

COMMITTEE FOR SHARED SERVICES

October 17, 2022

Held Remotely Via Google Meet

5:00 P.M.

MINUTES

PRESENT: Barkhamsted Caprice Shaw
 Colebrook Alison Jassen
 Hartland Amy Levan
 Regional #7 Theresa Kenneson, Chairperson
 Shared Services Quentin H. Rueckert, Executive Director
 Superintendents' Council Judith Palmer, Sup't-Regional #7

ABSENT: Norfolk Janet Byrne

1. MEETING CALL TO ORDER:

Chairperson Kenneson called the meeting to order at 5:02 p.m. The meeting was held via teleconference due to the coronavirus.

2. PUBLIC PORTION:

- a. Special visitors or delegations
None
- b. Opportunity for public to speak on agenda items
None

3. APPROVAL OF THE MINUTES OF September 20, 2022, meeting:

MOTION by Caprice Shaw, seconded by Amy Levan, to accept the minutes as presented.

In favor: Theresa Kenneson, Amy Levan, and Caprice Shaw
Opposed: None
Abstained: Alison Jassen

4. DIRECTOR'S REPORT:

Quentin Rueckert reported that Shared Services staff has been very busy with the process of getting up to speed on the CT-SEDS system. There have been a lot of glitches in the system that all school systems are dealing with. It continues to be a learning curve. Shared Services staff have maintained an excellent attitude regarding this process and are working hard to get on top of it.

We continue to work on keeping fully staffed with resignations in the Highlander Transition Academy (HTA) and at Barkhamsted, as well as a maternity leave in Norfolk. We have a new supervisor of the HTA, Maura Viens, who was chosen by the interview team to replace Ashley Holmes.

5. SUPERINTENDENTS' COUNCIL REPORT:

Judy Palmer reported that the superintendents are meeting monthly. Current topics are negotiations with certified staff, DCF referrals, and staff getting retrained as mandated.

6. CORRESPONDENCE:

None

7. OLD BUSINESS:

None

8. NEW BUSINESS:

- a. Presentation of the check register to the CSS treasurer: There has not been a treasurer elected as of yet so the check register was not presented.
- b. The CSS discussed the election of officers. Alison volunteered to be the treasurer and Caprice Shaw volunteered to be the Vice-Chairperson.

MOTION by Caprice Shaw, seconded by Amy Levan, to approve Alison Jassen as the CSS treasurer.

In favor: Theresa Kenneson, Amy Levan, Caprice Shaw and Alison Jassen
Opposed: None
Abstained: None

MOTION by Amy Levan, seconded by Alison Jassen, to approve Caprice Shaw as the CSS Vice-Chairperson.

In favor: Theresa Kenneson, Amy Levan, Caprice Shaw and Alison Jassen
Opposed: None
Abstained: None

- c. The CSS discussed meeting remotely or in person in the future. The Committee decided that we will continue the meetings remotely for the 2022-2023 school year.

MOTION by Alison Jassen, seconded by Amy Levan, to continue to hold the CSS meetings remotely for the 2022-2023 school year.

In favor: Theresa Kenneson, Amy Levan, Caprice Shaw and Alison Jassen
Opposed: None
Abstained: None

9. OTHER:

None

10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:

None

MOTION at 5:30 p.m. by Caprice Shaw, seconded by Alison Jassen, to adjourn the meeting.

In favor: Theresa Kenneson, Amy Levan, Caprice Shaw and Alison Jassen
Opposed: None
Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 11-21-22