

# **McDavid-Jones Elementary School**

## **2024-2025**

### ***Parental Involvement Plan***

The leadership and staff of McDavid-Jones Elementary School have a strong belief in the importance of parental involvement and therefore have put measures in place to offer parent meetings on a flexible schedule. During the first quarter of school, McDavid-Jones Elementary School holds its annual meeting for all parents of participating children. Parents are notified of the meeting through (1) Class Dojo (2) the school website (3) School Messenger, and (4) social media avenues such as Facebook. Topics to be discussed at this year's meeting include discussion of the 1% (\$4,821.52) set-aside of Title I funds as well as: The ASSIST Continuous Improvement Plan (ACIP), an explanation of the school's curriculum and the state's content standards, Title I program and participation, its services, and parents' rights, Parental Involvement Section of the Continuous Improvement Plan, school-parent compacts, and the parenting room.

To assist in providing the opportunity for all parents to attend, meetings will be offered at two separate times—once during the school day and once in the evening. A parent advisory committee has been established to encourage parents to be active participants as stakeholders in the review and planning process. Parents are also encouraged to serve on the ACIP committee to provide input in the decision-making process to set goals for continuous improvement at our school. Title I funds are also used to employ parent organizers who are instrumental in the organization of parent volunteers, who works with the Title I Facilitator in planning and executing parent meetings at least once per quarter, who distributes and collects parenting documentation and parent contact logs. The parent organizers are also responsible for the distribution and collection of the parent compact forms.

McDavid-Jones holds its annual Title I meeting at the beginning of each school year. During the meeting, a general session where information will be presented to parents about our Title I program, the curriculum, and forms of academic assessments used. They will also learn about how to schedule parent-teacher conferences and how they can participate in decisions relating to the education of their children. Parents will be given instructions on how to access an electronic copy of the parent handbook, which includes more detailed information on these topics, and a copy of the parental involvement plan. Upon conclusion of the general meeting, parents will be invited to visit classrooms and meet teachers. At this time, teachers will provide additional information on the subjects they teach and how students are individually assessed.

McDavid-Jones Elementary School revised its school-parent compact in July of 2024. The new compact was developed through a coordinated effort of school staff members, our school's Parent Coordinator, parent representatives, and administrators. All parents will be given a copy of the new compact following the annual parent meeting. Signatures on the compact will indicate the commitment of the parents to working in partnership with the school to ensure that their children are successful in school. The compacts will be discussed with teachers at faculty meetings. Each teacher will be given the responsibility for explaining the compact to the students and for obtaining the students' signatures. The teachers will sign the compacts and house them in his/her classroom for use during parent-teacher and/or student-teacher conferences.

Each summer, the ACIP Committee at McDavid-Jones Elementary School convenes to review, evaluate, and revise its Continuous Improvement Plan. There is a parent coordinator and two

parent/community members on the committee who represent the parents of the school. All parents are notified of the review through the calendar of events on the school's website. The notices make parents aware that the plan is under review, that a copy of the plan is available for review in the parenting room and that parents have the right to give input regarding the revision of the plan. The notice also states that if after the plan is finalized and approved a parent finds the plan to be unsatisfactory, they have the right to submit their concerns in writing to the school, and the school will then submit the parent's concerns to central office along with the Continuous Improvement Plan. The complaint form will be available at the request of any parent or stakeholder.

McDavid-Jones Elementary School will continue to work with its teachers through in-services, faculty meetings, and grade-level meetings to better understand the importance of parental involvement and to recognize that parents are our partners. To ensure effective parental involvement McDavid-Jones Elementary School will:(1) provide training on various topics. (2) foster recognition of the value of contributions of parents and encourage collaboration between parents, faculty, and staff. (3) coordinate and integrate parental involvement programs and activities with other federal programs. (4) ensure that information related to school and parent programs, meetings, and other activities is sent to parents in a format and language that parents understand. (5) provide reasonable support for parental involvement activities and make every effort to work with parents in meeting their requests as related to their involvement in their children's education. McDavid-Jones has a Parent Advisory Committee that meets to discuss and provide input on any parent training or workshops that are needed, implementation of ACIP goals, as well as attendance and discipline issues. The PAC provides a voice for parents as stakeholders of the school. Through faculty meetings, leadership meetings, and other training opportunities McDavid-Jones will strive to educate teachers, office personnel, and other school staff in the value and utility of contributions of parents. The work of our Parent Organizers, the Parent Advisory Committee, and by providing a variety of opportunities for parental involvement are some of the ways we will strive to build relationships with parents. McDavid-Jones Elementary School coordinates its parent involvement program for all parents including ELL and special education students. Resource teachers are involved in the parenting activities to provide the assistance as needed. The faculty and staff at McDavid Jones make every effort to ensure communications with parents that encourage and support their participation in the education of their children.

McDavid-Jones presently has 13 ELL students, as well as migrant students. The ESL Department of the school district provides resources that will help McDavid-Jones make every effort to maintain open communication between school and home. This communication greatly improves the home-school relationship. Through the ESL Department, we have access to resources that include the following: an ESL Welcome Center located at 1176 Azalea Road to assist families with any questions or concerns they may have regarding school, including registration, setting up parent teacher conferences, understanding policies and procedures of the district, uniform requirements, code of conduct, attendance policies, immunization requirements, etc. Every effort will be made to provide accommodations for parents and family members with disabilities and for families of migrant students whenever needed to help them understand the academic needs and progress of their children.