

DRAFT – Unofficial Until Approved
Meeting Minutes 11/5/2015

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Session on November 5, 2015 in the Board Room, at the Tanque Verde Unified School District Administrative Office, at 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:02 p.m. by Mr. Ruiz.

1. ROLL CALL

Board Members present:

Dr. Peter Livingston, President (absent)	Ms. Susan Fry, Board Member
Mr. Carlos Ruiz, Clerk	Mr. Jeffrey Neff, Board Member
Mr. Steven Auslander, Board Member	Tino Watson, Student Board Member

Administrative Staff:

Ms. Kimberly C. Sharp, Superintendent
Mr. Adam Hamm, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Auslander made a motion to approve the agenda. Mr. Neff seconded; the motion carried unanimously.

3. REPORTS

• **Student Board Member Report – Tino Watson**

Present:

- EGJH held its superhero-themed Halloween dance on October 30th on campus.
- ACES hosted its Halloween Howl on October 29th. This involved fun Halloween activities for ACES students and their families.
- TVHS band has made tremendous progress over the past month in competitions:
 - 10/10/15 - Participated in Flowing Wells Band Festival as Division 3. Received a rating of "Good".
 - 10/17/15 - Participated in U of A Band Day as a Division 2 school. Received a rating of "Excellent". The color guard was featured on the front page of the Arizona Daily Star the next day.
 - 10/24/15 - Participated in EAC Band Day in Phoenix as a Division 2 school. Received a rating of "Superior", with all captions included (recognition of marching band performance, music, color guard, auxiliary and drum major Chris Altizer).
 - As a result, the TVHS band is now headed to state!
- TVES hosted its annual Fall Festival on October 23rd
- TVHS math team recently competed in the 10th annual Pima Community College Math Competition on October 23rd. Out of 15 competing schools from southern Arizona, our team took the 5th place trophy! In addition, two TVHS Juniors have qualified for the math state competition.

- The EGJH cross country finished the 2015 season undefeated. Go Bobcats!
- TVHS ChemClub and TVHS StuCo both sponsored an art supplies drive from October 19th-30th. The purpose of the drive was to donate art supplies to other Tucson elementary schools that lack these materials.

Future:

- Emily Gray's annual CIMI trip will be taking place from November 10th-14th.
 - EGJH concert band and orchestra will be performing for its annual Winter Concert on December 3rd.
 - TVES and ACES 5th and 6th grade concert band will be performing their annual winter concert on December 1st at Emily Gray.
 - ACES will be hosting a Father-Daughter Night on November 13th.
 - TVHS band will be going to state in Phoenix on November 7th.
 - TVHS drama students will be attending the annual State Thespian Festival from November 20th-21st.
- **Superintendent's Report – Ms. Sharp presented the following reports:**
 - ASA Superintendent's Conference

Ms. Sharp reported that there were roughly 135 attendees at the conference with the theme of the conference being "Promising Moments in Leadership in Uncertain Times." There was discussion regarding Common Core with a census that nothing has really changed. The review of the A.R.S. Title 15 series was also discussed/presented. Currently twelve of them are being closely regarded for change and/or removal.

- Governing Board/District Goals- Goal 1.1- Review salary issues and competitive benefits for the recruitment and retention of all employees

Ms. Sharp is currently reviewing this goal and stated that she strongly recommends that we address this issue, specifically an increase to salaries to help retain our excellent staff. She is in working discussions with the Business Manager currently to strategize on how to fund this.

She also reported that to date teachers have received a \$1,000 increase to salaries over two years. With the passage of the District's override this was fortunately sustainable. Classified have also received a 2% raise at the start of the 2015-16 school year. Through her research she does not want to lose sight of any of our employees, and will continue the planning needed to find a way to fund an increase in salaries.

- **Community Liaison Report – Ms. Claire Place – see below:**

Make a Difference Day was held on Saturday, October 24th. Overall, it was a wonderful day of service which partnered community organizations with the school district to meet facility needs.

We had many new folks (district/volunteers) working this event this year. There were

over 150 volunteers, from six local congregations and wards, who contributed to eleven projects district-wide. The labor contributed to these projects is valued at approximately \$20-25,000. The preliminary estimate of expenditure by the district is \$6,300.00. There may be some additional work needed to complete some of the projects.

We would like to thank members of three Wards of the Church of Jesus Christ of Latter Day Saints, the Oasis Church, the Rincon Mountain Presbyterian Church, and the Real Life Christian Fellowship.

