

AGENDA

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Public Meeting

Thursday, January 11, 2024 – 6:00 p.m.

Vernonia Schools Bldg., 1000 Missouri Avenue, Vernonia, OR 97064

Public participation on agenda items occurs at the discretion of the chair. Please indicate your interest by completing a “Public Comment Card” provided at the agenda table and give it to the Board Secretary or if attending virtually, email your interest to bcarr@vernoniak12.org 24 hours before the meeting. **Individual comments are limited to 3 minutes. Group comments are limited to 5 minutes.**

At 8:00 p.m., the Board may take a five-minute recess, and the chair will review the agenda for possible rescheduling of agenda items. For special accommodations call 429-5891 at least 48 hours prior to the meeting.

REGULAR SESSION

1.0 CALL TO ORDERChair

1.1 Flag Salute

2.0 AGENDA REVIEWChair

2.1 Action to Approve the Agenda

3.0 PUBLIC COMMENT ON NON-AGENDA ITEMS

This is a time for public comment on items on and not on the agenda. Normally the Board will not take any immediate action, but will refer concerns to the Superintendent and ask him to report to the Board. We would appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons. Please note: Under Oregon Revised Statutes, we cannot discuss personnel concerns in a public meeting. If you have any concerns with school district personnel, please schedule a meeting with the Superintendent.

4.0 SHOWCASING OF SCHOOLS

4.1 Administrative Reports.....Administrators

5.0 BUSINESS REPORTS

5.1 SuperintendentJim Helmen

5.2 FinancialMarie Knight

5.2.1 Audit Presentation.....Marie Knight

5.3 MaintenanceMark Brown

6.0 BOARD REPORTS / BOARD DEVELOPMENT.....Chair

6.1 Committee Reports

6.1.1 Safety Committee

6.1.2 Policy Committee – 1st Reading

GCBDF/GDBDF – Paid Family Medical Leave Insurance

GCBDF/GDBDF-AR – Paid Family Medical Leave Insurance (PFMLI)

GCPC/GDPC – Retirement of Staff

LBE – Public Charter Schools

LBEA – Resident Student Denial for Virtual Public charter School Attendance

6.1.3 Scholarship Committee

7.0 OTHER INFORMATION and DISCUSSION

- 7.1 NWRESD Local Service Plan for 2024-25
- 7.2 Early Literacy Grant Proposal / Application

8.0 ACTION ITEMS

8.1 NWRESD Local Service Plan

I move to approve the NWRESD Local Service Plan for 2024-25 as presented.

8.2 Early Literacy Grant Application

I move to approve the Early Literacy Grant Application as presented.

9.0 MONITORING BOARD PERFORMANCEChair

- 9.1 School Board Appreciation

10.0 CONSENT AGENDAChair

The Board, on an individual basis prior to the meeting, has reviewed all material. All financial reports are available for review by the public in the business office. All items listed are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items at the time the board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Agenda.

10.1 Minutes of the 12/14/2023 Regular Meeting

I move to approve the consent agenda as presented.

11.0 OTHER ISSUES Chair

- 11.1 Next Agenda Setting Meeting

12.0 ADJOURN Chair

UPCOMING DATES

(Dates and times are subject to change. Please check the district web site at www.vernoniak12.org for the most up-to-date information)

February 8, 2024 – School Board Meeting @ 6:00 p.m.

Vernonia School District 47J
Jan. 1, 2023

| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | FE | Total | F&R | SpEd | | |
|------------------|----|----|----|----|----|----|---|---|---|---|----|----|----|----|-------|-----|------|-----|----|
| District | | | | | | | | | | | | | | | | 2 | | | |
| Mist Elementary | 4 | 5 | 7 | 4 | 5 | 6 | | | | | | | | | | | 31 | 12 | 3 |
| | | | | | | | | | | | | | | | | | 39% | 10% | |
| Vernonia Elem. | 20 | 30 | 31 | 25 | 33 | 38 | | | | | | | | | | | 177 | 126 | 40 |
| | | | | | | | | | | | | | | | | | 71% | 23% | |
| a Family Academy | 11 | 6 | 7 | 6 | 6 | 7 | | | | | | | | | | | 43 | | |
| Elementary Total | 35 | 41 | 45 | 35 | 44 | 51 | | | | | | | | | | | 251 | 138 | 43 |
| | | | | | | | | | | | | | | | | | 55% | 17% | |

| | | | | | | | | | | | | | | | | | | |
|-------------------|----|----|----|----|----|----|----|----|----|----|----|----|----|---|-----|-----|-----|-----|
| Vernonia MS | | | | | | | 41 | 39 | 22 | | | | | | | 102 | 67 | 18 |
| f. Family Academy | | | | | | | 8 | 6 | 12 | | | | | | | 26 | | |
| | | | | | | | | | | | | | | | | 128 | 52% | 14% |
| Vernonia HS | | | | | | | | | | 28 | 33 | 31 | 25 | 5 | 122 | 78 | 25 | |
| | | | | | | | | | | | 13 | 13 | 17 | 7 | 0 | 50 | | |
| | | | | | | | | | | | | | | | | 172 | | |
| | | | | | | | | | | | | | | | | | 45% | 15% |
| Total | 35 | 41 | 45 | 35 | 44 | 51 | 49 | 45 | 34 | 41 | 46 | 48 | 32 | 5 | 551 | 283 | 88 | |
| | | | | | | | | | | | | | | | | | 51% | 16% |

as of 6/1/23) 554

| | | | | | | | | | | | | | | | |
|------------|----|----|----|----|----|----|----|----|----|----|----|----|----|---|-----|
| October 1 | 35 | 44 | 46 | 35 | 45 | 50 | 52 | 45 | 35 | 42 | 48 | 48 | 33 | 5 | 563 |
| November 1 | 35 | 43 | 43 | 35 | 45 | 50 | 50 | 46 | 34 | 41 | 47 | 47 | 33 | 5 | 554 |
| December 1 | 35 | 42 | 45 | 35 | 44 | 51 | 50 | 46 | 36 | 42 | 47 | 48 | 33 | 5 | 559 |
| January 1 | 35 | 41 | 45 | 35 | 44 | 51 | 49 | 45 | 34 | 41 | 46 | 48 | 32 | 5 | 551 |
| February 1 | | | | | | | | | | | | | | | 0 |
| March 1 | | | | | | | | | | | | | | | 0 |
| April 1 | | | | | | | | | | | | | | | 0 |
| May 1 | | | | | | | | | | | | | | | 0 |
| June 1 | | | | | | | | | | | | | | | 0 |

VERNONIA AND MIST ELEMENTARY BOARD REPORT

January 11, 2024



"Building Bridges, Clearing Paths"

2023-2024 Elementary Goals

- Implement Step-Up to Writing and 6 +1 Traits of Writing
- Train on 5 Pillars Evaluation System & Walkthroughs
- Implement PLCs (Professional Learning Communities)
- Implement PBIS (Positive Behavior Intervention Systems)

Step Up to Writing

Staff continue to focus on teaching students to use column notes to write paragraphs that contain a main idea and supporting details.

