

## Colebrook School Board Meeting Minutes

<b>Date</b>	3/18/2025
<b>Time</b>	6:00 pm – CAES Library
<b>Location</b>	Colebrook Academy & Elementary School library
<b>Chairperson</b>	

### Attendance

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

#### School Board Members

#### Principal

#### SAU Members

E	Tim Stevens	P	Cayenne Amey	P	Kim Wheelock	P	Dana Hilliard
P	David Brooks	P	Julie Brunault		<b>Asst. Principal</b>	E	Bridget Cross
P	Rhonda Lyons	P	Rick Bagley	E	Stephanie Cameron		
P	Robert Murphy				<b>College Career &amp; Technical Education Director</b>		
	<b>Student Board Members</b>			P	Emilie Hall		
E	Jamie McLain						
E	Sandra Minigell						

**Public Attendance:** Richard Cole Jr., Dawn Hall, Lisa Brooks, Sharon Ellingwood, Terrence Rosi

### Minutes

Item	Subject	Action
1.	Roll Call: The meeting was called to order by Superintendent Dr. Dana Hilliard at 6:00 pm and opened with the Pledge of Allegiance.	
2.	Agenda Adjustments: None	
3.	<p><b>Organizational Meeting:</b>  Superintendent presides:  <ul style="list-style-type: none"> <li>Election of Chairperson  <b><u>D.Brooks/C. Amey</u></b>: Motion to elect Tim Stevens as Chairman.</li> </ul> Chairman Presides:  <ul style="list-style-type: none"> <li>Election of Vice-Chairperson  <b><u>R.Lyons/J.Brunault</u></b>: Motion to elect David Brooks as Vice Chairman.</li> <li>Secretary  <b><u>R. Lyons/R. Bagley</u></b>: Motion to elect Julie Brunault as Secretary.</li> </ul> <p>The following appointments were confirmed by the school board to serve on the committees for the 2025/2026 school year:</p> <ul style="list-style-type: none"> <li>NHSBA Delegate – Robert Murphy</li> <li>NHSBA Alternate – Rick Bagley</li> </ul> </p>	<p><b>VOTE:</b>  MOTION  CARRIES  <b>VOTE:</b>  MOTION  CARRIES  <b>VOTE:</b>  MOTION  CARRIES</p>

	<ul style="list-style-type: none"> <li>● Legislative Delegate - Robert Murphy</li> <li>● Legislative Alternate – Rick Bagley</li> <li>● Negotiations Committee – Julie Brunault, Rhonda Lyons, Robert Murphy</li> <li>● Building Facility Committee – David Brooks, Rhonda Lyons, Cayenne Amey, Rick Bagley</li> <li>● Building Expansion Committee –  <b><u>J. Brunault/R. Lyons:</u></b> Motion to disband the Building Expansion Committee</li> <li>● Co-Curricular Committee – Rhonda Lyons, Julie Brunault</li> <li>● Curriculum Committee – Rick Bagley, Tim Stevens, Rhonda Lyons, Cayenne Amey</li> <li>● Technology Committee – David Brooks, Tim Stevens, Rhonda Lyons</li> <li>● Colebrook Local Policy Committee – David Brooks, Rick Bagley, Rhonda Lyons and Robert Murphy</li> <li>● SAU 7 Policy Committee – David Brooks (alternate Robert Murphy)</li> <li>● SAU 7 Wellness Committee – Cayenne Amey</li> </ul> <p><b>New Board Member Orientation –</b></p> <ul style="list-style-type: none"> <li>● Attend Webinars – <ul style="list-style-type: none"> <li>○ <i>New School Board Member Orientation</i> - Tuesday, April 8<sup>th</sup> or Thursday, April 10<sup>th</sup> (5-7pm). Register on NHSBA website</li> <li>○ <i>Chairing an Effective Meeting</i> - Tuesday, April 16, 2025 (12:00-1:30 pm). Register on NHSBA website</li> </ul> </li> <li>● Review School Board Policies – Available online on SAU7 website</li> <li>● Meet with Superintendent – Schedule mutually convenient time or you can just pop into the SAU Office.</li> </ul> <p><b>School Board Meeting Schedule-</b>  The Colebrook School Board meetings are on the first and third Tuesday of the month. The next school board meeting will be on Tuesday, April 1, 2025, and they are at 6:00 pm in the CAES Library.</p> <p><b>School Board Member Ethics-</b>  Dana handed out the Policy BCA School Board Member Ethics along with the acknowledgment form. Dana asked the board to please sign the acknowledgement form agreeing to abide by the policy and turn those forms back into Dana.</p>	<p><b>VOTE:</b> Motion Carries</p>
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4.	<p><b>Hearing of the Public:</b>  The Chair opened the hearing of the public session at 6:18 pm.  Sharon Ellingwood asked for permission to speak since she is a non-resident.  Sharon is on the school board for the NEK Choice district which sends 12 students to Colebrook School. She spoke about the revenue that the Colebrook School District receives for those students and asked that when discussions are happening on consolidation/collaboration that you remember that they are your neighbors. Sharon stated she was on the last committee that looked at consolidation and she brought print outs for the board to have that the last committee felt would be important to any future committees formed to review the same. She thanked the board for letting her speak.  <u>C. Amey/J. Brunault:</u> Motion to end the hearing of public session at 6:31 pm.</p>	<p><b>VOTE:</b>  MOTION  CARRIED</p>
5.	<b>Special Report – None</b>	
6.	<p><b>Reading of the Minutes:</b>  <u>J. Brunault/R. Murphy</u> Motion to approve the Colebrook School Board Meeting Minutes of March 4, 2025, with change to meeting date.</p>	<p><b>VOTE:</b>  MOTION  CARRIED</p>

