

PLEASE RETURN TO:
Kendrick Jt. School District #283
P.O. Box 283 – Kendrick, ID 83537
Telephone: (208) 289-4211 - FAX: (208) 289-4201

**KENDRICK JOINT SCHOOL DISTRICT #283
CLASSIFIED PERSONNEL APPLICATION**

APPLICATIONS FROM ALL QUALIFIED INDIVIDUALS WILL BE CONSIDERED ONLY IF ALL QUESTIONS ARE ANSWERED, ALL SECTIONS COMPLETED AND ALL ATTACHMENTS ARE INCLUDED HEREWITH. Selected applicants will be called for personal interviews that are required before hiring.

*CRIMINAL BACKGROUND AND SEX OFFENDER REGISTRY CHECKS
ARE REQUIRED FOR EMPLOYMENT*

(First Name) (Middle Initial) (Last Name)

Social Security Number _____ - _____ - _____ Telephone Number: _____
(The disclosure of an applicant's social security number is optional)

Present Address: _____
(Number, Street, AND P.O. Box, City, State, Zip)

POSITION APPLYING FOR: _____

Have you worked for the Kendrick Joint School District before? _____. If yes, give date(s) and your name as it appeared on our payroll records: _____

Number of days absent from work during the past two years: _____

Have you ever been convicted of a crime other than a minor traffic violation? _____

Have you ever been convicted, been given a suspended sentence or been given a withheld judgment in regard to a crime involving moral turpitude: _____.

If yes to either question, please explain: _____

(A yes answer will not necessarily bar you from employment)

THE KENDRICK JOINT SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER.
The Kendrick Joint School District No. 283 provides a hiring preference for qualified veterans and their spouses for all positions except "key employees." Further information about this preference may be obtained from the Clerk of the Board.

EDUCATION:	Name and Location	Dates		Hours (Sem or Qtr?)	Degree Earned and Date	G.P.A.
		From	To			
High School						
Post Secondary						

Other: _____

JOB RELATED EXPERIENCE: List most recent experience first. (Include military).

	LIST ALL FORMER EMPLOYERS Beginning with the most recent	Position Held	Reason for Leaving	Time Employed	
				Mo./Yr. From	Mo./Yr. To
1	Employer's Name			From	To
	City			SALARY	
	Phone Number			Starting	Leaving
	Supervisor's Name & Title			\$	\$

2	Employer's Name			From	To
	City			SALARY	
	Phone Number			Starting	Leaving
	Supervisor's Name & Title			\$	\$

3	Employer's Name			From	To
	City			SALARY	
	Phone Number			Starting	Leaving
	Supervisor's Name & Title			\$	\$

4	Employer's Name			From	To
	City			SALARY	
	Phone Number			Starting	Leaving
	Supervisor's Name & Title			\$	\$

5	Employer's Name			From	To
	City			SALARY	
	Phone Number			Starting	Leaving
	Supervisor's Name & Title			\$	\$

IF YOU HAVE ADDITIONAL EXPERIENCE, PLEASE ATTACH TO APPLICATION.

REFERENCES: Give at least three (3) current references capable of assessing your ability to perform work for which you are applying.

1. _____
 (Name) (Official Position)

 (Address: Street, City, State, Zip Code) (Telephone)
2. _____
 (Name) (Official Position)

 (Address: Street, City, State, and Zip Code) (Telephone)
3. _____
 (Name) (Official Position)

 (Address: Street, City, State, Zip Code) (Telephone)

Any other name under which recommendations may be listed? _____

The following items must be attached to this application:

- 1) Two (2) letters of recommendation.** These may be from the same individuals that you listed as references above.
- 2) A resume detailing your experience.**

Please complete applicant's certificate and release on next page

This position shall be considered in all respects “employment at will” and the employee is subject to discharge by the District at any time. The “employment period” and other descriptions and terms set forth in this job description shall not create a property right in the employee and such are set forth only to advise the employee of when and what type of services will be required by the District so long as employment continues.

APPLICANT’S CERTIFICATE AND RELEASE

Read Carefully Before Signing

THIS APPLICATION IS NOT A CONTRACT OF PERMANENT EMPLOYMENT AND CANNOT CREATE ANY SUCH CONTRACT. I UNDERSTAND THAT IF EMPLOYED BY THE SCHOOL DISTRICT, I AGREE TO ABIDE BY ITS POLICIES, RULES, AND REGULATIONS INCLUDING, BUT NOT LIMITED TO, THOSE CONTAINED IN THE KJSD POLICY MANUAL.

All information provided by me in support of my application for employment is true and correct to the best of my knowledge. I understand that misrepresentations or omissions may be cause for subsequent dismissal if I am hired. I hereby authorize any former employer, person, firm, corporation, or government agency to answer any and all questions and to release or provide any information within their knowledge or records and I agree to hold any or all of them blameless and free of liability for releasing any truthful information that is within their knowledge or records. Indicate by number any of the above employers whom you do not wish us to contact: _____. This District is also hereby authorized to release to any other firm or person with whom I may seek employment, any and all information concerning my employment or application.

_____ Date

_____ Signature of Applicant