ST. EDWARD EDUCATION COMMITTEE MEETING MINUTES
Tuesday, August 18, 2026
6:00 – 7:30 pm

St. Edward Catholic School exists to provide a comprehensive academic foundation that empowers children in their faith journey by teaching Catholic values while encouraging lifelong service.

I. Opening Prayer- Fr. Todd
II. Roll Call - Rod Guza, Jaci Garvey, Fr. Todd, Nikki Traen, Jenny Buysse, Kelsey Kimpe and Corrisa Vankeulen
III. Acceptance of Agenda - Approved
IV. Approval of Minutes from Last Meeting - Approved
V. Comments from Audience/Open Forum - None
VI. Review of Budget – Did not have budget available to review.
VII. Unfinished Business – Got the window clings ordered and will try to get them installed in the first weeks of school. Rod reached out to Bruce Laleman about the siding on the East side of the school and Bruce will get that completed.
VIII. Reports
- A. Principal and Staff Report-Jaci
  - a. Staffing- Mrs. Traen will be back doing 3rd grade math and 4th grade reading. Mrs. Traen and Shannon will split time.
    Cherri will do 30 hours/wk- She will assist with being a Para in 3rd & 4th Grade.
    Had an individual inquire about the Grandparent program, Jaci referred them to LSS to get them enrolled.
    Corrisa will be doing some after school program and will assist Trudy and doing other task throughout the school. With RE and school related task, she will be close to full time.
    Mr. Patrick will go to St. Peters on Monday and Thursdays.
  - b. Opera for the Young – A Mermaid's Tale- $800 to come into the school to do a play for a day. Mr. Patrick would get the music ahead of time to work on with the kids. It does have a grant and Jaci will work on filling this grant to assist with cost.
  - c. I Love You Guy's Training – Staff will be going to Holy Redeemer for safety training. This will be on August 27, 10am-12pm. Jaci visited with officer Mario and will plan on working on drills with safety at St. Edwards.
  - d. Student Teacher – St. Edward now has a partnership with SMSU to bring in student teachers. Rose will get a student teacher in the Children's House and this will be for 12 weeks.
- B. Religious Education and Adult Formation/RCIA- 10 families already signed up and all positions were filled for the Catechist. First religious ed is on 9/9/26. First communion is on April 4, 2027.
- C. PEACE Report – None
- D. Scrip Report- None
- E. Marketing Report – Committee -
  - a. Enrollment Plan up to 68 students which is up from last year.
    - i. Prospective Families – will continue to work on.
    - ii. Canoe build- This is through CSCOE, this projected is geared for 6-8th graders and the younger students will be able to come in to observe various activities with the building of the canoe. The canoe will be 15ft long. This will start in October and will be a week long project. After it is completed, they will assist in launching it and this would down by the river. The canoe will then be auctioned off at the Flurry of Fun.
  - b. Community Events
    - i. Parade – Registered to have a float.
    - ii. Bug Day – Registered for a booth at the craft fair. 9am-3pm on Saturday and will have alumni apparel to sell.
  - c. Mission Statement – Will leave alone until further notice.
    - i. Teacher Preferences
  - d. Round Table Discussion
    - i. Meeting with local parishes – Advancement team would like us to build relationships with people, especially donors.
  - e. Fundraising
    - i. Calendar Fundraiser -
  - f. Promotional Items

g. Newspapers – Ivanhoe Times, Minneota Mascot
h. Advancement Course Plan – Met with all parish/school committees on August 11 to discuss process.
    i. Neal, Celeste, Jaci – will be attending the last advancement course on 8/19/26.

F. Technology Report – Jeremy started and teachers have met him and it went well.
G. Wellness Committee – None
H. Grants
    a. CSCOE
        i. Preschool – grant to assist preschool room improvements.
        ii. Marketing - $1500 grant, we could use $1200 to become a premier sponsor and have our logo on event stuff at the Minneota High school. Having stationary made and this will be for teachers, and will also have business cards for the teachers.
        iii. PS Sponsorship -
I. Building Updates
    a. Heat – Boiler
    b. Gym
        i. Windows, ceiling
    c. Ramp in honor of Brian and others – Jaci will contact Joe DeVlaminck to get an estimate. We currently have about $40,000 in the fund.
    d. Automatic Lights – CH done
    e. Cooler – Next Fall w/Grant
    f. Rust in Boys Bathroom
    g. Doors – Doors were painted. We are also getting window clings for doors and windows.
    h. Siding - $850-900
    i. Shades – Jaci will be getting quotes.
    j. Stairs – new stair treads
J. New Business
    a. Top 3 Items
        i. Teacher salaries
        ii. Ramp- promote it in a way that shows we have already raised half of the funds.
        iii. Student Enrichment- Canoe building, Missoula Play
    b. Lesser Needs
        i. Door- security- replacing the current doorbell system. About- $4000

K. Prayer

Next Meeting – Tuesday, September 15, 2026