7.	<p><b>Superintendent's Report</b> – Dana Hilliard</p> <p>Dana stated that he is requesting that the board go into a non-public session under RSA 91-A:3, II (a). He also thanked Sharon for coming forward to share her thoughts. He is also asking that the discussion from last meeting that was tabled be brought to the floor for a vote. Dana has been to the other four boards, and they have all agreed and signed the letter to ENSU.</p> <p>Dana, in reference to Sharon's thoughts, agreed that the SAU 7 door will always be open. We will always be open to all parents and students alike. If Vermont were to tuition their students in, we would be happy to take them. Dana talked about an interstate agreement and some of the down sides to this option including: 2 different states, different forms of taxation, different collective bargaining agreements, different forms of retirement, different departments of education and different governors. Also, spoke about the conversations about consolidating SAU's within New Hampshire and gave some history on this and what has happened within the state. He then went on to speak about how a study has never been done on the five towns within SAU 7 and the three schools and how they could collaborate. One idea on a collaboration within SAU 7 would be to have Pittsburg as a middle school and Colebrook as the high school with each school keeping their Pre-k to 5th grade. This also would include NEK Choice as they could still send their students to SAU 7 schools, and we would continue to collaborate with Canaan. Dana feels strongly that looking further within SAU 7 is a better way to go as that is where our strength is. A good way to start would be to hire an outside consultant to figure out the flow from Pittsburg to Columbia.</p> <p>Dana read the letter that he wrote to Superintendent Lawciwicz to the board and stated that the other 4 districts have signed the letter.</p> <p><b>C. Amey/R. Murphy:</b> Motion to approve the letter to ENSU and authorize the Board Chair to sign the letter</p> <p><b>Easement Letter</b> - The letter, which is in your packet, is in reference to the upper part of main street and school property. It is selling the easement to the state. This would also include having to move the crosswalk. This discussion will be tabled until the next meeting.</p> <p>David asked Chris about a School breach back in December and Chris stated that it did not affect us as we use ALMA.</p> <p>Julie asked Chris if he had been able to look at the quotes for the microphones which he replied he ordered three.</p> <p>She then asked about the licenses for the radio channels. Chris will be looking into that and get back to the board at the next meeting.</p>	<p><b>VOTE:</b> 5 Yes Votes 1 No Vote (J. Brunault) <b>MOTION CARRIED</b></p>
8.	<b>Unfinished Business</b>	

9.	<b>New Business -</b>	
10.	<b>Tabled Discussion:</b> ENSU Letter (This discussion took place under the Superintendents Report).	
11.	<b>Information:</b> The Easement letter discussion took place under the Superintendents report	
12.	<p><b>Hearing of the Public:</b> The Chair opened the hearing of the public session at 6:44 pm. Richard spoke about a security breach at a school in lower New Hampshire that closed them down for two weeks. He asked Chris what he does so that SAU 7 does not have a similar incident. Chirs spoke about the security within SAU 7's system including the firewalls, anti-virus and several mitigating factors.</p> <p>Richard brought up that the licensing for the radios is different if you are using them outside of the building versus inside the building. Chris stated he would look into that. Dana suggested that it might be time to schedule a Technology Committee meeting.</p> <p><b><u>C. Amey/J. Brunault:</u></b> Motion to end the hearing of public session at 6:51 pm.</p>	<b>VOTE:</b> MOTION CARRIED
13.	<p><b>Non-Public Session – RSA 91-A:3, II (a)</b></p> <p><b><u>C. Amey/J. Brunault</u></b> : Motion to enter non-public session at 6:52 pm Roll Call Vote – Affirmative.</p> <p><b><u>C. Amey/J. Brunault</u></b> : Motion to return to public session at 7:11 pm. Roll Call Vote – Affirmative.</p> <p><b><u>C. Amey/R. Bagley</u></b> : Motion to accept the resignation letter discussed in non-public Roll Call Vote – Affirmative.</p>	<p><b>VOTE:</b> MOTION CARRIED</p> <p><b>VOTE :</b> MOTION CARRIED</p> <p><b>VOTE :</b> MOTION CARRIED</p>
14.	<p><b>Meetings:</b> <b>Colebrook School Board Meeting Tuesday, April 1, 2025 6:00 pm CAES Library</b></p> <ul style="list-style-type: none"> <li>SAU School Board Meeting Thursday, April 10, 2025, Columbia Town Hall at 6:00 pm</li> </ul>	
15.	<p><b>Adjournment:</b> <b><u>C. Amey/J. Brunault:</u></b> Motion to adjourn the meeting at 7:12 pm</p>	<b>VOTE:</b> MOTION CARRIED

Respectfully Submitted,  
Billie Paquette