

DEMAREST BOARD OF EDUCATION

AGENDA – REGULAR MEETING

November 18, 2014

7:00 P.M.

I. OPENING

A. Meeting called to order.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Flag Salute.

D. Roll Call: Geisenheimer, Geller, Kirtane, Molina, Verna, Woods and Holzberg.

E. Move to accept the minutes of the:

Regular Meeting – October 21, 2014

Committee of the Whole Meeting – October 14, 2014

Moved by:

Seconded:

Action (v):

F. Review of correspondence.

II. BOARD PRESIDENT'S REPORT

III. SUPERINTENDENT'S REPORT

IV. REVIEW OF AGENDA

A. Board members review the items.

Moved by:

Seconded:

Action (v):

B. Move to open the meeting to public discussion limited to agenda items.

Moved by:

Seconded:

Action (v):

C. Public discussion.

D. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

V. ACTIONS

A. Instruction – Staffing

None.

B. Instruction – Pupils/Programs

1. Move to approve a Non Domiciled Tuition Agreement with Mr. & Mrs. Sherman for their child (ID # 7235188920) to attend Sixth Grade at Demarest Middle School for the 2014/2015 school year at a per diem rate of \$109.53, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): Gei Gel K M V W H

C. Support Services – Staffing

1. Move to approve the provisional employment of the following substitute teachers for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L. 1986, c.116 (revised 6/30/98):

Lauren Agresta Jason Schoenfelder Anju Kapoor

Moved by: *Seconded:*
Action (RC): Gei Gel K M V W H

2. Move to confirm the resignation of Susan Keenan, Instructional Aide for Student ID # 2529758090 (Local ID 202077) attending Northvale School effective October 31, 2014, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): Gei Gel K M V W H

3. Move to confirm the resignation of Gilda Natko, Instructional Aide at Luther Lee Emerson School for Local Student ID # 252029, effective November 5, 2014, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): Gei Gel K M V W H

4. Move to approve the provisional employment of Melissa Rufo, Step 1, as an Instructional Aide for Student ID # 2529758090 (Local ID 202077) attending Northvale School for the 2014/2015 school year effective October 24, 2014 for the hours of 12:25 to 3:00, based on the Student’s Individual Education Plan (IEP), as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L. 1986, c.116 (revised 6/30/98):

Moved by: *Seconded:*
Action (RC): Gei Gel K M V W H

5. Move to approve a Memorandum of Agreement (prorated) with Dawn Delasandro, Assistant Business Administrator/Assistant Board Secretary, for the 2014/2015 school year, effective November 19, 2014 through June 30, 2015, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): Gei Gel K M V W H

D. Support Services – Board of Education

1. Move to approve the request of the Demarest PTO to use the All-Purpose Room and gymnasium at Luther Lee Emerson School for International Heritage Day from 3:00 p.m. to 9:00 p.m. on Friday, March 27, 2015 and from 8:00 a.m. to 6:00 p.m. on Saturday March 28, 2015, as recommended by the Chief School Administrator.

2. Move to approve the following resolution, as recommended by the Chief School Administrator:

RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF DEMAREST IN THE COUNTY OF BERGEN, NEW JERSEY AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH THE PROPOSED EXPANSION OF LUTHER LEE EMERSON AND DEMAREST MIDDLE SCHOOL AND THE RENOVATION OF COUNTY ROAD SCHOOL

WHEREAS, the Board of Education of the Borough of Demarest in the County of Bergen, New Jersey (the "Board"), in the furtherance of its educational goals and constitutional duties to provide a thorough and efficient education seeks to submit a project to the voters which project consists of the expansion of Luther Lee Emerson School and Demarest Middle School and the renovation of County Road School (collectively, the "Project"); and

WHEREAS, the Board recognizes that the portion of the Project related to Luther Lee Emerson School and the Demarest Middle School will not be eligible for State aid;

