

AUGUST 26, 2024

****The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING MINUTES
MONDAY, AUGUST 26, 2024
6:00 P.M.**

AGENDA

1. CALL TO ORDER: **Mr. MacDonald called the meeting to order at 6:00 p.m.**

2. OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the North Wildwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with the City Clerk, the Atlantic City Press and the Cape May County Herald.

3. ROLL CALL

Present:

Michael Brown, Sr.
James Farrell
Gerald Flanagan
Ronald Golden
Michele Devine-Hartnett
April Howard
David C. MacDonald
Scott McCracken
Haroula Rotondi

Absent:

Laura Stefankiewicz

4. ATTENDANCE

Also, in attendance:

Philip Schaffer, Superintendent
Dawn Cottrell, Board Secretary/SBA
Robert Belasco, Solicitor

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5. FLAG SALUTE

6. EXECUTIVE SESSION - **None**

Authorization of Executive Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

7. PUBLIC COMMENT- AGENDA ITEMS ONLY - **None**

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [agenda items only]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

8. APPROVAL OF MINUTES: July 22, 2024

9. APPROVAL OF TRANSFER OF FUNDS: July 2024

10. APPROVAL OF BILL LIST: August 2024

11. APPROVAL OF FINANCIAL STATEMENTS as of June 30, 2024, and certification of non-over expenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF June 30, 2024,

On a motion made by **Mr. Golden** and seconded by **Mr. Farrell**, the board unanimously approved the Secretary and Treasurer's Report for June 30, 2024, as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of June 30, 2024, and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

David MacDonald, President _____

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of June 30, 2024, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of June 30, 2024.

Dawn Cottrell, Secretary _____

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Motion: Mr. Golden

Second: Mr. Farrell

Voting Yes:

Michael Brown, Sr.

James Farrell

Gerald Flanagan

Ronald Golden

Michele Devine-Hartnett

April Howard

David C. MacDonald

Scott McCracken

Haroula Rotondi

12. BOE MEMBER REPORTS

A. Committee Reports, WHS Reports

13. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda

- A. On the recommendation of the Superintendent, approved the NWSD 2024-2025 Student Handbook.
- B. On the recommendation of the Superintendent, approved the NWSD 2024-2025 Faculty Handbook.
- C. On the recommendation of the Superintendent, approved the NWSD 2024-2025 Substitute Handbook.
- D. On the recommendation of the Superintendent, approved the NWSD 2024-2025 District Goals.
- E. On the recommendation of the Superintendent, approved the NWSD 2024-2025 Remote Learning Plan.
- F. On the recommendation of the Superintendent, approved the revised Kindergarten ELA Curriculum for the 2024-2025 School Year.
- G. On the recommendation of the Superintendent, approved the revised Grade 1 ELA Curriculum for the 2024-2025 School Year.
- H. On the recommendation of the Superintendent, approved the revised Grade 2 ELA Curriculum for the 2024-2025 School Year.
- I. On the recommendation of the Superintendent, approved the revised Grade 3 ELA Curriculum for the 2024-2025 School Year.
- J. On the recommendation of the Superintendent, approved the revised Grade 4 ELA Curriculum for the 2024-2025 School Year.
- K. On the recommendation of the Superintendent, approved the revised Grade 5 ELA Curriculum for the 2024-2025 School Year.
- L. On the recommendation of the Superintendent, approved the revised Grade 6 ELA

