Clerk

*** **IT IS RECOMMENDED THAT** the Board of Education approve the Clerk of the Board of Education as presented.

Moved _____ **Second** _____ **Vote** _____

D. Appointment of Secretary to the Board of Education

*** **IT IS RECOMMENDED THAT** the Board of Education appoint the Secretary to the Board of Education as presented.

Moved _____ **Second** _____ **Vote** _____

E. County Committee on School District Organization

The Board of Education is required to designate the representatives and alternate to elect members of the County Committee on School District Organization. The current representative is Jack Garvin with Diana Perez as alternate.

F. CSBA Delegate Assembly Election

Delegates ensure that the association’s governance structure reflects the interests of school districts and county offices of education throughout the state.

Board members elected to the Delegate Assembly serve a two-year term beginning April 1, 2016 and ending March 31, 2018. The current CSBA Delegate is Jack Garvin.

G. Selection of Meeting Dates and Time and Place for 2016

In order to facilitate payroll requirements and other reporting deadlines, the administration recommends the Board meet each month on the dates listed below. The meetings will be held at 5:30 p.m. (closed meeting) and 6:30 p.m. (open meeting) at the District Support Services Center.

January 12, 2016	May 10, 2016	September 13, 2016
February 9, 2016	June 14, 2016	October 11, 2016
March 8, 2016	June 21, 2016	November 8, 2016
April 12, 2016	July 12, 2016	December 13, 2016
	August 2, 2016	

*** **IT IS RECOMMENDED THAT** the Board of Education approve the proposed dates and times for meetings of the Board of Education.

Moved _____ **Second** _____ **Vote** _____

VI. RECOGNITIONS

A. Recognition of Retirees – Dr. Richardson

Susan Fenton, Olivia Gonzales, Kathleen Hying, Marijane Marshall, Genevieve Tompkins, Jeri Vogt

B. Recognition of Water Polo and Wrestling – Karen Rotondi

VII. REPORTS

A. Student Reports – Sarah Galaciano/SMHS, Connor Roberts/Delta, Joseph Codamos/PVHS, Kyler Corral/ERHS

B. Board Member Reports

VIII. PRESENTATION

A. CFW Bond Survey

IX. Items Scheduled for Action

A. General

1. Board Policies/Administrative Regulations

BP/AR Number	Title/Description
AR 4112.23	Special Education Staff (AR revised) Regulation updated to delete outdated section on "Teachers of Students with Autism" and to update the credentials and added authorizations available from the Commission on Teacher Credentialing which authorize instruction in special education and related services. Regulation also adds material related to the emergency permit for resource specialists, the provisional internship permit and short-term staff permit, credential waivers, qualifications of employees providing related services, professional development, and induction programs.
AR 4119.11 AR 4219.11 AR 4319.11	Sexual Harassment (AR revised) Regulation updated to clarify that the AR is mandated pursuant to state law and to reflect NEW LAW (AB 2053, 2014) which adds prevention of abusive conduct to the contents of sexual harassment training required for supervisory employees. Regulation also reflects state law providing that the conduct need not be motivated by sexual desire in order to constitute sexual harassment. References to Title 2 regulations updated to reflect recent renumbering.

Resource Person: Tracy Marsh, Asst. Supt. of Human Resources

***** IT IS RECOMMENDED THAT** the Board of Education approve the Board Policies/Regulations as presented.

Moved _____ **Second** _____ **Vote** _____

2. Approval of MOU for Classified Bargaining Unit, Article 2.5 and Article 2.6, Overtime and Extended Work Day – Appendix D

The District and the California School Employees Association (CSEA) have reached settlement agreement on changes to overtime and extended work day language.

The Memorandum of Understanding (MOU) tentatively agreed to on November 9, 2015 will take effect upon approval by both parties. (see Appendix D)

Resource Person: Joni McDonald, Human Resources Manager

*** **IT IS RECOMMENDED THAT** the Board of Education approve the MOU with the Classified Bargaining Unit as presented for Article 2.5 and Article 2.6, Over-time and Extended Work Day.

Moved _____ Second _____ Vote _____

B. BUSINESS

1. 2015/2016 First Interim Report – Appendix E

California Education Code requires each school district to file two interim reports detailing the financial and budgetary status to the County Office of Education. The First Interim report shall cover the period ended October 31, and approved by the Board of Education no later than 45 days after the close of this period.

The County Superintendent shall certify in writing that the district can meet its financial obligations for the remainder of the fiscal year, based on current forecasts and assumptions, and for the subsequent two fiscal years.

The certification shall be classified as:

- 1) Positive Certification will be assigned indicating that the district can meet its financial obligations for the current and subsequent two years, or
- 2) Qualified Certification will be assigned to a school district if it may not meet its financial obligations for the current year and the subsequent two years, or
- 3) Negative Certification will be assigned to a school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or in the subsequent two fiscal years.

The full report is in accordance with the state-adopted Standards and Criteria, is posted on the District website at www.smjuhsd.k12.ca.us.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education adopt a Positive Certification for the First Interim report for fiscal year 2015/2016 as shown in Appendix E.

Moved _____ Second _____ Vote _____

2. Authorization to Make Budget Revisions – Resolution Number 8-2015-2016

Income and expenditures have been updated in accordance with revenues, grant awards, personnel and other expenditure adjustments. The working budget, as shown in the Projected Year Totals column of the 2015/2016 First Interim Report has been adjusted to reflect these changes.

Resolution Number 8-2015-2016 authorizes these revisions.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

***** IT IS RECOMMENDED THAT** the Board of Education approve Resolution Number 8-2015-2016 authorizing budget revisions as identified in the 2015/2016 First Interim Report.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Mr. Tognazzini	_____
Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 8-2015-2016**

AUTHORIZATION FOR BUDGET REVISIONS

WHEREAS, the Board of Education adopted its budget on June 17, 2015 for the fiscal year 2015/2016; and

WHEREAS, income will be received and expenditures in certain classifications will be required in excess of amounts budgeted therefore; and

WHEREAS, Education Code Section 42602 authorizes that the Board may budget and use any unbudgeted income provided during the fiscal year; and

WHEREAS, Education Code Section 42600 authorizes that transfers may be made from the designated fund balance or the unappropriated funds balance to any expenditure classification or between expenditure classifications at any time by written resolution of the district governing board;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Santa Maria Joint Union High School District hereby authorizes budget revisions be made as reflected in the 2015/2016 First Interim Report.

PASSED AND ADOPTED this 8th day of December, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Clerk/President/Secretary of the Board of Education
Santa Maria Joint Union High School District

3. Delegation of Governing Board Powers and Duties – Resolution Number 9-2015-2016

Education Code Section 35161 grants the Board of Education the authority to delegate various powers and duties to employees of the district to act on its behalf. The Board has approved resolutions and authorized signers for various duties in the past. It is necessary to annually update those resolutions and authorizations, in addition to periodic changes in personnel.

Passage of Resolution Number 9-2015-2016 authorizes the Superintendent, Assistant Superintendent of Business Services, Assistant Superintendent of Human Resources, Director of Fiscal Services, Director of Facilities and Operations and the Director of Support Services to act on behalf of the Board of Education with specific limitations or restrictions.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

***** IT IS RECOMMENDED THAT** the Board of Education approve Resolution Number 9-2015-2016 delegating specific powers and duties of the Board of Education to employees of the district and notify the County Superintendent of Schools accordingly.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Mr. Tognazzini	_____
Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 9-2015-2016**

DELEGATION OF GOVERNING BOARD POWERS/DUTIES

WHEREAS, Education Code Section 35161 provides that “the governing board of any school district may execute any powers delegated by law to it or to the district of which it is the governing board, and shall discharge any duty imposed by law upon it or upon the district of which it is the governing board...” , and

WHEREAS, Education Code Section 35161 further provides that the governing board “may delegate to an officer or employee of the district any of those powers or duties. The governing board, however, retains ultimate responsibility over the performance of those powers or duties so delegated.” and

WHEREAS, the Governing Board of the Santa Maria Joint Union High School District recognizes that while the authority provided in Education Code Section 35161 authorizes the Board to delegate any of its powers and duties, the Governing Board retains the ultimate responsibility over the performance of those powers or duties.

WHEREAS, the Governing Board further recognizes that where other education code provisions authorize a delegation of authority for a specific purpose, but impose restrictions on such delegated authority, these restrictions must be observed.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the authority provided in Education Code 35161, the Governing Board of the Santa Maria Joint Union High School District hereby delegates to the following officers or employees of the district, the authority to act on its behalf in performance of the duties and powers granted to the Board by law, as indicated below and subject to the following limitations and restrictions:

- Mark Richardson, District Superintendent
 - Delegated Power or Duty: Ability to make budget revisions to expenses and/or cash transfers between funds, approve payroll warrants, commercial warrants, purchase orders, contracts and process change orders for bids and contracts. Designated as a district representative with the State of California – State Allocation Board/Office of Public School Construction.

- Yolanda Ortiz, Assistant Superintendent of Business Services
 - Delegated Power or Duty: Ability to make budget revisions to expenses and/or cash transfers between funds, approve payroll warrants, commercial warrants, purchase orders, contracts and process change orders for bids and contracts. Designated as a district representative with the State of California – State Allocation Board/Office of Public School Construction.

- Brenda Hoff, Director of Fiscal Services
 - Delegated Power or Duty: Ability to approve payroll warrants, commercial warrants and contracts.

- Tracy Marsh, Assistant Superintendent of Human Resources
 - Delegated Power of Duty: Ability to approve contracts.

- Reese Thompson, Director of Facilities & Operations
 - Delegated Power or Duty: Ability to approve contracts.

- Gary Wuitschick, Director of Support Services
 - Delegated Power or Duty: Ability to approve purchase orders and contracts.

PASSED AND ADOPTED this 8th day of December, 2015 by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

President/Secretary/Clerk of the Board of Education
Santa Maria Joint Union High School District

4. Authorized Signature Forms

Annually and as necessary, the District is required to review and update the “Authorized Signature Forms” that are kept on file with the Assistant Superintendent of Business Services and the County Superintendent’s offices. These forms are used to verify information and validate signatures on District documents.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education approve the “Authorized Signature Forms” on file with the Assistant Superintendent of Business Services and for transmittal to the County Superintendent of Schools.

Moved _____ **Second** _____ **Vote** _____

5. Annual Accounting for School Facilities Fees – Resolution Number 10-2015-2016

In accordance with California Government Code Section 66006, the district shall, within 180 days after the close of the fiscal year, make available to the public an accounting of developer fees collected. The district is required to identify the type of fees collected, beginning and ending fund balance and interest earnings, attached hereto as Exhibit A. In addition, the district shall list proposed projects for a period of five years, attached hereto as Exhibit B. Section 66001 requires districts collecting developer fees to make additional findings every five years in which those fees remained unexpended at the end of a fiscal year. Resolution Number 10-2015-2016 is presented for Board approval.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education approve Resolution Number 10-2015-2016.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Mr. Tognazzini	_____
Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 10-2015-2016**

**A RESOLUTION OF THE BOARD OF EDUCATION OF THE SANTA MARIA
JOINT UNION HIGH SCHOOL DISTRICT ADOPTING THE FINDINGS CON-
TAINED IN THE ANNUAL AND FIVE YEAR DEVELOPER FEE
REPORT FOR FISCAL YEAR 2014-2015**

WHEREAS, pursuant to its authority under Education Code Section 17620 and Government Code Section 65995, the Governing Board has previously adopted and imposed statutory school fees for the 2014-2015 fiscal year on residential, commercial, and industrial development (“Developer Fees”) to mitigate the impact of new development on the Santa Maria Joint Union High School District (“District”); and

WHEREAS, the District has deposited all Developer Fees that it has received in a separate non-commingled capital facilities fund (“Capital Facilities Fund”) established for such a purpose, pursuant to Government Code Section 66006(a) and (b); and

WHEREAS, the District has made available to the public the Annual and Five Year Developer Fee Reports for Fiscal Year 2014-2015; and

WHEREAS, the District has reviewed the information provided in the Annual and Five Year Developer Fee Report, attached hereto as Exhibits A and B, and has determined the information contained therein to be true and correct; and

WHEREAS, the Annual Developer Fee Report was prepared in accordance with Government Code Section 66006(b)(1); and

WHEREAS, the Five Year Developer Fee Report was prepared in accordance with Government Code Section 66001(d); and

WHEREAS, the District has mailed notice at least fifteen (15) days prior to this meeting to all interested parties who have requested notice of any meeting relative to the District's imposition of Developer Fees; and

WHEREAS, the Governing Board has reviewed and considered the Annual and Five Year Developer Fee Report at a duly noticed, regularly scheduled public meeting at least fifteen (15) days after the District made this information publicly available, pursuant to Government Code Section 66006(b)(2).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT AS FOLLOWS:

Section 1. The Board has reviewed the information provided in the Annual and Five Year Developer Fee Report, and finds it to be true and correct.

Section 2. The Board, based upon the information contained in the Annual Developer Fee Report, finds as follows:

Section 2.1 That the Annual Developer Fee Report describes the types of fees contained in the Capital Facilities Fund, including the amount of the fees, the beginning and ending balance of the Capital Facilities Fund, as well as the amount of fees collected, and the interest earned thereon.

Section 2.2 That the Annual Developer Fee Report identifies each public improvement on which Developer Fees were expended, the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with Developer Fees.

Section 2.3 That sufficient funds have not been collected to complete the financing on any incomplete public improvement.

Section 2.4 That there were no inter-fund transfers or loans made from the Capital Facilities Fund that were not made for capital improvements.

Section 2.5 That sufficient funds have not been collected to complete the financing of any incomplete public improvement, and that there were no refunds made of Developer Fees.

Section 3. The Board, based upon the information contained in the Five Year Developer Fee Report, finds as follows:

Section 3.1 That the purpose of Developer Fees imposed on new residential, commercial, and industrial development within the District is to fund the school facilities required to serve the additional grade K-8 students generated by such new development and that the Developer Fees will be used for the construction and/or acquisition of additional school facilities and the reconstruction of exiting school facilities to provide additional capacity.

Section 3.2 That there is a proportional and reasonable relationship between the Developer Fees imposed on new development and the need for additional District school facilities because new development will generate new students to be enrolled in the District which will lead to increased need for school facilities, and that the Developer Fees imposed do not exceed the cost of providing such additional school facilities.

Section 3.3 That there is a further proportional and reasonable relationship between the unexpended Developer Fees contained in the Capital Facilities Fund and the need for additional school facilities because the Developer Fees imposed on new developments will not fully cover the costs of providing such school facilities for these new students.

- Section 3.4 That the portion of the Capital Facilities Fund that remains unexpended will be used for the construction and/or acquisition of additional school facilities, remodeling existing school facilities in order to increase capacity, and the acquisition of additional portable classrooms to accommodate students generated from new development.
- Section 3.5 That the funding anticipated to complete the financing of incomplete projects will be obtained from the State School Facilities Program and additional Developer Fees as set forth in the Five Year Developer Fee Report.
- Section 3.6 That the dates upon which the District's school facilities projects employing the unexpended funds in the Capital Facilities Fund will commence are not presently known.
- Section 4. The District made the Annual and Five Year Developer Fee Report available for public review at least fifteen (15) days prior to the Board's consideration of said report.
- Section 5. The District mailed notice of the time and place of the Board meeting in which the Annual and Five Year Developer Fee Report would be considered, as well as the location where the reports could be reviewed, at least fifteen (15) days before the meeting, to each individual who had filed a written request for such notice.