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF DEMAREST IN THE COUNTY OF BERGEN, NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-5.3 of the New Jersey Administrative Code, the Board hereby approves the preparation of Schematic Plans and Educational Specifications by EI Associates in connection with the Project and Board further authorizes and directs EI Associates to submit same to the New Jersey Department of Education and to the Bergen County Superintendent of Schools for review and approval. The Board further authorized and directs the submission of the Schematic Plans to the Demarest Planning Board for its review, if required.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board hereby approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Project and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-3.2 of the New Jersey Administrative Code, the Board hereby approves the Project Application and authorizes EI Associates to submit such application to the New Jersey Department of Education seeking debt service aid for the Project, understanding that since there are no un-housed students, the portion of the Project related to the Luther Lee Emerson School and the Demarest Middle School are not eligible for debt service aid.

Section 4. The Board hereby authorizes and directs the Board President, the Superintendent and the Board Secretary, as applicable, to sign the schematic plans and educational specifications, the amendment to the Long Range Facilities Plan, the project cost estimate sheets and all related project documents allowing submission of same to the New Jersey Department of Education.

Section 5. The Board hereby authorizes and directs the Board President, the Superintendent, the Business Administrator/Board Secretary, EI Associates and Bond Counsel, as applicable; to take all action required to preserve the opportunity to present the Projects to the voters via a bond referendum at a Special School District Election to be held on January 27, 2015.

Section 6. This resolution shall take effect immediately and shall supersede any resolution previously adopted and inconsistent herewith.

Moved by: Seconded:
 Action (RC): Gei Gel K M V W H

3. Move to approve the creation of and job description for Assistant Business Administrator/Assistant Board Secretary, as recommended by the Chief School Administrator.

Moved by: Seconded:
 Action (RC): Gei Gel K M V W H

4. Move to approve the attendance of Diane Holzberg, Board President, at the Passaic County School Boards Association Meeting on November 24, 2014 in Paterson NJ, with mileage reimbursed at the statutory rate, as recommended by the Chief School Administrator.

Moved by: *Gei Gel K M V W H* Seconded:
 Action (RC):

5. Move to approve the attendance of Kristin Konight, Media Specialist, at the Judy Freeman Workshop on April 24, 2015 in Whippany NJ, at a cost of \$199 for registration, with mileage reimbursed at the statutory rate, as recommended by the Chief School Administrator.

Moved by: *Gei Gel K M V W H* Seconded:
 Action (RC):

6. Move to approve the first reading and adoption of the following revised Policies/Regulations/Exhibits, as recommended by the Chief School Administrator:

| | |
|--------------------------|---|
| 6142.4 Policy | Physical Education and Health |
| 6145.1-6145.2 Policy | Intramural competition; Interscholastic competition |
| 6145.1-6145.2 Regulation | Intramural competition/Interscholastic competition |
| 6145.1-6145.2 Exhibit | Intramural competition; interscholastic comp exhibit (form) |
| 6147.1 Policy | Evaluation of individual student performance |
| 4115 Policy | Supervision |

Moved by: *Gei Gel K M V W H* Seconded:
 Action (RC):

E. Support Services –Fiscal Management

1. Move to confirm the October 16th – 31st, 2014 payroll in the amount of \$341,880.86

Moved by: *Gei Gel K M V W H* Seconded:
 Action (RC):

2. Move to confirm the November 1st – 15th, 2014 payroll in the amount of \$351,706.07

Moved by: *Gei Gel K M V W H* Seconded:
 Action (RC):

3. Move to approve the October 2014 bills in the amount of \$448,528.94

| <u>Subtotal Per Fund</u> | <u>Amount</u> |
|---------------------------------------|---------------|
| 11 General Current Fund Expense Funds | \$ 324,268.94 |
| 12 Capital Outlay | 124,260.00 |

Moved by: *Gei Gel K M V W H* Seconded:
 Action (RC):

E. Support Services –Fiscal Management (Continued)

VII. PUBLIC DISCUSSION (continued)

- B. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

VIII EXECUTIVE SESSION (AS NEEDED)

- A. Move to reenter the Executive Session to discuss personnel/legal matters/negotiations.

