

DRAFT – Unofficial Until Approved
Meeting Minutes 12/5/17

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Board Meeting on December 5, 2017 in the Board Room, at the Tanque Verde School District Administrative Office - 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 6:59 p.m.

1. ROLL CALL

Board Members present:

Mr. Carlos Ruiz, President

Mr. Jeffrey Neff, Board Clerk

Mr. Steven Auslander, Board Member (absent)

Mr. Jeremy Schalk, Board Member

Ms. Susan Fry, Board Member

Kaitlyn McWilliams, Student Board Member

Administrative Staff:

Dr. Scott Hagerman, Superintendent (absent)

Mr. Adam Hamm, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Ruiz made a motion to amend the Board Agenda tonight due to Dr. Hagerman's absence; the amended Board Agenda will be limited to the following: CALL TO THE PUBLIC, CONSENT AGENDA, and ACTION ITEMS. All other items appearing on the agenda tonight will be postponed. Ms. Fry seconded; the motion carried unanimously.

3. CALL TO THE PUBLIC

There were no requests to speak from the public.

4. CONSENT AGENDA (*see attached personnel report*)

MOTION: Ms. Fry made a motion to approve the Consent Agenda as presented. Mr. Neff seconded; the motion carried unanimously.

5. ACTION ITEMS

A. 17-18 FY Budget Revision #2 - Mr. Adam Hamm

MOTION: Ms. Fry made motion to approve the 17-18 FY Budget Revision #2. Mr. Neff seconded; the motion carried unanimously.

B. TVHS Math (Algebra II) Adoption - M. Carlos Ruiz

Mr. Ruiz clarified the Board will be considering the first phase of the math adoption tonight by allowing the public to view the 'new' math books under consideration.

MOTION: Mr. Neff made a motion to approve the public viewing of the TVHS Math (Algebra 2) books. Mr. Ruiz seconded; the motion carried unanimously.

C. Board consideration for Minimum Wage Adjustment – Mr. Adam Hamm

This change will be effective 1-1-18. With the passage of Prop 206, the District is making the necessary adjustments to comply with Prop 206 – Minimum Wage adjustment to \$10.50/hour.

There will also be a new Support Staff Hiring Schedule. This change will also impact Substitute teacher pay, which will increase from \$80 per day to \$84.

MOTION: Mr. Schalk made a motion approve the Minimum Wage Adjustment. Mr. Neff seconded; the motion carried unanimously.

D. Board Retreat date (1-21-18) confirmation and Retreat topic discussion – Mr. Ruiz
Mr. Neff stated he would not be available on January 21, 2018 but felt the Board should still meet.

MOTION: Mr. Neff made a motion to confirm the Board retreat date is January 21, 2018. Mr. Schalk seconded; the motion carried unanimously.

E. MOU – Bus Storage – Mr. Adam Hamm...

The Pima County School Superintendent Office and the Tanque Verde Unified School District have a Memorandum of Understanding (“MOU”) regarding the storage, fueling and repairs of school transportation buses owned by the County on School District property. The County provides transportation to students who live in the Unincorporated Territory of Pima County to the nearest organized school district which are students who live near Mount Lemmon and the Summerhaven community. These students are predominantly transported by the County to Tanque Verde Schools. The County lacks a secure location for storage, fueling, and maintenance near the school District; and the District has a secure location to provide storage, fueling and maintenance for the buses.

MOTION: Mr. Ruiz made a motion to approve the MOU – Bus Storage with Pima County School Superintendent’s office. Ms. Fry seconded; the motion carried unanimously.

F. Board consideration for purchase of Time Clock Plus – Mr. Adam Hamm

MOTION: Mr. Neff made a motion to approve the purchase of Time Clock Plus. Mr. Schalk seconded; the motion carried unanimously.

6. FUTURE BOARD AGENDA ITEMS

Emergency Operations Plan - January

Board Goals: Community Facility Usage Report – January

Board Goals: Teacher Recruitment and Fiscal Responsibility – January

Board Goals: Culture and Climate - February

Board Goals: Vision and Mission at the sites and Board - March

Board Goals: Community Involvement - April

Board Goals: Evaluation 2017-18 SY / 2018-19 SY - May

Behavior Matrix – January or February

7. ANNOUNCEMENTS

ASBA Annual Conference – December 13-15, 2017

8. ADJOURNMENT

Mr. Ruiz adjourned the meeting at 7:25 p.m.

Respectfully submitted by,
Judy Bower, Governing Board Secretary

Carlos Ruiz, Board President

Jeffrey Neff, Board Clerk

ABSENT
Steven Auslander, Board Member

Jeremy Schalk, Board Member

Susan Fry, Board Member

Personnel Items - Board Meeting - December 5, 2017

Administrator Contracts	Position	Reason	Site	FTE	Date
Administrator Resignations	Position	Reason (Replace / New)	Site	FTE	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Date
Priscilla Jemming	School Nurse	Replace Arlene Johnson	TVHS	1.0	11/27/2017
Certified Resignations	Position	Reason (Replace / New)	Site	FTE	Date
Amy Brauer	Music Teacher	Personal	ACES	1.0	12/1/2017
Classified Contracts	Position	Reason (Replace / New)	Site	FTE	Date
Classified Agreements	Position	Reason (Replace / New)	Site	FTE	Date
Classified Resignations	Position	Reason (Replace / New)	Site	FTE	Date
Michelle Lewis	Paraprofessional II/III	Other employment	EGJH	0.80	12/15/2017
Kerry Zuest	Bus Driver	Other employment	TRANS	0.75	12/8/2017
Other Continuations		Reason (Replace / New)	Site	FTE	Date
Other Discontinuations	Position	Reason	Site	FTE	Date
Collin Alexander	Head Boys Tennis Coach	Unresponsive to communication attempts	TVHS	Varies	11/22/2017
Other New Hires	Position	Reason	Site	FTE	Date
Stephanie Tuer	Homebound Teacher	New	ACES	Varies	11/27/2017
Michelle Lewis	Classified Substitute	New	Varies	Varies	12/18/2017
Kerry Zuest	Substitute Bus Driver	New	TRANS	Varies	12/11/2017
Nicholas Mata	Certified Substitute	New	Varies	Varies	11/30/2017