

**\*Please Note: The RFP Application will close on July 16<sup>th</sup> of each year\***



# North Central Ohio Educational Service Center

## NCOESC Request for Proposal (RFP)

*Thank you for expressing interest in sponsorship with the NCOESC. Submission of this RFP is the first step in the application process. The **deadline** for the RFP submission is July 16 for opening a school in the following school year.*

*However, we strongly encourage you to complete and return it as soon as possible. When complete, please email the document to Dawn Waddell, Director of Community Schools at [dwaddell@ncoesc.org](mailto:dwaddell@ncoesc.org)*

**Please type your responses directly below the questions/statements.**

### **Applicant Information**

1. Lead contact name(s):  
\*Please include a brief biography/resume (not to exceed 250 words):
2. Mailing address:
3. Phone number & email address:
4. Name of board president (of proposed community school), contact information (name/email), and brief biography/resume (not to exceed 250 words):
5. Describe where you are in the process of applying for the school's 501(c) (3) (e.g., have you filed with the Ohio Secretary of State? Submitted Federal IRS Documents?)

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6. Application history:

Have you (or another member of the school’s founding group) ever applied to another sponsor to open this proposed school or another community school? Have you had a community application denied? If so, please list state and authorizer.

\*Please provide a clean background check (BCII/FBI) along with this application for all founding members.

**Proposed Community School Information**

1. Proposed school name:
  
2. Proposed opening date:
  
3. Proposed school location:
  
4. Name of community or educational management organization (or N/A if none): N/A
  
5. How many schools are you proposing to open next year?
  
6. Local School District (in which school will be located) \_\_\_\_\_
  
7. What are the proposed grades levels and targeted enrollment for the first three years?
  
8. Proposed model (e.g., brick-and-mortar, e-school, or blended):

9. Proposed school’s mission:
  
10. School overview: Provide a brief (500 words or less) description of the school model, especially innovative design elements that might require specific expertise to evaluate during the review process:
  
11. Student population: Provide a brief description of the school’s target population, and needs assessment of the community the school intends to serve (e.g., Why are you proposing this school in this specific location? What is the existing school landscape in this community like?):
  
12. Briefly describe what a quality school looks like.
  
13. Is the proposed school a replication of an existing school model? ***If yes, please fill out the section below.***

**Track record of existing applicant**

1. List current schools operating in Ohio, including the sponsor(s):
  
2. List schools operating in other states and their sponsors.
  
3. Briefly describe (250 words) the achievement and academic growth of your current network of schools:
  
4. Has a school in your network ever been deemed un-auditable, or had any findings for

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recovery?

5. Have you ever had a community revoked, non-renewed, or had any disciplinary action (probation, corrective action plans) from your authorizer?
  
6. List the website(s) of your other existing schools, management companies, school networks.

### **Financial capacity & Proposed Operational Budget**

1. Have you ever filed for bankruptcy? Yes No
  
2. Have any of the founding members of the proposed school ever had a finding for recovery? If yes, when and what were the circumstances?
  
3. Briefly describe your financial resources for opening the school- Address the following:

The school's intent to ensure financial stability; The governing authority's intent to improve the schools financial condition if the school shows a deficit beyond year one; any anticipated contributions and any fundraising efforts and plans that will be utilized to bring in additional funding for the school; also include an accurate account of expected enrollment, growth, income and expenditures.

### **Lead Applicant Name and Date Submitted**

Applicant Name:

Date:

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