

# PAULSBORO PUBLIC SCHOOLS

Board of Education Meeting  
PAULSBORO, NEW JERSEY

## MINUTES

**WEDNESDAY, JULY 27, 2022**

**Paulsboro Junior / Senior High School Auditorium  
670 N. Delaware Street  
Paulsboro, New Jersey 08066**

6:00 p.m.

**Board of Education Executive Session**

7:00 p.m.

**Board of Education Meeting**

### MISSION STATEMENT

*The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.*

### CALL TO ORDER (6:00 PM)

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of Wednesday, June 23, 2021 and Wednesday, September 8, 2021 for the change of February 21, 2022 Meeting to February 22, 2021 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education. The 2021-2022 Board of Education schedule of meetings was adopted by the Board of Education at the Meeting on August 25, 2021.

In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter. A phone blast announcement was sent to alert citizens that the information about the public meeting is available on the district website, Facebook and Twitter. As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

### SWEARING IN

*Ms. Kyana Evans was given the oath of office and sworn in as a member of the Board of Education replacing Ms. Elizabeth Reilly.*

### ROLL CALL

Theresa Cooper, Robert Davis (absent), Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

Also in attendance: Dr. Roy Dawson, III, Superintendent, Mrs. Anisah Coppin, Business Administrator/Board Secretary and Mr. Frank Cavallo, Esq., Board Solicitor.

### EXECUTIVE SESSION

BE IT RESOLVED: The Paulsboro Board of Education will adjourn to Executive Session to discuss personnel matters the results of which may be made known upon return to regular session or when conditions warrant.

Motion was made Mr. Lisa and seconded by Mr. Robinson to go into Executive Session to discuss personnel matters.

Motion was unanimously approved.

## **PLEDGE OF ALLEGIANCE**

### **PRESENTATIONS –**

#### **A. PRESENTATION OF THE NEW JERSEY DEPARTMENT OF EDUCATION FINDINGS FROM THE MAY 2022 COLLABORATIVE MONITORING REPORT.**

Mrs. Anisah Coppin, Business Administrator/Board Secretary presented the recently completed Federal Collaborative Monitoring Report. The New Jersey Department of Education (NJ DOE) is responsible for the monitoring of the implementation and execution of a district's use of federal funds. In January, 2022 the NJ DOE performed a review of the District's federal funds received and disbursed from the Every Student Succeeds Act (ESSA) and the Individual with Disabilities Education Act (IDEA) grants. The review covered the period of July 1, 2021 through January 28, 2022. A summary of the findings will be presented to the Board. The Collaborative Monitoring Report, which details the report is attached. (**Attachment**)

**B. DINOVI –** Director of Special Services Ms. Stacey DiMeo gave a presentation on the impact Dinovi has had on our student improvement / growth and the need for their continued support to our students.

**C. NURTURED HEART –** Ms. Ashely Higginbottom and Ms. Kayla Callaway updated the Board

The Nurtured Heart Approach (NHA) is a philosophy for creating healthy relations with the people in your life. The Nurtured Heart approach consists of a set of strategies that assist children in further developing their self-regulation and has been found effective with children of all ages (Glasser, 2021). This presentation will be presented by the district's certified trainers to share with the board members the need, the affects, and the plan to initiate the Nurtured Heart mindset district-wide and to the community.

Board Member Comments/Questions:

#### Dinovi Presentation – Ms. Dimeo

- Mrs.Scott
  - How were the projections arrived at? Which schools and how many students received services? Questioned the discrepancies between the June and July presentations.
- Mr. Robinson – Has any administrators sat in and observed the BC/BA?
- Ms. Scott – What certifications do the BC/BA's have? Are they taking the data into consideration? If interventions are not effective, what are the next steps?

#### Nurtured Heart Presentation – Ashley Higginbottom, Kayla Callaway

- Mr. Robinson – Are the parents involved in the training? Requested that communications with parents be done via a phone blast.
- Mrs. Scott
  - How many volunteers are needed for each schoolwide champion?
  - How can the BOE assist?
  - Requested confirmation that the program is grant funded.
- Ms. Evans – What is the relationship between Nurtured Heart Association and the Dinovi staff?

## **UPCOMING SCHEDULED EVENTS**

*Paulsboro Day: Saturday, September 10, 2022*

**RESOLUTIONS:** - None at this time.

## **PUBLIC COMMENTS – ITEMS UNDER THE JURISDICTION OF THE BOARD OF EDUCATION**

Mr. John Huges addressed the board to request a private meeting with the Superintendent and the Board President or an opportunity to address the Board in Executive Session to discuss Board Policies # 32:11, 32:3 and 32:81. He believes a district employee has violated the above referenced policies.

**CORRESPONDENCE:** None at this time.

**NEW BUSINESS:**

Motion was made by Mrs. D. Scott and seconded by Mr. Lisa to approve New Business Items: Establishment of Meeting Dates, Times, Locations and Places of Notification; and appointment of Mr. George Johnson to fill vacant board seat.