PASSED AND ADOPTED this 8th day of December, 2015 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

President/Secretary/Clerk of the Board of Education
Santa Maria Joint Union High School District

X. CONSENT ITEMS

***** IT IS RECOMMENDED THAT the Board of Education approve the following consent items as presented.**

All items listed are considered to be routine and may be enacted by approval of a roll call vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

Moved _____ Second _____

A Roll Call Vote is Required:

Mr. Tognazzini	_____
Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____

A. Approval of Minutes

Regular Board Meeting – November 10, 2015

B. Approval of Warrants for the Month of November 2015

Payroll	\$6,319,380.39
Warrants	<u>3,348,056.97</u>
Total	<u>\$9,667,437.36</u>

C. Attendance Report

Mrs. Yolanda Ortiz, Assistant Superintendent of Business Services, will be available to answer questions regarding the 2015-2016 third monthly attendance report presented on the last page of this agenda.

D. Facility Report – **Appendix B**

E. New Course Adoptions

The following new courses are being presented to the Board of Education for approval:

Righetti, Pioneer Valley and Santa Maria High School, Ag Department

- Veterinarian Physiology and Anatomy Science

Santa Maria High School, Social Studies Department

- AP Macroeconomics

F. Pupil Matters - Education Code Sections 35146 & 48918

Administrative Recommendation to order expulsion: Student #'s 340682

Administrative Recommendation for student re-admission from expulsion/suspended order and/or expulsion: Student #'s 342202, 347042, 340534, 341291, 345537, 339758, 341381

Expelled student(s) who did not meet the terms of their expulsion/suspended order and/ or expulsion agreement: Student #'s 345149

G. Out of State Travel

PERSON/REASON	PLACE/DATE	FUNDING
A team from Santa Maria High School will be attending The Summit on Professional Learning Communities (PLC) at Work Conference	Phoenix, AZ February 3-5, 2016	One-Time Discretionary
Laura Branch/Righetti Science Teacher/Educator Academy	Amazon Rainforest July 1-16, 2016	One-Time Discretionary

H. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO16-00911	Kronick Moskovitz Tiedemann & Girard	\$75,000.00	Legal fees for Facility Projects/ Developer Fees

I. Authorization for Sale of Obsolete Equipment – **Appendix C**

Education Code §17545 allows the district to sell personal property belonging to the District that is unsatisfactory, no longer necessary, or unsuitable for school use. The district administration is requesting authorization to conduct a public auction via the internet by and through its representative RT Auctions, to sell equipment that is obsolete, damaged beyond repair or surplus to the highest responsible bidder. The obsolete equipment is listed below or included herein as Appendix C. Each school and program has had an opportunity to request listed surplus property. Notices of items for sale at auction have been emailed to all District Staff, have been posted in no less than three public places in the District, and is posted on the District's website at <http://www.smjuhsd.k12.ca.us/>.

J. Presence Learning Master Contract 2015-16

Agreement with Presence Learning Master for Language Speech Development/Remediation and Occupational Therapy services. There will be Individual Service Agreements (ISA) throughout the term of the contract for the 2015-2016 fiscal year.

XI. REPORTS FROM EMPLOYEE ORGANIZATIONS

XII. OPEN SESSION PUBLIC COMMENTS

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

XIII. ITEMS NOT ON THE AGENDA

Note: The law generally prohibits the Board from discussing items not on the agenda. Under limited circumstances, the Board may discuss and act on items not on the agenda if they involve an emergency affecting safety of persons or property, or a work stoppage, or if the need to act came to the attention of the District too late to include on the posted agenda.

XIV. NEXT MEETING DATE

Unless otherwise announced, the next regular meeting of the Board of Education will be held on January 12, 2016. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

XV. FUTURE REGULAR BOARD MEETINGS FOR 2016

January 12, 2016	May 10, 2016	September 13, 2016
February 9, 2016	June 14, 2016	October 11, 2016
March 8, 2016	June 21, 2016	November 8, 2016
April 12, 2016	July 12, 2016	December 13, 2016
	August 2, 2016	

XVI. ADJOURN

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
MONTHLY REPORT OF ATTENDANCE
THIRD MONTH OF 2015-16

October 5, 2015 through October 30, 2015

	Third Month 2014-15			Third Month 2015-16			Cumulative ADA			
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Prior Year		Current Year	
							ADA % to CBEDS	ADA	ADA % to CBEDS	ADA
ERNEST RIGHETTI HIGH										
Regular	1899	1848.60	97.0%	1944	1866.30	95.4%		1856.24		1900.64
Special Education	78	75.75	95.1%	75	71.00	93.9%		77.02		72.28
Independent Study	31	24.85	86.1%	43	36.40	85.8%		18.21		25.60
Independent Study 12 + 12	1	0.85	85.0%	0	0.00	---		0.71		0.00
Independent Study Spec Ed	0	0.00	0.0%	1	0.75	75.0%		0.00		0.83
CTE Program	7	7.40	94.3%	6	5.80	85.9%		7.28		7.26
Home and Hospital Reg Ed	2	2.15	91.5%	3	1.30	72.2%		1.64		1.10
Home and Hospital Spec Ed	3	1.70	77.3%	4	3.10	81.6%		1.00		2.78
TOTAL RIGHETTI	2021	1961.30	96.9%	2076	1984.65	95.4%		1962.10		2010.48
SANTA MARIA HIGH										
Regular	2366	2295.50	96.4%	2415	2334.25	96.0%		2299.31		2377.52
Special Education	91	88.20	95.2%	85	78.45	92.3%		88.34		78.76
Independent Study	54	32.90	68.7%	88	83.60	95.6%		25.19		58.98
Independent Study 12 + 12	3	2.00	67.8%	2	1.75	87.5%		1.29		1.02
Independent Study Spec Ed	2	1.25	62.5%	0	0.00	---		1.19		0.26
CTE Program	6	4.90	83.1%	8	6.20	78.0%		4.91		5.59
Home and Hospital Reg Ed	9	8.45	88.9%	7	7.40	90.8%		6.84		6.86
Home and Hospital Spec Ed	0	0.00	---	1	0.30	30.0%		0.00		1.29
TOTAL SANTA MARIA	2531	2433.2	96.4%	2606	2511.95	95.9%		2427.07		2530.28
PIONEER VALLEY HIGH										
Regular	2542	2482.20	97.3%	2528	2460.15	96.7%		2505.93		2485.16
Special Education	124	116.85	94.3%	109	102.30	94.2%		117.09		104.48
Independent Study	28	21.45	73.8%	9	5.55	75.0%		14.17		4.33
Independent Study Spec Ed	2	0.80	48.5%	3	1.55	51.7%		2.09		2.59
Home and Hospital Reg Ed	8	7.90	94.0%	13	9.05	83.8%		6.17		7.22
Home and Hospital Spec Ed	0	0.00	---	0	0.00	---		0.00		0.00
TOTAL PIONEER VALLEY	2704	2629.20	97.2%	2662	2578.60	96.6%		2645.45		2603.78
PROGRAM E DAY TREATMENT @ LINCOLN STREET	8	6.65	83.1%	7	4.40	77.9%		5.83		4.64
DISTRICT SPECIAL ED TRANSITION	11	9.90	90.0%	24	22.85	95.2%		9.76		22.74
DISTRICT SPECIAL ED TRANS/VOC MM	14	12.80	85.3%	16	15.80	98.8%		12.03		15.52
ALTERNATIVE EDUCATION										
Delta Continuation	318	247.20	77.3%	335	265.68	81.1%		247.61		253.59
Delta 12+	1	0.95	95.0%	0	0.45	90.0%		0.91		0.65
Delta Independent Study	40	30.23	93.9%	19	15.53	95.3%		23.49		11.88
Delta Independent Study 12+	30	28.11	89.7%	16	16.51	94.6%		29.83		18.35
Delta Independent Study Spec Ed	2	0.00	0.0%	0	0.00	---		0.00		0.00
Home & Hospital Reg Ed	2	1.00	50.0%	1	1.06	106.1%		0.50		0.45
Reach Program--SMHS	5	3.65	89.0%	8	6.45	89.0%		3.14		5.22
Reach Program--PVHS	10	6.35	69.4%	7	4.90	79.0%		3.48		2.43
Home School @ Library Program	37	32.00	88.5%	51	42.40	86.8%		31.69		41.41
TOTAL ALTERNATIVE EDUCATION	445	349.49	78.5%	437	352.98	80.8%		340.65		333.99
TOTAL HIGH SCHOOL DISTRICT	7734	7402.54	95.7	7828	7471.23	95.4%		7402.89		7521.42

**Santa Maria Joint Union High School District
December 08, 2015**

CLASSIFIED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Pay Rate	Hours
	Retire	Instructional Asst-Spec Ed I	SMHS	12/30/2015	13/E	5.5
	Employ	Instructional Asst-Spec Ed II	PVHS	11/30/15	15/A	6
CERTIFICATED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Salary	FTE
	Employ	EL Coordinator	LC	1/11/16	V,15	1.0
	Addon	Drama Stipend	SMHS	11/20/15	\$3,105.97	~~
	FMLA Adjustment	School Counselor	SMHS	12/1-12/18/15	IV, 2	1.0
	Rescind/Doctorate Addon	English	RHS	08/28/15	1500.00	1.0
COACHING PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	District	ASB/Booster
	Stipend	Head Varsity Girls Soccer	RHS	Winter	\$3,328.00	
	Stipend	Asst Varsity Girls Wrestling	PVHS	Winter	\$300.00	
	Stipend	Asst Varsity Girls Wrestling	SMHS	Winter	\$722.00	
	Stipend	Head Frosh Boys Basketball	RHS	Winter	\$1,996.66	
	Stipend	Equipment Manager	RHS	Fall		\$800.00

Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT

December 2015

1. Santa Maria High School Construction Projects

C2004 SMHS New Classroom Building at Broadway – Rachlin Partners

- Punch list and final contract closeout activities continue.

SMHS Camino Colegio Parking Area – Rachlin Partners

- At the November meeting, Main Line Engineering was awarded the bid in addition to Alternate #1, picket fencing along the project east boundary.
- Construction is scheduled to begin December 2, 2015.

SMHS Breeze Way Canopy Removal – Support Services

- Final contract closeout activities are continuing.

SMHS Administration Roof Repairs – Support Services

- Due to the need for existing materials assessments, the bid package is now expected to be issued in early December.

SMHS Ethel Pope Stairway Windows and Maintenance Shop Restrooms Abatement – Support Services

- Abatement work is complete. District M&O personnel will be performing renovation activities. This project is closed.

2. Ernest Righetti High School Construction Projects

ERHS Track Resurfacing – Support Services

- Final contract closeout activities are continuing.

ERHS New 38-Classroom Building – Rachlin Partners

- The construction package was submitted to DSA on November 24, 2015.
- Construction is estimated to begin May 2016.

ERHS Gym Reroof – Support Services

- All closeout documentation has been received. The final pay application and retention release are in process. This project is closed.

ERHS Walk-In Freezer Project – Rachlin Partners

- Plan reviews by the Santa Barbara County Health Department are ongoing.

- The construction period is pending County reviews and approvals.

3. Pioneer Valley High School Construction Projects

C2004 District Performing Arts Center – BCA Architects

- Site construction activities occurring this period include continued installation of underground utilities, footings reinforcement, and anchor bolt installation in preparation for concrete pours in December. **(Photos)**

4. New Facility

C2004 New Facility School CTE Component – Architect to Be Determined

- Phase 1 Environmental Site Assessment (ESA): Complete.
- California Environmental Quality Act (CEQA): Complete.
- California Department of Education (CDE): A site easement map is under development for submittal to CDE.
- Educational Program and Funding Development: Programming reviews and funding analysis by CFW are ongoing.
- Escrow: Acquisition is pending clearance of remaining exceptions.

5. District Wide and Support Services Center

District Wide Energy Upgrade – Johnson Controls Inc.

- Punch list and final contract closeout activities are continuing.

District Wide Project Closeout – Support Services

- Review of project closeout issues continues. Projects under current review and their status are as follows:
 - PVHS Pool: Evaluations continue on revisions to eight concrete block pilasters at the pool building.
 - PVHS 12 Modular Classrooms: Coordination of modifications to the fire sprinkler system continues.
 - SMHS CHCCC: Working with DSA to reopen file to review change orders on file.
 - ERHS Industrial Arts: A DSA inspector has been hired to review ceiling soffit modifications required for DSA approval that are to be completed by the M&O Department.
 - ERHS Administration Building Renovation: Westberg + White Architects (W+W) has been in contact with DSA regarding closeout reviews by the original structural engineer that will be necessary to complete the final submittal package.
- SMHS Lincoln Street: The final closeout package remains under review by DSA.

District Wide Paving – Flowers and Associates

- All closeout documentation has been received. The final pay application and retention release are in process. This project is closed.

SSC New West Parking Area – Flowers and Associates

- Conceptual design reviews with the City of Santa Maria have been completed. Layouts were received and reviewed by District Administration with comments back to the consultant for evaluation and design modification.
- Construction scheduling will occur after City approval.

SSC Commodities Walk-In Freezer Project – Rachlin Architects

- Development of a plan package for submittal to the Santa Barbara County Health Department and the City of Santa Maria is ongoing.
- A construction schedule will be developed upon City and County approvals.

6. Summer Activities

District Wide Summer Projects Planning

- A planning meeting specific to paving occurred November 13, 2015. Areas at SMHS and ERHS were identified for work during the summer of 2016. Additional meetings will occur in early December to develop additional work proposals.

Gary Wuitschick
Director – Support Services

Maintenance & Operations

PVHS

- Painted parking zones for the School Resource Officer as well as the Probation Officers.
- Began preparation and painting of the galvanized fence along the front of the school. **(Photo)**
- Installed power for televisions in the wrestling room.
- Repaired the emergency eye wash at the pool equipment room.
- Overseeded sports fields.
- Repaired sprinkler valves in the junior varsity baseball field and in the planter near business office.
- Removed old soccer goals and replaced them with new light weight units that are easier to move.
- Repaired tears in the football field turf.
- Serviced padlocks throughout campus.
- Adjusted the doors and door closers in the modular classrooms.
- Assembled new task chairs for classrooms 311, 312, 204, and 205.
- Pool heater inspected by Santa Barbara County Air Pollution Control District.
- Began installation of new gate at the front of the school. Set the posts; awaiting concrete curing. **(Photo)**
- Performed annual natural gas regulator inspection.
- Setup several events – Performing Arts Movie Night in the small amphitheater, College Presentation Night, Financial Aid Night, Taco Tuesday, Home Economics Barbecue Day, PCPA presentation, School Play Presented in the MPR flexible classrooms, Cheerleading Showcase Competition, Senior Class meeting, football banquet, All School Rally, Crosspointe Church services.
- Preventive work order hours – 23
- Routine work order hours – 102
- Total work orders completed – 116
- Event setup hours – 78

ERHS

- Repaired broken water lines at varsity baseball and the grass area west of the weight room. **(Photo)**
- Aerated, reseeded, and fertilized the baseball and softball fields.
- Continued grooming of the reseeded slope near the freshman baseball and softballs fields.
- Continued installing ground cover mulch in the planter along Larch Street.
- Cleared waste water drains in classroom 235 and the girls' restroom in the 300 building.
- Completed all repairs to the cafeteria and career center following the water leak in October.
- Replaced a damaged pedestrian door at the grounds shop.
- Repaired interior damage and repainted in classroom 504.
- Replaced wooden caps on the block walls in the quad with block caps for improved appearance. **(Photo)**
- Ground concrete to correct tripping hazards in the quad as well as on the Larch Street sidewalk.
- Performed annual domestic boiler maintenance, semi-annual overhead door maintenance, and quarterly HVAC maintenance in the 100 and 200 buildings.
- Replaced several damaged paper towel and soap dispensers.
- Repaired damaged lockers in the welding shop.
- Completed safety inspection corrections: damaged extension cords, electrical repairs, and light covers.
- Delivered several obsolete items to the District Warehouse.
- Performed semi-annual overhead door service.
- DHS - Replaced the flag pole rope after vandals cut it.
- DHS - Installed new cork board in room 403.
- DHS – Striped the playfield for DHS football.
- Setup several events – CSEA meeting, junior class meeting, PIQE, homecoming dance, Fall Club Day, Fall Renaissance, football, volleyball, tennis, water polo, Orcutt Academy H S football, Eagle soccer.
- Preventive work order hours – 61
- Routine work order hours – 227
- Total work orders completed – 135
- Event setup hours – 46

