

FILE: CEA

Cf: [ABD](#), [CE](#)

## SUPERINTENDENT QUALIFICATIONS

The Jefferson Davis Parish School Board shall elect a Superintendent for the school system who has met or has been certified as meeting the requirements for superintendency certification as set by the Louisiana Board of Elementary and Secondary Education (BESE). Additional qualifications may be stipulated by the Board.

### MINIMUM QUALIFICATIONS

The certification endorsement required to serve as a school system superintendent or assistant superintendent is the *Louisiana Education Leader Certificate Level 3 (Superintendent)*, which is valid for five (5) years and is renewable every five (5) years, based upon successful completion and verification of required learning units.

#### 1. Eligibility Requirements

- A. Valid *Louisiana Level 2 Educational Leader Certificate* or one of the Louisiana administrative/supervisory certifications that preceded the 2006 Educational Leadership Certification structure;
- B. Five (5) years of teaching experience in his/her area of certification;
- C. Five (5) years of successful administrative or management experience in education at the level of assistant principal or above. The assistant principal experience would be limited to a maximum of two (2) years of experience in that position; and
- D. Passing score on the *School Superintendent Assessment (SSA)*, in keeping with state requirements.

- 2. Renewal Requirements: For purposes of maintaining a valid endorsement, holders of an *Educational Leader Level 3* endorsement are required to complete one hundred-fifty (150) continuing learning units

of professional development consistent with the Individual Professional Growth Plan (IPGP) over a five (5) year time period. The starting date of the five (5) year cycle depends on the type of teaching certificate that the individual holds.

- A. If an individual holds a *Louisiana Professional Teaching Certificate Level 3*, then the renewal date is tied to the renewal date on the professional teaching certificate.
- B. If an individual does not hold a *Louisiana Professional Teaching Certificate Level 3*, but does hold an *Educational Leader Level 2* endorsement, then the renewal date is tied to the renewal date that is in use for the previous Educational Leader endorsement.
- C. If an individual holds neither a *Louisiana Professional Teaching Certificate Level 3*, nor an *Educational Leader Level 2* endorsement, then the renewal time period begins with the date of issue of the *Educational Leader Level 3* endorsement.

Applicants for the position of Superintendent shall be required to provide assurance that certification for the position is current and valid.

Revised: August, 2003

Revised: June, 2008

Approved: July 17, 2008

Ref: La. Rev. Stat. Ann. §§[17:7.1](#), [17:54](#)

[\*Louisiana Standards for State Certification of School Personnel, Bulletin 746\*](#), Louisiana Department of Education

Board minutes, [10-16-03](#), [7-17-08](#)

Jefferson Davis Parish School Board