**Job Title: BUS DRIVER** 

#### **POSITION SUMMARY:**

The job of bus driver is transporting students over scheduled routes to/from homes to school and/or return, and special excursions; ensuring vehicle is in safe operating condition; and ensuring safety of students during transport, loading, and unloading from buses.

#### **ESSENTIAL FUNCTIONS:**

- Performs pre and post trip inspections daily
- Neat in appearance, courteous to parents and children and cooperative with teachers and school officials
- Obey all state and local traffic regulations.
- Wear seat belts at all times when such belts are provided.
- Remain on buses while students are on the bus, including loading and unloading.
- Promote safety habits with the group of students being transported.
- Report any misconduct of students to the principal of the school to which the student attends.
- Sweep and clean bus at least once each day.
- Attends inservice meetings and driver safety training yearly.
- Conducts emergency evacuation drills twice a year, mandatory.

### **CAPACITY AND ABILITY REQUIREMENTS:**

The usual job demands requires the following physical requirements: some lifting, carrying, pushing, pulling, some stooping, kneeling, and physical dexterity.

# **QUALIFICATIONS:**

- School bus drivers shall possess a CDL class B license with a PS endorsement and have not less than 5 years of driving experience with an unrestricted operator's license.
- Must be 25 years of age.
- Annual physical examinations are required for all school bus drivers.
- All drivers are required to have a drug screening test before being hired.
- All drivers are subject to random drug testing.
- All drivers are required to have a background check before being hired.

- School bus drivers shall not use profanity or tobacco in any form nor be under the influence of any intoxication drink or other drug.
- Substitute or alternative drivers shall meet all qualifications and requirements for regular drivers.

## **EDUCATION:**

High school Diploma or equivalent

**REPORTS TO:** Transportation Supervisor