



Management Council Regular Meeting Minutes

Date: June 17, 2024
Time: 1:00 p.m.
Meeting called to order by: Dale Olinger, Board Chair

The Management Council of the Missoula Area Education Cooperative met for a regular meeting in person with a virtual (Zoom link) option at the MAEC Conference Room located at 2825 Stockyard Rd, Suite i-2, Missoula, MT. All motions carried unanimously unless otherwise stated.

ATTENDEES

Stacia Vaughn, Cooperative Director
Dale Olinger, Superintendent, Lolo Schools
Jason Sargent, Superintendent, St. Ignatius School
Jim Howard, Superintendent, Bonner School
Erin Lipkind, Missoula County Superintendent of Schools
Rhonda Decker, Cooperative Business Manager

ABSENT

Logan Labbe, Superintendent, Superior School

GUESTS

Matt Driessen, Superintendent, DeSmet School
Anne Tanner, Principal, Arlee School
Sarah Schmill, Principal, Potomac School
Josh Gibbs, Superintendent, Seeley Lake School

ANNUAL ELECTION OF MANAGEMENT COUNCIL OFFICERS FOR 2024-2025

1. Annual Election of Officers
 - A. Erin Lipkind moved to nominate Dale Olinger as Chair for a one-year term. Jim Howard- Second.
 - B. Jason Sargent moved to nominate Erin Lipkind as Vice Chair for a one-year term. Jim Howard- Second.

APPROVAL OF MINUTES

2. Jim Howard moved to accept the Minutes of the May 1, 2024 Management Council meeting. Jason Sargent- Second.

PUBLIC COMMENT

3. None

CORRESPONDENCE

4. None

OLD BUSINESS

5. None

NEW BUSINESS

6. BUSINESS MANAGER'S REPORT: Information & Action
 - A. Rhonda Decker, Cooperative Business Manager, reported to the Board. Year to date expenditures through May were \$1,289,754.
 - B. Treasurer's Financial Statement Fund Balance for April was \$700,696.67.
 - C. The Board approved the Business Manager to pay July claims and payroll. Erin Lipkind moved to approve the Business Manager's report. Jim Howard- Second.

PERSONNEL REPORT

7. Stacia Vaughn, Director, presented the following:
 - A. Resignation of SLP, Linda Swanson, after 9 years.
 - B. Recommendation of hiring of Dana Fitz Gale for up to 100 hours as an ADOS Evaluator for the 2024-2025 year (with Board's approval, Dana will replace Katie Mattingley, who accepted a position with OPI in April 2024 as the Montana Autism Education Project Director for the State). Erin Lipkind moved to approve the hire of Dana Fitz Gale. Jason Sargent- Second.
 - C. Director's Salary 2024-2025. Dale acknowledged Jim Howard and Jason Sargent, who on behalf of the Management Council, negotiated the administrative team salaries with the Director. Dale thanked Jim and Jason for their service completing the negotiation process. The committee agreed upon a 3% increase in salary for the 2024-2025 year for both positions – Director and Business Manager. Jim Howard moved to approve the Director's salary at \$112,622.26. Erin Lipkind- Second.
 - D. Business Manager's Contract 2024-2025. Jason Sargent moved to approve the Business Manager's salary at \$74,160.00. Erin Lipkind- Second.

GRANTS/CONTRACTS

8. Contracts
 - A. Jim Howard moved to approve the auditor contract with WIPLI for the 2023-2024 audit year in the amount of \$20,150.00. Jason Sargent- Second.
 - B. Erin Lipkin moved to approve the Property and Liability contract with MSGIA for the 2024-2025 year in the amount of \$18,690.00. Jim Howard- Second.

POLICY UPDATES

9. None

DIRECTOR'S REPORT

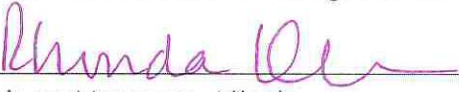
10. None

NEXT BOARD MEETING

11. NEXT MANAGEMENT COUNCIL MEETING DATE: 7/25/2024, 10:00 a.m.

ADJOURN

12. ADJOURN: Dale Olinger called the meeting adjourned at 1:46 p.m.



Business Manager, Attest

7/11/2024

Date

7/11/2024

Date Copies sent to JAB



Chairman

7/11/2024

Date