

FILE: ADA

SCHOOL CENSUS

The Jefferson Davis Parish School Board shall require an annual school census of school-age children based on the information obtained from the public schools under the jurisdiction of the School Board. A base student membership count shall be conducted in accordance with Louisiana Board of Elementary and Secondary Education (BESE) guidelines on such student count dates designated in the annually adopted Minimum Foundation Program Formula.

All students included for membership in school shall be identified with the following required identification elements: state identification number, full legal name, date of birth, sex, race, district and school code, entry date, and grade placement. Principals shall be responsible for assuring the data submitted on each student enrolled in school is accurate and up-to-date.

New policy: June, 2008

Approved: July 17, 2008

Ref: La. Rev. Stat. Ann. §[17:232](#)

[*Louisiana Handbook for School Administrators, Bulletin 741*](#)

[*Louisiana Administrative Code, Title 28-Education \(BESE\), §1107*](#), Louisiana Department of Education

Board minutes, [7-17-08](#)

Jefferson Davis Parish School Board