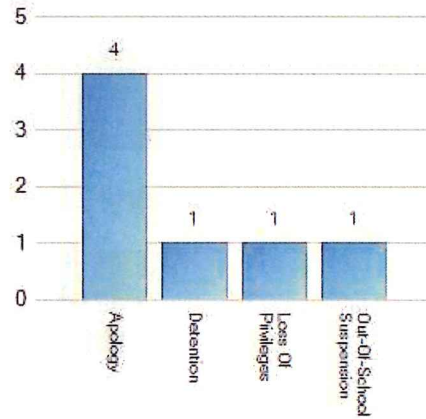
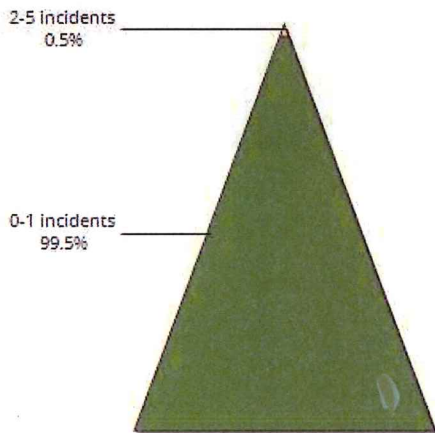
5 Pillar Walk Throughs

Instruction was engaging to the students. (Data)

- Strongly agree- 2 classrooms
- Agree- 11 classrooms
- Opportunity for Growth- 3 classrooms

Behavior Referrals for the Month of December 8 2023- January 2024

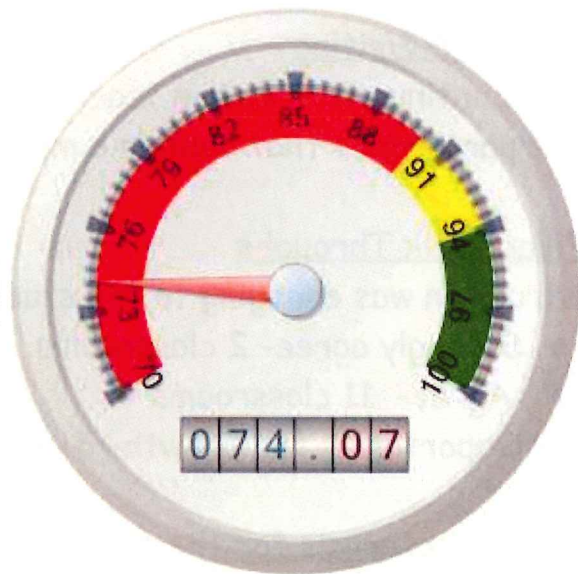
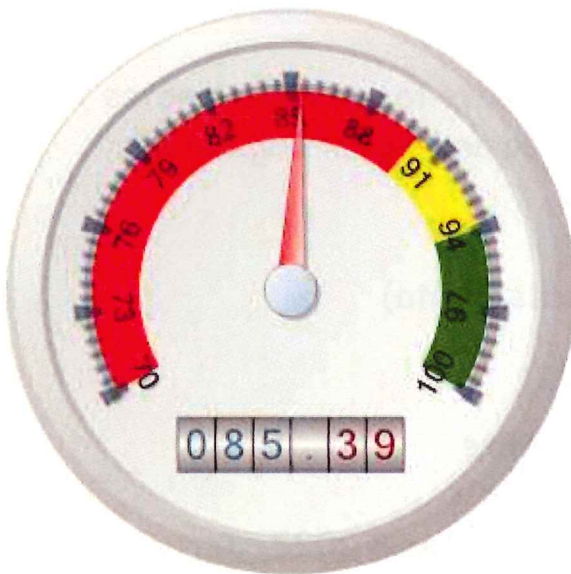
Behavior Incident Distribution Incidents by Action



Average Attendance Percent: December 8, 2023- January 4, 2024

VES

Mist



PLCs

Our Professional Learning Communities have been analyzing student writing data and discussing instructional moves to improve student writing of paragraphs in the area of main ideas and supporting details.

PBIS

On December 15th, we celebrated 70 students that had 90% attendance or higher for the month of December. Students decorated ice cream cones to be Christmas trees. Thank you to our volunteers- Carol, Janice, Sheril and Myra, for supporting our students with this activity.





**January 2024
VHS/VMS
Board Report–**

Greetings Board!

Happy New Year!

January's Board Report mostly covers information since the last report, which isn't much as there have only been 4 days of school since (at time of writing).

January Professional Development–continuation of Writing Focus

- Six Traits Profession Model
 - The Six Traits is a scoring guide and a tool for writing and using the writing process aligned with ODE CCSS in writing
 - It is a shared vocabulary for teachers and students
 - It is a tool to support Vertical and Horizontal alignment in PLCs (Professional Learning Communities)
 - The Six Traits provides a system for accurate, reliable feedback to students as well as a guide for instruction
 - Six Point Scale
 - Ideas and Content
 - Organization
 - Voice
 - Word Choice
 - Sentence Fluency
 - Conventions
 - Universal Scoring Rubric
 - Universal vocabulary
 - Teaching strategies to support students
 - Writing Across the Curriculum

- 9th on Track to Graduate
 - Student Survey Data and Empathy Interviews.
- 12th on Track to Graduate
 - Prior to break, Mr. Weasel reached out to all Seniors/Families of those at risk to not graduate, with a comprehensive “To-Do” List to stay on track.
- STAR Testing
 - Round 2 Grades 6-9

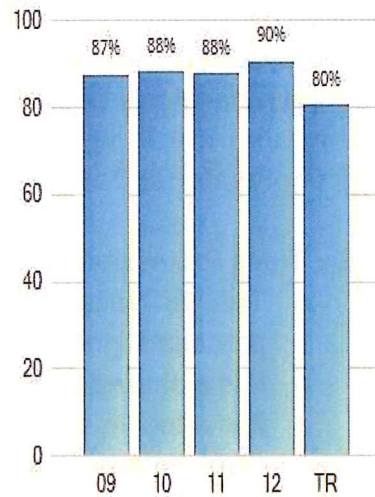
Ongoing Focus

Attendance



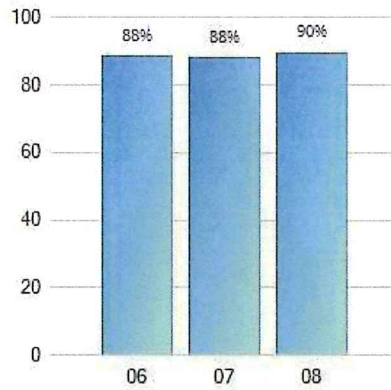
2/20/23

HS through 1





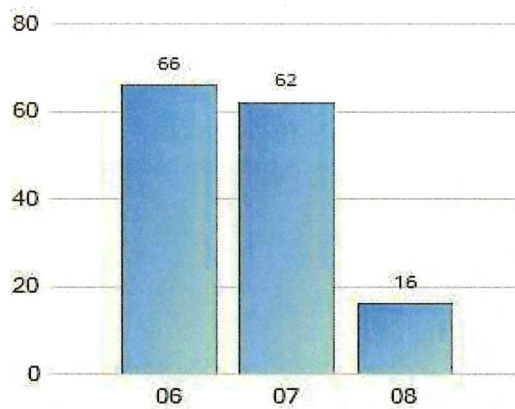
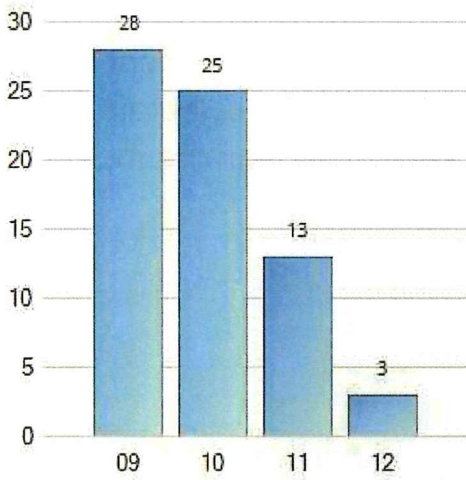
12/20/23