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- Curriculum for the 2024-2025 School Year.
- M. On the recommendation of the Superintendent, approved the revised Grade 7 ELA Curriculum for the 2024-2025 School Year.
 - N. On the recommendation of the Superintendent, approved the revised Grade 8 ELA Curriculum for the 2024-2025 School Year.
 - O. On the recommendation of the Superintendent, approved the revised Grade 8 Woodshop Curriculum for the 2024-2025 School Year.
 - P. On the recommendation of the Superintendent, approved the revised Kindergarten Physical Education Curriculum for the 2024-2025 School Year.
 - Q. On the recommendation of the Superintendent, approved the revised Grade 1 Physical Education Curriculum for the 2024-2025 School Year.
 - R. On the recommendation of the Superintendent, approved the revised Grade 2 Physical Education Curriculum for the 2024-2025 School Year.
 - S. On the recommendation of the Superintendent, approved the revised Grade 3 Physical Education Curriculum for the 2024-2025 School Year.
 - T. On the recommendation of the Superintendent, approved the revised Grade 4 Physical Education Curriculum for the 2024-2025 School Year.
 - U. On the recommendation of the Superintendent, approved the revised Grade 5 Physical Education Curriculum for the 2024-2025 School Year.
 - V. On the recommendation of the Superintendent, approved the revised Grade 6 Physical Education Curriculum for the 2024-2025 School Year.
 - W. On the recommendation of the Superintendent, approved the revised Grade 7 Physical Education Curriculum for the 2024-2025 School Year.
 - X. On the recommendation of the Superintendent, approved the revised Grade 8 Physical Education Curriculum for the 2024-2025 School Year.
 - Y. On the recommendation of the Superintendent, approved the revised Kindergarten Mathematics Curriculum for the 2024-2025 School Year.
 - Z. On the recommendation of the Superintendent, approved the revised Grade 1 Mathematics Curriculum for the 2024-2025 School Year.
 - AA. On the recommendation of the Superintendent, approved the revised Grade 2 Mathematics Curriculum for the 2024-2025 School Year.
 - BB. On the recommendation of the Superintendent, approved the revised Grade 3 Mathematics Curriculum for the 2024-2025 School Year.
 - CC. On the recommendation of the Superintendent, approved the revised Grade 4 Mathematics Curriculum for the 2024-2025 School Year.
 - DD. On the recommendation of the Superintendent, approved the revised Grade 5 Mathematics Curriculum for the 2024-2025 School Year.
 - EE. On the recommendation of the Superintendent, approved the revised Grade 6 Mathematics Curriculum for the 2024-2025 School Year.
 - FF. On the recommendation of the Superintendent, approved the revised Grade 7 Mathematics Curriculum for the 2024-2025 School Year.
 - GG. On the recommendation of the Superintendent, approved the revised Grade 8 Mathematics Curriculum for the 2024-2025 School Year.
 - HH. On the recommendation of the Superintendent, approved the revised Grade Kindergarten World Language Curriculum for the 2024-2025 School Year.
 - II. On the recommendation of the Superintendent, approved the revised Grade 1

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- World Language Curriculum for the 2024-2025 School Year.
- JJ. On the recommendation of the Superintendent, approved the revised Grade 2 World Language Curriculum for the 2024-2025 School Year.
 - KK. On the recommendation of the Superintendent, approved the revised Grade 3 World Language Curriculum for the 2024-2025 School Year.
 - LL. On the recommendation of the Superintendent, approved the revised Grade 4 World Language Curriculum for the 2024-2025 School Year.
 - MM. On the recommendation of the Superintendent, approved the revised Grade 5 World Language Curriculum for the 2024-2025 School Year.
 - NN. On the recommendation of the Superintendent, approved the revised Grade 6 World Language Curriculum for the 2024-2025 School Year.
 - OO. On the recommendation of the Superintendent, approved the revised Grade 7 World Language Curriculum for the 2024-2025 School Year.
 - PP. On the recommendation of the Superintendent, approved the revised Grade 8 World Language Curriculum for the 2024-2025 School Year.
 - QQ. On the recommendation of the Superintendent, approved the revised Grade 6 Art Curriculum for the 2024-2025 School Year.
 - RR. On the recommendation of the Superintendent, approved the revised Grade 7 Art Curriculum for the 2024-2025 School Year.
 - SS. On the recommendation of the Superintendent, approved the revised Grade 8 Art Curriculum for the 2024-2025 School Year.
 - TT. On the recommendation of the Superintendent, approved the revised Kindergarten Music Curriculum for the 2024-2025 School Year.
 - UU. On the recommendation of the Superintendent, approved the revised Grade 1 Music Curriculum for the 2024-2025 School Year.
 - VV. On the recommendation of the Superintendent, approved the revised Grade 2 Music Curriculum for the 2024-2025 School Year.
 - WW. On the recommendation of the Superintendent, approved the revised Grade 3 Music Curriculum for the 2024-2025 School Year.
 - XX. On the recommendation of the Superintendent, approved the revised Grade 4 Music Curriculum for the 2024-2025 School Year.
 - YY. On the recommendation of the Superintendent, approved the revised Grade 5 Music Curriculum for the 2024-2025 School Year.
 - ZZ. On the recommendation of the Superintendent, approved the revised Grade 1 Science Curriculum for the 2024-2025 School Year.
 - AAA. On the recommendation of the Superintendent, approved the revised Grade 2 Science Curriculum for the 2024-2025 School Year.
 - BBB. On the recommendation of the Superintendent, approved the revised Grade 3 Science Curriculum for the 2024-2025 School Year.
 - CCC. On the recommendation of the Superintendent, approved the revised Grade 4 Science Curriculum for the 2024-2025 School Year.
 - DDD. On the recommendation of the Superintendent, approved the revised Grade 6 Science Curriculum for the 2024-2025 School Year.
 - EEE. On the recommendation of the Superintendent, approved the revised Grade 7 Science Curriculum for the 2024-2025 School Year.
 - FFF. On the recommendation of the Superintendent, approved the revised Grade 8

