

**South Shore Educational Collaborative
75 Abington Street, Hingham, MA 02043**

**REMOTE BOARD MEETING MINUTES
Friday, May 21, 2021**

Present:	Patrick Sullivan, Ed.D.	Cohasset
	Paul Austin, Ph.D.	Hingham
	Judith Kuehn	Hull
	James Jette	Milton
	Matthew Keegan	Norwell
	Kevin Mulvey	Quincy
	Thea Stovell	Randolph
	Kathleen Smith	Weymouth

SSEC: Richard L. Reino, Executive Director
Patricia Mason, Ph.D., Director of Student Services

1. Approval of the minutes from the April 9, 2021 meeting. A motion to approve was made by Dr. Austin and seconded by Ms. Kuehn; a roll call vote was taken, with Dr. Sullivan voting yes, Dr. Austin voting yes, Ms. Kuehn voting yes, Mr. Jette voting yes, Mr. Keegan voting yes, Mr. Mulvey voting yes, and Ms. Stovell voting yes; unanimously approved.
2. Financial update and budget summary. The credit line is still at zero, the year end projection and the balance sheet both look good. The last payroll of the school year is big due to the lump sum amounts. SSEC enrollment has continued to go up. The financial situation looks good for the remainder of the school year. A motion to approve the financial update and budget summary was made by Sullivan and Kuehn; a roll call vote was taken, with Dr. Sullivan voting yes, Dr. Austin voting yes, Ms. Kuehn voting yes, Mr. Jette voting yes, Mr. Keegan voting yes, Mr. Mulvey voting yes, and Ms. Stovell voting yes; unanimously approved.
3. Appointment of board chairperson and vice chairperson for the 21-22 school year. A motion to appoint Mr. Keegan as chairperson and Ms. Kuehn as vice-chairperson was made by Dr. Austin and seconded by Dr. Sullivan; a roll call vote was taken, with Dr. Sullivan voting yes, Dr. Austin voting yes, Ms. Kuehn voting yes, Mr. Jette voting yes, Mr. Keegan voting yes, Mr. Mulvey voting yes, and Ms. Stovell voting yes; unanimously approved. Mr. Keegan and Ms. Kuehn were thanked for their willingness to serve.
4. Executive Session: Chapter 39, Section 29, mandates that in order to go into Executive Session, the Collaborative Board must:
 - a. Do so on a roll call vote.
 - b. State purpose of Executive Session
 - c. Indicate whether the body will reconvene in public session.

Matters to be considered in Executive Session: Negotiations

A motion to go into Executive Session and to return to Open Session was made by Dr. Austin and seconded by Ms. Stovell; a roll call vote was taken, with Mr. Keegan voting yes, Mr. Jette voting yes, Ms. Stovell voting yes, Dr. Sullivan voting yes, Mr. Mulvey voting yes, Dr. Austin voting yes, and Ms. Kuehn voting yes, unanimously approved.

Ms. Smith entered the meeting at this time. Dr. Austin left the meeting at this time.

A motion to return to Open Session was made by Dr. Sullivan and seconded by Ms. Stovell; a roll call vote was taken, with Mr. Keegan voting yes, Mr. Jette voting yes, Ms. Stovell voting yes, Dr. Sullivan voting yes, Mr. Mulvey voting yes, Ms. Smith voting yes, and Ms. Kuehn voting yes, unanimously approved.

a) Approval of a one year (FY22) tentative agreement with the SSEC AFT union. A motion to approve was made by Ms. Kuehn and seconded by Dr. Sullivan; a roll call vote was taken, with Mr. Keegan voting yes, Mr. Jette voting yes, Ms. Stovell voting yes, Dr. Sullivan voting yes, Mr. Mulvey voting yes, Ms. Smith voting yes, and Ms. Kuehn voting yes, unanimously approved.

b) Approval of a year-end distribution amount. A motion to approve a one-time payment to each SSEC staff member in the amount of \$729.31 was made by Ms. Kuehn and seconded by Ms. Stovell; a roll call vote was taken, with Mr. Keegan voting yes, Mr. Jette voting yes, Ms. Stovell voting yes, Dr. Sullivan voting yes, Mr. Mulvey voting yes, Ms. Smith voting yes, and Ms. Kuehn voting yes, unanimously approved.

5. Conflict of interest disclosure; Director of Student Services. This was reviewed by the board; no further action is required.
6. Review of updated healthcare manual. This is done periodically to keep up with changing school healthcare situations. A copy may be provided to anyone who would like it.
7. Extension of authorization for Dr. Turley to prescribe medications. In May of 2020 the board authorized Dr. Turley to be able to provide medication management during the Covid 19 pandemic. The board and the school physician would need to approve this extension. A motion to extend the authorization through August, 2022 was made by Ms. Kuehn and seconded by Ms. Stovell; a roll call vote was taken, with Dr. Sullivan voting yes, Ms. Kuehn voting yes, Mr. Jette voting yes, Ms. Smith voting yes, Mr. Keegan voting yes, Mr. Mulvey voting yes, and Ms. Stovell voting yes; unanimously approved.
8. Other items; Update of the Department of Elementary and Secondary Education Coordinated Program Review and Office of Language Acquisition; tiered review. The Director of Student Services reviewed the findings (teamwork, engaged students, students kept safe; staff provided feedback about how the year has gone; support given to families). There were no issues that required follow up. OLA structures are in place;

SSEC needs to hire an ESL teacher for the 4 students. SSEC will hire someone part time 10-15 hours/week; and 2 current staff are going to be trained for ESL certification next year. Hull has someone who could assist with Mini School students located in Hull. The board chairperson thanked the executive director and the director of student services for all that has been done throughout this school year to make it as successful as it has been.

A motion to adjourn was made by Ms. Stovell and seconded by Mr. Jette; unanimously approved. The meeting adjourned at 9:25 a.m.