

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
November 17, 2025

The Liberty Center Local Board of Education met in regular session on Monday, November 17, 2025 at 7:00 p.m. in the Board Room. The Pledge of Allegiance was recited. Board members Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver, Mrs. Andrea Zacharias, and Mr. Ryan Zeiter were in attendance.

Mr. Radwan, High School Principal, and Carter Booth, sophomore student, presented information on the new touchscreen in the K-12 building that was donated by the LC Education Foundation. Mr. Radwan explained that visitors can now look up past composite pictures of Liberty Center graduates. He worked with a company out of Sylvania to scan all the pictures that had been displayed in the old building. As part of his Eagle Scout Project, Carter Booth also uploaded information to the touchscreen to honor veterans. The Wall of Honor includes their name, picture, branch of service, years of service, and graduation year.

#93-25 Approve Minutes

The motion was made by Mr. Weaver and seconded by Mr. Zeiter to approve the minutes of the regular meeting held on October 27, 2025 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Carter
Nays: None – Motion Carried

Treasurer's Report

Mrs. Buenger provided an update on the regular monthly reports. She noted that with the approval of the Financial Forecast, she included the Budget vs. Actual Report this month. She explained the district should be at approximately 33% of our budgeted expenditures for the year, and currently we are at 32%.

Mrs. Buenger informed the Board the State Auditors contacted her at the beginning of November and started the school's audit on November 7th. They will be reaching out to the board members to complete a questionnaire over the next few weeks.

Mrs. Buenger also explained the Then and Now listed on the agenda. The funds could not be encumbered until after the accounts were established, which happened at the October board meeting.

#94-25 CFO/Treasurer's Consent Agenda

Upon the recommendation of the Treasurer, the motion was made by Mrs. Zacharias and seconded by Mr. Spangler that the Board approve the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- Cash Summary Report
- Disbursement Summary Report
- Investment Report
- Budget vs. Actual Report

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

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Principals' Reports

Middle School

Mr. Storrer provided an update on the middle school. As part of the focus on the 'Progress Component' of the state report card, the schedule was changed in the middle school to support focused intervention and enrichment time during the school day without losing any instructional time. The 'Progress Component' measures academic growth by using value added data. This dedicated time allows students in tier 2 and tier 3 to have targeted intervention based on diagnostic data. Tier 1 students are given an enrichment activity during this same time. The groupings are flexible and rotate every four weeks. Depending on their growth, students could test out of their tier and move into the next tier during the school year.

Mr. Storrer also highlighted a recent activity the middle school staff completed. They each painted a rock with what inspires them. Fifth grade students also recently completed this activity. The inspirational rocks are now being displayed in the raised bed in front of the school.

High School

Mr. Radwan provided an update on academics, the arts, and athletics in the high school. Upper classmen recently had the opportunity to visit Bowling Green State University to explore the campus and potential degrees at the university. Nine students also recently attended the National FFA Convention in Indianapolis, IN. Mr. Radwan also explained for PBIS, the October monthly challenge was attendance. The winning class was rewarded with a free drink from Travelin' Tom's Coffee Truck.

In the arts, Mr. Radwan commended the art club, band, and choir for their contributions to the Veterans' Day Assembly. The art club made poppies, and the band and choir each performed musical selections.

Mr. Radwan congratulated Athletic Director Kaleb Pohlman on hosting a very successful playoff football game. OHSA Executive Director Douglas Ute sent an email commending Mr. Pohlman for his thoughtful efforts that went above and beyond the game. As noted by Official Thom Dartt from Friday's game, Kaleb ordered food and had it delivered for the officials after the game. With the concession stand selling out of food Friday, this act of kindness was greatly appreciated. Mr. Dartt noted that in all of his years officiating football and basketball games in multiple states, he has come across very few athletic directors who go out of their way to make the experience of coming to their school extra special. He noted that Kaleb is at the top of that list.

Superintendent's Report

Mr. Peters discussed the process on adopting the 2026-27 school calendar. The Henry County Fair Board reached out notifying him that the fair will be later this year. While approval from the State will not occur until January, we are proceeding with the 2026-27 school year calendar as though it will be approved. The goal is to start the school year after the fair and end before Memorial Day. Calendar options will be presented to the staff with the final calendar being on the January agenda for board approval.

#95-25 Superintendent's Consent Agenda

Upon the recommendation of the Superintendent, the motion was made by Mr. Weaver and seconded by Mr. Zeiter to board approve the Superintendent's Consent Agenda items as follows:

Approve an overnight trip for the leadership students and teacher to visit the Ohio State Leadership Institute, Ohio State House, and Columbus Blue Jackets' leadership team in Columbus, OH from March 17-18, 2026.