REGULAR MEETING
December 8, 2015

SMHS

- Repaired several of the nets at the pickleball courts.
- Restriped the athletic fields.
- Groomed the football field.
- Prepared the athletic fields for the soccer season.
- Repaired the hand dryers in the old science building restroom.
- Cleared waste water drains in the old science restroom as well as the 500 area restroom.
- Repaired exterior lighting in the 240 New Science and 600 portable classroom areas.
- Repaired warming ovens in the cafeteria.
- Repaired the electrical panel in room 211.
- Completed monthly pest control.
- Repaired windows in classrooms 440 and 441.
- Rekeyed two classroom doors due to lost keys.
- Tested emergency lights throughout campus.
- Repaired the door locks at the swimming pool.
- Installed two new washer/dryer combination units in the boys' locker room.
- Performed HVAC preventive maintenance on units in the following areas: multipurpose room, 100, 200, and 400 buildings.
- Repaired HVAC in Administration office, classrooms 119, 240, and 609
- Repaired doors in classrooms 441 and 442.
- Repaired pencil sharpeners in classrooms 222, 330, and 520.
- Performed inspections of Automated External Defibrillators and ADA chair lifts.
- Replaced the mirror in the old science breezeway restroom. **(Photo)**
- Tested and repaired computer projectors in classrooms 211 and 526.
- Repaired soap and paper towel dispensers in student restrooms in 330 classroom building, classroom 215, and the small gym restroom.
- Delivered several obsolete items to the District warehouse.
- Setup several events: Academic Awards Night, Career & College Fair **(Photo)**, parent meeting, DELAC, Un Cafecito, hearing and vision screening, Halloween dance, PIQE, MPAC, Fall Fair, Link Crew Movie Night, indoor hockey (in the gymnasium), distracted driver assembly, football, volleyball, football team dinners, Mexican Consulate, Domestic Violence Solutions, Mexican culture featuring SMHS, ERHS, PVHS, and AHC Ballet Folklorico and Marimba Bands, Special Olympics, Run to Remember, mens' soccer, youth football, and Allan Hancock College evening classes.
- Preventive work order hours – 31
- Routine work order hours – 128
- Total work orders completed – 160
- Event setup hours – 304

Transportation

- Bus Rider Identification – All home-to-school bus riders were issued radio frequency identification cards (RFID) in October. The District began requiring students to use the RFID to ride the bus in November. This will allow identification of all the occupants of each bus in the event of an emergency.

Graffiti & Vandalism

• ERHS	\$	160
• DHS	\$	0
• SMHS	\$	0
• PVHS	\$	0

Reese Thompson
Director – Facilities and Operations

Photo Gallery – Major Projects



PVHS – Performing Arts Center Utilities Installed and Footings Await Rebar



PVHS – Huge Footings Receive Rebar and Begin Forming for Concrete

Photo Gallery – Maintenance & Operations



PVHS – Ernest Paz Paints the School’s Front Fence



PVHS – New Gate Installation Begins at the Front of the School



ERHS - Denton Tilley Repairs a Broken Sprinkler line Near Varsity Baseball



ERHS - José Placencia Replaces the Block Wall Caps in the Quad



SMHS – The Mirror is Replaced in the Old Science Breezeway Girls' Restroom



SMHS – The Operations Crew Sets up for College and Career Fair



SMHS – The College and Career Fair is a Big Success!

OBSOLETE EQUIPMENT REPORT (11/30/2015)

APPENDIX C

Tag #	Asset Category	Description	Serial #
24217	APPL/FOOD SVC	SHARP R216LS 800 WATT COUNTER TOP MICROWAVE - STAINLESS STEEL	64561
8175	AV EQUIP	36" w/Remote	8534408
20750	AV EQUIP	3M Model 1880 Overhead Projector 3,000 Lumens - 2,700 Low Setting with Lamp Changer	80019758
21567	AV EQUIP	Magnavox 20" Flat Tube TV/DVD/VCR Combo	T10760393
6173	AV EQUIP	Quasar 32"	LD83200093
8569	AV EQUIP	Quasar 32"	LD01890739
23492	COMPUTER	Dell OptiPlex 780 Desktop Windows 7 Professional with Media Intel Core 2 Duo E8600 Processor 3.33GHz, 6M 133MHz FSB 2	628R3M1
23494	COMPUTER	Dell OptiPlex 780 Desktop Windows 7 Professional with Media Intel Core 2 Duo E8600 Processor 3.33GHz, 6M 133MHz FSB 2	928R3M1
23496	COMPUTER	Dell OptiPlex 780 Desktop Windows 7 Professional with Media Intel Core 2 Duo E8600 Processor 3.33GHz, 6M 133MHz FSB 2	528R3M1
23610	COMPUTER	DELL OPTIPLEX 980 DESKTOP COMPUTER WIN 7 PRO INTEL CORE i7 QUAD CORE PROCESSOR 860 VT 2.80GHZ 8M 4GB DDR3 NON-ECC SDR	61BVRL1
22415	COMPUTER	Dell Precision T3400 MiniTower Processor E6850 3.00GHz, 1333MB L2 Mini-Tower, 4GB 800MHz, DDR2 ECC SDRAM 4X1GB USB	3T8NQG1
20454	COMPUTER	Dimension /4 650 3.4GHz, 1GB DDR2 SDRAM, 533Mhz	
22271	COMPUTER	Laptop	6W4LWG1
21268	COMPUTER	Latitude D620 2 Duo T5600 (1.83GHz) 667Mhz Dual Core Windows XP Professional	FVMKGC1
24240	COMPUTER	MB292LL/A iPad Wi-Fi 16GB	gb105qb1z38
23768	COMPUTER	MC270LL/A Mac Mini 2.4GHz Intel Core 2 Duo 2GB SDRAM 320GB Hard Drive HDMI Graphics Card	C07CRRMBDD6H

OBSOLETE EQUIPMENT REPORT (11/30/2015)

APPENDIX C

Tag #	Asset Category	Description	Serial #
23044	COMPUTER	OptiPlex 740 AMD Phenom 8750 2.4GHz, 512KB Windows Vista Business Downgrade XP 2.0Gb DDRW Non-ECC SDRAM, 800MHz, 1 DI	JSYVBK1
23045	COMPUTER	OptiPlex 740 AMD Phenom 8750 2.4GHz, 512KB Windows Vista Business Downgrade XP 2.0Gb DDRW Non-ECC SDRAM, 800MHz, 1 DI	8SYVBK1
23046	COMPUTER	OptiPlex 740 AMD Phenom 8750 2.4GHz, 512KB Windows Vista Business Downgrade XP 2.0Gb DDRW Non-ECC SDRAM, 800MHz, 1 DI	FSYVBK1
23037	COMPUTER	OptiPlex 740 AMD Phenom 8750 2.4GHz, 512KB Windows Vista Business Downgrade XP 2.0Gb DDRW Non-ECC SDRAM, 800MHz, 1 DI	BSYVBK1
23038	COMPUTER	OptiPlex 740 AMD Phenom 8750 2.4GHz, 512KB Windows Vista Business Downgrade XP 2.0Gb DDRW Non-ECC SDRAM, 800MHz, 1 DI	HSYVBK1
23039	COMPUTER	OptiPlex 740 AMD Phenom 8750 2.4GHz, 512KB Windows Vista Business Downgrade XP 2.0Gb DDRW Non-ECC SDRAM, 800MHz, 1 DI	7SYVBK1
23040	COMPUTER	OptiPlex 740 AMD Phenom 8750 2.4GHz, 512KB Windows Vista Business Downgrade XP 2.0Gb DDRW Non-ECC SDRAM, 800MHz, 1 DI	9SYVBK1
23041	COMPUTER	OptiPlex 740 AMD Phenom 8750 2.4GHz, 512KB Windows Vista Business Downgrade XP 2.0Gb DDRW Non-ECC SDRAM, 800MHz, 1 DI	DSYVBK1
23043	COMPUTER	OptiPlex 740 AMD Phenom 8750 2.4GHz, 512KB Windows Vista Business Downgrade XP 2.0Gb DDRW Non-ECC SDRAM, 800MHz, 1 DI	CSYVBK1
22278	COMPUTER	OptiPlex 740 Desktop AMD Athlon 64x2 5200+, 2.7GHZ, 512KBx2 Windows Vista Business Service Pack 1, Media 2.0GB DDR2 No	DT593H1
22728	COMPUTER	OptiPlex 740 Desktop, Athlon 5000B 2.6GHz, 512KBX2 1GB Non-ECC, 667MHz DDR2 2x512MB USB Keyboard, No Hot Keys, Palmres	5G33TH1
22732	COMPUTER	OptiPlex 740 Desktop, Athlon 5000B 2.6GHz, 512KBX2 1GB Non-ECC, 667MHz DDR2 2x512MB USB Keyboard, No Hot Keys, Palmres	CF33TH1

OBSOLETE EQUIPMENT REPORT (11/30/2015)

APPENDIX C

Tag #	Asset Category	Description	Serial #
22733	COMPUTER	OptiPlex 740 Desktop, Athlon 5000B 2.6GHz, 512KBX2 1GB Non-ECC, 667MHz DDR2 2x512MB USB Keyboard, No Hot Keys, Palmres	4G33TH1
22734	COMPUTER	OptiPlex 740 Desktop, Athlon 5000B 2.6GHz, 512KBX2 1GB Non-ECC, 667MHz DDR2 2x512MB USB Keyboard, No Hot Keys, Palmres	FF33TH1
22735	COMPUTER	OptiPlex 740 Desktop, Athlon 5000B 2.6GHz, 512KBX2 1GB Non-ECC, 667MHz DDR2 2x512MB USB Keyboard, No Hot Keys, Palmres	DF33TH1
22736	COMPUTER	OptiPlex 740 Desktop, Athlon 5000B 2.6GHz, 512KBX2 1GB Non-ECC, 667MHz DDR2 2x512MB USB Keyboard, No Hot Keys, Palmres	3G33TH1
22737	COMPUTER	OptiPlex 740 Desktop, Athlon 5000B 2.6GHz, 512KBX2 1GB Non-ECC, 667MHz DDR2 2x512MB USB Keyboard, No Hot Keys, Palmres	HF33TH1
22740	COMPUTER	OptiPlex 740 Desktop, Athlon 5000B 2.6GHz, 512KBX2 1GB Non-ECC, 667MHz DDR2 2x512MB USB Keyboard, No Hot Keys, Palmres	BF33TH1
22741	COMPUTER	OptiPlex 740 Desktop, Athlon 5000B 2.6GHz, 512KBX2 1GB Non-ECC, 667MHz DDR2 2x512MB USB Keyboard, No Hot Keys, Palmres	2G33TH1
22642	COMPUTER	OptiPlex 755 Minitower Intel Core 2 Duo Processor E8400, 3.0GHz, 6M VT 1333MHz FSB Windows Vista Business 64 2.0GB DDR	3NN2JH1
23360	COMPUTER	OptiPlex 760 Ultra Small Form Factor Core 2 Duo E7500/2.8GHz, 3M 1066FSB 2GB Non-ECC, 800MHz DDR2, 2x1GB Dell USB Ent	33K86L1
23363	COMPUTER	OptiPlex 760 Ultra Small Form Factor Core 2 Duo E7500/2.8GHz, 3M 1066FSB 2GB Non-ECC, 800MHz DDR2, 2x1GB Dell USB Ent	JP886L1
23364	COMPUTER	OptiPlex 760 Ultra Small Form Factor Core 2 Duo E7500/2.8GHz, 3M 1066FSB 2GB Non-ECC, 800MHz DDR2, 2x1GB Dell USB Ent	1Q886L1
23366	COMPUTER	OptiPlex 760 Ultra Small Form Factor Core 2 Duo E7500/2.8GHz, 3M 1066FSB 2GB Non-ECC, 800MHz DDR2, 2x1GB Dell USB Ent	HP886L1
22969	COMPUTER	OptiPlex 906 Minitower WIN Vista Business Downgrade XP 2 Duo Processor E8500 3.16GHz, 6M 1333MHz FSB 2GB DDR2 Non-ECC	BB2QJK1

OBSOLETE EQUIPMENT REPORT (11/30/2015)

APPENDIX C

Tag #	Asset Category	Description	Serial #
24244	COMPUTER	OptiPlex 980 Desktop Windows 7 Professional No Media i5 Processor 680 with VT 3.60GHz 4M 4GB DDR3 Non-ECC SDRAM, 1333	GR46DP1
21191	COMPUTER	OptiPlex GX620 Desktop Pentium D 950/3.40GHz, 2x2M, 800FSB 1.0GB, 533MHz DDR2 1x1GB	D2Z54C1
21198	COMPUTER	OptiPlex GX620 Desktop Pentium D 950/3.40GHz, 2x2M, 800FSB 1.0GB, 533MHz DDR2 1x1GB	92Z54C1
21216	COPIER	Ricoh Aficio 1515MF Copier, Fax, Printer and Scan Copies 15 Pages per Minute	K2169301502
23638	FAX	5796685 BROTHER INTELLIFAX 2920 LASER FAX MACHINE Warranty: 1 Year Limited	309106
21898	GROUNDS EQUIP	961-184 John Deere Mower, Z425, 23HP Zero Turn, 48" Deck, EZ Track	M0Z425B011120
13911	MONITOR	15"	559-51HL
13692	MONITOR	15"	559-449L
13966	MONITOR	15"	559-51NL
20156	MONITOR	15"	5AK-1UCQ
20402	MONITOR	DELL 15"	3RLL
20451	MONITOR	Dell 17"	
13115	MONITOR	Dell 17" Flat Panel	51Q-105S
20806	MONITOR	FLAT PANEL ANALOG INTEGRATED VIDEO	6391E5U
13156	MONITOR	MAG 15" Flat-Panel TFT-LCD	F6HZ53198985U
23271	PRINTER	8046564 CB412A#ABA HP LaserJet P1505 Monochrome Laser Printer 1 Year Limited Warranty	VND3G28712
23700	PRINTER	8881308 CB494A#ABA HP Color LaserJet CP2025n Printer 1 Year Limited Warranty	cngsc11766
23411	PRINTER	printer	CNB9J19546
21496	PRINTER	Q8061A HP 6310 All-In-One Printer/Copier/Scanner	GOVF
21165	PRINTER	Single Sided Printer	A6410363
22051	SCANNER	#159-3789 Kodaki1200 - 30 ppm, duplex scanner, 50 page capacity, gravity feed can take small items, 3000 page daily dut	K43839081
20590	SCANNER	Photosmart All-In-One Printer/Copier/Scanner	MY636820PS
7817	PROJECTOR	Boxlight	G0101244
10574	SPEAKER	RD-xx Radium Column Speaker System	2017641
10576	SPEAKER	RD-xx Radium Column Speaker System	2017658
10577	SPEAKER	RD-xx Radium Column Speaker System	30200768
10578	SPEAKER	RD-xx Radium Column Speaker System	30200833

OBSOLETE EQUIPMENT REPORT (11/30/2015)

APPENDIX C

Tag #	Asset Category	Description	Serial #
10579	SPEAKER	RD-xx Radium Column Speaker System	2017680
22696	PRINTER	CB511A HP LaserJet P4015x Printer Warranty: 1 Year Return to HP Authorized Service Center, Limited Warranty	CNDY248614
12475	PRINTER	Epson Stylus C84 InkJet	FBLY293849
10270	PRINTER	HP Deskjet	MY21P1D2PX
12621	PRINTER	HP LaserJet 4200n	USGNP37084
11415	PRINTER	HP LaserJet 4300	CNGY424314
12323	PRINTER	PTM4300 Print to Mail attachment for HP 4300 folds and seals up to 2,700 documents per hour	251001
13273	PRINTER	Q5409A HP LaserJet 4350DTN Printer Warranty: 1 Year	USBXM01058
9795	FILE	FireKing Fire-Proof Vertical	
4114	FRIG/FREEZER	REFRIGERATOR, HOTPOINT	AF502292
22058	PRINTER	7645338 HP Color LaserJet CP3505n Printer Warranty: 1 Year Quote #2049254.01	CNBC7CY150
21257	PRINTER	Q8061A HP 6310 All-in-One Printer/Copier/Scanner	CN6BSCHOBG
12799	FOOTBALL	Belco 60 Washer Warr: 5 yr wash cylinder base frame & back gable 3 yr on all parts	3080466153
29751	COMPUTER	OptiPlex 9020M Intel Core i7-4785T Processor Quad Core, 8MB 2.20GHz HD4600 Graphics WIN 8.1 8GB 2x4GB 1600MHz DDR3L 500GB Solid State HD 5,400rpm Dell Optiplex Micro All n One Mount P2314H 23" Monitor Dell KB212-B QuietKey USB Keyboard USB 6 Button Mouse 65WAC Adapter Stereo USB SoundBar AC511 w/Power Adapte	B00LR52

MEMORANDUM OF UNDERSTANDING
between the
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CENTRAL COAST CHAPTER #455
and the
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

November 9, 2015

The following Memorandum of Understanding reflects the full and complete agreement of the California School Employees Association and its Central Coast Chapter #455 (hereinafter "Association") and the Santa Maria Joint Union High School District (hereinafter "District") regarding changes to overtime and extended work day language found in the Collective Bargaining Agreement (Article 2.5 and Article 2.6).

