**COFFEE COUNTY BOARD OF EDUCATION**

**MINUTES OF**

**July 10, 2025**

**Regular Board Meeting**

A regular meeting of the Coffee County Board of Education was held July 10, 2025, 5:30 p.m. in the Board of Education Office, Elba, Alabama.

# ATTENDANCE

# Brian McLeod, Galen McWaters, Mike Bailey, Rhonda Strickland, Eric Payne, Rodrick Caldwell and Superintendent: Kelly Cobb

# ABSENT

Sherry Eddins

**CALL TO ORDER**

Mr. McWaters called the meeting to order.

**ADOPTION OF AGENDA**

A motion was made by Mr. Bailey to adopt the agenda as presented. A second was made by Mr. Caldwell, and it passed unanimously.

**APPROVAL OF MINUTES OF JUNE 5, 2025 (WORK SESSION AND MEETING), AND JUNE 26, 2025**

The minutes of the June 5, 2025 (Work Session and Meeting), and June 26, 2025 meetings were approved as printed.

**FINANCIAL STATEMENT AND BANK/CASH RECONCILIATION FOR MAY 2025**

The May financial statement and cash/bank reconciliation reports were provided.

**APPROVAL 2025-2026 SALARY SCHEDULE**

Mrs. Cobb recommended that the board approve the 2025-2026 Salary Schedule as presented. Mr. McLeod made a motion to accept Mrs. Cobb’s recommendation, with a second by Mrs. Strickland, and it passed unanimously.

**APPROVAL OF CNP ADULT MEAL PRICE INCREASE**

Mrs. Cobb recommended that the board approve the CNP Adult Meal Price Increase based on the Federal and State requirements. A motion was made by Mr. McLeod with a second by Mr. Payne, and it passed unanimously.

**APPROVAL OF REVISION OF THE INTERNET SAFETY AND USE OF TECHNOLOGY POLICY – FOCUS ACT**

Mrs. Cobb recommended that the board approve the revision of the Internet Safety and Use of Technology Policy – FOCUS Act that was presented at the last meeting. A motion was made by Mr. Caldwell with a second by Mr. Bailey, and it passed unanimously.

**APPROVAL OF REVISION OF ELECTRONIC COMMUNICATION DEVICES POLICY**

Mrs. Cobb recommended that the board approve the revision of the Electronic Communication Devices policy that was presented at the last meeting. Mr. Payne made a motion to accept Mrs. Cobb’s recommendation, with a second by Mr. Caldwell, and it passed unanimously.

**APPROVAL TO BID FOR LAND CLEARING IN NEW BROCKTON**

Mrs. Cobb recommended the board approve to bid for land clearing in New Brockton. A motion was made by Mrs. Strickland with a second by Mr. Payne, and it passed unanimously.

**AASB ALL-STATE SCHOOL BOARD MEMBER RECOGNITION PROGRAM**

Mr. McWaters opened the floor to anyone interested in participating in the recognition program. There was no interest in participating.

**EXECUTIVE SESSION (IF NEEDED)**

No executive session was held.

**PERSONNEL**

Mrs. Cobb recommended the following personnel action be approved as presented in writing:

**CERTIFICATED PERSONNEL**

**The following resignations are recommended to be approved:**

1. **Shelly Nelson –** Teacher at Zion Chapel School.
2. **Megan Blair –** Teacher at New Brockton Elementary School.

**The following employments are recommended to be approved for the 2025-2026 school year:**

**1. Celeste Jones**– Teacher at Zion Chapel School.

**2. Amanda Shipp** – Teacher at New Brockton Elementary School.

**CLASSIFIED PERSONNEL**

**The following resignation is recommended to be approved:**

**1. Jackie Mack –** Part-Time CNP Worker at New Brockton High School.

**The following employments are recommended to be approved for the 2025-2026 school year:**

**1. Landra Free–** Bus Driver for Coffee County Schools.

**2. Danielle Helms** – Instructional Aide at Zion Chapel School.

**3. Carson Dunaway –** Auxiliary Pre-K teacher at Zion Chapel School.

Mr. Payne made a motion to approve Mrs. Cobb’s recommendation, with a second by Mr. Caldwell, and it passed unanimously.

**ACKNOWLEDGMENTS**

Mr. McLeod and Mr. McWaters stated that they were continuing to keep Mr. Caldwell and his family in their prayers. Mr. Caldwell stated that he appreciated the prayers.

**SUPERINTENDENT COMMENTS**

Mrs. Cobb informed board members that Osborn Food service would continue to provide the CNP Supplemental Grocery Bid for the 2025-2026 School Year. She stated that students would start back to school on August 6 and teachers would return on July 31, and that she was looking forward to the new school year. Lastly, she informed board members that a district-wide institute would not be happening this year. Each school will be hosting their own institute at their individual schools.

**NOTICE OF NEXT REGULAR MEETING**

The next regular meeting will be held on August 7, 2025, 5:30 p.m.

**ADJOURN**

There being no further business, the meeting adjourned.