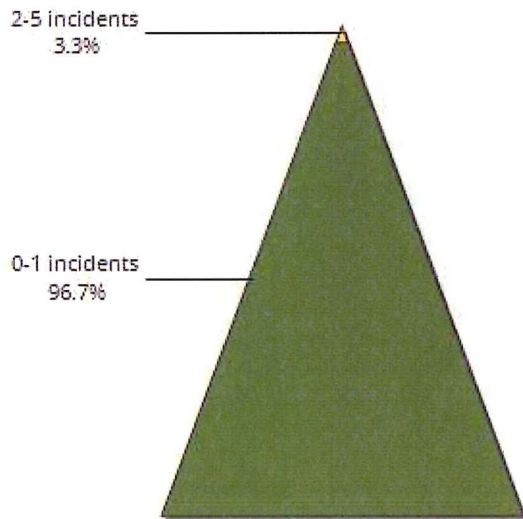


MS-though

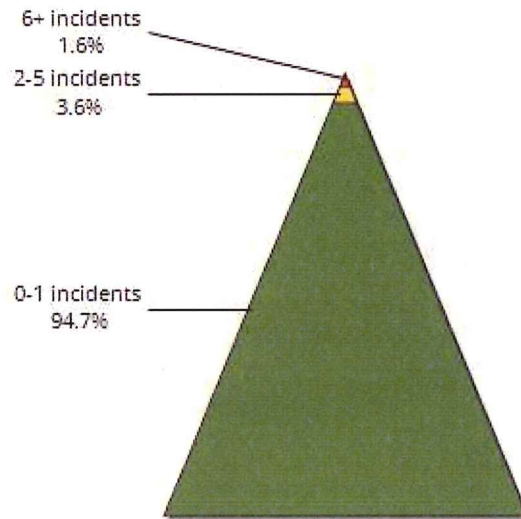
Behavior

.....through 12/6/23





HS



MS

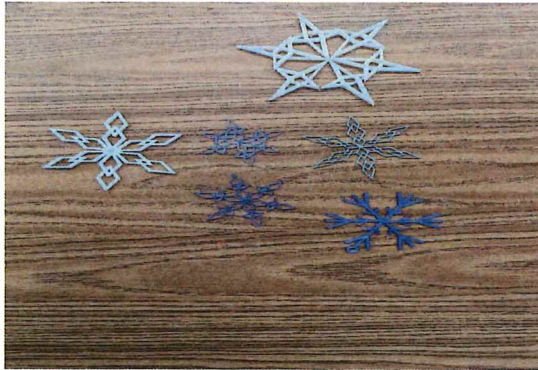
-through 12/6/23

Miscellaneous:

- We now have 3 large TV screens in each hallway. The intent is to display announcements, highlight upcoming events, celebrate success, share progress toward goals, etc.... Still learning the system, but this tool will be valuable and fun!



- **MS ELA continue a novel study**—when complete, will do a compare and contrast between novel and film
 - 6th Grade-Freak the Mighty
 - 7th Grade-finishing up A Christmas Carol
 - 8th Grade-Johnny Tremain
- 7th Grade Engineering-3D Snowflakes



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HAVE A GREAT MONTH LOGGERS NATION!



“Building Bridges, Clearing Paths”

VSD Special Education Report
January 2024

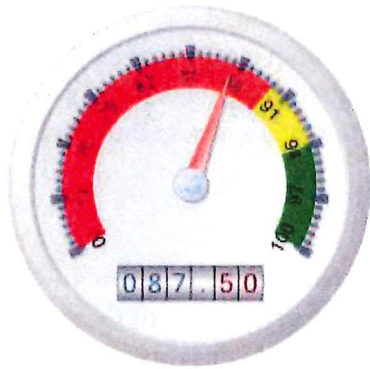
VSD Special Education Goals 2023-2024

- **Develop Structured Learning Center K-12 classrooms**
Multiple and ongoing staff and student absences over the past several weeks hampered progress and consistency in SLC. Recognizing this, SLC staff recalibrated classroom priorities and goals throughout December. I met with each classroom staff member 1:1 to listen and learn more about their individual needs and desired goals for students. This process helped me to identify a common purpose and desired outcomes across the team, which will guide our planning when we return this month.
- **Develop special education department systems**
Districts across Oregon complete regular monitoring activities required by ODE on a triennial rotation. Vernonia is in the 2023-24 group to complete the first stage of these activities, which requires us to submit a self-assessment of our special education student files. Special education teachers, along with our SLP and myself, completed initial file reviews for 20 students over the past several weeks. We have taken steps to make minor corrections where needed, and have found our files to be compliant. Once we submit our data to ODE, we will learn more about any positive or negative patterns that may result from our current practices. ODE will notify us if any corrective action will be needed moving forward.
- **Expand professional development offerings for special education licensed & classified staff**
Classified staff continues to meet during Monday professional development to cover topics specific to their role. We are currently covering behavior management strategies that staff will be able to use during instructional time in the classroom as well as during unstructured time, such as recess supervision. This topic was identified as a priority area in my planning discussions with classified staff in recent weeks.

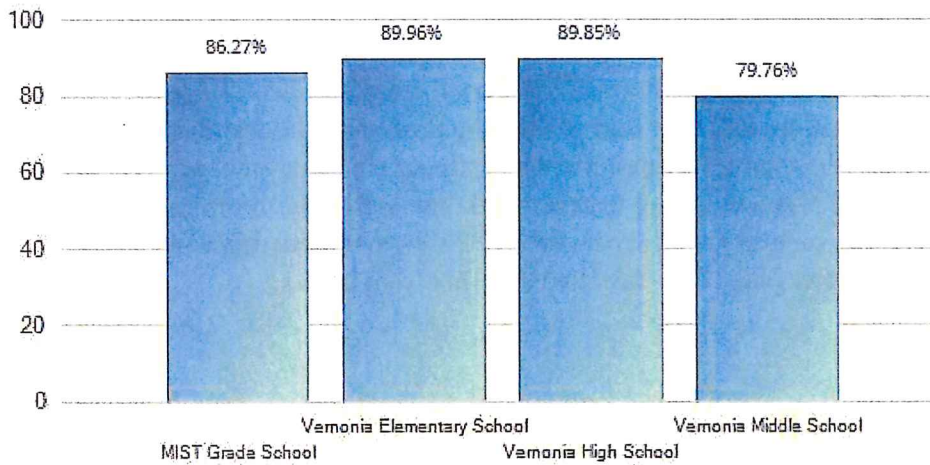
Progress of Special Education Students toward District Priorities

Attendance

2023-2024 Average Daily Attendance
Focal Group: Special Education, K-12
Date Range: 9/5/23 – 1/5/24



2023-2024 Daily Average Attendance by School
Focal Group: Special Education, K-12
Date Range: 9/5/23 – 1/5/24



2023-2024 Daily Average Attendance by Month
Focal Group: Special Education, K-12
Date Range: 9/5/23 – 1/5/24

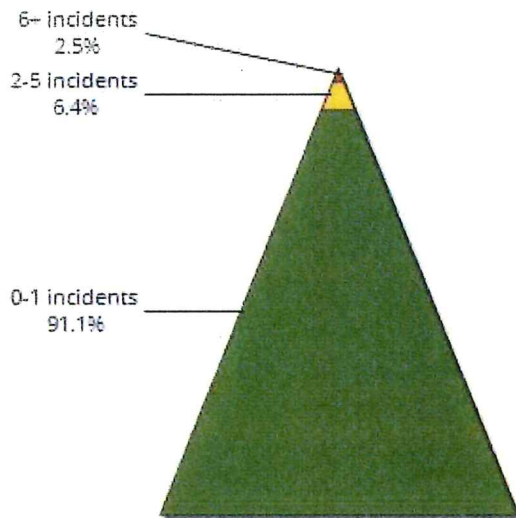
| Attendance Month | Attendance Percent |
|------------------|--------------------|
| Sep | 88.94 |
| Oct | 87.46 |

VSD Special Education Report
January 2024

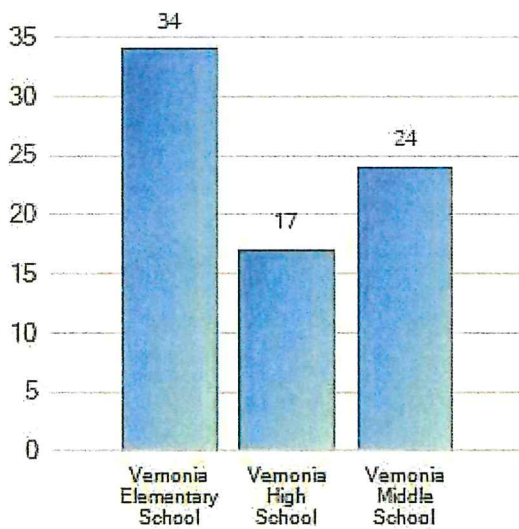
| | |
|-----|-------|
| Nov | 87.85 |
| Dec | 85.20 |

Behavior

2023-2024 Behavior Incident Distribution
Focal Group: Special Education, K-12
Date Range: 9/5/23 – 1/5/24



2023-2024 Incidents by School
Focal Group: Special Education, K-12
Date Range: 9/5/23 – 1/5/24



VSD Special Education Report

January 2024

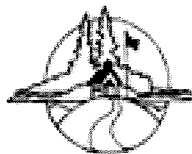
2023-2024 Incidents by Month & School

Focal Group: Special Education, K-12

Date Range: 9/5/23 – 1/5/24

| | VES / Mist | VMS | VHS |
|--------------|-------------------|------------|------------|
| Sept. | 14 | 13 | 4 |
| Oct. | 12 | 8 | 7 |
| Nov. | 1 | 2 | 4 |
| Dec. | 7 | 1 | 2 |

VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent
Board Report
January, 2024
70 -70 - 90

Early Literacy Grant

In 2023, the Oregon Legislature established early literacy as a top priority. In creating the Early Literacy Success Initiative, they identified four goals:

1. Increase early literacy for children from birth to third grade;
2. Reduce literacy academic disparities for student groups that have historically experienced academic disparities;
3. Increase support to parents and guardians to enable them to be partners in developing their children's literacy skills and knowledge.
4. Increase access to early literacy learning through research-aligned, culturally responsive, student-centered, and family-centered support.