The parties agree on the following changes to the Collective Bargaining Agreement:

2.5 Overtime

- 2.5.1 The District shall provide compensation at a rate equal to one and one-half (1½) times the regular rate of pay for unit members designated by the District and authorized to perform such overtime. Overtime is any time required to be worked in excess of eight (8) hours in any one work day or any time in excess of forty (40) hours in any calendar week.
- 2.5.2 For the purpose of computing the number of hours worked, time during which the unit member is excused from work because of holidays, sick leave, vacation, or other paid leaves of absence, shall be considered as time worked by the unit member.
- 2.5.3 The designation, authorization and allocation of any overtime shall rest solely with the District management. ~~The District will make every attempt to distribute the overtime work evenly and fairly throughout the District. In departments where appropriate, the District's Overtime/Extra Hours Guidelines will be used whenever possible.~~ **Overtime shall be distributed to unit members at each site within each classification, in rotating seniority order, as equitably as possible. Unit members have first priority for overtime in their regular assigned duties. Transportation, Maintenance, and Security shall use a weighted system to ensure that overtime opportunities are applied equitably. In these departments, the weighted system resets each year on July 1.** Forced overtime, by department, will be assigned to the unit member with the lowest seniority first. Unit members shall not work overtime/extra hours until authorized and approved by the District, except in emergency situations.

An "emergency" for the purposes of this section is defined as the effects of natural, manmade, war-caused emergencies, or circumstances which could not have been planned for.

~~The District and CSEA agree that by January 31, 2016, the parties shall meet to negotiate the provisions of the District's Overtime/Extra Hours Guidelines.~~

- 2.5.4 A unit member having an average work day of less than four (4) hours during the work week on a regular basis shall, for any work required to be performed on the seventh day following commencement of his/her work week, be compensated at a rate equal to one and one-half (1½) times the regular rate of pay.
- 2.5.5 When an employee is required to work on a paid holiday listed in Article 6, paragraph 6.1.1 of this Agreement, the employee shall be paid compensation at the rate of time and one-half of the employee's regular rate of pay for all hours worked. This amount of pay is in addition to the employee's regular pay for the holiday which is already incorporated into their monthly salary or even pay calculation.

2.6 Extended Work Day

- 2.6.1 An attempt will be made to hold all work-related meetings during work time. If a unit member is required to attend a meeting outside of regular work hours or on a day not designated as a regular work day, he/she will be compensated for such time at their regular hourly rate or overtime rate as appropriate.
- 2.6.2 Employees who are scheduled to work less than eight (8) hours per day, and are authorized to work extra hours shall be compensated up to and including the 8th hour at their regular hourly rate.
- 2.6.3 ~~The District will make every attempt to distribute extra time work evenly and fairly throughout the District. In departments where appropriate, the District's Overtime/Extra Time Guidelines will be used whenever possible.~~ **The District shall offer Extended Day Work in the same manner as outlined above for overtime in Article 2.5.3.**

Tentatively agreed to this 9th day of November 2015. This Tentative Agreement shall become final upon ratification by the membership of the Association (as outlined in the Association's Internal Policy 610) and adoption/ratification by the Santa Maria Joint Union High School District Board of Education.

FOR THE ASSOCIATION:

Lenny Conte

Mark L. Hill

Brandan Cole

WJH

SH

q a Sal

FOR THE DISTRICT:

John

Deen Thompson

Freddie Hill

REGULAR MEETING
December 8, 2015

APPENDIX E

2015-16 General Fund
1st Interim Revised Budget

Full report on state forms is on the District's website as follows:

Parents & Community

Public Notices

Financial Reports

2015-2016 Financial Reports

2015-16 1st Interim Revised Budget.pdf

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
2015/16 FIRST INTERIM REVISED GENERAL FUND BUDGET ASSUMPTIONS**

This revised budget for the Santa Maria Joint Union High School District recognizes changes which have occurred since the Board approved the District's Adjusted Budget in August 2015. These revisions include items contained in the enacted State's budget, recognition of prior year unused award amount carryovers, new funding sources, and other items necessitated by changing conditions within the district.

REVENUES:

LCFF/Revenue Limit

With the official CBEDS date, the District's enrollment is now known: 7913 vs a projected 7949. This leads to revising the projected funded ADA downward. However the decline in ADA was partially offset by an increase in the FRPM/EL percentage of 1.66 percentage points. Revised projected funded ADA to 7488 to include county operated programs, gap funding of 51.52%, low income and English language learner population of 74.82%, equate to a funded Base Grant amount per ADA of \$8298, for a decrease from the Adjusted Budget of

\$ < 87,754 >

Federal Revenues

Federal Revenues are revised to recognize carryover of prior year unused grant awards \$40,563 and adjustments to current year award amounts based on official or updated estimated award announcements \$232,207. In total, Federal Revenues increase by \$272,770 since the Adjusted Budget. Award amounts for Title I, Title II, and Title III will not be finalized until the District completes the Consolidated Application process in January. By program, changes since the Adjusted Budget are:

Title I	\$ 3,863
Title II	6,910
Title III Immigrant	11,008
Title III LEP	35,186
Pass through Dept of Rehab TPP grant	<u>215,803</u>

Total increase in Federal Revenues \$ 272,770

State Revenues

Adjust Educator Effectiveness grant based on CDE appropriation notice. Total award is \$578,911; requires board-approved expenditure plan	\$ 73,311
Lottery, adjustment due to 4 th qtr actual payments	<u>32,615</u>

Total **increase** in State Revenues \$ 105,926

Local Revenues

The District adjusts its budget for local revenues during the year based on actual events. Adjustments are as follows:

Insurance payments, student tablets	\$ 31,552
E-rate reimbursements related to prior years	19,606
Income from payroll deductions for AG dept vehicle use (offset by expense)	6,589
Other miscellaneous local grants	<u>3,502</u>
Total increase in Local Revenues	\$ <u>61,249</u>
<u>TOTAL REVENUES HAVE INCREASED BY:</u>	<u>\$ 352,191</u>

EXPENDITURES:

Salaries, Wages, & Benefits

- **Certificated staffing changes**
 - Prior to the start of the 2015/16 school year, the District was once again dealing with a large number of vacancies – over 50 FTE. Some of these were to replace retirees from the prior year, others were due to resignations or expiration of temporary teaching contracts. In addition there were provisions in the District's LCAP plan necessitating additional staffing to provide increased services to the District's target EL, low income, and foster youth student populations. Many of these new hires came to the District with no prior experience anywhere else, so some savings were realized, based on their salary schedule placement and benefit coverage selection, from what was budgeted as of the Revised Budget. Additionally, two District teachers that were on temporary assignment in the Cal Poly teacher in residence program have returned which meant that the teachers replacing them were not rehired.
 - Since the District adopted its budget, 2.0 FTE have gone on leave of absence, with a return date uncertain as of this Revised Budget. The District will adjust its budget when needed if these teachers return before the end of the school year.
 - Since the Adopted Budget, the District has not been able to fill a 1.0 FTE for a Board Certified Behavior Analyst (BCBA psychologist); that position is not included in this Revised Budget.
 - In total, FTE's for "PREP" period assignments decrease by 1.8 FTE; for all other certificated assignments 0.6 FTE, for a total decrease 2.4 since the District revised its budget in August.
- **Classified staffing changes**
 - Bus driver route rebids 1.72 FTE
 - Special Education Aides 7.44 FTE
 - Bi-Lingual Instructional Aides (LCAP) 1.8 FTE
 - Job coach for TPP program 1.0 FTE
- **Management and confidential staffing are unchanged.**
- **Projected retiree health coverage costs, summer school costs, increased substitute teacher costs due to an increase in the daily rate, and estimated costs for extra work/extra hours result have been adjusted.**
- **In total, all changes in salaries, wages, & benefits result in a decrease of \$264,142 since the Adjusted Budget.**

Books and Supplies, Services, Capital Outlay

- Expenditures which are one time in nature due to carryovers from the prior year total \$493,923. These items were reflected as "Assigned" in the District's 2014/15 yearend report. Details are as follows:

○ School site/department carryovers	\$ 249,073
○ Tier III program carryovers	49,615
○ MAA carryovers	176,323
○ Miscellaneous other grants	18,912
- Additional one time items which have been added since the District's Adjusted Budget amount to \$585,100 and include:

○ Finalized award amount for Educator Effectiveness grant	73,311
○ Lottery textbooks spend down prior year ending balance	152,126

- Title II and Title III prior year unused grant award carryovers 40,563
- Balance of JCI energy retrofit contract. 229,000
- Pool deck repair & chemical delivery equipment 64,100
- Voter survey 19,000
- Water damage repair 7,000
- Ongoing items total a **decrease** of \$203,339 and are as follows:
 - Reclassification of amounts for LCAP plan goals from supplies and services to salary & wage line items \$< 551,844>
 - Reclassification of capital outlay item to Other Financing sources/uses (see below). <80,000>
 - Federal programs, adjustment due to increased award amounts, net of any budgeted increases for staffing. (Title I \$3,655; Migrant \$60,932; Perkins \$1,170; Title II <\$10,007>; Title III Immigrant \$11,008; Title III LEP \$11,848; Pass through Dept of Rehab TPP \$52,573). 131,179
 - Increase in services for Special Ed Mental Health 21,719
 - Restricted Lottery instructional materials 67,960
 - Athletic trainer services 44,000
 - Cal-Safe contracted services (SBCEO) 75,346
 - Supplies for refurbish and repair student tablets, funded by insurance payments 31,552
 - Projected increases for City of Santa Maria utilities – water 36,000
 - Other items including CELDT supplies, SARB, Home/hospital supplies, SMAT passes for special education students 20,749
- **In total, expenditures for Books and Supplies, Services, and Capital Outlay, increase by \$875,684 since the Adjusted Budget.**

Other Outgo

- Other Outgo expenses include payments of principal and interest on the District's non-voter approved debt, including capital leases and Certificates of Participation ("COPs"), and on-bill interest free financing from PG&E in support of the JCI energy retrofit project. These amounts have increased by \$75,789 since the Adjusted Budget.
- The credit for indirect costs included in other outgo increases by \$4,829.
- **In total, expenditures for Other Outgo increase by \$70,960 since the Adjusted Budget.**

TOTAL EXPENDITURES HAVE INCREASED BY: \$682,503

OTHER FINANCING SOURCES/USES: increase by \$80,000 to reflect a transfer from the General Fund to the District's Special reserve fund for Capital Outlay. The net effect of this item on the District's fund balance is zero since it was previously included in the District's capital outlay budget.

The District's Fund Balance:

- This revised budget shows an unrestricted net excess (revenues greater than expenditures) of \$684,530. Note that there are several one time items that have been carried forward from the prior year. These allocations were reserved in the District's ending fund balance at the time it closed its books for 2014/15 and the Board approved the yearend report. This is a factor dealt with every year at the First Interim Report when carryover funds are recognized and then re-budgeted to be spent in the new budget year.
- In addition there is a large amount of one time items as noted above, many of which are paid for with categorical program dollars or are in support of the District's LCAP plan.
- Remember that there are no minimum funding level requirements contained in the LCFF law. So while LCFF brings the promise of significant additional revenue to the District, it is still an ADA driven model, and changes in the District's unduplicated FRPM/EL percent can have a significant impact, either up or down, on the amount of revenue. The 2015/16 year represents a transition to a "new normal" for school district financing with an emphasis on transparency and inclusiveness. The message from the State Board of Education in its adoption of the regulations and template for the LCAP plan is clear that districts must focus on increasing and improving services for students in specific subgroups. District budgets must reflect expenditures in line with the goals contained in the LCAP plan, and through that plan, districts will be held accountable.
- That being said, potential revenue volatility in the LCFF funding model as well as the potential for changing priorities within the LCAP plan means that districts must maintain as much fiscal flexibility as possible within the constraints of legislative mandates. The passage of Proposition 2 in the November 2014 election has the potential of impacting the District's ability to maintain any reserves above the required minimums; efforts continue in Sacramento to craft legislation that will modify if not entirely repeal the reserve requirement.
- As of the date of this posting, the District is able to file a "Positive Certification."

Santa Maria Joint Union High School District			
2015/16 FIRST INTERIM REVISED BUDGET- MULTI YEAR PROJECTION - GENERAL FUND			
	2015/16	2016/17	2017/18
	Total	Total	Total
Current year enrollment	7,913	7,944	7,944
Projected Actual ADA	7438	7468	7468
Projected Funded ADA (greater of curr or prior yr)	7438	7468	7468
Beginning Balance	5,743,901	4,633,452	6,979,557
Revenues			
LCFF Sources	74,531,992	78,572,485	81,963,128
Federal Revenues	4,444,867	4,393,296	4,393,296
State Revenues	9,572,946	5,174,863	4,949,975
Local Revenues	573,660	463,964	463,964
Total Revenues	89,123,465	88,604,607	91,770,362
Expenditures			
1000 Certificated Salaries	35,618,560	34,972,485	35,284,229
2000 Classified Salaries	14,141,386	14,311,102	14,480,818
3000 Employee Benefits	15,981,379	16,238,414	17,047,051
4000 Books & Supplies	10,563,864	8,875,218	8,650,330
5000 Services and Other Operating	11,708,433	11,069,693	11,024,693
6000 Capital Outlay	1,103,583	264,495	264,495
Other Outgo, debt service, State Sp. School	419,307	439,877	458,822
Direct Support/Indirect Cost	(167,598)	(287,782)	(287,782)
Total Expenditures	89,368,915	85,883,502	86,922,657
Operating Surplus/(Deficit)	(245,450)	2,721,105	4,847,705
Transfers In	-	-	-
Transfers Out	(865,000)	(375,000)	(375,000)
Other Financing Sources/(USES)	-	-	-
Encroachment contributions	-	-	-
Increase (Decrease) in Fund Balance	(1,110,450)	2,346,105	4,472,705
Ending Fund Balance	4,633,452	6,979,557	11,452,262
Components of Ending Fund Balance			
Nonspendable (revolving cash, stores, prepaid exp)	95,288	95,288	95,288
Reserved for economic uncertainties	2,707,018	2,587,756	2,618,930
Restricted programs ending balances	684,909	292,468	396,850
Unappropriated amount, General Fund 01	1,146,237	4,004,045	8,341,194

All ongoing sources of Revenues and Expenditures from the 2015/16 Revised Budget are assumed to continue at the same level for the next two years with the following adjustments:

REVENUES

LCFF Sources

- For this Revised Budget, the District is projecting revenue from LCFF sources using the simulator tool provided the Fiscal Crisis and Management Assistance Team (“FCMAT”). FCMAT’s calculations use inflation and gap funding percentage estimates provided by the California Department of Finance, and then allows for entry of district-variable data such as ADA by grade span, and the percentage of the count of unduplicated students who are English learners, foster youth, or who qualify for free or reduced-price meals. This factor is often referred to as “FRPM/EL”. The table below illustrates the various components of income from LCFF sources for the budget and two subsequent years.

