

Williamsburg County School Board of Trustees
Regular Board Meeting Minutes
Monday, January 23, 2012 – 6:00 P. M.
Board/Staff Development Meeting Room
423 School Street - Kingstree, South Carolina

Members Present: Mrs. Barbara McKenzie, Mr. Joseph Lee, Ms. Norma Bartelle, Mr. James Darby, Rev. Norman Gamble, and Mr. Charles Garner

Member Absent: Rev. W. C. Henryhand

Others Present: Dr. Yvonne Jefferson-Barnes, Dr. Bernice Davis-Cooper, Ms. Christine Green, Mrs. Claire Murdoch, Dr. Kenneth Burgess, Mrs. Kathleen Felder, Ms. Edith Hanna, Mr. Greg Hanna, Ms. Josette Hanna, Ms. Anita James, Mr. Ray James, Ms. Bonnie King, Mr. Boykin Parson, Ms. Cassandra Pressley, Ms. Jacqueline Simmons, Ms. Kendra Taylor, Ms. Shaina Taylor, Mrs. Mary Wallace, Rev. Alice P. Wright, Ms. Michael Duke, Mr. Matt McColl, and Mrs. Joann Fulton

The meeting was called to order by the Chair, Mrs. Barbara McKenzie.

Rev. Norman Gamble led the group in prayer. The group was then asked to recite the Pledge of Allegiance.

Adoption of Agenda

A motion was made by Rev. Norman Gamble and seconded by Mr. Joseph Lee to adopt the agenda. The motion was carried unanimously, (5-0). The Chair did not vote.

Swearing-In of Board Officers

The Board Chair, Mrs. Barbara McKenzie, and the Board Secretary, Mr. Joseph Lee, were sworn-in by Mrs. Joann Fulton, Board Clerk/Notary Public.

Rev. W. C. Henryhand, Board Vice-Chair, was absent from the meeting, but will be sworn-in at a later date.

Public Comment

Mrs. Mary Wallace, a Williamsburg County School District Parent, addressed the Board in support of a Special Needs teacher at the Magnet School. She asked the Board to allow her to remain in the district, because she is an excellent teacher, who works well with her child.

Approval of Minutes

A motion was made by Mr. James Darby and seconded by Rev. Norman Gamble to approve the minutes from the November 17, 2011, and November 30, 2011, Called Board Meetings; and the November 21, 2011, Policy Committee and Regular Board Meetings. The motion to approve the minutes was carried unanimously, (5-0). The Chair did not vote.

Action Items

A. Board Budget Committee Meeting

Rev. Norman Gamble, acting in the absence of Rev. W. C. Henryhand, Board Budget Committee Chair, made a recommendation to adopt the Schedule of 2012-2013 Budget Formulation and Adoption with the

following revisions: change of time for the February 7, 2012, meeting to 9:00 a. m. with the Budget Committee; the April 23, 2012, regular Board of Trustees' meeting changed to April 30, 2012; the April 30, 2012, Budget Workshop was changed to May 8, 2012, and the May 28, 2012, Board Workshop was changed to May 24, 2012. Four members voted in favor of the recommendation: Ms. Norma Bartelle, Rev. Norman Gamble, Mr. Charles Garner, and Mr. Joseph Lee. One member abstained: Mr. James Darby. The motion was carried (4-0). The Chair did not vote.

B. WCSO Proposed Calendar for the 2012-2013 School Year

A motion was made by Rev. Norman Gamble and seconded by Mr. Charles Garner to approve the administration's recommendation to adopt the 2012-2013 School Term Calendar.

Rev. Gamble asked about furlough days, and Dr. Jefferson-Barnes indicated that furlough days were not being recommended at time.

Ms. Bartelle asked if the ½ days were deleted, and why. Dr. Jefferson-Barnes responded that the calendar had been discussed with the principals, and there were no objections to the document as developed for Board approval.

Mr. Lee wanted to know the number of days required by the state for staff development; and the Superintendent told him ten days.

The motion to approve the calendar was carried unanimously, (5-0). The Chair did not vote.

C- F. Field Trip Requests

A motion was made by Rev. Norman Gamble and seconded by Mr. Joseph Lee to take Items C-F, Field Trip Requests, collectively. The motion was carried unanimously, (5-0). The Chair did not vote.

