**VERMILION ASSOCIATION FOR SPECIAL EDUCATION**

15009 Catlin-Tilton Rd

Danville, IL 61834

**EXECUTIVE COUNCIL MEETING**

Monday, December 4, 2023 10:00AM

**AGENDA**

Presiding – Dr. Jean Neal – Chairperson

1. **Roll Call**
2. **Recognition of Guests**
3. **Consent Agenda Items**
   1. Approval of November 6, 2023 Board Minutes
   2. Approval of Bills, Payroll, and Investments for November 2023
   3. Acknowledgement of Resignation—1.0FTE Bookkeeper—Stephanie Rayburn
   4. Approval of Employment—1.0FTE Classroom Paraprofessional—Brandy Toppe
4. **Director’s Report**
   1. Middlefork Updates
      1. Plan to add a fourth elementary classroom to reduce class size to 6 per classroom
      2. Large uptick in restraints and timeout use during the second quarter

K-5th- Intensive Structure: 11 K-2nd- Emotional Regulation: 8

3-6th- Emotional Regulation: 7 Junior High Emotional Regulation: 6

Junior High Life Skills: 13 HS 9/10 Emotional Regulation: 6

HS 11/12 Emotional Regulation: 8 High School Life Skills: 13

Total: 72 students

* 1. Procedural
     1. Excess Cost- Goal to complete by the end of December
     2. 6% Language in the VEA Collective Bargaining Agreement
  2. Facility
     1. Proposed Bathroom Renovations using BLDD as the Architect
     2. BLDD will share HLS results on December 12th
  3. Personnel
     1. Bookkeeper Position
     2. Technical Assistant of Audiology & Early Childhood

1. **Discussion**
   1. FY23 Annual Financial Report—Auditor’s Report
2. **Executive Session**
   1. Personnel- 120/2 c (1)- to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employee of the public body
3. **Action Items**
   1. Approval of FY23 Annual Financial Report
   2. Approval of Intergovernmental Agreement between Board of Education of MCUSD & VASE
   3. Approval of Contract for Architect Services for Bathroom Renovations—BLDD
   4. Approval of Contract Services—Certified Occupational Therapy—Samuel Reeves
   5. Approval of Contract Services—Bookkeeper—Stephanie Rayburn
   6. Approval of Employment—1.0 FTE—Bookkeeper—Jodi Hart
   7. Acknowledgement of Resignation—1.0FTE Technical Assistant of Records Audiology—Jodi Hart
   8. Semi-Annual Review of Closed Session Minutes—Recommendation to Keep Closed
4. **Public Participation**
5. **Adjournment**