

# Minutes of Regular Governing Board Meeting

## June 30, 2022

### Oracle Elementary School District No.2

A Regular Meeting of the Governing Board of Oracle Elementary School District No.2 was held Thursday, June 30, 2022, beginning at 6:00 p.m. Oracle Community Center, 685 E American Avenue, Oracle, AZ 85623, and via ZOOM.

#### 1. Call to Order

Board President Gary Terrell called the meeting to order at 6:00 p.m. and Mrs. Taylor led the Pledge of Allegiance.

Roll Call – Board members present:

Gary Terrell, Board President

Linda Lyon, Board Vice President

Jeri Taylor, Member

Edie Crall, Member

Camilo Gotay, Member

Also present:

Crystle Nehrmeyer, Superintendent

Dawn Ruiz, Business Manager (via ZOOM)

Kathleen Ochoa, Administrative Assistant

Shannon Soule, Principal

#### 2. Approval of Agenda

Mr. Gotay moved to approve the agenda, Mrs. Crall seconded, all in favor, motion carried.

#### 3. Communications and Call to the Public

Mrs. Lyon did a call to the public. There were no persons via ZOOM or in-person wishing to address the Governing Board.

#### 4. Approval of Consent Agenda

##### A. Approval of Minutes

Regular Governing Board Meeting Mya 26, 2022

##### B. Ratification of Vouchers

###### 1. Payroll Vouchers

V68 \$75,867.36 V69 \$44,407.69 V70 \$22,970.96 V71 \$62,034.37 V72 \$80,173.47

###### 2. Expense Vouchers

V2276 \$10,410.69 V2277 \$556,523.42 V2278 \$10,488.69 V2279 \$493,559.52

V2280 \$6,022.79

- C. Capital Bond Spending Report
- D. Financial Reports for month of May FY21-22
- E. Approval of the following IGA/Agreements for FY2022-2023
  - a. Alliance Workers' Compensation Coverage Agreement / CAF for FY2022-2023
  - b. The Trust Liability Coverage Agreement / PAF for FY 2022-2023
  - c. HeinfeldMeech Annual Audit Scope and Objectives – FY 22
- F. Organizational Chart for SY 22/23
- G. Employee Benefits Spreadsheet for SY 22/23
- H. Sole Source Vendors for FY2022-2023
- I. Approval of possible over-expenditure of budget subsections of the FY 21/22 Annual Expenditure Budget, should it become necessary. The M&O (Maintenance and Operation) Budget has 3 subsections - Regular Education, Special Education and Transportation. In the event that one or two of the subsections of the M&O budget need to be overspent, authorization is required by the Governing Board according to statute. This over expenditure would not overspend the M&O budget; it would only apply to one or two of the three subsections. The district does not anticipate the need to overspend any of the subsections; this action is needed to support the financial requirements and needs of the district.
- J. Designation of Brigitte Martin as Student Activities Treasurer and both Kathleen Ochoa and Dawn Ruiz as back-up Student Activities Treasurer for FY 2022-2023
- K. Assessed Values for Tax Rates – FY2022-2023
- L. Funding Sources and Expenditures Update
- M. Approval of the following pay scales for SY 22/23:
  - Classified Staff Hiring Schedule – no changes
  - Certified Staff Hiring Schedule – no changes
  - Substitute Salary Schedule – no changes
  - Extra-Curricular Pay Scale – changes effective July 1, 2022
- N. Gifts and Donations – NONE TO DATE
- O. Disposal of District Items
  - a. Items discarded from Mountain Vista Library (see attached form)
- P. PBIS Budget for SY 22/23
- Q. Updated Community School Wrestling Budget – Summer 2022

Mr. Gotay moved and Mrs. Taylor seconded approval of consent agenda as presented, all in favor, motion carried.

**5. Recognition of Shannon Soule, Mountain Vista K-8 School Principal and Arizona School Administrator's 2022 Rookie Elementary Principal of the Year.**

The Board recognize Shannon Soule, Mountain Vista K-8 School Principal and Arizona School Administrator's 2022 Rookie Principal of the Year.