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Approve the following new or amended policies:

#1422	#1623	#2260	#2260.01	#3122	#3123
#4122	#4123				

Rescind the following board policies:

#1422.02	#1662	#3122.02	#3362	#4122.02	#4362
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VOTE: Ayes: Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried

#96-25 Superintendent's Personnel Consent Agenda

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Spangler to board approve the Superintendent's Consent Agenda items as follows:

Approve the NwOESC substitute teacher and paraprofessional list, as presented for the 2025-26 school year, to obtain substitute teachers and paraprofessionals.

Through the passage of HB 583 and ORC 3319.36 and 3319.101 approve the following individuals as Substitute Teachers for the 2025-26 school year with the 1-Year Temporary Non-Bachelors Substitute Teaching license or Pre-Service Teaching license:

Vivian Gebers
Gracie Miller
Kylee Miller
Jena Mireles
Paige Morgan-Smith
Aimee Naveau
MaKenzie Prigge

Retroactively approve Jena Mireles as an Educational Aide substitute for the 2025-26 school year.

Approve the following classroom volunteers for the 2025-26 school year, contingent upon the completion of all necessary paperwork:

Michelle Buehrer	Gina Hill
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Whereas the Board of Education has offered and advertised the following supplemental positions per ORC 3313.53, and received no interested or qualified licenses employees, move to offer the following non-certified individuals a one-year supplemental contract for the position indicated for the 2025-26 school year, pending completion of all necessary paperwork, with a salary as stipulated per the LCCTA Negotiated Agreement:

Hayley Babcock – Assistant Musical Director
Aaron Shafer – Assistant Boys Basketball
Tyson Andrews – Freshman Boys Basketball

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Approve the following volunteers for the activity listed, contingent upon completion of all necessary paperwork and training:

Logan Meyer – Boys Basketball

VOTE: Ayes: Mr. Zeiter, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

#97-25 Program Cost Agreement for Title I Services

Upon the recommendation of the Treasurer, the motion was made by Mr. Weaver and seconded by Mr. Zeiter to retroactively approve the 2025-26 Program Cost Agreement for Title I services with the Educational Service Center of Lake Erie West for non-public student(s) attending Holy Trinity School.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Carter
Nays: None – Motion Carried

#98-25 Approve Then and Now Purchase Order

Upon the recommendation of the administration, the motion was made by Mr. Zeiter and seconded by Mrs. Zacharias to approve the following “Then and Now” purchase order in accordance with ORC Section 5705.41 (D)(1) which states, “Except as otherwise provided in division (D)(2) of this section and section 5705.44 of the Revised Code, make any contract or give any order involving the expenditure of money unless there is attached thereto a certificate of the fiscal officer of the subdivision that the amount required to meet the obligation or, in the case of a continuing contract to be performed in whole or in part in an ensuing fiscal year, the amount required to meet the obligation in the fiscal year in which the contract is made, has been lawfully appropriated for such purpose and is in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances. This certificate needs be signed only by the subdivision's fiscal officer. Every such contract made without such a certificate shall be void, and no warrant shall be issued in payment of any amount due thereon. If no certificate is furnished as required, upon receipt by the taxing authority of the subdivision or taxing unit of a certificate of the fiscal officer stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances, such taxing authority may authorize the drawing of a warrant in payment of amounts due upon such contract, but such resolution or ordinance shall be passed within thirty days after the taxing authority receives such certificate; provided that, if the amount involved is less than one hundred dollars in the case of counties or three thousand dollars in the case of all other subdivisions or taxing units, the fiscal officer may authorize it to be paid without such affirmation of the taxing authority of the subdivision or taxing unit, if such expenditure is otherwise valid.”

Purchase Order #2600591 to Fall FX LLC in the amount of \$3,150.00

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

The next board meeting is December 15, 2025 at 7:00 p.m. in the Board Room.

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The Records Commission will be meeting at 6:45 p.m. on December 15, 2025, prior to the regular board meeting.

The next Senior Citizen Breakfast is Thursday, December 18, 2025 at 8:30 a.m. in the Auditoria.

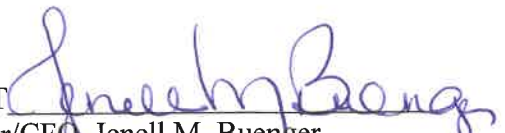
#99-25 Adjournment

It was moved by Mr. Weaver and seconded by Mrs. Zacharias to adjourn the November 17, 2025 regular meeting of the Liberty Center Local Board of Education at 7:30 p.m.

VOTE: Ayes: Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried



President, Neal Carter

ATTEST 
Treasurer/CFO, Jenell M. Buenger