

**CORNERSTONE MONTESSORI ELEMENTARY SCHOOL – ANNUAL MEETING  
TUESDAY, MAY 20, 2025– 5:30 P.M.**

**Board Members Present:** Jean Melancon, Jess Goff, Julaine Roffers-Agarwal, Alyssa Schwartz, Sarah Stocco, Rohan Chougule, Carolyn Ganz, [Rachel Droogsma](#)

**Board Members Absent:**

**Other Attendees:** Chris Bewell, Tom Fendt, Megan Reimer

**Meeting Called to Order by Julaine Roffers-Agarwal, Board Chair, at 5:35 pm**

**AGENDA**

**Public Comment Period:**

- Tom Fendt – coming to hear election results
- Megan Reimer - coming to hear election results

**Approval of Agenda & Declaration of Conflict of Interest**

Julaine asked if there were any changes to the agenda. None were added.

**CAROLYN MADE A MOTION TO APPROVE THE EVENING’S AGENDA. JEAN SECONDED THE MOTION. THERE WAS NO DISCUSSION. MOTION CARRIED UNANIMOUSLY. THE VOTES WERE:**

Board Member	Aye	Nay
Chougule	x	
Droogsma	x	
Ganz	x	
Goff	x	
Melancon	x	
Roffers-Agarwal	x	
Stocco	x	

Based on the approved agenda, Julaine asked if anyone had any conflicts of interest with the evening’s agenda. None were disclosed.

**Announcement of Election Results**

- Chris announced the election results. Thirty one ballots were cast.
- All three candidates were elected.

**SARAH MADE A MOTION TO ACCEPT THE FOLLOWING ELECTION RESULTS: MEGAN REIMER TEACHER MEMBER 3-YEAR TERM, TOM FENDT TEACHER MEMBER 2-YEAR TERM. JESS SECONDED THE MOTION. THERE WAS NO DISCUSSION. THE MOTION CARRIED UNANIMOUSLY.**

Board Member	Aye	Nay
Chougule	x	
Droogsma	x	
Ganz	x	
Goff	x	
Melancon	x	
Roffers-Agarwal	x	
Stocco	x	

### **HOS Report - Year in Review - Alyssa Schwartz**

- Successfully completed CMES' triennial AMI Elementary consultation
- 5 staff halfway through the LETRS training (new science of reading requirements)
- Continued to support families in need and to utilize community resources to supplement school programming
  - Special Education program continues to grow: hired three new teacher-qualified staff and completed 14 initial evaluations
  - Numbers have more than doubled in last several years
- Looking forward to seeing multiple staff complete AMI training this summer

### **Current Board Make-up**

- Rohan Chougule
- Rachel Droogsma
- Carolyn Ganz
- Jess Goff (through June 30)
- Jean Melancon (through June 30)
- Julaine Roffers-Agarwal
- Sarah Stocco
- Alyssa Schwartz, HOS

### **State of the School Presentation /year in review - committee chairs**

- Advancement Committee - *Rachel*
  - Transitioned the work of the Marketing Task Force to Advancement
  - Coordinated with Meg Haley to plan next steps
  - Advertised open enrollment in new community newsletters
  - Investigated Cornerstone "swag" and created a budget for needed items
  - Planning summer, fall community outreach
  - Creating a packet for Parent Community Reps
  - Investigated new fundraising options
- Equity Committee - *Sarah*
  - Held a steady membership consisting of parents, staff, and administrators

- Met monthly to shape the future of the committee, including identifying ways in which the committee can contribute to the Strategic Plan
  - Hosted March Parent Partnership event focused on literacy, watching the documentary *The Right to Read*, which outlines the case for literacy as a civil rights issue. Megan Riemer and Jess Goff lead a discussion of literacy at Cornerstone. 37 adults and 33 children in attendance
  - Issued a survey following the Parent Partnership event to gather information on why this particular event was so well attended.
  - Made a goal of identifying Continuing Education opportunities for staff, administrators, board members, and the greater community related to equity
- Finance Committee – *Carolyn*
    - Finished complete update of Finance Committee Charter, last done in 2011.
    - Developed process for submitting funding requests to Finance Committee for review and discussion before forwarding to the full Board.
    - Actively invested idle cash balances giving CMES a financial cushion and additional revenue.
    - Reviewing contract renewal for CMES’s outside accounting firm, as required by Charter - done every three years.
    - Regular monthly review, updating budget, etc
  - Governance Committee –*Julaine Roffers-Agarwal, Chair*
    - Recruited two new teacher Board members
    - Continued with three year policy review cycle

**Other Business**

- Thank you
  - Guests for attending Annual Meeting
  - Alyssa and Chris for leading and managing
  - Board members for your service to CMES, in particular to Jess Goff for NINE YEARS and Jean Melancon for EIGHT YEARS!
  - School staff for their hard work all year

**Adjourn**

**CAROLYN MADE A MOTION TO ADJOURN THE MEETING AT 5:49 PM. ROHAN SECONDED THE MOTION. THERE WAS NO DISCUSSION. THE MOTION PASSED UNANIMOUSLY. THE VOTES WERE AS FOLLOWS:**

Board Member	Aye	Nay
Chougule	x	
Droogsma	x	
Ganz	x	
Goff	x	

Melancon	x	
Roffers-Agarwal	x	
Stocco	x	

***Respectfully Submitted by Jess Goff, CMES Secretary.***