**6. Superintendent's Report**

Mrs. Nehrmeyer reported on the following:

- Summer School 2022 at Mountain Vista K-8 School
- Arizona Rural Schools Advisory Council Update – SY 21/22
- "Stuff the Bus" 2022 – Weekday vs. Weekend
- Maintenance and Operations/Capital Budget Update

**7. Capital Bond Construction Report**

- The Superintendent updated the Governing Board on construction progress and key upcoming dates for the new classroom building, library renovation and expansion, and school office safety upgrades. Discussion held on San Carlos Irrigation Project installation of services. Governing Board asked Mrs. Nehrmeyer to provide information as to who's responsible for financing the archaeological study of campus prior to services being established

**8. Oracle Ridge Advisory Committee Report**

Mrs. Edie Crall updated the Governing Board with progress related to the Oracle Ridge campus since our May 2022 Governing Board meeting.

**9. Discussion regarding Arizona's Academic Standards Assessment (AASA) state proficiency averages and District proficiency averages during the Spring 2022 assessment window. A formal Student Achievement Report will be delivered to the Governing Board during the July 2022 Regular Meeting.**

Mrs. Nehrmeyer and Mrs. Soule shared Mountain Vista K-8 School proficiency percentages by grade level for ELA (reading and writing) and Math as compared to state averages. We are making progress and *moving the needle!* Discussion held.

**10. Discussion and request for approval of an agreement between RNA Facilities Management and the District for FY2022-2023.**

The District entered into a similar agreement with City Wide Facilities Management through June 30, 2022. During the formal procurement process for FY 23, the District received a bid from RNA Facilities Management. Based on this bid from RNA Facilities Management, Mrs. Nehrmeyer recommended the Board approve the attached agreement for custodial services effective July 1, 2022 and through June 30, 2023, including the attached addendum recommended by the District's legal counsel. RNA Facilities Management is an approved vendor



through the state procurement co-cop (Mohave) and as referenced in the attached spreadsheet, will provide a cost savings to the District when compared to City Wide.

Mrs. Lyon moved and Mr. Gotay seconded the motion with provision that both the agreement and the addendum are signed by both vendor and District for contract to be valid, all in favor, motion carried.

**11. Discussion and request for approval of the Mountain Vista K-8 School Student and Staff Handbooks for SY 22/23.**

Mrs. Nehrmeyer recommended the Governing Board approve the student and staff handbooks for the upcoming school year, with District created handbooks for both students and staff printed by Alphagraphics in Tucson.

Mrs. Crall moved and Mrs. Taylor seconded, all in favor and motion carried.

**12. Discussion and request to approve the continuation of District Strategic Goals approved by the Governing Board on January 14, 2021 for SY 20/21 and SY 21/22. The Superintendent recommends the District continue to work towards the Strategic Goals during SY 22/23 and SY 23/24.**

Mrs. Nehrmeyer recommended the Governing Board vote to continue the current District Strategic Goals through SY 23/24. The District is making progress towards the strategic goals and plans are in place to continue working towards the accomplishment of the strategic goals. Discussion was held.

Mrs. Lyon moved and Mrs. Taylor seconded the following:

- a. Tabling this agenda item for one month
- b. Forming an advisory committee to review the current District Strategic Goals and reassess the needs of the District; said advisory committee to be comprised of Mrs. Lyon and Mrs. Taylor

All in favor and motion carried.

**13. Discussion regarding Superintendent's Performance Goals for SY 22/23. No recommendation for action will be made in June, recommendation for action will be made in July and/or August, per the Superintendent's Employment Contract.**

Mrs. Nehrmeyer provided the Governing Board and Superintendent possible performance goals for SY 22/23 that support the District Strategic Goals. No discussion held.

**14. Discussion and request to approve the Fund 020 Instructional Improvement Fund (IIF, Indian Gaming Revenue) Plan as follows:**

**A. Ratify current IIF Plan for both SY 20/21 and SY 21/22**

Mrs. Crall moved and Mr. Gotay seconded the motion, all in favor and motion was approved.

**B. Approve same IIF Plan for SY 22/23**

Mrs. Lyon moved and Mrs. Taylor seconded the motion, all in favor and motion was approved.