	2015-16	2016-17	2017-18
LCFF State Aid Funding			
Base Grant	\$62,132,968	\$64,238,066	\$65,993,125
Supplemental/Concentration Grant	11,031,027	12,966,422	14,602,006
Total LCFF State Aid	73,163,995	77,204,488	80,595,131
Property Tax Transfer SBCEO for Special Education	1,367,997	1,367,997	1,367,997
Total Revenues, LCFF Sources	\$74,531,992	\$78,572,485	\$81,963,128
Funded LCFF <u>Base Grant</u> / ADA:	\$ 8,298	\$ 8,546	\$ 8,779
Funded ADA	7487.99	7517.13	7517.13

- In 2016/17, revenues from LCFF sources **increase** from 2015/16 by \$4,040,493. The estimated funded LCFF base grant per ADA is \$8,546.
- In 2017/18, revenues from LCFF sources **increase** from 2016/17 by \$3,390,643. The estimated funded LCFF base grant per ADA is \$8,779.

Federal Revenues

- In 2016/17 Federal Revenues **decrease** by \$51,571 which is the amount of prior year unused grant award carryover dollars contained in the Revised Budget.
- In 2017/18 Federal Revenues remain unchanged from 2016/17.

State Revenues

- In 2016/17 State Revenues **decrease** by \$4,398,083 from 2015/16, as follows:
 - Discretionary funding (one-time) \$3,881,444
 - Educator Effectiveness 578,911
 - Lottery 2014-15 4th qtr year end adjustment 32,616
 - Prop 39 California Clean Energy Jobs program (increase) <94,888>
- In 2017/18 funding for Prop 39, California Clean Energy, in the amount of \$224,888, is eliminated. Future funding for this program is dependent upon state allocations of corporate income tax revenues, and will be budgeted when awarded.

Local Revenues

- Local Revenues include interest earnings, facility use fees, and a variety of reimbursements and fee-for-service programs. Beginning in 2016/17, local revenues decrease by \$109,697 due to elimination of the CAPP Grant program (\$80,000), and adjustments to anticipated inter-district revenues for transportation support (\$29,697).
- In 2017/18 Local Revenues remain unchanged from 2016/17.

EXPENDITURES

:

Salaries, wages and benefits:

- Step and Longevity increases for all employees of \$953,671 for 2016/17 and \$758,656 for 2017/18.
- The District annually projects attrition of 5.0 Certificated FTE's from retirements. The salary and benefit savings from these retirements, offset by salary and benefit costs for replacement employees, and continuing health benefits for the retirees, results in a net decrease of \$105,139 in 2016/17 and \$107,836 in 2017/18.
- Legislation passed last year has resulted in statutory rate increases for the District's contribution to the State Teachers' Retirement System. The rate increases for the subsequent two years are 1.85 percentage points in each year. Therefore there is an increase of \$636,592 in 2016/17, and another increase of \$636,592 in 2017/18.
- Based on an actuarial study of the District's OPEB liability, the provision for the retiree health benefits increases by \$61,216 in 2016/17, and increases by \$86,017 in 2017/18.
- In 2013/14 the District offered an early retirement incentive program, and eligible participants could choose to take the payout of \$50,000 in installments varying from two to five years. The second installment due, in the amount of \$405,833, has been included in the budget year. The amount due in 2016/17 decreases by \$300,000. The amount due in 2017/18 decreases by \$83,332.
- The final year of funding for the QEIA program was 2014/15. Sufficient carryover funds are available for expenditure in 2015/16. Thereafter, reductions are needed to the extent of projected carryover funds available. These amount to \$1,553,734 in 2016/17,
- In total, costs for salaries, wages, and benefits **decrease** from 2015/16 to 2016/17 by \$219,327, and **increase** from 2016/17 to 2017/18 by \$1,290,097. All of the changes noted above are summarized in the table on the following page.
- **PLEASE NOTE: There are no COLA increases for salaries and benefits included in 2016/17 or 2017/18, as these are subject to negotiations.**

SALARIES, WAGES, AND BENEFITS					
2015/16 balance					\$ 65,741,325
2016/17					
	Step-column costs			953,671	
	STRS rate increase 1.85 percentage points			636,592	
	Staffing increases due to projected enrollment			88,067	
	Increase in retiree health benefits			61,216	
	Eliminate expenses related to QEIA program			(1,553,734)	
	Estimated annual retirements 5 FTE's			(105,139)	
	Reduction in early retirement incentive pymts			(300,000)	
Total change from 2015/16 to 2016/17					(219,327)
2016/17 balance					65,521,998
2017/18					
	Step-column costs			758,656	
	STRS rate increase 1.85 percentage points			636,592	
	Increase in retiree health benefits			86,017	
	Estimated annual retirements 5 FTE's			(107,836)	
	Reduction in early retirement incentive pymts			(83,332)	
Total change from 2016/17 to 2017/18					1,290,097
2017/18 balance					\$ 66,812,095

Books and Supplies, Services, Capital Outlay

- For 2016/17, expenditures which are included in the 2015/16 Revised Budget and are one-time in nature are eliminated, resulting in a **decrease** of \$3,404,454. These are detailed below:
 - Prior year carryovers as noted in the narrative accompanying the Revised Budget \$ 686,611
 - Discretionary funding expenditures (one-time) 953,594
 - Teacher Effectiveness Grant 578,911
 - Capital outlay in support of operations and maintenance 483,150
 - JCI Energy retrofit contract 229,000
 - School bus purchase 182,188
 - Marquee at RHS, SMHS; scoreboard at PVHS 170,000
 - Pool deck tile repair and chemical system equipment 95,000
 - Voter survey 19,000
 - Water damage emergency repairs 7,000
- The provision for allocations to school sites from the general fund, which is based on ADA, **increases** by \$2,250 in 2016/17 and remains unchanged in 2017/18.
- Expenses for Prop 39 Clean Energy program increase in accordance with projected funding, by \$94,888 (for a total of \$224,888) in 2016/17, and then are eliminated in 2017/18 (a decrease of \$224,888).
- Amounts in the budget year for books, supplies and services in the QEIA program, \$34,159, are eliminated in subsequent years as this program is not funded beyond the 2015/16 year.
- The District budgets for election expenses every other year, coinciding with the November General Elections in even-numbered years where members of the Board of Education are elected. For the 2015/16 budget year there is no amount budgeted, \$45,000 in 2016/17, and no expense budgeted in 2017/18.
- In total, expenditures for books and supplies, services, and capital outlay **decrease** by \$3,166,475 from 2015/16 to 2016/17, and **decrease** by \$269,888 from 2016/17 to 2017/18. All of the changes noted above are summarized in the table below.

SUPPLIES, SERVICES, CAPITAL OUTLAY			
2015/16 balance			\$ 23,375,881
2016/17			
	Remove one-time items		\$ (3,404,454)
	Adjust school site allocations		2,250
	Prop 39 Clean Energy		224,888
	Election Expense		45,000
	Eliminate QEIA Expenses		(34,159)
	Total change from 2015/16 to 2016/17		(3,166,475)
2016/17 balance			20,209,406
2017/18			
	Remove Prop 39 Clean Energy		(224,888)
	Election expense		(45,000)
	Total change from 2016/17 to 2017/18		(269,888)
2017/18 balance			\$ 19,939,518

Other Outgo

- Other outgo includes the District’s required payments for debt service including Certificates of Participation (“COPs”), capital leases, and PG&E financing, in support of a variety of energy management, conservation, and retrofit projects throughout the District. The total amount projected is in accordance with debt service schedules and includes the required COE payment: \$439,877 in 2016/17, and in \$458,822 in 2017/18.

Other Financing Uses

- The budget year includes transfers out in support of the District’s facilities and deferred maintenance projects. Note that funding for deferred maintenance, formerly a “Tier III” categorical program, is eliminated due to the LCFF funding formula. The District is continuing to budget a transfer of \$375,000 per year for necessary deferred maintenance projects.
- Additionally, the transfer of Needy Meal revenues to the Cafeteria Fund, which has typically been \$250,000 in the past, is not reflected in the budget and two succeeding years. The need for this transfer is monitored on an ongoing basis. Depending upon reserve levels and food costs, this transfer may need reinstating in future years.

PLEASE NOTE: This projection is based on assumptions and factors from the State Budget and various education trailer bills. LCFF funding is dependent upon a variety of state and District-specific factors which can significantly impact future revenue projections. There is no requirement for minimum funding in the LCFF law therefore projections of “gap funding” by the Department of Finance can change based on changing revenue collections at the state level. In addition, some cash deferrals of apportionment amounts still exist, and the State could choose to fund those rather than fund LCFF revenues. Finally, Proposition 30 which provides much of the revenue that is used to fund the LCFF is temporary. The state sales tax portion will expire at the end of 2016 and the income tax portion is due to expire at the end of 2018.

The next benchmark for revenue projections, and a first look at the Governor’s proposed budget for the 2016/17 year, will be in January. Stay tuned....

Exhibit A

To Resolution Regarding Annual Accounting of Development Fees in the
Developer Fees Fund (#25)

(A) *A brief description of the type of fee in the Funds:*

Statutory school facilities fees and payments to mitigate new development's impacts on schools facilities.

	Total	(4/13) SMJUHSD	(9/13) Elementary
(B) <i>The amount of the fees per square foot (07/01/14 through 05/12/15):</i>			
1 <u>Residential Housing</u>			
LEVEL I Fee	\$ 3.36	\$ 1.03	\$ 2.33
LEVEL II Fee		\$ 1.10	N/A
Residential Housing total		\$ 2.13	
2 <u>Commercial Construction / Senior Housing</u>	\$ 0.54	\$ 0.17	\$ 0.37

The amount of the fees per square foot (05/13/15 through 06/30/15):

1 <u>Residential Housing</u>			
LEVEL I Fee	\$ 3.36	\$ 1.03	\$ 2.33
LEVEL II Fee		\$ 1.13	N/A
Residential Housing total		\$ 2.16	
2 <u>Commercial Construction / Senior Housing</u>	\$ 0.54	\$ 0.17	\$ 0.37

3 <u>Negotiated Mitigation Agreement - Various developers</u>			
Rice Ranch Ventures / Trilogy	\$ 0.36	\$ 0.36	N/A
\$.36 per square foot in addition to Level II Fee			

4 <u>Self-Storage Projects</u>	\$ 0.10	\$ 0.10	N/A
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(C) *The Beginning and Ending Balances of the Funds*

	Fund 25
Beginning Balance, July 1, 2014	\$ 964,567
Ending Balance, June 30, 2015	\$ 1,447,047

(D) *The amount of the fees collected and the interest earned:*

LEVEL I FEES - Collected during 14/15	\$ 740,077
LEVEL I FEES - Refunded during 14/15	\$ (9,846)
LEVEL II FEES - Collected during 14/15	\$ 758,153
LEVEL II FEES - Refunded during 14/15	\$ (6,347)
Mitigation Fees - Rice Ranch Ventures / Trilogy - Collected during 14/15	\$ 36,136
Mitigation Fees - Rice Ranch Ventures / Trilogy - Refunded during 14/15	\$ -
Interest earned during 14/15	\$ 5,439
GASB31 - Fair Market Value Adjustment	\$ 1,460
Other Income	\$ 225,825
Total	\$ 1,750,896

(E) *Each public improvement on which fees were expended and the percentage of the project funded with statutory or mitigation fees:*

	Cost
Debt Service Payment for 2560 Skyway Dr.	\$ 85,369
Debt Service Interest Payment for 2560 Skyway Dr.	\$ 37,749
Site Purchase	\$ 72,000
Student Furniture	\$ 257,257
Building	\$ 270,908
Legal Expenses	\$ -
Other Professional Consulting Services and Operating Expenses	\$ 344,124
Total	\$ 1,067,407

(F) *Description of incomplete public improvements.*

Refer to Exhibit B.

(G) *Description of any Interfund Transfers*

N/A

(H) *The amount of refunds made pursuant to subdivision (e) of California Govt Code section 66001 and any allocations pursuant to subdivision (e) or (f) of section 66001.*

N/A -- No refunds or allocations were made pursuant to subdivision (e) or (f) of section 66001.

