

**Our Community School
Board of Directors Meeting
Wednesday, March 26, 2025, at 6:30pm**

**ON-SITE MEETING LOCATION
OUR COMMUNITY SCHOOL
MPR (Multi Purpose Room)
10045 Jumilla Ave., Chatsworth, CA 91311**

SATELLITE MEETING LOCATIONS
(required for board members joining remotely)

**OUTSIDE L.A. COUNTY
923 Puerto Place, Ventura, CA 93001**

Community Members may choose to join in-person or via Zoom Meeting at:
<https://ourcommunityschool-org.zoom.us/j/89767705493?pwd=eEtMWDhNRllGbzYyaHFWTXNsemF3Zz09>

**Meeting ID: 897 677 05493
Passcode: 810439**

Public Documents Folder:
<https://drive.google.com/drive/u/3/folders/1BmhVvfAEMzS1FMQZVe0aO63loOXQkYGd>

Meeting called to order: 6:38 pm

Board Members Present: Judy Kogan, David Connelly, Tamara Schiff, Yi Ding, Greg Knotts, Kimberli Robinson

Board Members Absent: Kelly Simon

School Staff Present: Carey Bartlow, Principal; Ana Jimenez Gomez, Deja Munn, Faculty Advisors; **Community Advisors Present:** Irina Castillo, ExEd; Ryan & Tina, Panda Partners

BOARD MEETING AGENDA

- I. **Community Speakers** (3 minutes each) - Any member of the public may comment on anything within the board's jurisdiction during the public comment period. Those who wish to comment may either use the "raise hand" tool (for virtual attendees) or the sign up sheet (provided at in-person meetings). Each individual is allotted up to three (3) minutes, and the public comments section of our meetings may be limited to a reasonable amount of time as determined by the board. While the board cannot respond to any comments made by the public (per the Ralph M. Brown Act), speakers are welcome to follow up with the board

chair(s) via email unless directed otherwise.

II. **Reading of the OCS Mission and Vision** (3 mins)

- A. Mission Statement: Our Community School guides our students to be Empowered, Ethical, and Informed community members. Our diverse and caring community integrates academics with creativity, thereby fostering independent thinkers, problem solvers, and leaders. We nurture multiple aspects of a child's development: physical, emotional, intellectual, artistic, and social.
- B. Vision Statement: OCS staff members, students, and families strive to create a culture of acceptance and belonging where all students are honored. OCS Community members will be given the tools and support to positively impact their local and global communities by being Empowered, Ethical, and Informed.

III. **Consent Agenda** (3 mins) The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).

- A. **Approve** Agenda for March 26, 2024 Board Meeting
- B. **Approve** Minutes for February 26, 2024 Board Meeting

Motion to approve with amendments of the year and acknowledgment of the receipt of ERC funds: Tamara

Seconded: Kim

Approved by Roll Call Vote: Judy Kogan, David Connelly, Tamara Schiff, Yi Ding, Greg Knotts, Kimberli Robinson

IV. **Governance Committee** (5 mins) The Board will be given an opportunity to ask questions about the report provided by the Governance Committee Chair

- A. **Governance Committee Meeting Report:** A brief report and discussion about the governance meeting actions being taken/considered.
 - 1. Board Recruitment
 - 2. Equity Task Force Update

V. **Finance Committee** (30 mins) The Board will be given an opportunity to ask questions about the report provided by the Finance Committee

- A. **Finance Committee Meeting Report:** A brief report and discussion about the finance meeting actions being taken/considered.
- B. **February 2025 Financials:** The Board will **review and vote** to approve the February Financials, including the financial dashboard as prepared by ExEd, check register, and credit card register.

Motion to approve: David

Seconded: Tamara

Approved by Roll Call Vote: Judy Kogan, David Connelly, Tamara Schiff, Yi Ding, Greg Knotts, Kimberli Robinson

C. FY23-24 Audit Task Force - Form 990: The Board will hear from the Audit Task Force concerning OCS's IRS Form 990 for FY23-24, and will vote to approve Form 990 for FY23-24.

Motion to approve: David

Seconded: Judy

Approved by Roll Call Vote: Judy Kogan, David Connelly, Tamara Schiff, Yi Ding, Greg Knotts, Kimberli Robinson

D. OCS Employee Salaries & Benefits: The Board will review and vote to approve the adoption of Motion #FIN3.26.25 to establish **Employee Salaries & Benefits Analysis Task Force**.

Motion to approve with the amendment to substitute Salaries with Wages: David

Seconded: Ding

Approved by Roll Call Vote: Judy Kogan, David Connelly, Tamara Schiff, Yi Ding, Greg Knotts, Kimberli Robinson

E. Update on OCS Investments

- VI. **School Leadership Report from OCS Executive Director, Carey Bartlow** (40 mins) The Board will be given an opportunity to ask questions about the Leadership Report, summarizing any updates and actions taken during the month and any recommendations to the Board.
- A. Operational and Compliance Update
 - B. Equity Task Force Update
 - C. School Site Council Update
 - D. LCAP Mid-Year Review and Budget Overview for Parents (BOP)
 - E. Educational Program Update
 - F. 2025-2026 Instructional Minutes & Calendar Update
- VII. **Board Chair Report** (5 min) The Board will be given an opportunity to ask questions about the report provided by the Board Chair, summarizing any updates and actions taken during the month and any recommendations to the Board.
- A. Strategic Plan Task Force Update
 - B. Staff Survey Update
 - C. Conflict of Interest (COI) Forms due April 1, 2025
 - D. Ethics Training due January 1, 2026
- VIII. **Panda Partners** (5 min) the Board will be given an opportunity to ask questions about the Panda Partner's report, given by Panda Partner Co-Presidents Ryan French and/or Tina Herrera, summarizing any updates and actions taken during the month.

IX. Announcements and Adjourn

Meeting adjourned: 8:10pm