The VSD grant application has been submitted and is awaiting ODE's review. The total grant amount is \$51,000. Please see the grant application materials in your board packet.

VSD After School Program Update:

During winter break, Camp Cedar Ridge provided a wonderful day camp program to our K-5 students, with an average of 45 attendees. The program, which ran from December 21st to January 5th, was a huge success despite a few days off due to illness among students and staff. Curl Transportation provided safe and reliable transportation options to the camp. We are excited to announce the upcoming launch of our after-school program, the "Vernonia Village," beginning January 8th at Vernonia Schools, from 3:30 to 5:30 Monday through Friday. We are thrilled to have hired "Site Coordinator" Summer Gonzalez, who will help make the program a success.

Reading and Math STAR assessments

K-12 students are scheduled to take the STAR Reading and Math assessment in January. We look forward to receiving the results, as the assessment will indicate our students' progress and growth in reading and math since the start of the 2023-2024 school year.

Attendance

VSD's average daily attendance is 89.72%, and attendance per school is as follows:

Mist Elementary: 90.24%

VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent
Board Report
January, 2024
70 -70 - 90

Vernonia Elementary: 91.42%

Vernonia Middle School: 88.9%

Vernonia High School: 88.0%

Our K-12 staff is working extremely hard to promote positive attendance by:

- Creating an Engaging Learning Environment
- Build Positive Relationships in and out of the classroom
- Recognizing and Rewarding Attendance
- Communicating with Parents
- Making Learning Relevant through engaging teaching and learning
- Implementation of Mentoring Programming and mental health supports
- Creating a Safe and Inclusive Environment based on positive accountability

District Budget

During January, we will be diligently working on the first draft of the budget plan for the 24-25 fiscal year. We aim to carefully align resources and identify district goals, including staffing, academic achievement, career technical education, and social-emotional learning. As we did in the previous budget plan, our primary focus will be ensuring that budget decisions have a positive and sustainable impact on strategic initiatives (CIP) in the long term. It is important to us that our budget allocations support not only short-term goals but also contribute towards the district's long-term vision. Our primary focus for budget planning is continuous improvement, and we will establish a continuous feedback loop to review the effectiveness of budget allocations regularly. We will learn from our successes and challenges and use this information to refine future budgeting processes.

memo

Vernonia School District 47J

To: Vernonia School District Board of Directors, Superintendent Jim Helmen
From: Marie Knight
Date: 1/11/2024
Re: January 2024 financial information

Comments: Hello!

Audit work for 2022-2023 is completed and will be presented at the January 11, 2024 board meeting. Superintendent Helmen and I will be doing preliminary work on the 2024-2025 budget this month. I am also working on claiming grant funds. Most of the grants now have all of the approvals in place for this to happen.

We continue to have an ending fund balance estimate of around \$500,000.

Thank you!!

-Marie Knight

Business Manager, Vernonia School District 47J

VERNONIA SCHOOL DISTRICT 47J
FUND 100 (GENERAL FUND) 2023-2024

JULY AUG SEPT OCT NOV DEC JAN FEB MAR APR MAY JUNE TOTAL BUDGET OVER (UNDER)

| | ACTUAL | ACTUAL | ACTUAL | ACTUAL | ACTUAL | ACTUAL | EST | EST | EST | EST | EST | EST | EST | EST | EST | EST | ACTUAL/ES T. |
|--|----------------|----------------|----------------|----------------|------------------|------------------|------------------|----------------|----------------|----------------|----------------|------------------|-------------------|------------------|----------------|----------------|--------------|
| REVENUES | | | | | | | | | | | | | | | | | |
| 1111 Current Year Taxes | - | - | - | 376,729 | 376,729 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 338,461 |
| 1112 Prior Year Taxes | - | 10,596 | 10,432 | 14,965 | 2,559 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | (26,449) |
| 1190 Penalties&Interest Income | - | 137 | 31 | 3,928 | 70 | 3,928 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 4,167 |
| 1500 Interest Income | 3,025 | 4,985 | 5,681 | 8,167 | 18,257 | 500 | 500 | 500 | 1,809 | 1,809 | 1,809 | 1,809 | 1,809 | 1,809 | 1,809 | 1,809 | 28,455 |
| 1710 Revenue - Admissions | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 1740 Revenue - Fees | - | 1,100 | 550 | 720 | 850 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | - |
| 1910 Rentals | - | 1,580 | 496 | 413 | 317 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | - |
| 1920 Donations | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 1960 Prior Year Refunds | 193 | 1,580 | 496 | 413 | 317 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | (150) |
| 1961 Current Year Refunds | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 1980 Fees Charged to Grants | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 1990 Miscellaneous | 113 | 15,535 | 1,878 | 6,712 | 898 | 1,404 | 1,404 | 1,404 | 1,404 | 1,404 | 1,404 | 1,404 | 1,404 | 1,404 | 1,404 | 1,404 | 908 |
| 1994 Medicaid Admin Claim | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 1995 E-Rate | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | (0) |
| 2101 County School Fund | - | - | - | - | - | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 |
| 2102 General Ed.Service Dist | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 2105 Natural Gas and Minerals | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 2201 NW ESD Credits | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 3101 State School Fund Grant | 784,895 | 392,112 | 392,112 | 392,112 | 392,112 | 392,112 | 392,112 | 392,347 | 392,347 | 392,347 | 392,347 | 392,347 | 392,347 | 392,347 | 392,347 | 392,347 | 210,994 |
| 3103 Common School Fund | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | (499) |
| 3104 State Timber Revenue | - | - | - | 161,565 | 161,565 | - | - | - | - | - | - | - | - | - | - | - | (0) |
| 3199 Other Un-Restricted Grants-in-aid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | (35,000) |
| 3299 Other Restricted Grants-in-aid | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | (50,000) |
| 5200 Transfer of Funds | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 5400 Beginning Fund Balance | - | - | - | 0 | 0 | 800,000 | 800,000 | 800,000 | 800,000 | 800,000 | 800,000 | 800,000 | 800,000 | 800,000 | 800,000 | 800,000 | - |
| TOTAL REVENUE | 788,025 | 415,312 | 410,959 | 410,065 | 3,446,456 | 1,200,612 | 1,200,612 | 400,612 | 400,847 | 402,156 | 331,575 | 1,024,475 | 10,026,743 | 9,565,321 | 461,422 | 461,422 | |

