

**Sterling Board of Education**  
**Minutes of the Regular Meeting**  
**April 27, 2022**  
**Community Room - 6:00 pm**  
**“EXCELLENCE WITH KINDNESS”**

**I. Call to Order**

The meeting was called to order at 6:01pm

Present were: M. Rouillard, L. Shippee, J. Mossner, V. Robinson-Lewis, C. Langlois

Also present were: S. Rourke, H. Nickerson, L. Smith, M. Courter

Absent: D. Capobianco, C. Brannon

**II. Pledge of Allegiance**

**III. Public Comment**

There was no one that wanted to speak.

- A motion was made by C. Langlois and seconded by J. Mossner to move letter **A.** under **New Business - Presentation by National Junior Honor Society “Connecting to our Community”** to right now before **Reports and Communications.**

A. Presentation by National Junior Honor Society “Connecting to our Community”

Members of the National Junior Honor Society gave a presentation on all of the activities that they have been working during this school year.

M. Rouillard thanked Mrs. Angelone and the students for their presentation and stated that he was very proud of them.

S. Rourke told that the students that Sterling was very well represented and that she was very proud of them. She encouraged the students to continue on this path in life.

J. Mossner stated that it is her first time on the Board of Education and that she was very impressed.

**IV. Reports and Communications**

A. **Correspondence - None**

B. **Consent Agenda**

1. Minutes of the Regular Meeting, March 16, 2022
2. Superintendent’s Report
3. Special Education Director’s Report
4. Principal’s Report
5. Clinical Supervisor’s Report
6. Monthly Check Register

- A motion was made by V. Robinson-Lewis and seconded by C. Langlois to accept the Consent Agenda.  
**Vote:** All in favor - Motion passed

**C. Budget and Expense Report**

- A motion was made by C. Langlois and seconded by V. Robinson-Lewis to approve the Budget and Expense Report.  
**Vote:** All in favor - Motion passed

**D. Plainfield Board of Education Liaison**

A representative from the Sterling BOE was not able to attend the Plainfield BOE meeting. M. Rouillard shared bullet points from the Plainfield BOE minutes.

- Plainfield High School provided theater tickets to their latest production “Legally Blonde” to all of our 8th grade students. The tickets were sent home with students on Monday, April 25, 2022.
- Plainfield Board of Education Representatives informed the public of the events that had taken place and any upcoming events such as: they will be having a Trivia Night on April 25th. Student Council and Panther Pride are putting together a talent show. The National Junior Honor Society will hold its induction ceremony on May 11th and the Senior class trip will be on June 6th.
- Mr. Brenton read the bios of the students that received the CAPSS Awards this year - among them was Sterling graduate Eeva-Liisa Stone.
- There is a meeting on April 27th of the Cooperative Advisory Team - Heather Nickerson is attending as the school representative and Courtney Langlois is attending as a parent representative. The meeting was CANCELED. C. Langlois stated that the meeting was moved to May 4, 2022.

**V. Unfinished Business**

A. Review and Possible Action on new Policy - 2nd Reading  
#4118.237(a) Personnel – Certified/Non-Certified - Students = Face Masks/Coverings

- A motion was made by C. Langois and seconded by J. Mossner to approve the Policy on Face Masks/Coverings.  
**Vote:** All in favor - Motion passed

B. Review of 2022-2023 Proposed Budget

- S. Rourke presented the revisions that had been made to the 2022-2023 Proposed Budget.

**VI. New Business**

B. Discussion and Possible Action to Ratify the Collective Bargaining Agreement Between the Sterling Board of Education and the United Public Service Employees Union July 1, 2021 - June 30, 2024.

- M. Rouillard recused himself and asked L. Shippee to take over. L. Shippee asked for the Board's ratification of the Collective Bargaining Agreement.
- A motion was made by V. Robinson-Lewis and seconded by C. Langlois to approve the Collective Bargaining Agreement Between the Sterling Board of Education and the United Public Service Employees Union July1, 2021 - June 30, 2024.

