

Instructional Coach

Primary Function

Under the direction of the Executive Director of Teaching and Learning, the Instructional Coach is responsible for providing classroom instructional support, coaching, and training site teachers in their specific subject area. Supports include data gathering and analysis, facilitation, and classroom modeling and coaching. The Instructional Coach demonstrates the ability to share knowledge and experience with colleagues effectively and assumes a leadership role in improving students' probability of achieving their maximum potential.

- Works collaboratively and communicates effectively with teachers and leadership to ensure the implementation of a rigorous, relevant curriculum and instructional practices that will increase student learning and achievement. *E*
- Works with certificated staff to help develop their professional practices. *E*
- Supports teachers by visiting their classrooms, modeling, coaching, collecting data, and providing other assistance. *E*
- Identifies teacher needs and researches, facilitates, and provides professional learning and support. *E*
- Connects certificated staff to resources. *E*
- Conducts demonstration lessons to model effective classroom instruction and access to content. *E*
- Assists with lesson planning, unit planning, and design. *E*
- Arranges release time and covers/substitutes for teachers as needed to allow teachers to observe their colleagues. *E*
- Performs ongoing check-ins with department staff. *E*
- Facilitates and plans content-related professional development sessions. *E*
- Serves as additional support to new teachers and long-term substitute teachers. *E*
- Develops and provides professional learning for certificated staff as needed. *E*
- Fully participate in district meetings and professional learning as directed. *E*
- Fully supports/leads site and district Professional Learning Communities, including providing technical support for online assessments and data preparation for Data Reflection Sessions. *E*
- Collaborates with Instructional teams and Instructional Coaches across the district to best support the department. *E*
- Assist in the development and implementation of the district's MTSS program. *E*
- Provides coaching and support on best practices for ELD integration in their content area. *E*
- Assists with curriculum development. *E*
- Collaborates with counselors and site leadership on student placement and support. *E*
- Participate in district and school site meetings related to your specialty within and outside of the school day. *E*
- Provides support for state and mandating testing. *E*
- Expertise will be shared across sites. *E*
- Perform other related duties as assigned.

Primary Evaluator/ Work Location:

- Executive Director of Teaching and Learning in consultation with site principals
- Position to be located at the district office or a school site
- May be required to travel between school sites and the District Office

Required Qualifications

- Have a minimum of five years of classroom teaching experience
- Posses a valid California teaching credential in the subject area of responsibility
- Valid California Driver's License
- Multilingual & Migrant Education Program (MMEP) Instructional coach will be required to be bilingual

Desired Qualifications

- Experience planning and leading professional learning for adults
- Strong ability to motivate others to reflect and transform their practices
- Strong leadership and communication skills
- Knowledge of current instructional best practices and strategies for school improvement
- Life long learner
- Strong commitment to continuous improvement
- Previous experience leading and/or coaching adults

The position will be posted after the fourth year. If the person is interested in a second term, they can reapply for a 3-year term. Staggered across sites. After two consecutive terms, the Instructional Coach will term out.

Once an Instructional Coach has completed their term or has determined they would like to return to the classroom, they will receive preference at their home site for open positions.