| | ACTUAL | ACTUAL | ACTUAL | ACTUAL | ACTUAL | ACTUAL | EST | EST | EST | EST | EST | EST | EST | EST | EST | EST | ACTUAL/ES T. |
|----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|------------------|------------------|------------------|------------------|--------------|
| EXPENDITURES | | | | | | | | | | | | | | | | | |
| 100-Salaries | 44,767 | 75,217 | 348,136 | 340,019 | 322,855 | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 | 146,100 |
| 200-Payroll Costs | 23,371 | 42,268 | 190,014 | 184,497 | 160,499 | 190,000 | 190,000 | 190,000 | 190,000 | 190,000 | 190,000 | 190,000 | 190,000 | 190,000 | 190,000 | 190,000 | 118,279 |
| 300-Contracted Services | 35,252 | 96,995 | 97,444 | 224,801 | 189,024 | 185,000 | 185,000 | 185,000 | 185,000 | 185,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | (121,840) |
| 400-Supplies | 11,459 | 77,640 | 60,747 | 52,903 | 16,137 | 41,584 | 20,000 | 10,000 | 10,000 | 10,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | (66,372) |
| 500-Equipment | - | - | - | 10,200 | - | - | - | - | - | - | - | - | - | - | - | - | (200) |
| 600-Other (ins., fees) | 136,628 | 7,792 | 12,932 | 2,030 | 321 | 2,462 | - | - | - | - | - | - | - | - | - | - | (17,746) |
| 700-Transfers | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| contingency/unappropriated | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL EXPENDITURES | 251,477 | 299,911 | 709,274 | 814,451 | 668,836 | 793,646 | 710,000 | 710,000 | 710,000 | 710,000 | 720,000 | 2,414,506 | 9,507,101 | 9,565,321 | 9,565,321 | 9,565,321 | |

| | ACTUAL | ACTUAL | ACTUAL | ACTUAL | ACTUAL | ACTUAL | EST | EST | EST | EST | EST | EST | EST | EST | EST | EST | ACTUAL/ES T. |
|--------------------|----------------|----------------|------------------|------------------|------------------|--------------|------------------|------------------|------------------|------------------|------------------|--------------------|----------------|----------------|----------------|----------------|--------------|
| PROFIT/LOSS | 536,548 | 115,400 | (298,315) | (404,385) | 2,777,620 | 2,004 | (304,388) | (309,153) | (307,844) | (388,425) | (388,425) | (1,390,031) | 519,643 | 519,643 | 519,643 | 519,643 | |

RUNNING TOTAL | 651,948 | 353,633 | (50,753) | (50,753) | 2,726,867 | 2,728,872 | 3,219,484 | 2,915,096 | 2,605,943 | 2,298,099 | 1,909,674 | 519,643

% of
 EST 549.00 ADMr 787.58
 ACTUAL 554.00 ADMr 787.58
 BUDGET MORE(LESS) 1 5.00
 BUDGET MORE(LESS) 1 5.00

projected ending fund balance
 519,643

December 2023 Maintenance Report

Alarm Related Calls:

8

Facility Use:

Winter sports, Board meeting, Ballet, school assemblies, stadium meeting, Food Drive, performing arts concert.

Projects/Work for the Month

- *Board report.
- *Hung TV 4 other T.V's throughout the facility.
- *Addressing items on Fire Marshals report/inspection. We have completed about 75% of the items. I spoke with him and he will be back at the end of January to see how we are doing.
- *Glue cove base in big gym
- *clean off stage...again.
- *programing cards and keys for new employees
- *Schedule next fuel delivery for Biomass
- *Work on lighting programs, adjust for extended break to save \$\$
- * mounted 5 TV's in the halls, got electrical supply to them as directed, one more to go.
- *Boiler work: replaced bad valve switch, made adjustments to output
- *Cleaned out dust collection area in wood shop
- * Replace large filters in welding booths in metal shops.
- *Mounted 5 poster frames in hall of D.O.
- *One day of cleaning at the Mist school over break
- *We spent a lot of time over the break doing extra cleaning in the areas we normally do not have the time to spend over break. All classrooms, offices, elevators, athletic areas, windows, house etc.
- *More touch up painting in areas that needed attention
- *We had a large power surge while I was gone. Had to repair/reset elevator power/shunts when I got back
- * Repaired compression union in coaches office off lockers room boys. It had come loose and was leaking.
- *Cleaned out and organized a gym storage area again.
- *Replace three sink faucets
- *Worked on library cube: tried to get he fabric and carpet tucked back in on panels
- *Getting equipment/grounds ready for potential snow next week
- *Drill out the door handle to gain access to the electrical room in the dust collection area of the wood shop. The keyway was jammed with something.
- *spent some time in our maintenance shop organizing and cleaning up
- *Replaced several parking light bulbs
- *Roof work: removed more moss from areas and drains
- *Cleaned up area around silo after last pellet delivery
- *Went through all of our systems after the power surge.
- *Replaced all door mags in halls that were not working
- *Picked up more paint out of town.

Weekly/Monthly

- *Equipment repair: regular maintenance weekly
- *AED inspections and testing
- *Generator quarterly maintenance and testing.
- *The lighting and security schedule changed about once a month as times change
- *Shop work
- *Custodial meetings
- *Deliver lunches to mist daily & custodial work. (2 employees, two hours a day)
- *IPM inspections
- *Inspect roof units (weekly)
- *Fire extinguisher inspection (Monthly)
- *Generator testing (monthly)
- *Playground inspections (Monthly)
- *Paperwork (weekly)
- *weekly biomass maintenance during winter months

Miscellaneous:

I check facilities/systems, check emails and handle miscellaneous or minor repairs. The remainder of the day I try to get caught up on any maintenance/grounds items and or assist staff, students and admin with day to day needs that arise. Along with ordering, reports and follow ups with customers and suppliers. Weekly/monthly /facility inspections. Cover custodial while we deliver lunch to Mist and do our daily custodial duties.

Vandalism:

Damage to light pole fixture off weight room (exterior)

Thank you

Mark Brown

Facility/Maintenance/Grounds Supervisor/IPM Coordinator

Vernonia School District

971-297-6403

Paid Family Medical Leave Insurance *

(Version 1)

{Highly recommended policy. This version is designed for districts who are participating in Paid Leave Oregon (PLO). If the district is using an approved equivalent plan, the district should not adopt this version or use the accompanying administrative regulation: this includes simply replacing “the Department” with the entity administering your equivalent plan. If the district is using an equivalent plan, the district should work with the provider to communicate with staff. Contributions for PLO began on January 1, 2023 with benefits available starting September 3, 2023. Many districts are bargaining aspects of this leave: policy language should not conflict with language in collective bargaining agreements.}

The district participates in Paid Family and Medical Leave Insurance (PFMLI) and Paid Leave Oregon (PLO). This includes submitting employee and employer contributions to the Employment Department (“Department”) as required by state law. The district does not administer PFMLI or PLO. All applications and related questions should be directed to the Department.

Definitions

1. “Family leave” means leave from work taken by a covered individual:
 - a. To care for and bond with a child during the first year after the child’s birth or during the first year after the placement of the child through foster care or adoption; or
 - b. To care for a family member with a serious health condition.

2. “Family leave” does not mean:
 - . Leave described in Oregon Revised Statute (ORS) 659A.159 (1)(d) (non-serious health condition of child or school or child care provider closure due to public health emergency);
 - a. Leave described in ORS 659A.159 (1)(e) (death of a family member); or
 - b. Leave authorized under ORS 659A.093 (leave for spouses of members of the military upon deployment or call to active duty).

