



**TOWN OF ROCKY HILL
BOARD OF EDUCATION FACILITIES COMMITTEE
MEETING MINUTES/MOTIONS**

In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original must be submitted to the Town Clerk of Rocky Hill within 48 hours of the meeting being adjourned. Motions should be complete, showing the maker and second of the motion as well as how each member voted. Unanimous votes may be listed as unanimous.

NAME OF PUBLIC BOARD OR COMMISSION	Board of Education Facilities Committee
DATE MEETING AGENDA POSTED	March 17, 2023
LOCATION	Moser School Cafeteria
DATE OF MEETING	March 22, 2023
TIME MEETING STARTED	7:20 p.m.
PERSON PREPARING MEETING MINUTES	Christine B. Flynn, Secretary to the Superintendent of Schools
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

MEMBERS PRESENT AT MEETING:

Sean Gavin (Committee Chair)	Nancy Rolfe (Committee Member)
Brian Dillon	Jessica Loffredo
Jennifer Baron-Morfea	Jessica Loffredo
Maria Mennella	Amber Tucker
Also present: Mark Zito, Superintendent, Charles Zettergren, Asst. Superintendent for Finance & Operations, Darlene Listro, Asst. Superintendent for Curriculum & Instruction, Ron Lamontagne, Director of Facilities	

NUMBER REQUIRED FOR QUORUM 2 QUORUM PRESENT Yes No

TEXT MOTIONS AND RESULTS VOTES

DISCUSSION

No motions were made at this meeting. The committee discussed next steps moving forward for the Griswold Middle School Science Labs and will recommend to the full Board that the district utilizes the change order from the original process rather than go back out to bid. The contractor is honoring the original price. Mr. Lamontagne gave an update on the HVAC project at Stevens School and the outline of the work to be done in the summer.

TIME MEETING ADJOURNED: 7:35 p.m. TIME DELIVERED TO TOWN CLERK: _____

Date of BOE Approval: _____ Signature of BOE Secretary: _____