**ESTABLISHMENT OF MEETING DATES, TIMES, LOCATION AND PLACES OF NOTIFICATION**

A. Recommend approval of the following actions relative to the meetings of the Board of Education:

1. Pursuant to Chapter 231, PAL (Open Public Meeting Act) public meetings of the Board of Education will be held on the dates, at the times and at the location as per the following schedule. (**Attachment**)

B. Recommend approval of the appointment of Mr. George Johnson to fill the board seat vacated by former Board Member Mrs. Crystal Henderson. Mr. Johnson will occupy this seat until the November 2022 Board Elections.

**PAULSBORO PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETINGS  
2022 – 2023 School Year**

<b>BOE Meeting Date</b>	<b>Day of the Week</b>	<b>Time</b>	<b>Location</b>	<b>Type of Meeting</b>
July 27, 2022	Wednesday	7:00pm	Paulsboro High School Auditorium	Regular
August 24, 2022	Wednesday	7:00pm	Paulsboro High School Auditorium	Regular
September 26, 2022	Monday	7:00pm	Paulsboro High School Auditorium	Regular
October 24, 2022	Monday	7:00pm	Paulsboro High School Auditorium	Regular
November 28, 2022	Monday	7:00pm	Paulsboro High School Auditorium	Regular
December 19, 2022	Monday	7:00pm	Paulsboro High School Auditorium	Regular
January 3, 2023	Tuesday	7:00pm	Paulsboro High School Auditorium	Reorg
January 23, 2023	Monday	7:00pm	Paulsboro High School Auditorium	Regular
February 27, 2023	Tuesday	7:00pm	Paulsboro High School Auditorium	Regular
March 27, 2023	Monday	7:00pm	Paulsboro High School Auditorium	Regular
April 24, 2023	Monday	7:00pm	Paulsboro High School Auditorium	Regular
May 22, 2023	Monday	7:00pm	Paulsboro High School Auditorium	Regular
June 26, 2023	Monday	7:00pm	Paulsboro High School Auditorium	Regular

1. Designate the South Jersey Times as the official newspaper and the Courier Post as the other newspaper to receive notices under the Open Public Meeting Act.
2. Adequate notice of meetings will be provided by mailing to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education, by posting the schedule of meetings in a public place and / or district website reserved for such announcements by the Board of Education.
3. The Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matter that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made.

Roll Call Vote:

Theresa Cooper, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

8 YES

MOTION CARRIED

**OLD BUSINESS:**

**A. INFORMATIONAL:** Expenditures on American Rescue Plan (ARP) - Elementary and Secondary School Emergency Relief Funds (ESSER) Homeless II Report for the period of September 1, 2021 to August 31, 2022 requested by the Board of Education Members. (Attachment)

**B. NOVEMBER 2022 ELECTION - OFFICES OPEN FOR GENERAL ELECTION**

<u>Term of Office</u>	<u>Incumbents</u>
Three (3) three year terms	Marvin E. Hamilton, Sr. Robert Davis Theresa Cooper * Kyana Evans * Open Seat for Crystal Henderson

\* Paulsboro Board of Education Bylaw Number 0141 – Board Member Number and Term (Attachment)

Election petitions are available through the Gloucester County Board of Elections office located at 550 Grove Road, West Deptford, New Jersey. Petition submission deadline to the County Board of Elections Office is Monday, July 25, 2022.

**PENDING ITEMS:** - None at this time.

**BOARD BUSINESS:** - None at this time.

**REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

**REPORT OF THE SUPERINTENDENT**

**EXECUTIVE SESSION**

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed, the Paulsboro Board of Education will meet in Executive Session for the purpose of discussing the following: Personnel, Contracts, and Legal. The matters discussed will remain confidential until the need for confidentiality no longer exists.

**NEXT MEETINGS OF THE BOARD OF EDUCATION**

**Regular Meeting**

**Wednesday, August 24, 2022 at  
7:00p.m. in the  
Paulsboro High School Auditorium**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

**REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

**RECOMMEND APPROVAL OF A – B:** The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mr. Robinson and seconded by Mrs. Scott to approve the Report of the Board Secretary/Business Administrator, Items A-B..

Informational: The Report of Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Business Administrator/Secretary to the Board of Education.

A. Approval of Minutes (**Attachments**)

Regular Meeting	June 27, 2022
Executive Meeting	June 27, 2022

B. Approval for payment of bills that are duly signed and authorized. (**Attachment**)

Informational: A copy of the Bill List will be available at the meeting or in advance in the office of the Business Administrator/Secretary to the Board for review by members of the Board of Education.

Roll Call Vote:

Theresa Cooper, Kyana Evans, Marvin E. Hamilton (abstained), Joseph Lisa, Markee Robinson (abstained), Danielle Scott No -A, Tysha Scott, No- A and Greenwich Township Representative Roseanne Lombardo  
4 YES

MOTION CARRIED

## REPORT OF THE SUPERINTENDENT OF SCHOOLS

**NOTE: ALL RECOMMENDATIONS IN THE REPORT OF THE SUPERINTENDENT ARE MADE  
“UPON THE RECOMMENDATION OF THE SUPERINTENDENT.”**

**PERSONNEL B - M:** The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Scott and seconded by Mr. Robinson to approve Personnel Items B-M. A second motion was made and unanimously approved to Table Items D-G by Mrs. Cooper and seconded by Mrs. Scott.

A. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.

B. Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (**Attachment**)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

C. Recommend approval to grant the Superintendent authority to use a Letter of Intent to hire staff, as needed, prior to the Wednesday, August 24, 2022 meetings of the Board of Education.

Informational: “Letter of Intent” authority authorizes the Superintendent to offer positions to candidates prior to the next meeting of the Board of Education. At its next meeting, the Superintendent will request the Board of Education to approve these appointments. The Superintendent will only use letters of intent when absolutely necessary. The letter of intent authority will not be used for administrative or supervisory positions.

D. Recommend approval of the 2022 - 2023 Holiday Calendar as per the attachment. (**Attachment**)

Informational: The attached 2022 - 2023 Holiday Calendar was reviewed in advance with the Presidents of the Paulsboro Education Association and Paulsboro Administrators Association.

- E. Recommend approval for all Paulsboro Public School employees who hold a valid certificate to teach in New Jersey be approved for the Alternative Education Program (AEP) at Paulsboro Junior / Senior High School for the 2022 - 2023 school year.

AEP Teachers -Acct# 11-140-100-101-01-150

**The teachers will be on a rotating schedule working as follows:**

Teacher # 1	3:00p.m. – 5:00p.m.	2.0 hr. / day	\$40.00 per hour	\$ 80.00 per day
Teacher # 2	5:30p.m. – 7:30p.m.	2.0 hr. / day	\$40.00 per hour	<u>\$ 80.00 per day</u> \$160.00

- F. Recommend approval for all Paulsboro Public School employees who hold a valid Principal’s certificate in New Jersey be approved for the Alternative Education Program (AEP) at Paulsboro Junior / Senior High School for the 2022 - 2023 school year.

AEP Administrator/Principal - Acct# 11-000-240-104-01-150

The following will be working this schedule:

Administrator/Principal 4:00p.m. – 7:30p.m. 3.5 hr/day at \$40.00 per hour -\$ 140.00 per day

- G. Recommend approval for all Paulsboro Public School employees who hold a valid School Counselor’s certificate in New Jersey be approved for the Alternative Education Program (AEP) at Paulsboro Junior / Senior High School for the 2022 - 2023 school year.

AEP School Counselor – Acct# 11-140-100-101-01-150

The following will be working this schedule:

Counselor 3:00p.m. – 5:30p.m. 2.5 hr./day \$40.00 per hour \$ 100.00 per day

Informational: For many years, the Paulsboro Public Schools has operated alternative programs in order to prevent students from dropping out of school as well as develop the skills, behaviors and attitudes required to re-enter the typical day school program at Paulsboro High School and Paulsboro Junior High School.

The Alternative Education Program (AEP) is a twilight program which is open between 3:00 PM and 7:30 PM on Monday through Friday. The AEP serves students in Grades 7 – 12 who are experiencing academic, behavioral, and/or social problems while attending the typical school program during the day. Classes are composed of only a few students so each receives the individual attention from the teacher that is needed for them to grow academically. Students follow the same curricular framework as their counterparts who attend school during the regular school day. The program includes a counseling component designed to help students develop the social and behavior skills needed to return to and flourish in the typical day school program.

- H. Recommend approval to appoint Christina Lord to the position of Paulsboro Junior High School Teacher of Students with Disabilities - English Language Arts focus for the 2022-2023 school year. Ms. Lord will earn Step K – BA+30 - \$62,885.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on successful completion of a criminal history background review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Lord has 11 years of experience. Interviews were conducted by Paulsboro Junior / Senior High School Principal Paul Morina, High School Assistant Principal James Pandolfo, Director of District Student Personnel Paul Sommers, Director of Curriculum, Instruction and Assessment Christine Lindenmuth and Junior High School Assistant Principal John Giovannitti.

- I. Recommend approval for the following job descriptions:

1. 12 Month Full Time Counseling Secretary (**Attachment**)

2. 12 Month Full Time Helpdesk Technician (**Attachment**)
3. Instructional Aide (**Attachment**)

- J. Recommend approval to appoint Erica Spain to Paulsboro Junior / Senior High School Full Time 12 Month Custodian for the 2022-2023 school year. Ms. Spain will earn Step 1- \$31,829.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: The interview was conducted by Director of Facilities John Swanson.

- K. Recommend approval to accept the resignation of 10 month Paulsboro School District Bus Driver Ann Aspell effective August 12, 2022.

Informational: Ms. Aspell has served our district for 6 years.

- L. Recommend approval for Paulsboro High School Athletic Trainer Austin Lee to work summer hours at an hourly rate of \$40.00 per the agreement with the Paulsboro Education Association. Mr. Lee will work from Monday, August 8, 2022- Monday, August 29, 2022 not to exceed 128 hours for a total of \$5,120.00 to cover summer conditioning drills.

Informational: Athletic Trainer work year is defined as 236 days instead of the teacher 184 days. The Athletic Trainers salary shall be consistent with the negotiated teachers salary guide. The Athletic Trainer is to perform services anytime Paulsboro Athletes are participating. The amount of hours and the days worked are to be coordinated through the Paulsboro High School Principal with consultation of the Athletic Director.

- M. Recommend approval to appoint the following employees to the position of Substitute Custodian for the 2022-2023 school year at an hourly rate of \$13.00.