3. “Family member” means:
 - . The spouse of a covered individual;
 - a. A child of a covered individual or the child’s spouse or domestic partner;
 - b. A parent of a covered individual or the parent’s spouse or domestic partner;
 - c. A sibling or stepsibling of a covered individual or the sibling’s or stepsibling’s spouse or domestic partner;
 - d. A grandparent of a covered individual or the grandparent’s spouse or domestic partner;

- e. A grandchild of a covered individual or the grandchild’s spouse or domestic partner;
 - f. The domestic partner of a covered individual; or
 - g. Any individual related by blood or affinity whose close association with a covered individual is the equivalent of a family relationship.
4. “Medical leave” means leave from work taken by a covered individual that is made necessary by the individual’s own serious health condition.
5. “Safe leave” means leave related to domestic violence, harassment, sexual assault, stalking and relocation for health and safety reasons as provided in ORS 659A.272.
6. “Serious health condition” means an illness, injury, impairment, or physical or mental condition of a claimant or their family member that:
- . Requires inpatient care in a medical care facility such as, but not limited to, a hospital, hospice, or residential facility such as, but not limited to, a nursing home or inpatient substance abuse treatment center;
 - a. In the medical judgment of the treating health care provider poses an imminent danger of death, or that is terminal in prognosis with a reasonable possibility of death in the near future;
 - b. Requires constant or continuing care, including home care administered by a health care professional;
 - c. Involves a period of incapacity. “Incapacity” is the inability to perform at least one essential job function, or to attend school or perform regular daily activities for more than three consecutive calendar days. A period of incapacity includes any subsequent required treatment or recovery period relating to the same condition. The incapacity must involve one of the following:
 - 1. Two or more treatments by a health care provider; or
 - 2. One treatment plus a regimen of continuing care.
 - d. Results in a period of incapacity or treatment for a chronic serious health condition that requires periodic visits for treatment by a health care provider, continues over an extended period of time, and may cause episodic rather than a continuing period of incapacity, such as, but not limited to, asthma, diabetes, or epilepsy;
 - e. Involves permanent or long-term incapacity due to a condition for which treatment may not be effective, such as, but not limited to, Alzheimer’s Disease, a severe stroke, or terminal stages of a disease. The employee or family member must be under the continuing care of a health care provider, but need not be receiving active treatment;
 - f. Involves multiple treatments for restorative surgery or for a condition such as, but not limited to, chemotherapy for cancer, physical therapy for arthritis, or dialysis for kidney disease that if not treated would likely result in incapacity of more than three calendar days;
 - g. Involves any period of disability due to pregnancy, childbirth, miscarriage or stillbirth, or period of absence for prenatal care; or
 - h. Involves any period of absence from work for the donation of a body part, organ, or tissue, including preoperative or diagnostic services, surgery, post-operative treatment, and recovery.

Eligibility

1. To be eligible for PLO benefits, an individual must:
 - a. Be an employee of the district;
 - b. Earn at least \$1,000 in the base or alternate base year;
 - c. Contribute to the PLO in accordance with state law;
 - d. Experience an event qualifying the employee for:
 1. Family leave;
 2. Medical leave; or
 3. Safe leave.
 - e. Submit an application to Department;
 - f. Have not exceeded maximum paid leave for the year; and
 - g. Have no current disqualifications.

Leave

PLO can be used for family leave, medical leave or safe leave. Up to 12 weeks of paid leave can be taken per benefit year. Leave can be taken in one-day increments and can be consecutive or nonconsecutive.

Any family leave or medical leave taken under PLO must be taken concurrently with any leave taken by an eligible employee under ORS 659A.150 - 659A.186 (OFLA) or under the federal Family and Medical Leave Act of 1993 (P.L. 103-3, FMLA) for the same purposes.

The district will maintain an employee's existing health benefits while the employee is using leave. The employee will be required to pay the employee's contribution to premiums.

END OF POLICY

Legal Reference(s):

[ORS 657B](#)
[OAR 471-070](#)

[HB 912 \(2023\)](#)
[SB 913 \(2023\)](#)
[HB 999 \(2023\)](#)

11

Vernonia School District 47J

Code: GCBDF/GDBDF-AR
Adopted:
Readopted:
Orig. Code(s):

Paid Family Medical Leave Insurance (PFMLI)

Application

Employees may submit applications for Paid Leave Oregon (PLO) to the Oregon Employment Department (“Department”) [American Fidelity]. Applications may be submitted up to 30 days prior to the start of the leave and up to 30 days after the start of the leave. The Department [American Fidelity] may require verification from the employee. The Department [American Fidelity] will make all decisions regarding acceptance and denial of an application, including determining the amount of the benefit. The district cannot accept, file, process or make decisions on applications.

An employee may appeal an approval or denial of claim, the amount of a weekly benefit or a disqualification from receipt of benefits to the Department in accordance with Oregon Revised Statute (ORS) 657B.410 and Oregon Administrative Rule (OAR) 471-070-8005.

Employee Notice to District

If the leave is foreseeable, the employee must provide the district with written notice at least 30 calendar days prior to the leave. {} If the leave is not foreseeable the employee must give oral notice to the district within 24 hours of the start of the leave, and must provide written notice within 3 days after the start of leave. The district requests as much advanced notice as possible.

The notice must include:

1. The employee’s first and last name;
2. Type of leave;
3. Explanation of the need for leave; and
4. Anticipated timing and duration of leave, including if it is continuous or intermittent.

Notice need only be given one time, but the employee shall notify the district as soon as practicable if dates of scheduled leave change, are extended, or were initially unknown. This notice does not need to mention PFMLI or PLO to satisfy the notice requirements. {} Notice may be provided by another party on behalf of the employee in accordance with state law.

Failure to comply with these notice requirements may result in a penalty imposed by the Department. The Department may reduce the amount of the benefit by 25 percent in accordance with OAR 471-070-1310(9)-(10).

Concurrent Use of District-Provided Paid Leave{}

The district [allows{}] [does not allow] employees to use all or a portion of employer-provided paid leave in addition to receiving PLO benefits to replace an employee's wages up to 100 percent of the eligible employee's average weekly wage. [Example:

An employee applies and is approved for PLO for a personal serious medical condition, which also qualifies for OFLA leave. The Department determines that the rate of pay will be 75 percent of the employee's regular salary. [The employee will not be allowed to use district-provided paid leave (sick, vacation or otherwise) for days that PFMLI is received.] [The employee will be allowed to use available district-provided paid leave (sick, vacation or otherwise) for days that PLO is received, but is limited to only utilizing an amount that increases the employee paid leave to 100 percent of regular payment. In this example, the amount would be 25 percent Per Collective Bargaining Agreement].

Return to Work

Upon completion of leave, the employee is entitled to return to the position held in the district prior to the leave, if that position still exists and if the employee had been employed in the district for 90 days prior to taking leave. [For districts with 25 or more employees:] If the position no longer exists, the employee is entitled to a position equal to their previous position, with equal benefits, pay and other terms and conditions of employment. [For districts with fewer than 25 employees:] If the position no longer exists, the employee may be placed in a different position with similar job duties and benefits and pay equal to the previous position.]

Communications Between the District and the Department

Upon receipt of an application or update in information from a district employee for PLO, the Department will notify the district. The district may provide additional information to the Department within 10 days. This information may include, but is not limited to, information about the employee's notice to the district or verification of the employee's continued employment with the district. If the district does not report such information to the Department, the Department will proceed using available information. The district can provide additional information to the Department as it becomes available.

If the Department requests additional information from the district, the district will respond within 10 calendar days.

Once the Department has issued a decision regarding an application submitted by an employee of the district, the Department will notify the district regarding the approval or denial and any applicable dates and periods of leave. The district cannot appeal a Department decision.

District Notice to Employees

At the time of hire and each time the policy or procedure changes, the district must provide notice to employees. This notice must be in the language that the employer typically uses to communicate with employees and will include:

1. The right of an eligible employee to claim and receive family and medical leave insurance benefits;
2. The procedure for filing a claim for benefits;
3. That an eligible employee must provide notice to the district before the employee commences leave, and a description of the penalties for failure to comply with the notice requirements;
4. The right of an eligible employee to job protection and benefits continuation;
5. The right of an eligible employee to appeal a decision or determination made by the Department director;
6. That discrimination and retaliatory personnel actions against an employee for inquiring about the PFMLI or PLO program, giving notification of leave under the program, taking leave under the program or claiming PFMLI or PLO benefits are prohibited;
7. The right of an employee to bring a civil action or to file a complaint for violation of ORS 657B.060 or 657B.070; and
8. That any health information related to family leave, medical leave or safe leave provided to the districtan employer by an employee is confidential and may not be released without the permission of the employee unless state or federal law or a court order permits or requires disclosure.

The district will display the Department's this notice poster in an area that is accessible to and regularly frequented by employees in each building or worksite. The district will provide this notice poster to employees working remotely by hand delivery, regular mail or through an electronic delivery method at the time of hire or assignment to remote work.

District Filings

The district will file the Oregon Quarterly Tax Report, the Oregon Employee Detail Report and any other reports required by law. If the district fails to submit required filings or report, or fails to pay all required contributions, the district may be penalized in accordance with OAR 471-070-8520.