Exhibit B

To Resolution Regarding Annual Accounting of Development Fees for the fiscal year 2014/2015 in the
Developer Fees Fund (#25)

Per Government Code Section 66001 (d) (1) (A-D) as indicated:

A *With respect only to the portion of the Fund remaining unexpended at the end of the 2014/2015 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified as follows:*

	15/16	Budget	4 years 16/17 - 19/20
Debt Service Principal payment on purchase of 2560 Skyway Dr	\$	85,369	\$ 341,478
Debt Service Interest payment on purchase of 2560 Skyway Dr	\$	32,179	\$ 82,719
Professional Services-Architects, Attorneys, Consultants	\$	737,124	\$ 1,024,867
Student Furniture	\$	775,000	\$ 850,000
Building / Site Improvements	\$	340,000	\$ 996,000
Total of Projects	\$	1,969,673	\$ 3,295,064

Total of All Years- Budgeted Projects & Administrative Fees **\$ 5,264,736**

B *See Section 3.3 of the Resolution*

C *With respect only to that portion of the Fund remaining unexpended at the end of the 2014/2015 fiscal year, the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified in (1) above are as follows:*

	15/16	Budget	4 years 16/17 - 19/20
Developer Fees	\$	925,000	\$ 2,800,000
Interest	\$	7,000	\$ 28,000
Total Sources	\$	932,000	\$ 2,828,000

Total of All Years - All Sources **\$ 3,760,000**

D *With respect only to that portion of the Fund remaining unexpended at the end of the 2014/2015 fiscal year, the following are the approximate dates on which the funding referred to in (3) above is expected to be deposited into the appropriate fund.*

	Amount
Developer Fees	
Developer Fees - 2015-2016	\$ 925,000
Developer Fees - 2016-2017	\$ 700,000
Developer Fees - 2017-2018	\$ 700,000
Developer Fees - 2018-2019	\$ 700,000
Developer Fees - 2019-2020	\$ 700,000
Interest	
Developer Fees - 2015-2016	\$ 7,000
Developer Fees - 2016-2017	\$ 7,000
Developer Fees - 2017-2018	\$ 7,000
Developer Fees - 2018-2019	\$ 7,000
Developer Fees - 2019-2020	\$ 7,000

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
2015-16 1st INTERIM REVISED BUDGET
TOTAL REVENUE SUMMARY**

**LCFF Base Grant,
\$62,132,968 , 70%**

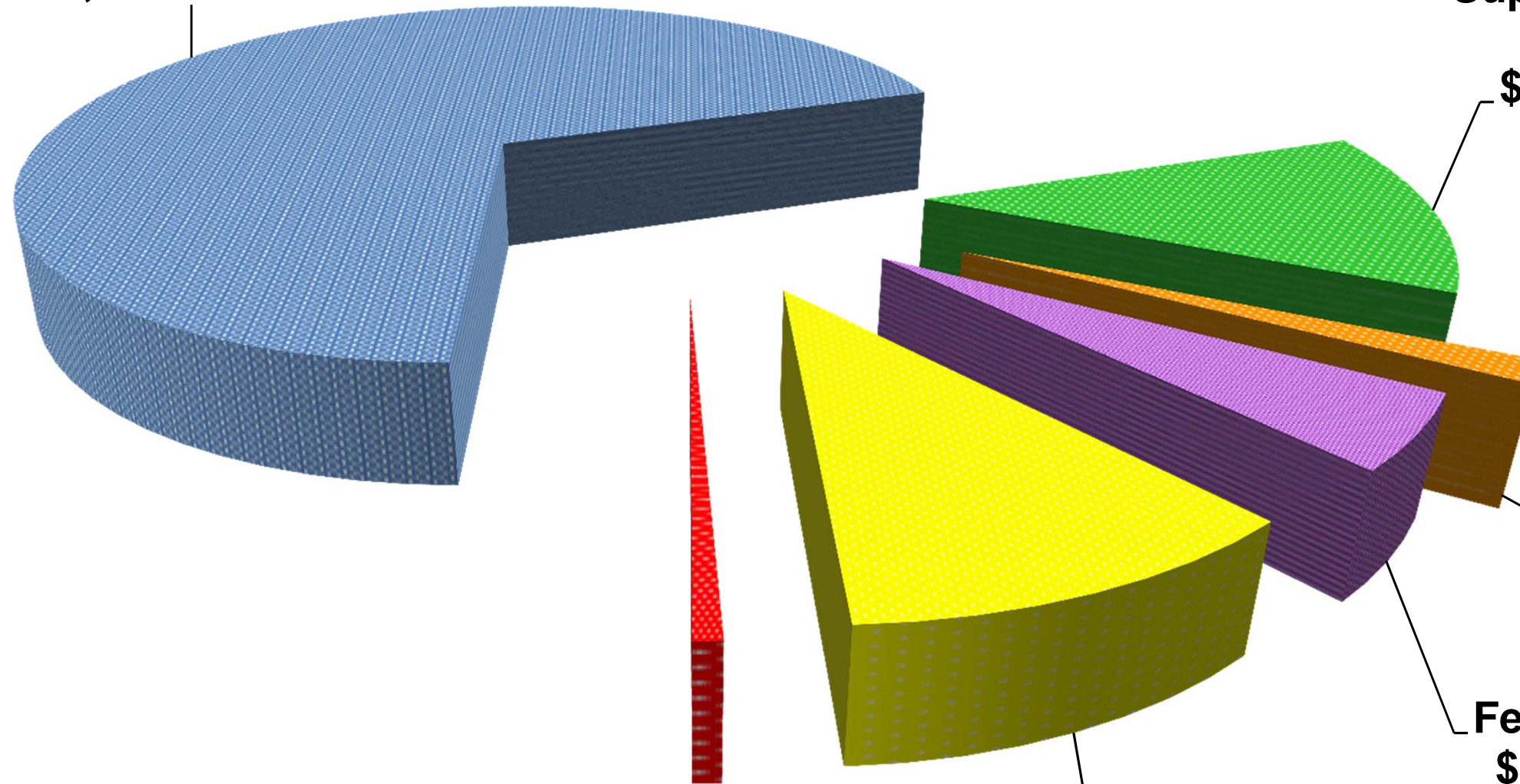
**LCFF
Supplemental/Concen-
tration Grant,
\$11,031,027 , 12%**