The following projects included areas of maintenance, repair and facilities improvements:

Agua Caliente Elementary School - Installation of a shade sail over the playground area; Leveling and adding a concrete pad to an existing outdoor storage area to create a maintenance facility (roofing to be completed by staff); Paint parking lot lines and curbs; 2 Primary Playgrounds sand roto-tilled and leveled.

Tanque Verde Elementary School - Installed pavers in a 5 foot-wide path from the driveway crosswalk to the school's main entrance. (Path installation was not completed due to time constraints); Painting of curbs (Lines were not completed due to unavailability of sprayer)

Emily Gray Junior High School - Interior courtyard - Existing decomposed granite material was removed and relocated to help level planters (2) and pavers were installed to create wider patio/walkway for student traffic.

Tanque Verde High School - Installed an approx. 15 x 25 ft. rip-rap area under the solar canopy adjacent to the north end of the football field to create a permanent drainage; Filled and leveled trenches created when the LED light poles were installed; Painted parking lot lines (Numbers were not completed due to issues with the paint sprayer); Leveled and spread landscape rock in area between the library and JTED building.

- **Enrollment update – Mr. Adam Hamm**

Mr. Hamm reported enrollment is at 2061. Over all we are down 8 students from last month. Both of the elementary schools experienced a drop in enrollment, at ACES three students and at TVES five students. Reasons provided from Mr. Hamm are: ACES had a student transfer to Waldorf School and four students moved out of state. TVES had one student transfer to TUSD, in addition four students left the area. TVHS and EGJH enrollment remained stable this month.

- **District Report Card – Mr. Adam Hamm**

Our report card reflects our expenditures and revenue as presented. No additional updates.

- **Legislative Update – Mr. Neff**

Mr. Neff spoke in regards to the Inflation Settlement discussed at the ASBA County Workshop attended at an earlier date. He reported that it is estimated that schools will gain

roughly \$3.5B over the course of the future payments. Of this money, $\frac{3}{4}$ of the funds are coming from already in place monies at the State Treasurer. The top controversy surrounding this issue is the idea that we are robbing from future education funds to pay for education now. This may be a false perception as the state will be releasing more funds rather than have them mature.

Mr. Neff wanted to note that this plan, if approved by the voters, must be renewed in 2021. If it passes at that time the State will not be able to make any change. Mr. Neff, Ms. Fry, and Ms. Place will be in Phoenix next Friday for the ASBA Legislative conference and may have further updates.

- **Facilities Report – Mr. Hamm**

- Food Service Update –

Mr. Hamm reported that our Food Service managers have been doing an excellent job running our program. He is happy to report that with their expertise and cooperation the food program practically runs itself. It was also reported that last year due to their efforts \$27,424 was saved in food commodity costs. Mr. Hamm wanted to ensure that congratulations were recognized to all; Kelly Yslas, MaryAnn Scheib, Jamie Rutledge, and Mary Johnston.

- Park Band Shell has been dismantled. Discussions will start on a plan of what to put in its place.
- Transportation Update: Both Ted Raimondi and Mr. Hamm are continually looking for used busses. Mr. Raimondi is also utilizing many avenues to keep our bus fleet at its top performance while ensuring we get the best prices available. With recent repairs due to Mr. Raimondi's expertise he was able to save us upwards of \$3K on just one bus. Similar savings are reflected throughout the year.

- **Board Comments – Mr. Ruiz**

No additional comments from the other board members at this time.

4. **CALL TO THE PUBLIC**

None presented

5. **CONSENT AGENDA** (*see attached personnel report*)

MOTION: Mr. Neff made a motion to approve the Consent agenda. Mr. Auslander seconded; the motion carried unanimously.

6. **INFORMATION AND DISCUSSION ITEMS**

A. Heroes Video Presentation – Abigail Roberts

TVES 6th grade teacher Ashley Brock introduces student Abigail Roberts to present her work on a video she created in conjunction with the Be Kind initiative. Mr. Auslander complimented Miss Roberts as having a keen eye and talent when her excellent work was presented. Miss

Roberts gave a brief presentation on how she directed the video and some of her inspirations. The video was then presented and thoroughly enjoyed by all.

B. First Reading: JK Student Discipline and regulation JK-RB Student Discipline

Ms. Sharp explained the reason for this review was due to a case in the past involving children with special needs. The question was raised are we disciplining the student or are we disciplining the behavior? Mr. Neff raised concern that the discipline policy needs to be discussed with site leaders first. Ms. Sharp assured that these discussions have already taken place before the policy was brought to the board. In addition ideas and concerns were also brought before an attorney for their input as well.

This change was initiated by the OCRs requested in years prior.

C. The Classrooms First Initiative was discussed as well by Ms. Sharp, Ms. Place, and Mr. Hamm. The information discussed can be viewed in the Board Meeting packet, Powerpoint slides were provided. Public comment is requested, especially by elected Governing Board and Community members.