{For districts with fewer than 25 employees:} [The district may apply for an assistance grant.]

Employee Protections

No employee or prospective employee will be discriminated or retaliated against for inquiring about PFMLI or PLO, giving notification of leave under PLO, taking PLO leave or claiming

PLO benefits. Eligible employees have a right to file a complaint and/or bring a civil action for violations of ORS 657B.060 or ORS 657B.070.

Any health information related to family leave, medical leave or safe leave provided to the district by an employee is confidential and may not be released without the permission of the employee unless state or federal law or a court order permits or requires disclosure.

Vernonia School District 47J

Code: GCPC/GDPC
Adopted: 06/12/03
ReAdopted: 02/11/2021
Orig. Code(s): GCPC/GDPC

Retirement of Staff *

{Senate Bill (SB) 1049 (2019) made it possible for employees to retire under PERS and work for a PERS-covered employer, without hour restrictions in most situations. House Bill (HB) 2296 (2023) extends this law to 2034. The law does not require districts to allow PERS-retired employees to work in the district, rather, leaves the decision up to the district. OSBA encourages districts to evaluate the situation (including financial impacts) prior to making a decision regarding these employees. If districts do allow retired employees to return to work, OSBA recommends working with legal counsel to develop criteria and procedures that can be consistently implemented. Also consider the bargaining impacts of the selected practice.}

To assist the district in its planning efforts, staff members considering retirement are encouraged to notify the district as early as possible, preferably at the beginning of the school year in which the retirement will take place.

[Retiring employees are encouraged to coordinate with PERS and the [Human Resources Department] to ensure that all requirements are met. The superintendent will develop requirements, limitations and procedures for employment as a PERS-retiree.{}]

{Regarding PERS-workback, there are three main options for districts, please choose one of the following:}

[When an employee of the district retires under PERS, that employee's employment with the district will terminate. Individuals who have retired under PERS are not eligible for employment in the district.]

{OR}

[When an employee of the district retires under PERS, that employee's employment with the district will terminate. PERS-retired individuals may apply for open positions with the district.{}]

{OR}

[District employees will be allowed to retire under PERS and return to their position in the district [only for the remainder of the school year]{}.]

END OF POLICY

Legal Reference(s):

[ORS Chapter 237](#)
[ORS Chapter 238](#)
[ORS Chapter 238A](#)
[ORS 243.303](#)
[ORS 342.120](#)

Consolidated Omnibus Budget Reconciliation Act of 1985, 29 U.S.C. §§ 1161-1169 (2018).
Employee Retirement Income Security Act of 1974, 29 U.S.C. §§ 1001-1461 (2018).
OR. CONST., art. IX, §§ 10-13.
[House Bill 229](#)

[6](#) (2023).

Vernonia School District 47J

Code: **LBE**
Adopted: 07/10/03
Revised/Readopted: 02/11/21
Orig. Code(s): LBE

Public Charter Schools**

Public charter schools may be established as a new public school or a virtual public school, from one or more existing public schools in the district or a portion of the school, or from an existing alternative education program. A public charter school may not convert an existing tuition-based private school into a charter school, affiliate itself with a nonpublic sectarian school or religious institution, or encompass all the schools in the district unless the district is composed of only one school.

Public charter schools shall demonstrate a commitment to the mission and diversity of public education while adhering to the following goals:

1. Increase student learning and achievement;
2. Increase choices of learning opportunities for students;
3. Better meet individual student academic needs and interests;
4. Build stronger working relationships among educators, parents and other community members;
5. Encourage the use of different and innovative learning methods;
6. Provide opportunities in small learning environments for flexibility and innovation;
7. Create new professional opportunities for teachers;
8. Establish additional forms of accountability for schools; and
9. Create innovative measurement tools.

An applicant must submit a complete public charter school proposal that meets the requirements of Oregon law, and includes other information required by the district in the application process. The public charter school will be located and operated within the sponsoring district except where authorized by law.

The public charter school employer will be determined with each proposal. If the district is the employer, the terms of the current collective bargaining agreement will be examined to determine which parts of the agreement apply. If the district is not the sponsor of the public charter school, the district shall not be the employer and will not collectively bargain with public charter school employees.

The district will determine if it has any vacant or unused buildings and make a list of such buildings; buildings may be made available for public charter school use, subject to Board approval and Board policy.

[Public charter school students may, upon request, be allowed to participate in district programs such as physical education, instrumental and vocal music offerings, or other selected options if space and materials are available. Students must adhere to state law, Board policies, regulations, and rules concerning student conduct and discipline.] [Public charter school students shall not be permitted to participate in district curricular programs.]

Public charter school students in grades K-8 may participate in their resident district's activities that are offered before or after regular school hours. Public charter school students in grades 9-12 may participate in their resident district's available activities that are sanctioned by the Oregon School Activities Association (OSAA) when the requirements found in Oregon law are met.

The district [will] [will not] provide instructional materials, lesson plans, or curriculum guides for use in a public charter school.

The superintendent will develop administrative regulations to include, but not limited to, the proposal process, review, and appeal procedures, and program evaluation, renewal, and termination.

END OF POLICY

Legal Reference(s):

[ORS 327.077](#)
[ORS 327.109](#)
[ORS 332.107](#)
[ORS 338](#)
[ORS 339.141](#)
[ORS 339.147](#)
[ORS 339.450](#)
[ORS 339.460](#)
[OAR 581-026-0005 - 0710](#)

Every Student Succeeds Act, 20 U.S.C. §§ 6311-6322 (2018).
[Senate Bill 767](#) (2023).

Resident Student Denial for Virtual Public Charter School Attendance**

The district is not required to approve a transfer of a resident student, when more than three percent of the students residing in the district are attending a virtual public charter school not sponsored by the district. The district will {}[annually, [by October 1]] [semiannually, [by October 1 and April 1]] [by [December 1]], calculate the percentage of the number of students residing in the district, who are enrolled in attending a virtual public charter school not sponsored by the district. When the established percentage is more than three percent, the district will not approve additional students enrollment to such a virtual public charter school, subject to the requirements in Oregon Administrative Rule (OAR) 581-026-0305(2).

The district may send a notice of approval or disapproval to a parent of a student who has sent a notice to the district of intent to enroll the student in a virtual public charter school not sponsored by the district

(See OAR 581-026-0305(3)). A parent must give notice to the district of intent to enroll their student in a virtual public charter school not sponsored by the district, before enrolling their student in such a school and notice of actual enrollment. The district may respond with an approval or disapproval to a parent within [five] [eight] business days{} of receipt of the notice from the parent.

If the district is not approving the enrollment, the district must respond with a decision to not give approval within 10 calendar days of receipt of the notice of intent from the parent. Such decision must include:

1. The percentage of students in the district that attend virtual public charter schools that are not sponsored by the district, based on recent calculations;
2. The right to appeal the decision to the State Board of Education;
3. A list of two or more other online options available to the student; and
4. A copy of OAR 581-026-0305 and OAR 581-026-0310.

The district is only required to use data that is reasonably available to the district, including but not limited to the following for such calculation:

1. The number of students residing in the district enrolled in the schools within the district;
2. The number of students residing in the district enrolled in public charter schools located in the district;

3. The number of students residing in the district enrolled in virtual public charter schools;
4. The number of home-schooled students who reside in the district and who have registered with the educational service district; and
5. The number of students who reside in the district enrolled in private schools located within the school district.

A parent may appeal a decision of a district to not approve a student enrollment to a virtual public charter school to the State Board of Education under OAR 581-026-0310.

If the student was enrolled in a virtual public charter school while living in another district and has maintained continuous enrollment in such school since moving into, and residing in this district, approval is not required.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)
[ORS 338.125](#)
[OAR 581-026-0305](#)
[OAR 581-026-0310](#)

[House Bill 3024](#) (2023).