Moved by:

Seconded:

Action (v):

- B. Move to close the Executive Session and reenter the public session.

Moved by:

Seconded:

Action (v):

IX. ADJOURNMENT

- A. Move to adjourn at _____ P.M.

Moved by:

Seconded:

Action (v):

DEMAREST BOARD OF EDUCATION

ADDENDUM TO AGENDA – REGULAR MEETING

November 18, 2014

V. ACTIONS

A. Instruction – Staffing

Add Resolution No.'s 1-4

1. Move to accept the resignation of Stefanie Zitelli, Demarest Middle School, 7th grade language arts teacher, effective January 30, 2015.
2. Move to accept the resignation of Leah Franco, Demarest Middle School, 6th grade language arts teacher, effective November 25, 2014.
3. Move to approve the following resolution:

Whereas, the Superintendent has recommended withholding the employment and adjustment increments for Employee # 48591317 and

Whereas the Employee was provided notice of this proposed action; and

Whereas, the Superintendent has advised the Board of the reasons for the withholding and the Board concurs with the recommendation of the Superintendent.

Now, Therefore, Be it Resolved that the Board of Education, upon recommendation of the Superintendent and pursuant to N.J.S.A. 18A:29-14, does hereby withhold the employment and adjustment increments for Employee # 48591317 for the 2015-16 school year;

Be it further Resolved that the Superintendent shall notify Employee # 48591317 of the adoption of this Resolution and the reasons therefor, in writing, within ten (10) calendar days.

4. Move to accept the provisional employment of Danielle Ruberto, BA, Step 1, (pending settlement of successor agreement), as 7th grade language arts teacher, effective February 2, 2015 through the remainder of the 2014-2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c. 116 (revised 6/30/98).

C. Support Services – Staffing (Continued)

Amend resolution No. 1

Add Resolution No. 6 – 8

Amend No. 1 substitute teachers:

Lauren Agresta Jason Schoenfelder Anju Kapoor **Danielle Ruberto**

Add resolutions:

6. Move to approve the provisional employment of Maria Borges, Step 1, as an instructional aide for the student # 2529758090 (Local ID 202077) attending Northvale School for the 2014/2015 school year effective October 24, 2014 for the hours of 8:30 am to 11:48 am, based on the student's Individual Education Plan (IEP), as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.F. 1986, c.116 (revised 6/30/98):
7. Move to approve the following resolution:

Whereas, Employee # 68627843 has provided a medical certification indicating that Employee cannot perform the essential functions of Employee's position; and

Whereas, on November 17, 2014, District Administration met with Employee and Employee's supervisor to engage in the interactive process to ascertain whether any reasonable accommodation exists to enable Employee to perform the essential functions of Employee's position; and

Whereas, Employee and Employee's supervisor agree that Employee's condition, which is at Maximum Medical Improvement does not permit Employee to perform the essential functions of Employee's position, even with a reasonable accommodation.

Now, Therefore, be it Resolved, that, upon the recommendation of the Superintendent, Employee shall be terminated, effective November 18, 2014 and employee shall be permitted to utilize unused, accrued 14 vacation days, one holiday and one compensatory day between the date of this Resolution and the effective date of termination, December 10, 2014.

8. Move to approve the appointment of Yordanis Morales as day custodian with CDL and Black Seal at Luther Lee Emerson School, Step 9 (pro-rated), effective December 15, 2014 as recommended by the Chief School Administrator.

D. Support Services – Board of Education (Continued)

Add Resolution No. 7 & 8

7. move to accept the certified school board election results by John S Hogan, Bergen County Clerk

Diane Holzberg 750

Erica Cantatore 86

8. Move to approve use of facilities at County Road School for Kiddie Clinic/Yoga for January 6, 8, 13,15, 20, 22, 27, 29, 2014 at a cost of \$400, as recommended by the Chief School Administrator.