

**Our Community School  
Finance Committee Meeting  
Wednesday, February 28, 2024 at 5:00pm**

**ON-SITE MEETING LOCATION  
OUR COMMUNITY SCHOOL  
LIBRARY  
10045 Jumilla Ave., Chatsworth, CA 91311**

**Community Members may choose to join in-person or via Zoom Meeting at:**  
<https://ourcommunityschool-org.zoom.us/j/85493942186?pwd=NDFIQitFdjh3WkFMd0Y2N0ZVdWQxdz09>

**Meeting ID: 854 9394 2186  
Passcode: 514395**

### **Meeting Agenda**

*Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 538-9313. All efforts will be made for reasonable accommodations.*

*Public Folder for Supporting Documents:*

[https://drive.google.com/drive/u/1/folders/1rQrU\\_AsMRhMr-jFvz--xEe-4go3EANSK](https://drive.google.com/drive/u/1/folders/1rQrU_AsMRhMr-jFvz--xEe-4go3EANSK)

- I. Community Speakers** (3 mins each):  
Members of the public calling in will be given the opportunity to address the Finance Committee during the meeting. Those who wish to comment may use the “raise hand” tool on the Zoom platform. Individual comments will be limited to three (3) minutes. The Finance Committee may limit the total time for public comment to a reasonable time.
- II. Consent Agenda** (3 mins)  
The following item(s) may be adopted by a single vote of the Committee, or any item(s) may be pulled off of consent by any member’s request (without any need for a vote to pull from consent).
  - A. Approve Agenda for February 28, 2024 meeting
  - B. Approve Minutes from January 24, 2024 meeting
- III. January 2024 Financials** (15 mins)  
The Committee will **review and vote to approve** the January 2024 Financials, including the financial dashboard as prepared by ExEd, check register, and credit card register.
- IV. Creation of Financial Task Force** (5 mins)  
The Committee will discuss the creation of a Financial Task Force to investigate and address OCS’s significant increase in expenses and significant reduction in projected cash reserve during FY23-24. The Committee will **consider proposed Motion #FIN02.28.24A**, Resolution to Establish Financial Task Force, and provide recommendation to the Board re Task Force.

**V. FY22-23 Audit Task Force - Form 990 (5 mins)**

The Committee will hear from the Audit Task Force concerning OCS's IRS Form 990 for FY22-23, and will consider **recommending approval** to Board of Form 990 for FY 22-23.

**VI. FY23-24 Auditor Selection (5 mins)**

The Committee will review the proposal submitted by OCS' current auditor, Silva & Silva, CPA's, for the performance of OCS' independent financial audits for the fiscal years ended June 30, 2024 and June 30, 2025., and will consider **recommending approval to Board for retention** of such firm.

**VII. Approval of 2nd Interim Report (5 mins)**

The Committee will **review and vote to approve** the FY23-24 1st Interim Report.

**VIII. Adjourn**