Arrie Davis

Richard Polite

James Wood

Informational: The above named employee have served as a Substitute Custodian for many years.

Roll Call Vote: Personnel Items B-C, H-M.

Theresa Cooper, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo  
8 YES

MOTION CARRIED

**PERSONNEL N - CC:** The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Scott and approved by Mr. Robinson to approve Personnel Items N-CC. However a second motion was made and unanimously approved to table Item CC by Mr. Robison and seconded by Mrs. Scott.

- N. Recommend approval to appoint Daniel Condo to the position of Billingsport Early Childhood Center Physical Education Teacher for the 2022-2023 school year. Mr. Condo will earn BA Step B - \$49,482.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on successful completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Mr. Condo has 1 year of experience. He will be replacing Physical Education Teacher Anthony Dellavecchia who has retired this year. Interviews were conducted and references checked by Loudenslager Elementary School Principal Mr. Matthew Browne and Billingsport Early Childhood Center Principal Mrs. Tina Morris.

- O. Recommend approval to appoint Mark Broadbelt to the position of Billingsport Early Childhood Center and Loudenslager Elementary School Art Teacher for the 2022-2023 school year. Mr. Broadbelt will earn BA Step O - \$84,894.00 as per agreement with the

Paulsboro Education Association. This recommendation is contingent on successful completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Mr. Broadbelt has 15 years of experience. He replaced Art Teacher Kimberly Reger who transferred to the position of Paulsboro High School Art Teacher replacing Margaret LaDue who retired this year. Interviews were conducted and references checked by Loudenslager Elementary School Principal Mr. Matthew Browne and Billingsport Early Childhood Center Principal Mrs. Tina Morris.

- P. Recommend approval to appoint Mary Ann Giannotti to the position of 4<sup>th</sup> Grade Teacher at Loudenslager Elementary School. Mrs. Giannotti will earn MA -Step O - \$87,294.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on successful completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Mrs. Giannotti has 20 years of experience in education and holds a Bachelors of Arts in Elementary Education (K-6) as well as a Master of Arts in School Counseling. Mrs. Giannotti replaces Mr. William Tuff whose retirement was approved by the Board of Education on April 25, 2022. Mrs. Giannotti served as a Classroom Aide at Loudenslager Elementary School during the 2021 - 2022 School Year. Interviews were conducted and references checked by Loudenslager Principal Matthew Browne and Billingsport Early Childhood Center Principal Tina Morris.

- Q. Recommend approval to appoint Laura Pettit to the position of 3rd Grade Teacher at Loudenslager Elementary School. Mrs. Pettit will earn Step B - \$49,482.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent upon completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Mrs. Pettit has 1 year teaching experience and most recently served as a remote learning teacher and basic skills instructor for the East Greenwich School District. Mrs. Pettit replaces Ms. Danielle Relation who transferred to 4th Grade following the retirement of 4th Grade Teacher Mrs. Susan Piccione. Interviews were conducted and references checked by Loudenslager Principal Matthew Browne and Billingsport Early Childhood Center Principal Tina Morris.

- R. Recommend approval to appoint Jillian Suter-Garren to the position of Special Education Teacher at Loudenslager Elementary School. Mrs. Suter-Garren will earn MA Step L - \$69,648.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent upon completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Mrs. Suter-Garren has 8 years teaching experience and is a graduate of Paulsboro High School. Mrs. Suter-Garren currently serves as a functional skills teacher in a multiply disabled classroom for the East Greenwich School District. Mrs. Suter-Garren will be replacing Ms. Amber Berry whose resignation was approved at the Board of Education Meeting in February 2022. Interviews were conducted and references checked by Loudenslager Principal Matthew Browne and Billingsport Early Childhood Center Principal Tina Morris.

- S. Recommend approval to appoint Isra Elharden to the position of Special Education Classroom Instructional Aide at Loudenslager Elementary School earning Step 1 - \$26,920.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent upon completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Interviews were conducted and references checked by Loudenslager Principal Matthew Browne and Billingsport Principal Tina Morris. Ms. Elharden replaces Ms. Samantha Strube whose voluntary transfer to the Part-Time Intervention Aide (Grant Funded) was approved by the Board of Education in June of 2022.

- T. Recommend approval for Loudenslager Elementary School Teachers: Lauren Brassill, Aprilanne (Leonard) Young, Krista Lange, and Maryann Giannotti to receive reimbursement for planning time during the summer to organize the scope and sequence of the Language Arts Curriculum at the 4th & 5th Grade Levels for the 2022 -2023 School Year.

**Informational:** This planning is part one of the identified SMART Goals for Loudenslager Elementary School and is listed in the required Annual School Plan for the 2022 - 2023 School Year. Each teacher will participate in two, 3-hour work sessions between August 1st and August 19th. Each teacher will receive reimbursement for 6 hours of work at \$40.00 per hour not exceed \$960.00 and will be charged to the Coronavirus Response and Supplemental Appropriations Act – Elementary and Secondary School Emergency Relief Fund (CRRSA – ESSER II).

- U. Recommend approval for Loudenslager Elementary School Teachers: David Denelsbeck and Louis McCall to receive reimbursement for planning time during the summer to organize and create benchmark assessments for the 5th Grade Level in preparation for 2022 - 2023 School Year.