Mrs. Nehrmeyer informed the Governing Board of her plan to establish a committee at the start of SY2022-23 to reassess the current IIF Plan.

**15. Discussion and request for approval of updated job descriptions and/or job titles effective July 1, 2022.**

Mrs. Nehrmeyer recommended the Board approve the following updated/new job descriptions and job titles:

A. Gifted Education Coordinator (New, Extra-Curricular Stipend)

B. English Language Learner (ELL) Coordinator (Updated, Extra-Curricular Stipend)

Mrs. Lyon moved and Mrs. Crall seconded both updated/new job descriptions and job titles as presented, all in favor and motion approved.

**16. Discussion and request for approval regarding personnel matters that have occurred since the May 2022 Governing Board Meeting:**

Mrs. Nehrmeyer recommended the Governing Board approve the following personnel matters since the May 2022 regular meeting:

New Employment

-Jessica Croci, Paraprofessional – Floating Aide

-Kelly Suttle, Kindergarten Teacher

Employment Transfers

-Laurana Reinhardt, Title I Paraprofessional (was Floating Aide)

-Shelby Sharrah, Bus Driver Trainee (was Title I Paraprofessional)

Additional Hours

-Before and After Days for SY 22/23

-Ratify Rillito Special Education Summer School Budget, please see attached spreadsheet

-Amber Wick, Substitute Coordinator

Resignations/Retirements

-Siria Hurtado, Floating Aide

Athletics Stipends for SY 22/23

Please see attached spreadsheet – approval with the exception/removal of the Athletic Director's stipend amount, to be presented to the Governing Board for future approval on the Extra-Curricular Stipend Budget Spreadsheet for FY2022-2023

Substitute Teacher List for SY 22/23

Please see attached List

Mrs. Taylor moved and Mr. Gotay seconded approval of all personnel matters since the May 2022 Regular Board Meeting, including the exception/removal made to the Athletics Stipends Budget for FY22/23, all in favor, motion carried.

**17. Upcoming Events**

Events in **bold** are recommended events for Governing Board members to attend.

June – August: Community Schools Wrestling on Tuesday and Thursday evenings at 5:30 PM in the School Gym

July 4: Independence Day Holiday, all offices closed

July 25-29: Girls' Volleyball Camp for Grades 6-8 in the School Gym, all day

July 29: New Teachers report for the new school year

August 1: Teachers report for the new school year

**August 2: Back to School Night at Mountain Vista K-8 School, 5:00 – 7:00 PM**

August 3: Hourly, 10-month employees report for the new school year

August 4: First Day of School at Mt. Vista K-8 School

September 5: Labor Day Holiday, all offices closed

**18. Future Meeting Dates and Topics**

July 14 at 6:00 PM - Regular Meeting of the Governing Board to be held at the Oracle Community Center, 685 E American Avenue, Oracle, AZ 85623 and on Zoom, Meeting ID 964 544 1210, Passcode OracleESD2.


August 18 at 6:00 PM - Regular Meeting of the Governing Board to be held at the Oracle Community Center, 685 E American Avenue, Oracle, AZ 85623 and on Zoom, Meeting ID 964 544 1210, Passcode OracleESD2. To include a Back to School Report.

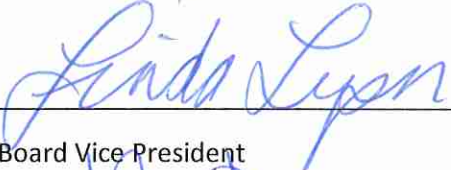
At this time, Governing Board Members may request items to be considered and included on the agenda of a future meeting.

## 19. Adjournment

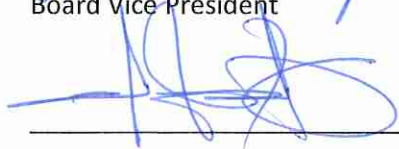
Mrs. Lyon moved and Mr. Terrell seconded to adjourn the meeting at 7:40 p.m., all in favor, meeting adjourned.

  
Board President

  
Board Member

  
Board Vice President

  
Board Member

  
Board Member

Minutes approved 