A motion was made by Mr. Joseph Lee and seconded by Ms. Norma Bartelle to approve the Field Trip Requests, Items C-F. The motion was carried unanimously, (5-0). The Chair did not vote.

The following field trips were approved: **(C)** Hemingway Career and Technology Education Center's cosmetology class to Atlanta, GA, February 18-20, 2012; **(D)** Hemingway M. B. Lee Middle School's CATE program to Rock Hill, SC, February 10-11, 2012; **(E)** D. P. Cooper Elementary School's 2nd through 6th grade classes to Atlanta, GA, March 30, 2012 – April 1, 2012; and **(F)** Hemingway Elementary School's BETA Club to Orlando, FL, May 30, 2012 – June 3, 2012.

Information Items

Board Member Received a 10-year Service Award from the South Carolina School Boards Association

Mrs. Barbara McKenzie, Board Chair, was honored by the School Boards Association, with a letter of commendation, a certificate and a 10- year lapel pin. Board Secretary, Mr. Joseph Lee, presented the items to Mrs. McKenzie.

In recognition of Board Member Appreciation Month, students honored Board Members with a song via video, thanking them for their dedicated service to the school district. Dr. Jefferson-Barnes called attention

to the tokens of appreciation from school principals, students, faculty and staff, and from the administration, on behalf of the entire WCSD family.

A. WCSD Students Winners in the 2011-2012 NCDA Waccamaw Regional Poster and Poetry Contest

Members of the Board presented Certificates of Achievement to the following Williamsburg County School District students and staff that placed in the 2011-2012 NCDA Waccamaw Regional Poster and Poetry contest:

Poster Category 1

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|-----------------------|-------------------------|-------------------------------------|
| 1. Tyler Blake | D. P. Cooper Elementary | 1 st Place (Grades K-2) |
| 2. Ja'Kara McCullough | D. P. Cooper Elementary | 2 nd Place (Grades K-2) |
| 3. Henry Evans, III | D. P. Cooper Elementary | 3 rd Place (Grades K-2) |
| 4. Tyler Ricks | D. P. Cooper Elementary | 1 st Place (Grades 3-5) |
| 5. Ronnez Robinson | Kingstree Senior High | 2 nd Place (Grades 9-12) |

Poster Category 2

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|-----------------|-----------------------|-------------------------------------|
| 1. Emon Madison | Kingstree Senior High | 1 st Place (Grades 9-12) |
| 2. Edith Hannah | Kingstree Senior High | 3 rd Place (Grades 9-12) |

Poetry

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|------------------------|-------------------------|-------------------------------------|
| 1. Tyler Ricks | D. P. Cooper Elementary | 1 st Place (Grades 3-5) |
| 2. Kaystarra Thompkins | Hemingway Middle | 1 st Place (Grades 6-8) |
| 3. Kerrie Singleton | C. E. Murray High | 2 nd Place (Grades 9-12) |
| 4. Rayzne McCartha | C. E. Murray High | 3 rd Place (Grades 9-12) |

Open Adult Poetry

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| 1. Ms. Chakaris Thomas | Hemingway Middle | 2 nd Place |
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Open Adult Poetry Category 1

- | | | |
|------------------------|------------------|-----------------------|
| 1. Ms. Chakaris Thomas | Hemingway Middle | 1 st Place |
|------------------------|------------------|-----------------------|

B. Williamsburg County School District Students Earn National Recognition from Artsonia (National Art Education Association's Student Online Gallery)

Board Members presented Certificates of Achievement to Kingstree Senior High students, Rhaheem Franklin, a junior and Jasmine McClary, a senior for being recognized by Artsonia, the National Art Education Association, for their online digital images portfolios.

C. Hemingway High School Football Team Named Division 1A State Runners-Up in Football 2011-2012

The Hemingway High School Varsity Football Team earned the title of Division 1A State Runners-Up in Football 2011-2012. Team members, coaches, and school administrators were recognized by members of the Board with Certificates of Recognition and a plaque.