**Informational:** This planning is part one of the identified SMART Goals for Loudenslager Elementary School and is listed in the required Annual School Plan for the 2022 - 2023 School Year. Each teacher will participate in two, 3-hour work sessions between August 1st and August 19th. Each teacher will receive reimbursement for 6 hours of work at \$40.00 per hour not exceed \$480.00 and will be charged to the Coronavirus Response and Supplemental Appropriations Act – Elementary and Secondary School Emergency Relief Fund (CRRSA – ESSER II).

- V. Recommend approval for Loudenslager Elementary School Staff: Kayla Callaway, Shaun Darby, and Charisse Generette to receive reimbursement for planning time during the summer to plan for the implementation of the Character Counts Program at Loudenslager Elementary School during the 2022 - 2023 School Year.

**Informational:** This planning is part one of the identified SMART Goals for Loudenslager Elementary School and is listed in the required Annual School Plan for the 2022 - 2023 School Year. Each teacher will participate in two, 3-hour work sessions between August 1st and August 19th. Each teacher will receive reimbursement for 6 hours of work at \$40.00 per hour not to exceed \$720.00 and will be charged to the Coronavirus Response and Supplemental Appropriations Act – Elementary and Secondary School Emergency Relief Fund (CRRSA – ESSER II).

- W. Recommend approval for Loudenslager Elementary School Teachers: Shirley Gill and Corey Hoffman to receive reimbursement for planning time during the summer to plan for the implementation of the Response to Intervention Program at Loudenslager Elementary School for the 2022 - 2023 School Year.

**Informational:** This planning is part one of the identified SMART Goals for Loudenslager Elementary School and is listed in the required Annual School Plan for the 2022 - 2023 School Year. Each teacher will participate in two, 3-hour work sessions between August 1st and August 19th. Each teacher will receive reimbursement for 6 hours of work at \$40.00 per hour not to exceed \$480.00 and will be charged to the Coronavirus Response and Supplemental Appropriations Act – Elementary and Secondary School Emergency Relief Fund (CRRSA – ESSER II).

- X. Recommend approval for the following staff member to serve as Lunch Detention Monitor at Billingsport Early Childhood Center for the 2022-2023 school year.

<b>Position</b>	<b>Staff Member</b>	<b>2022-2023 Salary</b>	<b>Account Number</b>
Lunch Detention Monitor	Cheryl Sierocinski	\$18.87 / hr.	11-000-262-107-02-012

**Informational:** Cheryl Sierocinski is a Classroom Aide at Billingsport Early Childhood Center. The Lunch Detention Monitor hours do not exceed 2 periods daily x 45 minutes/period for the 2022 - 2023 school year not to exceed 2 periods daily.

- Y. Recommend approval to appoint Diana Roche to the position of Basic Skills Aide at Billingsport Early Childhood Center. Ms. Roche will earn Step 3 - \$27,041.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Roche has four years of experience. Interviews were conducted and references were checked by Billingsport Early Childhood Center Principal Mrs. Morris and Loudenslager Principal Matthew Browne.

- Z. Recommend approval to appoint Ashley-Marie Cilurso to the position of Classroom Aide at Billingsport Early Childhood Center. Ms. Cilurso will earn Step 3 - \$27,041.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Cilurso has four years of experience. Interviews were conducted and references were checked by Billingsport Early Childhood Center Principal Mrs. Morris and Loudenslager Principal Matthew Browne.

- AA. Recommend approval to appoint the following employees for the 2022-2023 school year. All appointments are contingent on enrollments. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Interviews were conducted and references checked by Loudenslager Elementary School Principal, Mr. Matthew Browne and Billingsport Early Childhood Center Principal Mrs. Tina Morris.

Aide	School	Position	Hours/Day	Salary/Hour 2022-2023
Ross Buenzle	B	Playground/Cafeteria	2.0	\$15.00
Rose Jenkins	B	Playground/Cafeteria	2.0	\$15.00
Kimberly Ritter	B	Playground/Cafeteria	2.0	\$15.00
Cheyann Weiss	B	Playground/Cafeteria	2.0	\$15.00
Angela Ramos	L	Playground/Cafeteria	2.0	\$15.00
Janet Sharper	L	Playground/Cafeteria	2.0	\$15.00
Alexis Warren	L	Playground/Cafeteria	2.0	\$15.00

B – Billingsport Early Childhood Center Account # 11-000-262-107-02-910  
L – Loudenslager Elementary School Account # 11-000-262-107-03-910

- BB. Recommend approval to pay each of the following up to six hours at their contracted hourly rate in order to provide time for them to complete the online Safe School Training mandated by the New Jersey Department of Education.