- Science Curriculum for the 2024-2025 School Year.
- GGG. On the recommendation of the Superintendent, approved the revised Grade 1 Social Studies Curriculum for the 2024-2025 School Year.
- HHH. On the recommendation of the Superintendent, approved the revised Grade 3 Social Studies Curriculum for the 2024-2025 School Year.
- III. On the recommendation of the Superintendent, approved the revised Grade 4 Social Studies Curriculum for the 2024-2025 School Year.
- JJJ. On the recommendation of the Superintendent, approved the revised Grade 6 Social Studies Curriculum for the 2024-2025 School Year.
- KKK. On the recommendation of the Superintendent, approved the revised Grade 7 Social Studies Curriculum for the 2024-2025 School Year.
- LLL. On the recommendation of the Superintendent, approved the revised Grade 8 Social Studies Curriculum for the 2024-2025 School Year.
- MMM. On the recommendation of the Superintendent, approved Comprehensive Equity Plan Statement of Assurance.
- NNN. On the recommendation of the Superintendent, approved the NWSD Crisis Response Plan for the 2024-2025 School Year.
- OOO. On the recommendation of the Superintendent, approved the NWSD Lockdown Security Plan for the 2024-2025 School Year.
- PPP. On the recommendation of the Superintendent, approved the Student Safety Data Submission.
- QQQ. On the recommendation of the Superintendent, approved the NWSD Professional Development Plan for the 2024-2025 school year.
- RRR. On the recommendation of the Superintendent, approved the NWSD Mentoring Plan for the 2024-2025 school year.
- SSS. On the recommendation of the Superintendent, accepted a donation from Mike's Seafood Polar Bear Run-Walk for Autism.
- TTT. On the recommendation of the Superintendent, approved the 2024-2025 HIB Handbook.
- UUU. On the recommendation of the Superintendent, approved the following field trips

GRADE / GROUP	PLACE / SPEAKER	DATES

VVV. Report of Drills Fire 07/25/2024 Tabletop 07/24/2024.

FINANCE

- A. On the recommendation of the Superintendent and School Business Administrator, approved the 2024-2025 Tuition Contract with Wildwood Board of Education in the amount of \$720,009.
- B. On the recommendation of the Superintendent and School Business Administrator, approved the 2024-2025 Non-Public Funding for Chapter 192/193 as follows:

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Chapter 192 \$117,908

Chapter 193 \$ 45,962

- C. On the recommendation of the Superintendent and School Business Administrator, approved the 2024-2025 Delta Dental COBRA administration with Gente.
- D. On the recommendation of the Superintendent and School Business Administrator, approved the 2024-2025 School Year SRI & ETTC for hours using IDEA Funds.
- E. On the recommendation of the Superintendent and School Business Administrator, approved the 2024-2025 student tuition contract with Mr. and Mrs. Sicilia in the amount of \$4,500.

