

**MINUTES-DRAFT**  
**GOVERNING BOARD MEETING-THATCHER UNIFIED SCHOOL DISTRICT No. 4**

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**Thursday, July 10, 2025 5:30 p.m.**  
**District Administrative Center, 3490 West Main Street, Thatcher, Arizona**

*Dr. Gary Sorensen, President*  
*Kate McCluskey, Member*

*Dr. Debbie Chapman, Clerk*  
*Susan Hancock, Member*

*J. Travis Smith, Member*  
*Matt Petersen, Superintendent*

The meeting was called to order by Board President Dr. Gary Sorensen at 5:30 p.m. All board members are present. Pledge of allegiance led by Board President, Dr. Gary Sorensen.

**Approval of the Agenda dated July 10, 2025**

Motion by Kate McCluskey to approve the agenda as submitted.

Second Dr. Debbie Chapman.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

**Approval of the Meeting Minutes dated June 26, 2025**

Motion by Kate McCluskey to approve the meeting minutes from June 26, 2025 as submitted.

Second by Dr. Debbie Chapman.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

**Summary of Current Events & Activities**

Superintendent Petersen advises-

- Appreciation to 12-month employees, all are busy preparing for the start of school
- Online registration opened 7/8/25
- Parent help days for online registration, July 22-24<sup>th</sup> at the District Office
- Current projects
  - TMS football lights are being installed
  - TMS activity area under construction
  - THS track-to be completed by end of July
- United Way grant for dual enrollment-approved for \$30,000
- New staff technology training began today, nine new staff in attendance
- Website, lots of new things. Encourage everyone to view and navigate

**Call to the Public**

- Abigail Black

**Approval/Ratification of Financial Matters**

Motion by Dr. Debbie Chapman to approve/ratify payroll and expense vouchers dated (June 13, 2025 thru July 10, 2025).

Second by J. Travis Smith.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

**Approval of Staff Changes (\*Contingent on file clearance, as applicable)**

Motion by Dr. Debbie Chapman to approve staff changes as submitted.

Classified:	Inclusion Aides:	Jackie Martin/TES, Kathryn Wright/TES Calming Room
	Other:	David Nunez/Bus Driver
Transfers:		Tiffany Spitzer/Transfer from a Full-Time to Part-Time Inclusion Aide at TES
Resignations:		Shaycee Garcia/Custodian, Jaden Crookston/Custodian, Sherri Larson/TES Inclusion Aide, Brandon Larson/Crossing Guard

Terminations:	Braden Thompson/Custodian, Amy Boltinghouse/TMS Secretary
Extra-Curricular:	THS Volleyball: SY 25/26 Tye Stewart/Volunteer, Gina Roebuck/Volunteer, Denise Jacobs/Volunteer
	THS Football: SY 25/26 Cole Motes/Volunteer, Jackson Conrad/Volunteer

Second by J. Travis Smith.

Discussion by J. Travis Smith & Dr. Debbie Chapman.

Motion by Dr. Debbie Chapman to amend the motion-all employment matters except for item Amy Boltinghouse.

Second by J. Travis Smith.

Voted, passed, unanimous.

Discussion by Superintendent Petersen, Kate McCluskey, J. Travis Smith & Susan Hancock.

Motion by Dr. Debbie Chapman as to the employment status of agenda item.

Second by J. Travis Smith.

Voted, passed.

(Ayes: Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

(Nay: Dr. Debbie Chapman)

#### **Approval of TMS Choir & Art Fundraiser**

Motion by Dr. Debbie Chapman to approve the TMS Choir & Art fundraiser.

Second by Susan Hancock.

Discussion by J. Travis Smith.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

#### **Approval of THS Football Fundraiser**

Motion by Dr. Debbie Chapman to approve the THS football fundraiser.

Second by Susan Hancock.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

#### **Approval and Adoption of Expenditure Budget FY 26**

Motion by Dr. Gary Sorensen to approve the adoption of FY26 expenditure budget.

Second by J. Travis Smith.

Voted, passed, unanimous.

(Roll-call: Dr. Debbie Chapman-yes, Susan Hancock-yes, Kate McCluskey-yes, J. Travis Smith-yes, Dr. Gary Sorensen-yes)

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

#### **Approval of SY24/25 Performance Pay for TMS Assistant Principal**

Motion by Susan Hancock to approve the SY24/25 performance pay for TMS Assistant Principal.

Second by Dr. Debbie Chapman.

Discussion by Superintendent Petersen.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

#### **Approval of Open Enrollment Capacity for SY 25/26**

Motion Dr. Debbie Chapman to approve the open enrollment capacity for SY 25/26.

Second by Susan Hancock.

Discussion by Superintendent Petersen.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

#### **Discussion/Information of ASBA Policy Advisories 863-865—FIRST READING—(information)**

Board members to review. Superintendent Petersen gave clarification of updates.

Policy Advisory No. 863

Exhibit BAA-EB

Evaluation of School Board/Board Self-Evaluation (*Update of PA 820, March 2025*)

Policy Advisory No. 864  
Policy Advisory No. 865

Policy IHA  
Policy JLIF

Basic Instructional Program  
Sex Offender Notification

**Discussion/Information of ASBA Policy Advisories 866-875—FIRST READING—(information)**

Board members to review. Superintendent Petersen gave clarification of updates.

Policy Advisory No. 866  
Policy Advisory No. 867  
Policy Advisory No. 868  
Policy Advisory No. 869

Policy CA  
Policy CB  
Policy CBA  
Policy CBCA

Administration Goals/Priority Objectives  
Superintendent  
Qualifications and Duties of the Superintendent  
Delegated Authority

Policy Advisory No. 870

Policy CBI

*NEW* Regulation CBCA-R--Delegated Authority  
Evaluation of Superintendent

Exhibit CBI-EA--Evaluation of Superintendent (***Districts may choose either CBI-EA or CBI-EB***)

Policy Advisory No. 871

Exhibit CBI-EB--Evaluation of Superintendent

~~DELETE~~ Policy CCB--Line and Staff Relations

Policy Advisory No. 872

Policy CFD

~~DELETE~~ Regulation CCB-R--Line and Staff Relations  
School - Based Management

Regulation CFD-R--School - Based Management ~~DELETE~~

Exhibit CFD-E--School - Based Management ~~DELETE~~

*Policy CFD--School - Based Management (Version for one [1] school District or < than 600 students)*

Policy Advisory No. 873  
Policy Advisory No. 874  
Policy Advisory No. 875

Policy CHD  
Policy CK  
Policy CM

Administration in the Absence of Policy

Administrative Consultants

School District Annual Report

**UPCOMING EVENTS/CALENDAR REVIEW/FUTURE AGENDA ITEMS**

Next regularly scheduled board meeting:

August 14, 2025 @ 5:30 p.m.

District Administrative Center

3490 West Main Street

Thatcher, Arizona 85552

Back to School Social:

August 11, 2025 @ Noon

Thatcher High School Commons

25/26 School Year Begins:

August 13, 2025

**ADJOURNMENT**

There being no further business to discuss, motion by Dr. Debbie Chapman to adjourn at 6:03 p.m.

Second by J. Travis Smith.

Voted, passed, unanimous.

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Dr. Gary Sorensen, President

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Dr. Debbie Chapman, Clerk