**LCFF Other,
\$1,367,997 , 1%**

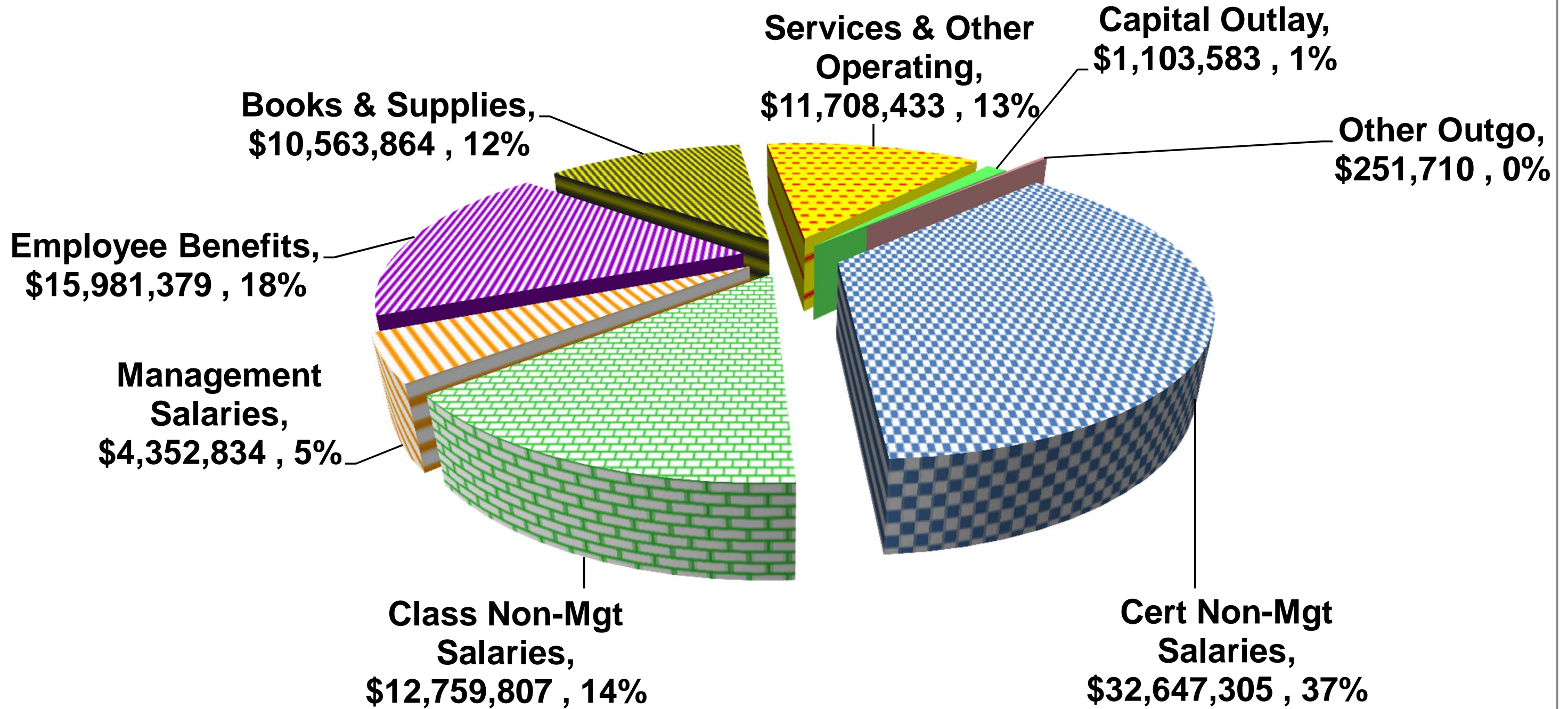
**Federal Revenue,
\$4,444,867 , 5%**

**State Revenue,
\$9,572,946 , 11%**

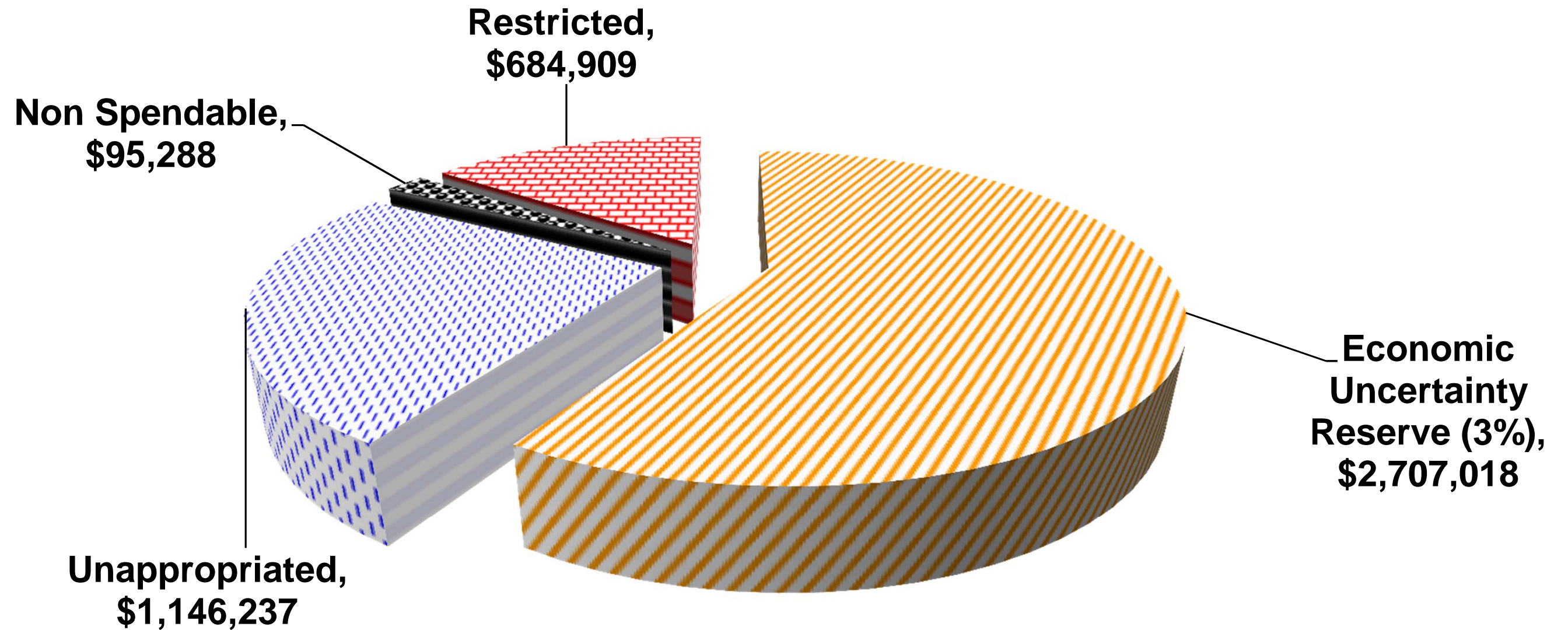
**Local Revenue,
\$573,661 , 1%**



**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
2015-16 1ST INTERIM REVISED BUDGET
TOTAL EXPENSE SUMMARY**

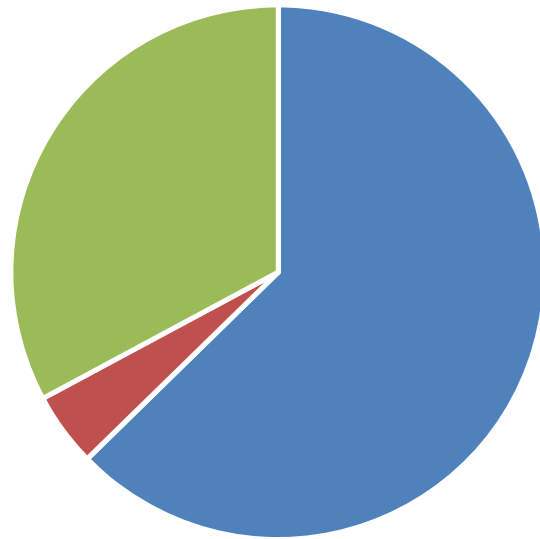


**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
2015-16 1ST INTERIM REVISED BUDGET
FUND BALANCE, GENERAL FUND**

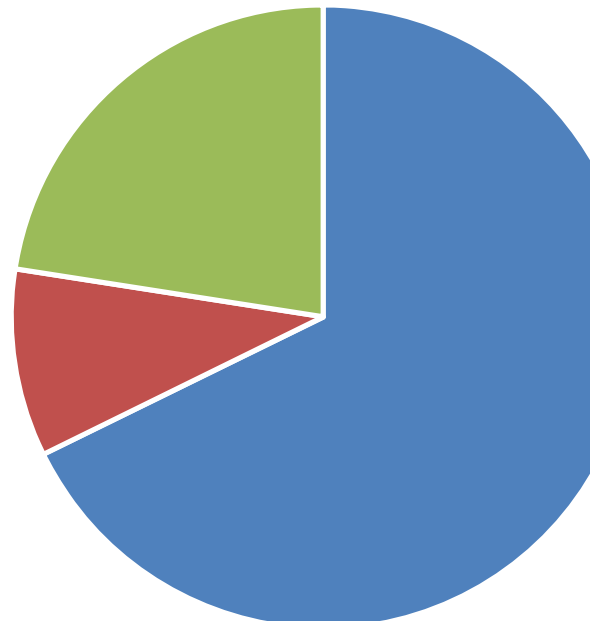


Local Progress Towards Full LCFF Implementation: Santa Maria Joint Union High

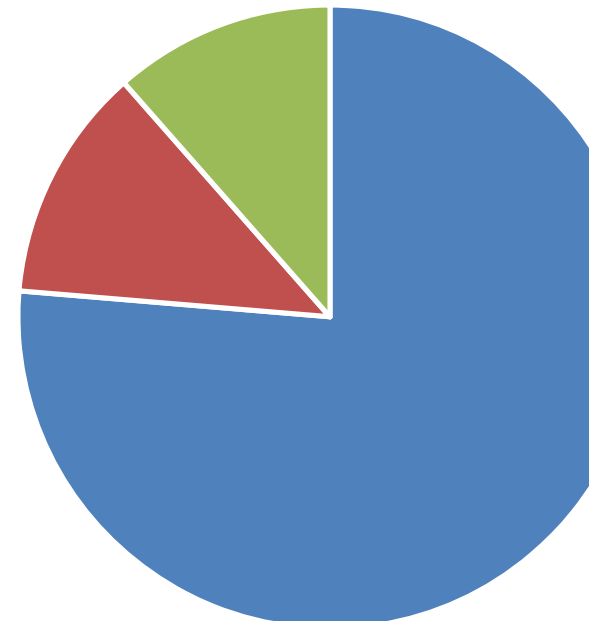
Year 1: 2013-14



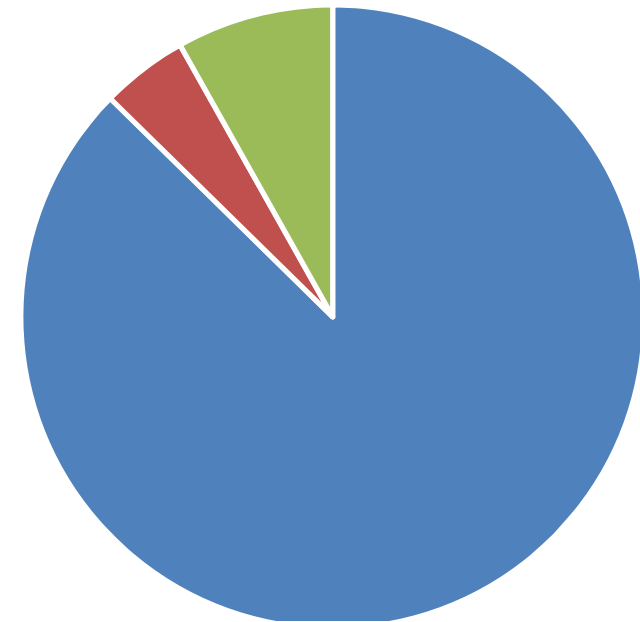
Year 2: 2014-15



Year 3: 2015-16



Year 4: 2016-17

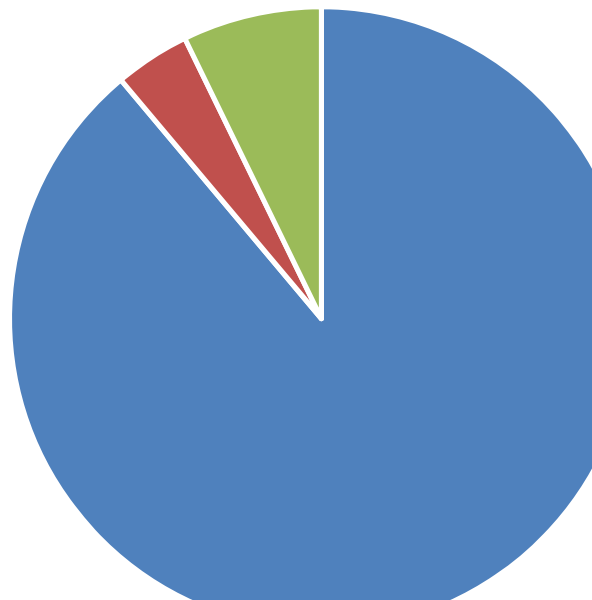


 Floor

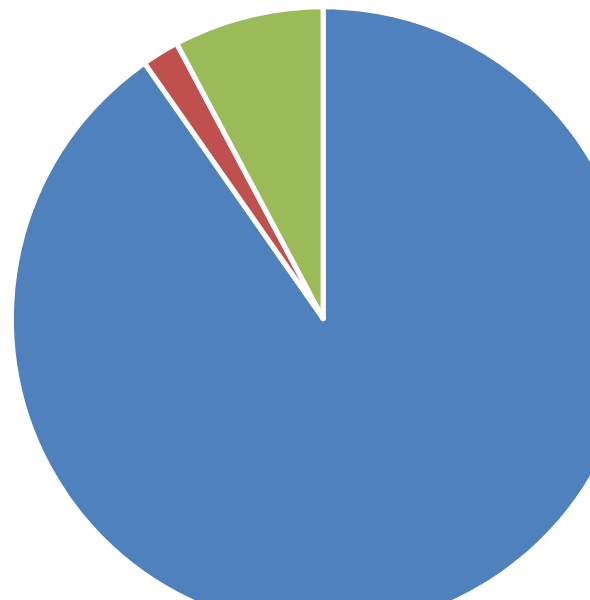
 Gap

 Remaining Need after Gap

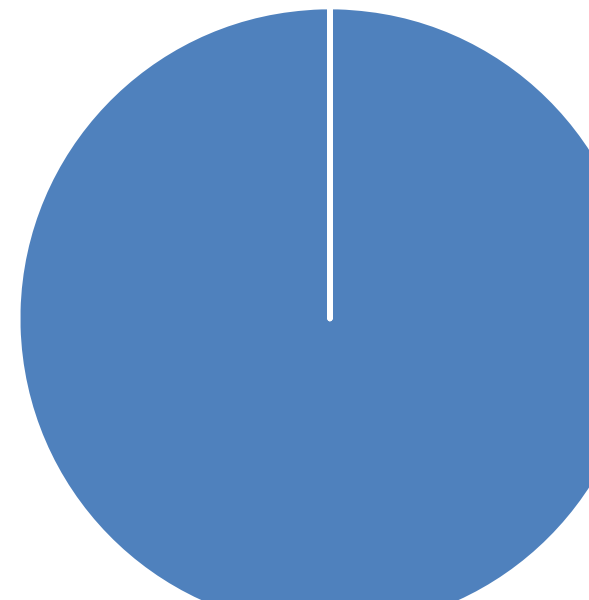
Year 5: 2017-18



Year 6: 2018-19



Year 7: 2019-20





Santa Maria Joint Union High School District **Voter Survey Results**



November 2015

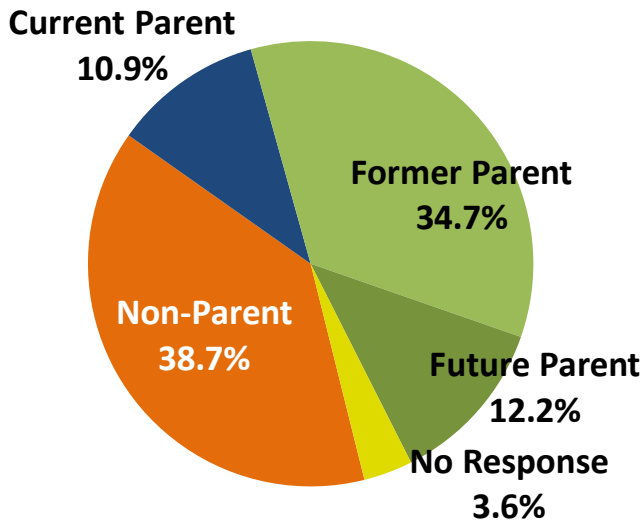
CFW
*Planning and Financing Better
Schools for California Students*

Overview

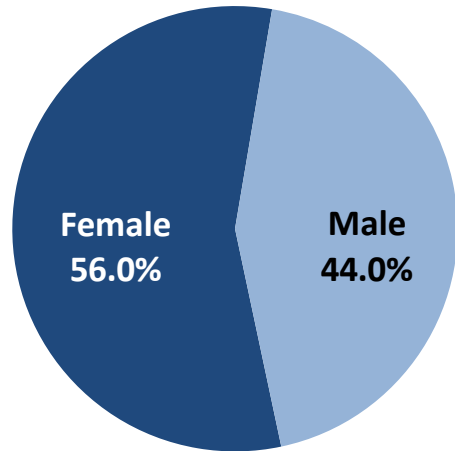
- The Santa Maria Joint Union High School District is currently evaluating facilities improvement options
- The District directed staff to conduct a voter opinion survey of likely voters to general attitudes and the of a potential general obligation bond election
- Telephone calls for the poll were completed with 450 likely voters between October 16 and October 30, 2015
- The average survey lasted 19 minutes
- The survey was conducted in English and Spanish; approximately 20% of respondents elected to communicate in Spanish
- A poll of this sample size has a margin of error of +/- 4.6% at a 95% confidence interval
- There is strong support for the District, most proposed projects to further improve District schools, and statements in favor of a potential Prop. 39 bond measure

Demographics of Respondents

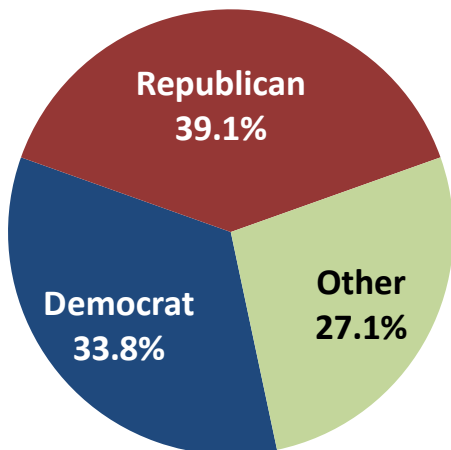
Parental relationship of respondents



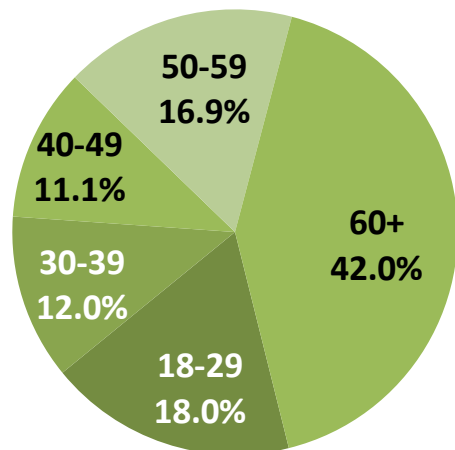
Gender of respondents



Political affiliation of respondents



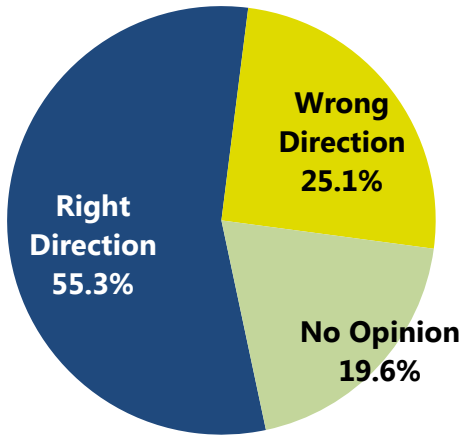
Age bracket of respondents



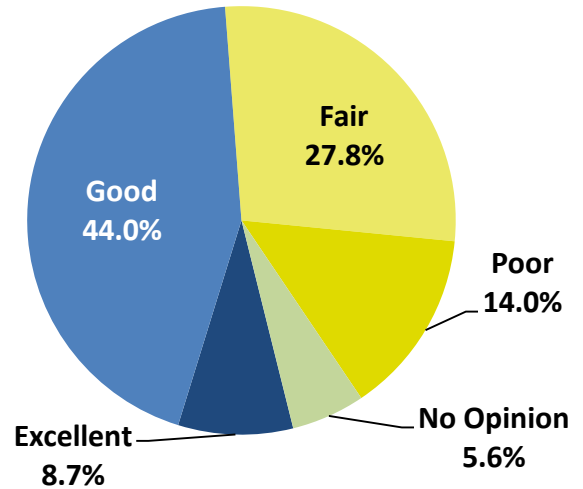
- The survey reflects the demographics of the overall voter base

Voter Attitudes

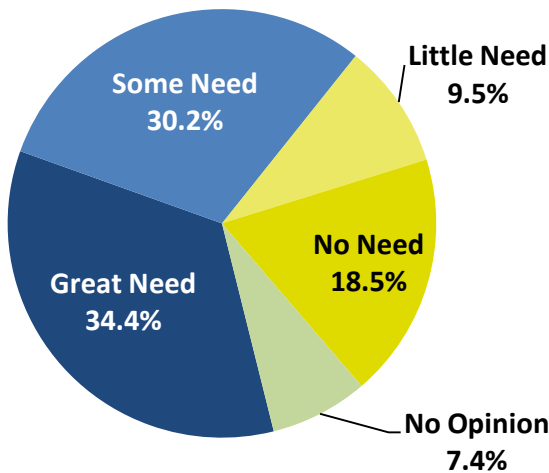
Is the District heading in the right direction or wrong direction?



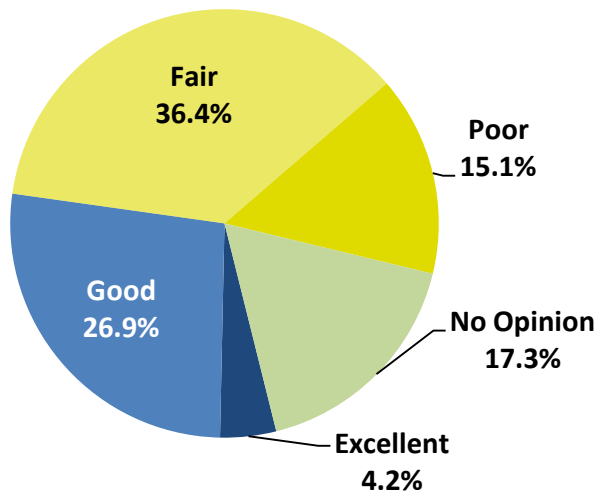
How do you rate the overall quality of education in the District?



Is there an additional funding need in the District for classroom facilities?



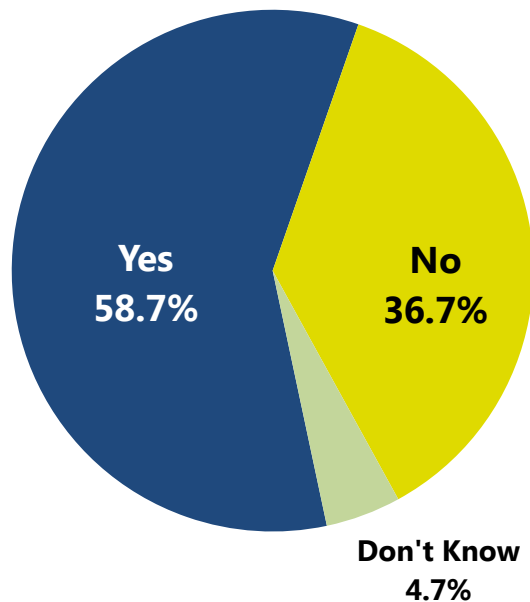
How do you rate the financial management of District funds?



Pre-Benchmark Ballot Question

To rebuild Santa Maria High, improve student safety, renovate classrooms and support facilities at Righetti, Pioneer Valley and Delta high schools into 21st century learning environments, increase modern classroom technology and infrastructure, replace portable classrooms, construct permanent facilities, and increase vocational/career and college pathways programs to improve student achievement, shall Santa Maria Joint Union High School District be authorized to issue up to \$105,000,000 in bonds at legal interest rates, with an independent Citizens' Oversight Committee and annual audits?

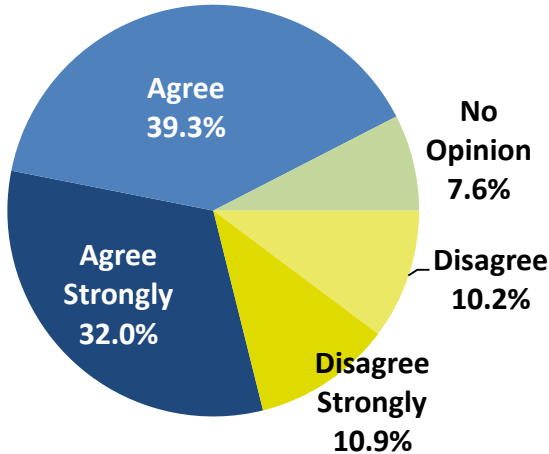
If the election were held today, would you vote YES in favor of the measure or NO to oppose the measure?



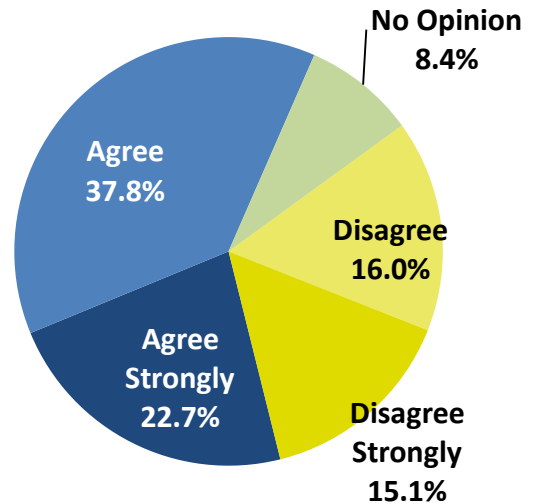
All Respondents

Attitudes Regarding Taxes

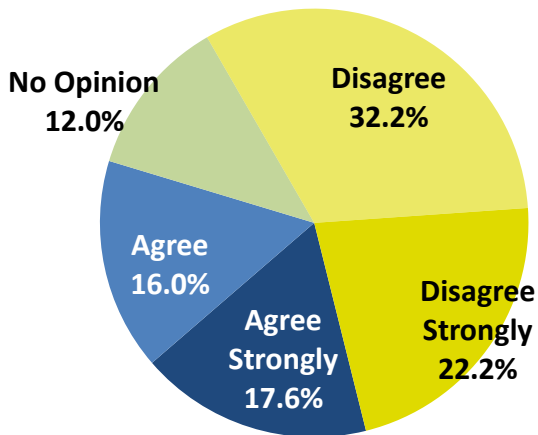
It is important to have good local schools with adequate classrooms and facilities even if it means raising taxes.