Aide	School	Position	Hours/Day	Salary/Hour 2022-2023
Ross Buenzle	B	Playground/Cafeteria	2.0	\$15.00
Rose Jenkins	B	Playground/Cafeteria	2.0	\$15.00
Kimberly Ritter	B	Playground/Cafeteria	2.0	\$15.00
Cheyann Weiss	B	Playground/Cafeteria	2.0	\$15.00
Angela Ramos	L	Playground/Cafeteria	2.0	\$15.00
Janet Sharper	L	Playground/Cafeteria	2.0	\$15.00
Alexis Warren	L	Playground/Cafeteria	2.0	\$15.00

B – Billingsport Early Childhood Center Account # 11-000-262-107-02-910  
L – Loudenslager Elementary School Account # 11-000-262-107-03-910

- CC. Recommend approval to appoint Monica Moore-Cook to the position of Paulsboro Junior High Principal at Paulsboro Junior / Senior High School. Ms. Moore-Cook will earn \$115,000.00 as per the agreement with the Paulsboro Administration Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.



Informational: Loudenslager Guidance Counselor Kayla Calloway and School Psychologist Ashley Higginbotham met with the entire teaching staff and discussed the upcoming initiation of Nurtured Heart. The above named teachers agreed to be a part of our district wide Championship Team. These staff members will serve as school based liaisons of the program and support for the teachers. Training is needed in order to fully understand the program, turnkey the information to others and execute the program to best help our students.

F. **Informational:** The following workshops were free and were no cost to the Board of Education.

1. Loudenslager Elementary School Principal, Matthew Browne attended the Summer Security and Safety Symposium.

Informational: The Summer Security and Safety Symposium was being offered by the New Jersey Department of Education's Office of School Preparedness and Emergency Planning to provide valuable information regarding emergency response plans, threat assessments, and new legislative updates. The training took place on Thursday July 14, 2022 from 8:00 AM - 4:00 PM at Penns Grove High School.

2. Loudenslager Elementary School Principal, Matthew Browne attended a Virtual Grant Writing Seminar.

Informational: The Virtual Grant Writing Seminar was being offered by the New Jersey Juvenile Justice Commission with the purpose of providing attendees with a comprehensive overview of the grant writing process as well as the tools to develop successful grant proposals. This workshop was offered virtually through Microsoft Teams on Thursday July 21, 2022 from 10:00 AM - 1:00 PM.

Roll Call Vote:

Theresa Cooper, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo  
8 YES

MOTION CARRIED

**INSTRUCTIONAL SERVICES A:** The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Scott and seconded by Mrs. Cooper to approve Instructional Services Item A.

- A. Recommend approval for Grade 11 Exchange Student Matilde Maccatrozzo from Italy to attend Paulsboro High School for two semesters starting September 6, 2022. Ms. Maccatrozzo is from the International Student Exchange agency.

Informational: International Student Exchange (ISE) is a proud sponsor of the J-1 Secondary School Visa. This visa program was introduced after the world wars to prevent such conflicts from arising in the future. Since 1982, they have remained dedicated to encouraging positive relations between people from different cultures through high school exchange programs. Paulsboro High School Spanish Teacher Barbara Thomson and her husband are the host family for this student.

Roll Call Vote:

Theresa Cooper, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo  
8 YES

MOTION CARRIED

**STUDENT ACTIVITIES A :** The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Scott and seconded by Mr. Robinson to approve Student Activities Item A.

- A. Recommend approval of the following coach for Paulsboro High School Fall Sports Teams for the 2022-2023 school year with stipends as per agreement with the Paulsboro Education Association. This recommendation is contingent on the New Jersey Department of Education and the New Jersey State Interscholastic Athletic Association approving sports during the fall season.

Position	Staff Member	2022-2023 Salary	Step
Assistant Cheerleading Coach	Chardae Ingram	\$2,022.00	1

Roll Call Vote:

Theresa Cooper - no, Kyana Evans, Marvin E. Hamilton, Joseph Lisa (abstained), Markee Robinson - no, Danielle Scott -no, Tyesha Scott – no and Greenwich Township Representative Roseanne Lombardo (abstained)

4 NO

2 YES

2 ABSTAINED

MOTION FAILED

**STUDENT ACTIVITIES B - E:** The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Scott and seconded by Mr. Robinson to approve Student Activities Items B-E.

- B. Recommend approval for the Loudenslager JOY After-School Program to operate an in-person after school program starting on September 19, 2022 - June 2, 2023 from 3:00 PM - 6:00 PM, Monday thru Friday.

Informational: The JOY After-School Program is a 21st Century Learning Grant partnership, which can serve up to 90 students in grades three through six. This program is coordinated by Loudenslager Technology Teacher, Shaun Darby.

- C. Recommended approval for the Boys & Girls Clubs of Gloucester County to utilize the Loudenslager Elementary School to host an after-school program from 3:00 PM - 4:00 PM, Monday through Friday during the 2022 - 2023 School Year.

Informational: The Boys & Girls Clubs of Gloucester County operates an after-school program for students in the community each afternoon. The Boys & Girls Club either provides transportation or a supervised walk from Loudenslager Elementary School to their off-site location each afternoon, however requires a space to gather and account for students until transportation arrives. The Boys & Girls Club of Gloucester County provides staff to supervise these students each afternoon and provides them with snack and homework assistance until the bus arrives.

- D. Recommend approval to implement an After-School Tutoring Program at Billingsport Early Childhood Center starting September 2022. The sessions will be offered Monday through Thursday from 3:00pm-4:00pm. This recommendation includes approval for all certified staff members at Billingsport Early Childhood Center to serve at after school intervention tutors as their contractual rate of \$40.00 per hour.