PERSONNEL

- A. On the recommendation of the Superintendent, approved the following substitutes for the 2024-2025 school year:

- *ARMSTRONG, CHRISTOPHER L*
- *BENICHOU, LEAH*
- *BLACKMON, JULIA*
- *BOOTHMAN, GEORGE*
- *BRADWAY, DANIELLE (NURSE)*
- *BRADY, ERYNN*
- *CONNOLLY, ANNEFRANCES (CUSTODIAN/TEACHER)*
- *DUBBS, REBECCA*
- *FISHER, RILEY*
- *GOULD, DAVID*
- *JOHNSON, TIMOTHY (CUSTODIAN)*
- *O'BRIEN, MARGARET (NURSE)*
- *PETRO, DENISE (NURSE)*
- *RULON, MARY*
- *SMITH, DOROTHEA*
- *SPARKS, MARCELLA*
- *STONE, HANNAH*
- *SYLVESTER, LETITIA (CUSTODIAN/TEACHER)*
- *TIERNEY, JULIANNE*
- *WEISER, KAY*
- *ZACCARIA, ALEXANDRA*

- B. On the recommendation of the Superintendent, approved Jenny Tillotson for Grade 3 Science and Social Studies Curriculum Writing for 20 hours at \$40 per hour.
- C. On the recommendation of the Superintendent, approved Kristiane Erdo for Grade 3 Science and Social Studies Curriculum Writing for 20 hours at \$40 per hour.
- D. On the recommendation of the Superintendent, approved a salary adjustment for Lori Basile from \$73,225 MA, Step 12, to \$74,225 MA+15, Step 12, for the 2024-2025 School Year.
- E. On the recommendation of the Superintendent, approved a salary adjustment for Tonilynn Donzola from \$83,435 MA+15, Step 13+ to \$84,435 MA+30, Step 13+ for the 2024-2025 School Year.

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- F. On the recommendation of the Superintendent, approved Kyle Morgenweck as Assistant Soccer Coach for the 2024-2025 school year.
- G. On the recommendation of the Superintendent, approved the following staff attendance at preschool registration/open house on August 28, 2024 (*to be paid at the contractual rate*):
 - Karen Holland
 - Dina Harris
 - Kelly Resnick
- H. On the recommendation of the Superintendent, approved Sherri Davis for summer services on an as-needed basis from July through August 2024 at \$40 per hour, not to exceed 10 hours.
- I. On the recommendation of the Superintendent, approved Michelle Clemens for Summer IEP Meetings from July through August 2024 at \$40 per hour.
- J. On the recommendation of the Superintendent, approved Jenny Tillotson for Summer IEP Meetings from July through August 2024 at \$40 per hour.
- K. On the recommendation of the Superintendent, approved Kelly Emberger for Summer IEP Meetings from July through August 2024 at \$40 per hour.
- L. On the recommendation of the Superintendent, approved Jean Golden for Summer IEP Meetings from July through August 2024 at \$40 per hour.
- M. On the recommendation of the Superintendent, approved Jennifer Marotta for Summer IEP Meetings from July through August 2024 at \$40 per hour.
- N. On the recommendation of the Superintendent, approved Tammy Tomlin for Summer IEP Meetings from July through August 2024 at \$40 per hour.
- O. On the recommendation of the Superintendent, approved Megan Farrell for Summer IEP Meetings from July through August 2024 at \$40 per hour.
- P. On the recommendation of the Superintendent, approved Linda Matthews for summer services on an as-needed basis from July through August 2024 at \$40 per hour, not to exceed 6 hours.
- Q. On the recommendation of the Superintendent, approved the following 2024-2025 Wildwood Catholic Academy employees:

Last Name	First Name	Position	Funding	Salary / Rate
Martin	Anne	Basic Skills	Chapter 192	\$31.00 / hr
McNulty	Colleen	Basic Skills	Chapter 192	\$31.00 / hr
Girard	Celine	Classroom Assistant	IDEA	\$18.00 / hr
Moser	Matthew	Classroom Assistant	IDEA	\$16.00 / hr
Rodgers	Madlyn	Classroom Assistant	IDEA	\$16.00 / hr
Bischoff	Linda	School Nurse	Nursing	\$31,000 / salary
Gerner	Sophia	Supplemental Instructor	Chapter 193	\$25.00 / hr