MEETING MINUTES

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Regular Meeting – December 14, 2023 Vernonia Schools Library, 1000 Missouri Avenue, Vernonia

- 1.0 CALL TO ORDER:** A Regular Meeting of the Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:02 p.m. by Scott Rickard. MEETING CALLED TO ORDER
- Board Present:** Stacey Pelster, Amy Cieloha, Scott Rickard, Joanie Jones, Susan Wagner, Javoss McGuire, and Greg Kintz BOARD PRESENT
- Board Absent:** None BOARD ABSENT
- Staff Present:** Jim Helmen, Superintendent; Nate Underwood, Middle/High School Principal; Michelle Eagleson, Elementary Principal (virtual); Susanne Myers, Special Education Director; Marie Knight, Business Manager; Barb Carr, Administrative Assistant; and Kendra Schlegel and Juliet Safier (virtual) Licensed Staff. STAFF PRESENT
- Visitors Present:** Tony Holmes, Scott Laird and Crystal (last name unknown) (virtual). VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 2.0 AGENDA REVIEW:** Amy Cieloha moved to approve the agenda as presented. Stacey Pelster seconded the motion. Motion passed unanimously. AGENDA REVIEW
- 3.0 PUBLIC COMMENT:** Tony Holmes expressed concern from families who felt poorly that their children were not recognized at the Engagement Night. PUBLIC COMMENT
- 4.0 SHOWING CASING of SCHOOLS**
- 4.1 Administrative Reports:** Administrator reports were provided to the Board prior to the meeting. ADMINISTRATOR REPORTS
- Amy Cieloha inquired if the recent elementary staff trainings included both licensed and classified staff. The training on the ODE evaluation process is for certified staff only. All staff received behavior and engagement training.
- Scott Rickard indicated his approval of seeing the attendance rates. Jim Helmen shared that he has asked his administrators to include in their reports data relating to behavior, instruction, and other specific data directly tied to the District priorities.
- Stacey Pelster asked if the attendance rates include VFA students? Yes.
- 4.1.1 Fall Sports Report:** The Board reviewed the report prior to the meeting. Scott Rickard asked if VMS football is 9-man? Yes. FALL SPORTS REPORT
- 5.0 BUSINESS REPORTS:**
- 5.1 Superintendent Report:** The Superintendent report was provided to the Board prior to the meeting. SUPERINTENDENT REPORT
- Jim Helmen stated that he tries to align his board report to his Superintendent goals. The work that he is doing is getting the District closer to the 70-70-90 goal. The Superintendent goals are designed to ensure that the human, financial and capital resources are efficiently and effectively allocated based upon the priorities established by the District.
- Jim shared with the Board the District Continuous Improvement Plan (CIP). The CIP document is a 5-year plan outlining what the District is doing and how we are going to reach our goals. CIP PLAN SHARED
- Goal #1: Instruction**
- Increase academic achievement and growth in English Language Arts
 - Increase academic achievement and growth in Math

- Implement the 5 Pillar Exceptional Teacher Evaluation System
- Increase the availability of mentoring and instructional coaching throughout the District

Goal #2 – Student Engagement

- Attendance; students attend at least 92% of school days
- Freshmen will earn six credits their Freshmen year
- Reduce off-task behavior incidents that impact engagement and achievement

Goal #3 – Inclusive and Equitable Programs

Goal #4 – Wellness –Social Emotional Learning (SEL)

- Increase student mental health supports

Discussion was held on attendance and behavior data and the changes in rates from the 2022-23 year to the first quarter of 2023-24. Last year attendance barriers were identified and getting kids here has improved. Incentives are working. Mr. Helmen complimented his administrative team on the attendance incentives they are doing. Some recent activities include:

- Opening the gym before school for students to come and play basketball. Opening the music room early was suggested.
- Logger Power Hour is a place to work on grades but if grades are good students can play ping-pong or basketball
- Donuts or popcorn for regular attendance

Chronic absenteeism is not daily attendance but this stat is determined by looking at how many kids missed more than 17 days over the course of the school year. Data teams are looking at this data on a regular basis and discussing how to remove the barriers causing students to be chronically absent.

Behavior is a barrier to kids learning in the classroom. This includes both those students that are having issues as well as other students impacted by the behavior. Strategies to lessen behavior include:

- Positive Behavior Intervention System (PBIS) for all K-12 grades
- 123 Magic program for K-8 grades
- Drug and Alcohol education and prevention programming K-12
- Student Mentor Program – Logger Buddies
- Aren't contact protocols for staff related to behavior incidences in the classroom

The new 5 Pillar evaluation system was needed to align with our 70/70/90 goal. Administrators are conducting regular classroom walkthroughs. Staff are working hard and we are seeing the outcomes. Scott Rickard asked how the District determines what is driving the outcomes? According to Mr. Helmen, data is looked at every week and we are using that data to drive the direction.

Greg Kintz asked about the “Highly Qualified” designation for teachers and staff. He is not certain what the criteria is for them to be considered highly qualified. Mr. Helmen shared that the 2 easiest ways for a classified staff member to be highly qualified is for them to have an Associates Degree or pass the Workkeys test within 90 days of hire. Susanne Myers monitors this for the District. Extended time has been offered to some that might struggle with the assessment. Mr. Helmen offered to present on this at the next meeting.

5.2 Financial Report: Marie Knight shared that ODE published the State School Fund (SSF) estimate today. Our SSF estimated amount is flat which is good news. There were no questions from the Board.

5.3 Maintenance Report: Mark Brown’s report was provided to the Board prior to the meeting. Greg Kintz asked if cheer mats sold. Yes. The old basketball jerseys were given away.

DISCUSSION ON ATTENDANCE and BEHAVIOR DATA RATES

NEW TEACHER EVALUATION SYSTEM DISCUSSED

HIGHLY QUALIFIED DESIGNATION DISCUSSED

FINANCIAL REPORT

MAINTENANCE REPORT

6.0 BOARD REPORTS/ BOARD DEVELOPMENT:

6.1 COMMITTEE REPORTS

6.1.1 Safety Committee – no update provided

6.1.2 Policy Committee – the committee has reviewed more policies and will be placed on the

COMMITTEE REPORTS

agenda next month for a 1st reading

6.1.3 Scholarship Committee – no update provided

7.0 OTHER INFORMATION and DISCUSSION

7.1 OSAA Coop Agreement with Rainier School District: Four Vernonia students initially expressed interest in joining the swim team with Rainier. The agreement is for both boys' and girls' teams. OSAA COOP AGREEMENT DISCUSSED

8.0 ACTION ITEMS:

8.1 OSAA Cooperative Agreement: Stacey Pelster moved to approve the OSAA Athletic Cooperative agreement with Rainier for the 2023-24 Boys' and Girls' swimming as discussed. Amy Cieloha seconded the motion. Motion passed unanimously. OSAA COOP AGREEMENT WITH RAINIER APPROVED

9.0 MONITORING BOARD PERFORMANCE: Susan Wagner mentioned talking over each other and asked all to be thoughtful about only one person speaking at a time. BOARD PERFORMANCE

10.0 CONSENT AGENDA:

10.1 Minutes of 11/09/2023 Regular Meeting CONSENT AGENDA

Greg Kintz moved to approve the consent agenda as presented. Javoss McGuire seconded the motion. Motion passed unanimously. CONSENT AGENDA APPROVED

11.0 OTHER ISSUES: Next agenda setting meeting will be Scott Rickard and Joanie Jones. OTHER ISSUES

Greg Kintz shared that the OSBA meeting in December was very tumultuous. In the middle of a recent meeting the Executive Director got up and walked out. The Assistant Director is taking over as interim. Next week a meeting will take place with outside counsel to help get things back on track. A new director will have to be hired. He also shared that the outcome of the resolution creating a Rural Schools Caucus will be determined soon.

Susan Wagner shared that she, Amy and Greg attended the annual OSBA Conference in November. The keynote speaker, Dr. Adolf Brown, was remarkable. Greg Kintz stated that there was great attendance at the regional round table.

Amy Cieloha appreciates the opportunity to go to the conference and enjoyed sitting through the session on "Student Voice" as well as learning about the early childhood program in the St. Helens District.

Jim Helmen shared he appreciated getting to spend time with board members in a different environment.

12.0 MEETING ADJOURNED at 7:17 p.m. ADJOURNED

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors

Board Chair

District Clerk