Informational: The after-school intervention tutoring program will be offered to students who need additional academic support. These students will be identified by the teachers or school administration at Billingsport Early Childhood Center. The after school intervention program will be coordinated by Billingsport Early Childhood Center Principal Tina Morris.

- E. Recommended approval for the Boys & Girls Clubs of Gloucester County to utilize the Billingsport Early Childhood Center to host an after-school program from 3:00 PM - 4:00 PM, Monday through Friday during the 2022 - 2023 School Year.

Informational: The Boys & Girls Clubs of Gloucester County operates an after-school program for students in the community each afternoon. The Boys & Girls Club will provide either transportation or a supervised walk from Billingsport Early Childhood Center to their off-site location each afternoon. The Boys & Girls Club of Gloucester County provides

staff to supervise these students each afternoon and provides them with snack and homework assistance until the bus arrives.

Roll Call Vote:

Theresa Cooper, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, and Tyesha Scott

7 YES

MOTION CARRIED

### **CONSTRUCTION UPDATES:**

**Safety Grant:** The District is ready to move forward on plans for Safety Vestibules for each of the buildings. Drawings were received from Garrison Architects to complete the vestibules and install Access Control Systems for the doors and Security Cameras. Using the Camden County Educational Services Cooperative Pricing system, a quote has been received to complete the brick-and-mortar portion of the vestibules that is within the funding limit of the Safety Grant Award. We will look for additional funding sources to complete the project at a later date but are moving forward with this critical project so that we can get this into the construction material supply chain.

#### **Informational: ROD and Non-ROD Grants**

District Consultant Frank Domin has established contact with and conducted meetings with the official at the School Development Authority (SDA) charged with the Paulsboro projects that are jointly funded by the 2015 Bond Referendum and SDA. All parties are reviewing and familiarizing themselves with the projects since they have been dormant for approximately four years.

The first task is to assemble all of the required documents to apply for reimbursement from SDA for projects that are at the 65% completion level. When this information is submitted to and approved by SDA, reimbursement will be paid to the district.

The second task is to determine what facilities upgrade are included in the application to SDA. It appears that some of the items in the application to SDA were not part of the original scope of the bond referendum. On the other hand, some items included in the original scope of the project seem to have been “de-scoped” which removed them from funding consideration by SDA. Mr. Domin, working with representatives of SDA and School Architect Robert Garrison has resolved these concerns. All parties now agree that the project is now just as it was presented to the public for the 2015 bond referendum.

The SDA official emphasized the importance of beginning work on those items that all parties agree are within the scope of the projects. The work needs to be completed quickly for two reasons. First, the projects are critical repairs to district facilities. Second, to protect the funding available by SDA. Mr. Domin is now working with the School Architect and Camden County Special Services School District in order to restart projects. It seems likely that within a month or two, the Board of Education will be able to award contracts for projects such as heater controls, drainage projects, etc. so that the work begun in 2015 can move forward.

#### **July 2022 Board Update**

ROD Grant Program. The State has reviewed our submission and has requested additional updated information from various vendors. We have requested that information. In addition, the State has reviewed the original Scope of our ROD Grant and identified additional dollars (\$117,996.50) that have been set aside for specific High School Office HVAC work. They asked that we close out the final project or decline the funds so that they can begin the final reimbursement for the High School. We received proposals and the project came in at \$114,700. We will be able to do this work as part of the current summer projects. There will be a motion to award. This will encumber the final ROD Grant Funding for the High School and allow the State to start closing out the High School ROD Grant for reimbursement.

**MOTION: To approve the proposal for High School Office HVAC work utilizing the Camden County Educational Services Commission Cooperative**

**Purchasing Program #66CCEPS to CM3 Building Solutions \$114,700. Funding will be through the ROD grant.**

Motion was made by Mrs. Lombardo and seconded by Mrs. Cooper to approve the proposal for the High School Office HVAC work utilizing Camden County Educational Services Commission and CM3 Building Solutions.

Roll Call Vote:

Theresa Cooper, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, Tysha Scott and Greenwich Township Representative Roseanne Lombardo  
8 YES

MOTION CARRIED

**FINANCE A:** The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mr. Robinson and seconded by Mrs. Scott and unanimously approved to table Finance Item A.

- A. Recommend approval to continue the contract with Brett Dinovi and Associates to provide contracted services as a Behavioral Health Technicians/Specialist and a Board Certified Behavioral Analyst for the 2022-2023 school year. The contract will start on August 1, 2022 and conclude on June 30, 2023, with options to renew for the 2023-2024 and 2024-2025 school years. The contract will be funded out of grant funds, specifically ARP ESSER funds at an amount not to exceed \$309,960.00 total.

Informational: The District solicited proposals from qualified Behavioral/Mental Health organizations in the State of New Jersey to provide in-school mental health services to support students and staff through a variety of methods and techniques. It is the intention of the Paulsboro Board of Education to contract 4 Registered Behavioral Health Technicians/Specialists (RBT) and 1 Board Certified Behavioral Analyst (BCBA) to provide in-school services, five days per week during the normal course of the school year. These services will support our students with their social, emotional, and behavioral needs. This support is essential in helping our students achieve success within our schools and assist in our ability to keep our students in district (their least restrictive environment) and help limit out of district placements. We are unable to keep some of our students at this point without their support. As we move forward with our additional programming, support will be provided not only at the elementary level but at the middle and high school levels as well. The goal is to train our staff to turn-key learned information to provide the best support possible for our students.