I would vote for an increase in taxes if I knew it would only be used to improve the high schools in our community.



I would not vote for an increase in taxes regardless of its purpose.



Statements about the Measure

Would you be more likely or less likely to support a bond measure if you knew funds would:

Much More Likely
Somewhat More Likely

Require independent oversight committee and annual audits to ensure money is used only for voter approved school improvements and repairs and not used for salaries, administration, or overhead



Improve our schools so all our children have the facilities and education they need to succeed



Make a renewed investment in our local schools to attract businesses that provide good paying jobs, so we can look forward to a stronger economy and future in Santa Maria



Improve our schools so students have quality classrooms and improved facilities to be better prepared for college or good paying careers after high school



Improve classrooms and support facilities to ensure all students have the same opportunity to compete and succeed in our new economy



Provide a local source of funding that the State cannot take away to ensure the quality of our schools and the desirability of our community, now and into the future



Replace classrooms that have reached their economic life and modernize and upgrade available classrooms and school facilities to meet 21st century educational requirements to help our children succeed



Require a local school bond to provide the local match to capture our fair share of over \$50 million in matching State grants



Projects

Would you be more likely or less likely to support a bond measure if you knew funds would be used to:



Build new classrooms for English and math instruction, engineering courses, and training for medical and computer science careers



Create vocational facilities with capstone classes that provide student mentoring, training, and industry sponsored certifications upon graduation for high paying jobs in rapidly growing industries locally and throughout the state



Update classrooms, science labs, aging bathrooms and emergency communication systems



Replace inefficient heating, and cooling systems to reduce utility costs and put more money back in the classroom where it belongs



Retrofit classrooms with energy efficient air conditioning, heating, and safety systems to reduce overall costs and improve the learning environment for all students and teachers



Replace outdated portables with modern permanent classrooms to improve instruction and reduce annual operating costs



Construct an ag farm facility for student instruction, mentoring and classroom demonstration to meet the rapidly evolving changes to Ag science, farming, and marketing of local agricultural products



Keep classrooms and school buildings safe and well maintained through new security and modernization improvements



Projects

Would you be more likely or less likely to support a bond measure if you knew funds would be used to:



Modernize or rebuild older classrooms with modern furnishings, fixtures, and equipment to meet current teaching standards and requirements



Reclaim or increase parking and reconfigure drop-off and pick-up areas at schools to improve circulation, student safety and reduce neighborhood traffic delays



Upgrade existing classrooms to provide modern flexible interiors, furnishings and equipment that support multimedia instruction with reliable wireless technology for all students and teachers



Construct new performance and assembly space at Righetti High comparable to what is available for students at our other schools



Upgrade fields, play courts, and assembly and performance spaces at our older campuses for school and community use



Construct a practice gym at Righetti High to meet the demand for afterschool activities



Themes

Would you be more likely or less likely to support a bond measure if you knew funds would be used to:



Create additional career technical classrooms linked to local businesses for more focused student mentoring and instruction, so students are better able to compete and succeed for good paying jobs immediately after high school



Enhance classrooms for college bound educational programs so graduating students are better able to compete and gain greater admission to quality colleges and universities



Replace outdated portable classrooms with new permanent 21st century classrooms that provide furnishings, fixtures, and equipment to meet current teaching standards to increase academic achievement



Construct additional support facilities at Santa Maria High and Righetti High, comparable to our newer schools and that expand opportunities for all students to participate in our comprehensive high schools



Reorganize and rebuild Santa Maria High with improved access and circulation, modern classrooms, necessary support spaces and adequate parking, fields and athletic facilities



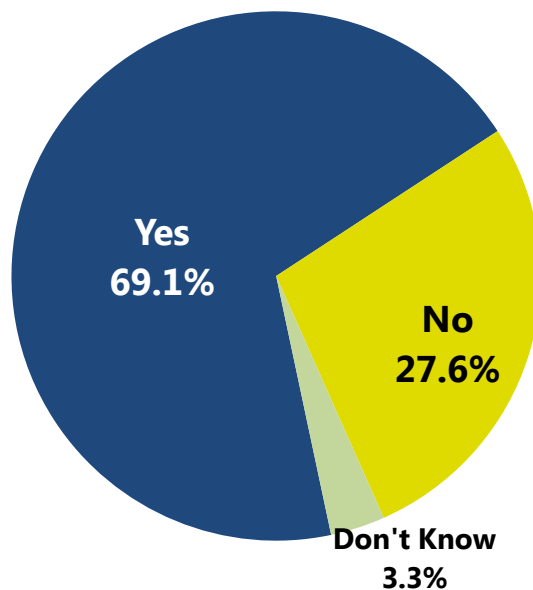
Replace portable classrooms that are over 20 years old and exceed their life and rebuild Santa Maria High to benefit everyone



Post-Benchmark Ballot Question

To rebuild Santa Maria High, improve student safety, renovate classrooms and support facilities at Righetti, Pioneer Valley and Delta high schools into 21st century learning environments, increase modern classroom technology and infrastructure, replace portable classrooms, construct permanent facilities, and increase vocational/career and college pathways programs to improve student achievement, shall Santa Maria Joint Union High School District be authorized to issue up to \$105,000,000 in bonds at legal interest rates, with an independent Citizens' Oversight Committee and annual audits?

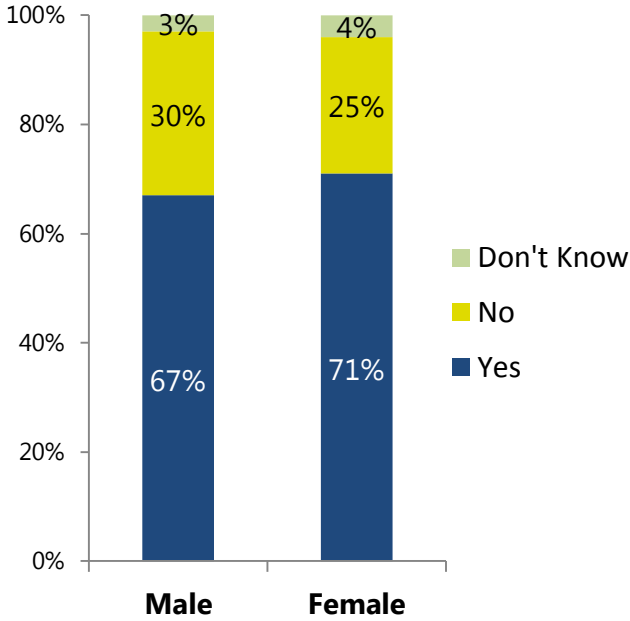
If the election were held today, would you vote YES in favor of the measure or NO to oppose the measure?



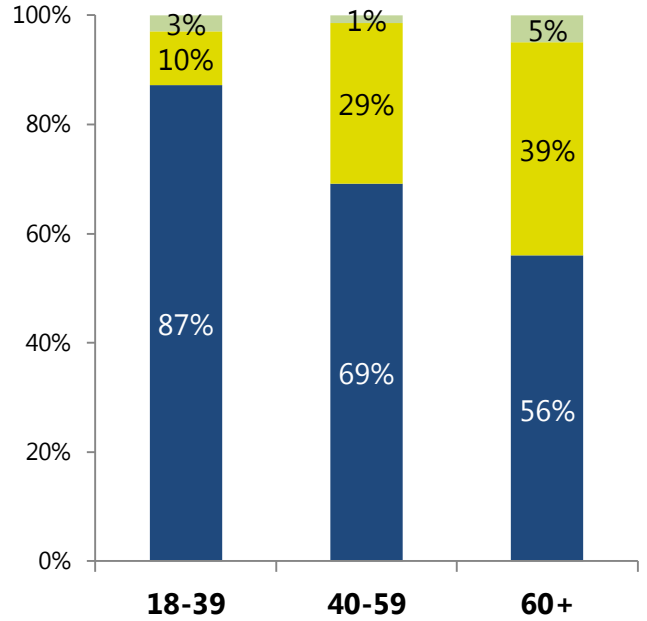
All Respondents

Voter Support: Post-Benchmark

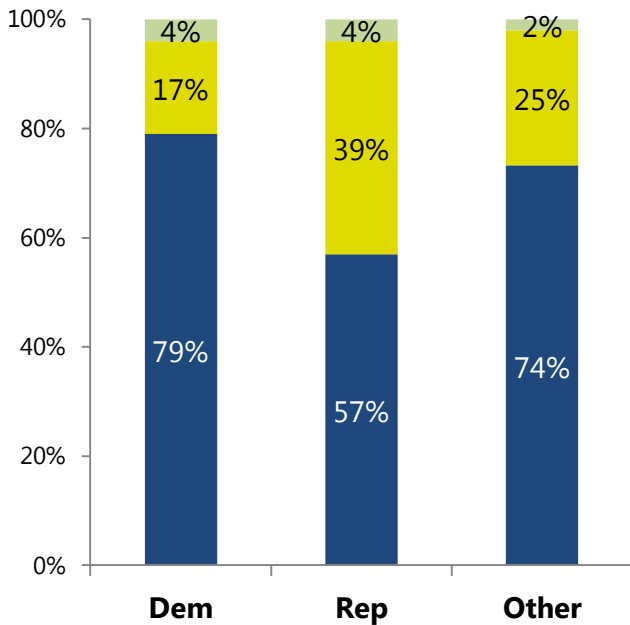
Gender



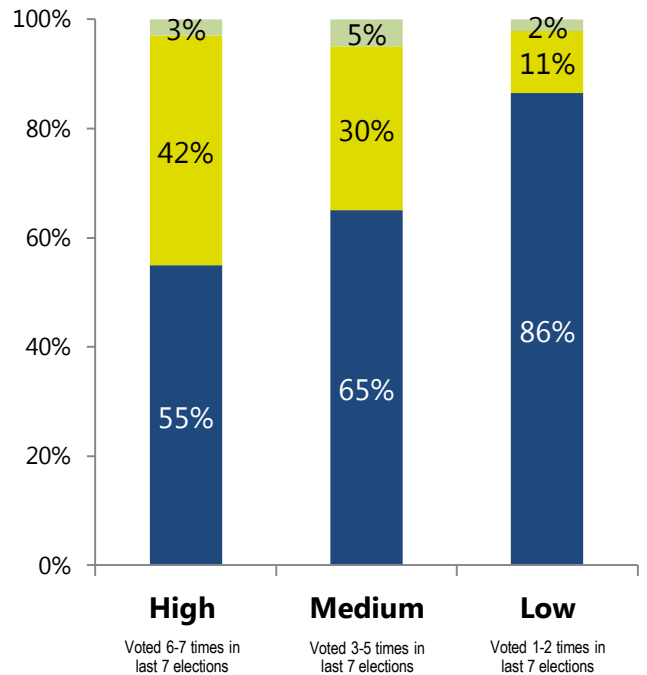
Age Group



Party

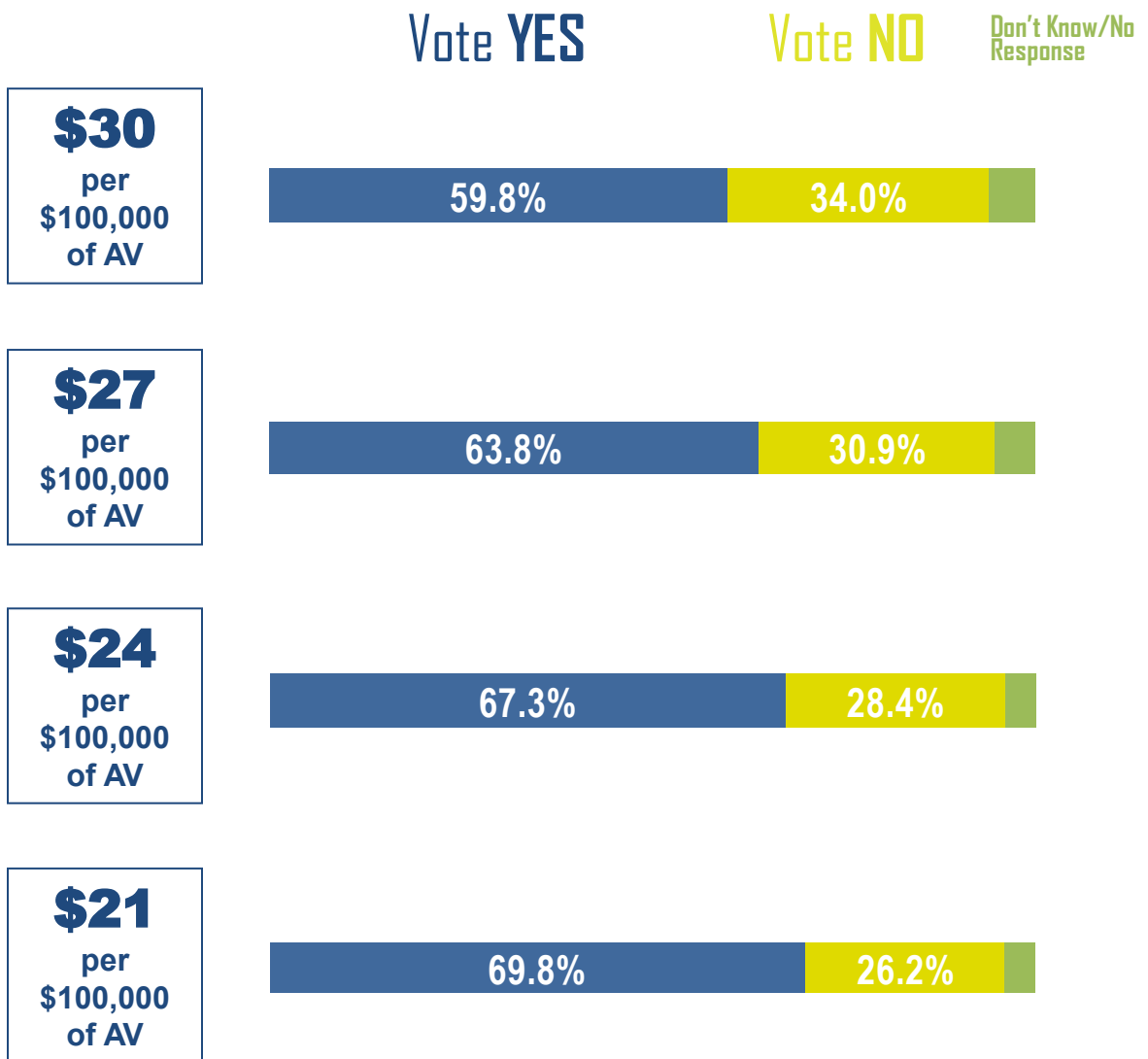


Propensity



Tax Tolerance

If the measure would increase tax rates \$__ a year, per \$100,000 of assessed value – not market value which is usually higher because of Proposition 13 – would you vote YES to approve or NO to disapprove the measure?



Key Findings

- Voters are supportive of the District and a majority rate the District favorably
- There is strong support for a potential bond measure, especially once further information is provided, as indicated by the post-benchmark support of 69.1%
- Voters are willing to increase taxes up to \$30 within the margin of error (4.6%) for a bond measure to improve District schools at this tax rate
- Major projects tied to academic achievement and the learning environment are well-supported by respondents
- There are strong levels of support across multiple demographic groups key to the measure's passage
- Even so, District supporters will need to organize an effective communication effort that reinforces and extends this support to achieve success in November 2016
- Results are a snapshot of voter opinions at this time; replicating and improving results will require voter outreach over the coming months by way of public information and bond election campaigns