7. **ACTION ITEM**

A. Consideration for TVHS Mock Trial Tax Credit Eligibility – Mr. Jeremy Samoy was present to explain how beneficial the ability to use Tax Credits would be for fundraising to cover travel expenses for competitions as well as supplies for the trials.

MOTION: Mr. Neff made a motion to approve TVHS Mock Trial eligible for Tax Credit donations. Ms. Ruiz seconded; the motion carried unanimously.

B. 2016-17 Board Meeting Schedule – Ms. Kim Sharp
No Discussion, approved as presented.

MOTION: Ms. Fry made a motion to approve 2016-17 Board Meeting schedule. Mr. Auslander seconded; the motion carried unanimously.

C. ASBA Bylaws Amendments – Mr. Carlos Ruiz
No further discussion.

MOTION: Mr. Ruiz made a motion to approve the ASBA Bylaws as submitted. Mr. Neff seconded; the motion carried unanimously.

8. **EXECUTIVE SESSION**

MOTION: Mr. Neff made a motion to adjourn to executive session pursuant to A.R.S. § 15-843(F)(2)(A) Pupil Disciplinary proceedings. In all action concerning the expulsion of a pupil, the governing board of a school district shall decide, in executive session, whether to hold a hearing or to designate one or more hearing officers to hold a hearing to hear the evidence, prepare a record and bring a recommendation to the board for action and whether the hearing shall be held in executive session.

A. Consider Student Expulsion Hearing

Ms. Fry seconded; the motion carried unanimously.

The Governing Board adjourned to Executive session at 9:05 PM

The Governing Board reconvened from Executive session at 9:30 PM

9. ANNOUNCEMENTS

ASBA Leadership Matters 2015-16 Webinar Series

ASBA Legislative Workshop – November 13

Our voice – Legislative Advocacy Information Session – November 16

ASBA New Board Member Conference – December 9

ASBA – Annual Conference – December 10-12

10. FUTURE BOARD AGENDA ITEMS

11. ADJOURNMENT

Mr. Ruiz adjourned the meeting at 9:40 p.m.

Respectfully submitted by,
Adam Hamm, Business Manager

ABSENT

Peter Livingston, Board President

Carlos Ruiz, Board Clerk

Steven Auslander, Board Member

Jeffrey Neff, Board Member

Susan Fry, Board Member

Personnel Items - Board Meeting - November 05, 2015

Administrator Contracts	Position	Reason	Site	FTE	Salary	Date	
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Salary	Date	
Certified Resignations							
	Kathleen Herighty	School Nurse	Requests ESI on January 4, 2016	TVHS	1.00	\$19,894.42	12/18/2015
Classified Contracts	Position	Reason (Replace / New)	Site	FTE	Wage	Date	
Classified Agreements	Position	Reason (Replace / New)	Site	FTE	Wage	Date	
	Anita Vanderlee	Instructional Aide II/III	Replace Melissa Ryan	TVES	0.80	\$9.21	10/22/2015
	Selene Jones	Instructional Aide II/III	New Position /Transfer to Preschool on ACES Campus	ACES	0.35	\$9.77	10/19/2015
	Selene Jones	Lunch Monitor	Replace Webb Eliscu	TVES	0.28	\$9.77	10/19/2015
	Misty Olson	Food Services Assistant	Replace Pam Koralewski	TVES	0.56	\$9.22	10/26/2015
	Polly Woodford	Food Services Assistant	Replace Joyce Beadling	TVHS	0.31	\$8.39	10/30/2015
Other Continuations	Position	Reason (Replace / New)	Site	FTE	Wage	Date	
	Kathleen Herighty	School Nurse	ESI agreement begins 1-4-16 to 5-26-16	TVHS	1.00	\$16,497.70	1/4/2016
Classified Resignations	Position	Reason	Site	FTE	Wage	Date	
	Debby Black	Food Services Assistant	Moved out of state	EGJH	0.50	\$9.41	10/26/2015
Other Discontinuations	Position	Reason	Site	FTE	Wage	Date	
	Nancy Loschen	Classified Substitute	Moving	Varies	Varies	Sub Pay	10/19/2015
	Chris Voutsas	Head Softball Coach	Personal	TVHS	Varies	\$2,868.00	10/28/2015
Other New Hires	Position	Reason	Site	FTE	Wage	Date	
	Edith Straight	Certified Substitute	New	Varies	Varies	Sub Pay	11/5/2015
	John Bradfield	Certified Substitute	New	Varies	Varies	Sub Pay	11/5/2015