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**REGULAR MEETING MINUTES**  
**Thursday, September 14, 2023**

**I Call to Order and Pledge of Allegiance**

The Board of School Directors of the Premier Arts & Science Charter School (PASC5) held a regular meeting on Thursday, September 14, 2023, at PASC5, pursuant to due notice to each Board Member. Pamela Spencer, President, Board of School Directors, called the meeting to order at 6:06 p.m. followed by the flag salute.

**II. Roll Call & Announcement**

**Roll Call:**

Pamela Spencer	Present
Anita Ashe	Not Present
Franklin Gantz	Present
Chanel Miller	Present

**Present:**

Samantha Beyzaei, COO

**III. Approval of Agenda**

**Motion:** Ms. Miller moved to approve the agenda, amendment to Executive Session

**Discussion:** Executive Session- topic of personnel matters

**Second:** Mr. Gantz

**Discussion:** None

**Roll Call:**

Mr. Gantz	Yes	(3) Yes
Ms. Miller	Yes	(0) No
Ms. Spencer	Yes	Motion Carried

**IV. Approval of Minutes**

**A. Regular Board Meeting Minutes – August 10, 2023**

**Motion:** Ms. Miller moved to approve the regular Board minutes of August 10, 2023

**Second:** Ms. Gantz

**Discussion:** Mr. Gantz raised a question regarding a financial comment which would be addressed by the COO after consulting with the business office.

**Roll Call:**

<b>Mr. Gantz</b>	<b>Yes</b>	<b>(3) Yes</b>
<b>Ms. Miller</b>	<b>Yes</b>	<b>(0) No</b>
<b>Ms. Spencer</b>	<b>Yes</b>	<b>Motion Carried</b>

**V. Public Comments**

**None.**

**VI. Action Items**

**A. Updated Educational Requirement for Student Services Coordinator**

**Motion: Ms. Miller moved to approve updated educational requirement**

**Second: Mr. Gantz**

**Roll Call:**

<b>Mr. Gantz</b>	<b>Yes</b>	<b>(3) Yes</b>
<b>Ms. Miller</b>	<b>Yes</b>	<b>(0) No</b>
<b>Ms. Spencer</b>	<b>Yes</b>	<b>Motion Carried</b>

**VII. Updates**

**A. Approval of Personnel Committee Report**

**Motion: Ms. Miller motioned to approve the Personnel Committee Report**

**Second: Mr. Gantz**

**Discussion: None.**

**Roll Call:**

<b>Ms. Miller</b>	<b>Yes</b>	<b>(3) Yes</b>
<b>Mr. Gantz</b>	<b>Yes</b>	<b>(0) No</b>
<b>Ms. Spencer</b>	<b>Yes</b>	<b>Motion Carried</b>

**B. Approval of Finance Committee Report including the Monthly Financial Results as of August 31, 2023.**

**Motion: Ms. Miller motioned to approve the Finance Committee Report**

**Second: Mr. Gantz**

**Discussion: None.**

**Roll Call:**

<b>Ms. Miller</b>	<b>Yes</b>	<b>(3) Yes</b>
<b>Mr. Gantz</b>	<b>Yes</b>	<b>(0) No</b>
<b>Ms. Spencer</b>	<b>Yes</b>	<b>Motion Carried</b>

**C. Approval of Educational Advisory Committee Report**

**Motion:**

**Second:**

**Discussion: Pending.**

**Roll Call:**

**D. Approval of COO Monthly Report**

**Motion: Ms. Miller motioned to approve the COO Monthly Report**

**Second: Mr. Gantz**

**Discussion: No principal report**

**Roll Call:**

**Ms. Miller            Yes            (3)**

**Mr. Gantz            Yes**

**Ms. Spencer        Yes            Motion Carried**

**VIII. Additional Business Discussion Items**

**None.**

**IX. Old Business**

**None.**

**X. Executive Session- Topic of personnel matters**

**Motion: Ms. Miller moved to go into executive session at 6:31pm.**

**Second: Mr. Gantz**

**Roll Call:**

**Mr. Gantz            Yes            (3)**

**Ms. Miller            Yes**

**Ms. Spencer        Yes            Motion Carried**

**Executive Session ended at 6:55pm.**

**XI. Public Comments**

**None.**

**XII. Adjournment**

**Motion: Ms. Miller moved to adjourn at 6:56 p.m.**

**Second: Mr. Gantz**

**Discussion: None**

**Roll Call:**

**Mr. Gantz            Yes            (3)**

**Ms. Miller            Yes**

**Ms. Spencer        Yes            Motion Carried**