D. Finance

Expenditures and Revenues

Ms. Christine Green provided the Revenue and Expenditure Statements. She informed Board Members that current expenditures for December totaled \$2,322,913.47, with current revenues totaling \$2,648,363.00. She then invited Mr. Del Brown, the district's auditor, to share the 2010-2011 Audit Report with the Board.

Audit Report

Mr. Brown stated that the district received a "Clean" report with only 3 deficiencies as opposed to 15 last year. The deficiencies were: 1. Preparation of the Financial Statement, 2. Proper filing of documentation on Drug and Alcohol testing for bus drivers, and 3. Personnel activity report for persons paid from various programs i.e. 80% Title 1, and 20% from the general fund.

Mr. Brown proceeded through the audit, allowing for questions and answers throughout the presentation. A concern was raised about the Drug and Alcohol testing deficiency; and it was suggested that a staff member be assigned to correct the finding, so that it does not continue to appear in the audit.

There was a discussion on the number of students leaving Williamsburg County to attend schools in surrounding counties, possible reasons, and strategies for retention. It was noted that the transitioning of students could be documented as far back as the 1960's.

The management letter included one finding (not significant) related to pupil funds account summary and recommendation on school testing. Mr. Brown said hopefully next year, there will be no deficiencies. He commended the superintendent and the district; and emphasized the great job being done by the finance department.

D. Curriculum and Instruction

Williamsburg County Magnet School of the Arts

Mr. Lee Roy Campbell presented the objectives and vision of the Magnet School to the Board. Some of which included, securing a drama teacher, providing staff development, and meeting AYP. He also spoke of the strategies that have been put in place to accomplish the objectives.

Mrs. Sarah Boyd informed Board Members that the Magnet School showcased all of its components, during a presentation in December. She stated that enrollment applications are online, and that auditions would begin on February 28, 2012. Mrs. Boyd also stated that school staff would be traveling to Windsor Hill in North Charleston on January 28, 2012, at 8:00 a. m.

Executive Session

A motion was made by Rev. Norman Gamble and seconded by Mr. James Darby that the Board convene in Executive Session to discuss items listed on the agenda.

A. Discussion of Election, Transfer, Termination, Retirement and/or Resignation of Staff

B. Legal Update

The motion was carried unanimously, (5-0). The Chair did not vote. The Board convened in Executive Session at 7:48 p. m.

Open Session

A motion was made by Rev. Norman Gamble and seconded by Mr. James Darby that the Board convene in Open Session to vote on any matters per Executive Session discussion. The motion was carried unanimously, (4-0). The Chair did not vote. The Board convened in Open Session at 8:15 p. m.

A motion was made by Ms. Norma Bartelle and seconded by Rev. Norman Gamble to accept: 1. the retirement of Ms. Virginia Capps and Mr. Grady Richardson; 2. the administration's recommendation to accept the resignations of Ms. Ruth Boykin, Ms. Cassandra Breland, Mr. Christopher Kauffman, Ms. Kristin

Kauffman; and 3. the administration's recommendation to employ Ms. Luciana H. Bishop, Ms. Quinnishia Jones, Ms. Lerlisa McKnight, Ms. Andrea Singleton McCray, and Ms. Berlinda Thomas for the 2011-2012 school year: The motion was carried unanimously, (4-0). Chair did not vote.

The Chairperson thanked the principals and administration, on behalf of all Board Members, for gifts presented to them in honor of National School Board Recognition Month.

Adjournment

A motion was made by Norman Gamble and seconded by Ms. Norma Bartelle that the meeting be adjourned. The motion was carried unanimously, (4-0). The Chair did not vote. The meeting was adjourned at 8:17 p. m.

There is a difference in votes, because Mr. Joseph Lee left prior to Open Session.

Submitted by Joann M. Fulton Date 2/27/2012

Board Secretary Joy Lee Date 2/27/2012

Board Reminders:

A. School Board Conferences for 2012

1. SCSBA Annual Meeting – February 23-26, 2012 – Myrtle Beach
2. A Day at the Capitol – March 14, 2012 – Columbia/Capital City Club
3. NSBA Annual Meeting – April 21-23, 2012 – Boston, MA
4. New board Orientation – June 9, 2012
5. NSBA Southern Region Conference – July 23-26, 2012 - Mississippi