Lees	Cynthia	Supplemental Instructor	Chapter 193	\$25.00 / hr
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- R. On the recommendation of the Superintendent, accepted the resignation of Carlee Gansert, effective August 16, 2024.
- S. On the recommendation of the Superintendent, approved Alison Dardine for HIB Training at \$40 per hour, not to exceed 10 hours.
- T. On the recommendation of the Superintendent, approved Kathleen Nichols for Grades Preschool - 2 Art Curriculum Writing for 20 hours at \$40 per hour.
- U. On the recommendation of the Superintendent, approved Kathleen Nichols for Grades 3 - 5 Art Curriculum Writing for 20 hours at \$40 per hour.

POLICIES

- A. On the recommendation of the Superintendent, approved Policy 0141 Board Member Number and Term.
- B. On the recommendation of the Superintendent, approved Policy 0141.1 Board Member Number and Term - Sending District.
- C. On the recommendation of the Superintendent, approved Policy 0141.2 Board Member Number and Term - Receiving District.
- D. On the recommendation of the Superintendent, approved to abolish Policy 0164.6 Remote Public Board Meetings During a Declared Emergency.
- E. On the recommendation of the Superintendent, approved Policy 2200 Curriculum Content.
- F. On the recommendation of the Superintendent, approved Policy & Regulation 3160 Physical Examination.
- G. On the recommendation of the Superintendent, approved Policy & Regulation 4160 Physical Examination.
- H. On the recommendation of the Superintendent, approved Regulation 5200 Attendance.
- I. On the recommendation of the Superintendent, approved Policy 5337 Service Animals.
- J. On the recommendation of the Superintendent, approved Policy 5350 Student Suicide Prevention.
- K. On the recommendation of the Superintendent, approved to abolish Policy 7231 Gifts From Vendors.
- L. On the recommendation of the Superintendent, approved Policy 8420 Emergency and Crisis Situations.
- M. On the recommendation of the Superintendent, approved Policy & Regulation 8467 Firearms and Weapons.
- N. On the recommendation of the Superintendent, approved Policy 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants.
- O. On the recommendation of the Superintendent, approved the first reading of Policy 2365 Acceptable Use of Generative Artificial Intelligence (AI).

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PROFESSIONAL DEVELOPMENT AND RELATED EXPENSES

NAME	PLACE	SUBJECT	DATES	COSTS

MOTION TO APPROVE CONSENT AGENDA

Motion: Mr. Brown

Second: Ms. Devine-Hartnett

Voting Yes:

Michael Brown, Sr.

James Farrell – **abstain from Personnel Item O**

Gerald Flanagan

Ronald Golden

Michele Devine-Hartnett

April Howard

David C. MacDonald

Scott McCracken

Haroula Rotondi

14. PUBLIC COMMENTS - **None**

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [any item or matter]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

15. BOARD COMMENTS

16. ADMIN COMMENTS

17. HARASSMENT, INTIMIDATION, BULLYING REPORTS - **None**

18. SUPERINTENDENT'S REPORT

19. ADJOURNMENT at 6:09 p.m.

Motion: Ms. Devine-Hartnett

Second: Mr. McCracken

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Respectfully submitted,



Dawn Cottrell
School Business Administrator/Board Secretary

20. BOARD INFORMATION

- A. NWSA Faculty Handbook 2024-2025
- B. NWSA Student Handbook 2024-2025
- C. NWSA Substitute Handbook 2024-2025
- D. NWSA District Goals 2024-2025
- E. NWSA Remote Learning Plan 2024-2025
- F. NWSA Lockdown Security Plan 2024-2025
- G. NWSA Crisis Response Plan 2024-2025
- H. NWSA Curriculum
- I. NWSA Mentoring Plan 2024-2025
- J. NWSA PDP 2024-2025
- K. Carlee Gansert Resignation
- L. NWSA HIB Handbook 2024-2025

21. NEXT MEETING

September 23, 2024 Regular meeting at 6:00 pm