**FINANCE B:** The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Ms. Scott and seconded by Mrs. Scott to approve Finance Item B.

- B. Recommend approval of Interactive Kids to provide essential training for our preschool disabled and multiple disabled K-2 classroom staff. This will include a 6 hour training, plus 1.5 hours of preparation at \$120.00 per hour for a total cost for the training of \$900.00.

We will have our preschool disabled teacher, multiple disabilities teacher, speech therapist and two instructional assistants attend for a total cost of \$1,200.00. Total cost for 5 staff members at 6 hours each at an hourly rate of \$40.00 per the agreement with the Paulsboro Education Association. Training and staff attendance will be paid for out of IDEA funds.

Informational: The District purchased a specialized program named VB MAPP in the Fall of 2020 for use in the preschool disabled classroom. This assessment / tool is integral in allowing our educators the ability to assess our students' abilities in the areas of communication, pre-academics, and social skills. This assessment will provide information which will help determine the starting point and level of instruction each student needs and

assist in the instructional planning of each student. Training was never provided but needed in order to utilize the program with fidelity and as needed.

**C. Informational - Child Nutrition**

The following information summarizes the financial status of the child nutrition program 2021-2022.

<b>Month</b>	<b>Revenues</b>	<b>Expenses</b>	<b>Revenue - Expenses</b>
July	\$17,778.63	\$17,590.99	\$187.64
August	\$1,792.75	\$7,663.85	-\$5,871.10
September	\$84,129.48	\$66,611.56	\$17,517.92
October	\$99,018.76	\$86,919.46	\$12,099.30
November	\$85,771.28	\$68,569.99	\$17,201.29
December	\$86,477.84	\$84,362.88	\$2,114.96
January	\$74,629.41	\$68,410.82	\$6218.59
February	\$108,423.67	\$79,942.34	\$28,481.33
March	\$138,762.55	\$101,836.89	\$36,925.66
April	\$103,202.88	\$82,127.86	\$21,075.02
May	\$124,015.79	\$97,919.91	\$26,095.88
June	\$43,868.80	\$36,927.71	\$6,941.09
<b>Year to Date</b>	<b>\$967,871.84</b>	<b>\$798,884.26</b>	<b>\$168,987.58</b>

**Informational – Breakfast and Lunch Service at all schools during 2021-2022.**

<b>Month</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Total Meals Served</b>
September	8,444	13,170	21,614
October	9,667	15,757	25,424
November	8,440	13,608	22,048
December	8,538	13,071	21,609
January	6,940	10,525	17,465
February	9,737	16,642	26,379
March	12,316	20,246	32,562
April	9,833	15,715	25,548
May	10,917	17,922	28,839
June	3,902	6,452	10,354
<b>Year to Date</b>	<b>88,734</b>	<b>143,108</b>	<b>231,842</b>

Roll Call Vote:

Theresa Cooper, Kyana Evans, Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, and Tyesha Scott

7 YES

MOTION CARRIED

**SCHOOL SAFETY A:** The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mr. Robinson and seconded by Mr. Lisa to approve School Safety Item A.

- A. Recommend that the Board of Education confirm the decision of the Superintendent of Schools for the following cases investigated as possible Harassment, Intimidation and Bullying (HIB) situations at Billingsport Early Childhood Center and Loudenslager Elementary School.

Case Number	Date of Incident	Status of Investigation	Names of Investigators	Type and Nature of Discipline Imposed
BECC52322	5/23/2022	Complete	Kayla Callaway , Anti-Bullying Specialist	Non-HIB No disciplinary action required.

Informational: The New Jersey Department of Education requires all suspected cases of HIB to be investigated. At the end of each investigation, the Superintendent must officially act on the case(s). In general, the Superintendent confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject or modify his decision. The Superintendent informs the parents of this decision as well as their rights to appeal.

B. Informational: Report of School Security Drills: None at this time.

Roll Call Vote:

Theresa Cooper, Kyana Evans (abstained), Marvin E. Hamilton, Joseph Lisa, Markee Robinson, Danielle Scott, and Tyesha Scott

6 YES

MOTION CARRIED

**BOARD MEMBER COMMENTS/QUESTIONS**

- Personnel Item D - Mr. Robinson questioned whether secretaries were given off for the Juneteenth Holiday.
- Personnel Item R – Mr. Robinson inquired if interviews were conducted.

**PUBLIC COMMENTS**

Ms. Tara Stolz asked if the BOE would consider bringing back the Student of the Month Program. She also requested that the Board Agenda be placed on the District website prior to the Board Meetings.

**MOTION TO ADJOURN**

A MOTION WAS MADE BY MR. ROBINSON AND SECONDED BY MR. LISA TO ADJOURN THE MEETING.

THE MOTION UNANIMOUSLY CARRIED. THE MEETING ADJOURNED AT 8:37 PM.

RESPECTFULLY SUBMITTED,



BOARD SECRETARY