**Vote:** 4 in favor    Abstained: 1-M. Rouillard    Motion passed

S. Rourke stated that the employees would be receiving retroactive pay.

C. Langlois thanked the non-certified union members for their patience while going through the lengthy process.

C. Discussion and Possible Action to Approve a Graduation Date for Sterling Community School.

The Board discussed a possible graduation date for Sterling Community School 8th grade students.

- A motion was made to by V. Robinson Lewis and seconded by J. Mossner to set the graduation date for June 14, 2022 at 6:00pm.

**Vote:** All in favor - Motion passed

D. Review and Discussion of Policies and Regulation - (1st Reading)

Policy #6171.2 - **Instruction** - Special Education - Preschool Special Education

Policy #3542.41-**Business/Non-Instructional Operations**-Food Service - School Lunch Service

Policy #5145.5 - **Students** - Sex Discrimination and Sexual Harassment (Students)

Regulation #5145.5 - **Students** - Sexual Harassment

Policy #6142.61 - **Instruction** - Physical Activity

E. Review, Discussion, and Possible Action to Approve Line Item Transfers

- Transfer **\$500.00** from A.3100.621.00.000.00.71 Food Service Propane to A.3100.570.00.000.00.71 Food Service Management for food service contract cost.
- Transfer **\$500.00** from A.2130.500.00.000.00.71 Health Office Sport Physicals to A.2130.739.00.000.00.71 Health Office Equipment to purchase cabinet storage unit.
- Transfer **\$3,541.00** from A.2190.210.00.000.00.71 OT/PT E/B Insurance to A.2190.111.01.000.00.71 OT/PT Certified Personnel Salary for OT Contract salary cost.
- Transfer **\$4,380.00** from A.2230.112.00.000.00.71 IT Personnel Salary to A.2230.730.00.000.00.71 IT Computer Hardware & Equipment for Security Officer Tech Equipment.
- Transfer **\$8,730.00** from A.3200.111.00.000.00.71 Stipend Positions to A.3200.690.00.000.00.71 Activity Other Supplies & Materials to purchase cheerleading and track uniforms.
- Transfer **\$1,560.00** from A.2310.112.01.000.00.71 BOE Admin Assistant Salary to A.2310.210.00.000.00.71 BOE Admin Assistant Insurance to cover insurance cost.
- Transfer **\$274.00** from A.2600.430.01.000.00.71 from Maintenance Contracts to A.2600.520.00.000.00.71 Plant Insurance to cover plant insurance cost.
- Transfer **\$217.00** from A.2700.510.00.000.00.72 Contracted SPED Transportation to A.2700.520.00.000.00.71 Vehicle Insurance to cover vehicle insurance cost.
- A motion was made by C. Langlois and seconded by V. Robinson-Lewis to approve the line item transfers as listed in New Business E.  
**Vote:** All in favor - Motion passes

F. Sterling Community School Support Update

H. Nickerson gave a powerpoint presentation on the work that is being done to provide support to classrooms.

S. Rourke thanked everyone for their work on this.

**VII. Committee Updates**

- A. Superintendent Search- moving along
- B. Policy- continuing to review mandated policies
- C. Budget - completed
- D. Negotiations - completed

**VIII. Recommendations, Questions and/or Comments**

The Board presented C. Chandler with a card and gift in honor of Administrative Professionals Day.

**IX. Public Comment**

No one wanted to speak.

**X. Executive Session**

- A motion was made by C. Langlois and seconded by J. Mossner to enter into executive session and invite Mrs. Rourke to discuss contract negotiations for a new superintendent.

Entered into Executive Session: 6:55

Exited Executive Session: 7:55

**XI. Adjournment**

- A motion was made by J. Mossner and seconded by C. Langlois to adjourn the meeting.  
Vote: All in favor - Motion passed

Meeting adjourned 7:55pm